



## **FINANCE & ADMINISTRATION COMMITTEE AGENDA**

**WEDNESDAY, MAY 6, 2026 at 7:30 p.m.**

**(or immediately following 6:30 p.m. Community Development Committee)**

**MISSION CITY HALL  
6090 Woodson Street**

### **Meeting In Person and Virtually via Zoom**

*This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.*

### **PUBLIC COMMENTS**

### **PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

### **PLANNING COMMISSION ACTION ITEMS**

### **ACTION ITEMS**

**1. Presentation of 2025 Annual Audit – Justin Carroll/Christine Korth**

Each year, cities are required to have an annual audit of their financial statements per Kansas statute. The audit for the 2025 fiscal year was conducted by GordonCPA. The annual comprehensive financial audit is completed in accordance with generally accepted auditing standards and the requirements prescribed by the State of Kansas. The City received a “clean” or unmodified audit for the fiscal year ending December 31, 2025.

**2. Acceptance of April 1, 2026 Finance & Administration Committee Minutes -  
Robyn Fulks**

Draft minutes of the April 1, 2026 Finance and Administration Committee meeting are included for review and acceptance.

**3. Lanes TIF Cap Increase – Laura Smith**

Sunflower Development Group submitted a formal request in December 2025 asking the Council to consider an increase to the Private Tax Increment Financing Reimbursement

costs outlined in the December 2020 Redevelopment Agreement. In January, and again on April 15, the City's financial advisor and staff presented information on the request and tentatively recommended the Council might consider approving the amendment. Materials will be updated to the packet in advance of the F&A Committee meeting.

4. Ordinance Related to Adoption of TIF Redevelopment Project Plan and Execution of an Amended and Restated Redevelopment Agreement with Encore Land, LLC – Laura Smith

Staff will review and discuss the ordinance to be included on the May 20, 2026 City Council agenda following the Public Hearing on this project. The Ordinance would adopt a Tax Increment Financing Redevelopment Project Plan and authorize execution of an amended and restated redevelopment agreement with Encore Land, LLC. Additional materials will be updated to the packet prior to the Committee meeting.

## **DISCUSSION ITEMS**

5. Community Development Fee Schedule Updates 2026 – Brian Scott

The Community Development Department issues a variety of permits from building permits to fence permits. The Department also processes applications for various land use cases. Many of these permits and applications have associated fees that have not been updated in many years. Staff have worked to develop a comprehensive fee schedule for Community Development which consolidates all fees in one place and seeks to align the fees in a manner which is more reflective of the work associated with each one.

6. 2027 Budget – Goals and Objectives – Laura Smith

As a follow-up to the Goal Setting retreat held on Saturday, May 2, Staff will provide a report from the retreat facilitators that will help to establish some of the guidelines, goals and objectives for the 2027 Budget process and beyond. Materials will be updated to the packet once a final summary report is provided by the retreat facilitator.

## **OTHER**

7. Department Updates – Laura Smith

**Brian Schmid, Chairperson**  
**Ben Chociey, Vice-Chairperson**