



FINANCE & ADMINISTRATION COMMITTEE AGENDA

WEDNESDAY, JULY 9, 2025 at 6:30 p.m.

MISSION CITY HALL

6090 Woodson Street

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.

PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

Presentation by Johnson County District Attorney Steve Howe

ACTION ITEMS

1. Acceptance of the June 4, 2025 Finance & Administration Committee Minutes - Robyn Fulks ([page 3](#))

Draft minutes of the June 4, 2025 Finance and Administration Committee meeting are included for review and acceptance.

2. Authorizing Forfeiture Funds for Family Services Center – Dan Madden ([page 14](#))

The Johnson County Family Safety Center Foundation is requesting cities to contribute to a fund which will support engagement with a consultant to provide guidance and technical assistance to get a Family Safety Center in Johnson County off the ground. Asset forfeiture funds would be used to support this endeavor in the amount of \$3,000.

3. Resolution of Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate for the 2026 Budget – City of Mission – Laura Smith ([page 26](#))
4. Resolution of Intent to Levy a Property Tax Exceeding the Revenue Neutral Rate for the 2026 Budget – Rock Creek Drainage District #2 – Laura Smith ([page 26](#))

In accordance with State statutes, if the Governing Body would like to retain a mill levy which is equal to or greater than the current tax year, notice must be provided to the Clerk

no later than July 20, 2025. Two Resolutions of Intent to exceed the 2026 revenue neutral rate will be included for Council consideration on the July 16, 2025 City Council Agenda.

5. Contract Renewal for Crossing Guard Services – Dan Madden ([page 31](#))

Since 2016, Mission has contracted with All City Management Services, Inc. to provide crossing guard services for Highlands Elementary and Rushton Elementary schools. The 2025-2026 contract renewal has a modest increase in the hourly rate. The City only pays for hours worked by contractual employees. Staff recommends entering into a new agreement with All City Management Services, Inc. for the 2025-2026 school year for a total estimated annual cost of \$31,514.40. The City also splits an additional crossing guard with Prairie Village at 63rd Street and Roe. Prairie Village handles the administration of that location and bills Mission for half of that cost. Prairie Village does not have contract renewal pricing as of this writing.

DISCUSSION ITEMS

6. Continued Discussion 2025 Revised and 2026 Draft Budgets – Laura Smith ([page 38](#))

Staff will continue to review of the 2025 and 2026 General Fund budgets to include a review of revenues, expenses and supplemental requests.

OTHER

7. Department Updates – Laura Smith

Brian Schmid, Chairperson
Ben Chociej, Vice-Chairperson