



August 7, 2024

The Honorable Mayor and City Council of the City of Mission, Kansas:

Staff is pleased to present the 2025 Recommended Budget. It is a balanced budget, as required by law, and maintains the City's high service levels and sound financial position while also minimizing the tax burden on our citizens and businesses.

The City of Mission's budget covers the period of January 1st through December 31st. The 2025 budget includes approximately \$26.76 million of total revenues and \$30.0 million of expenses accounted for more in approximately eighteen individual funds. Expenses exceed revenues as the result of carry-over of previous bond proceeds, large capital projects that cross multiple budget years, and use of reserves to address specific projects.

As a result of conservative fiscal management over the past several years, the choice to replace revenues lost as a result of the COVID-19 pandemic with State and Local Fiscal Recovery (SLFRF) Funds, and the decision by the Governing Body to approve a mill levy increase for the 2024 Budget, Mission has successfully maintained the level of programs and services our businesses and residents expect and deserve.

Budget Development Process

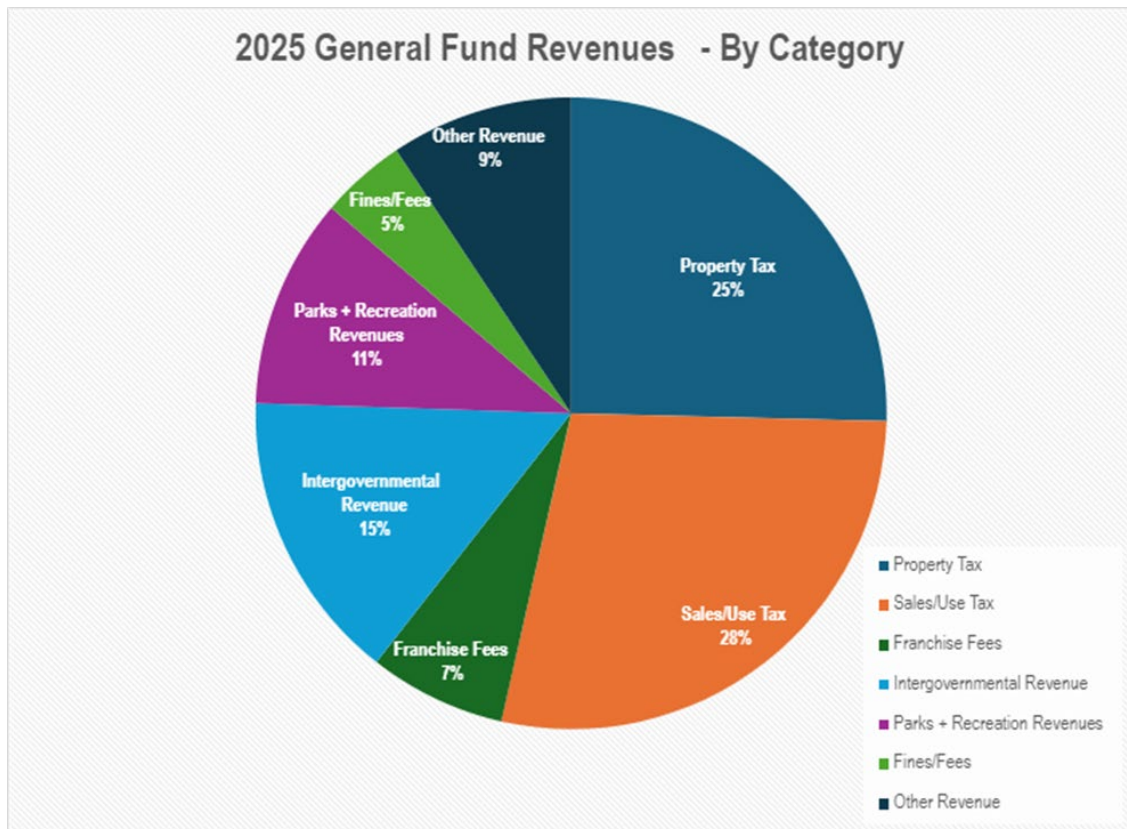
The Mayor, City Council, staff, and the citizens of Mission are all important participants in the creation and execution of the City's budget. State law requires the City's budget be balanced and dictates the timing and process for submitting a final budget to the County Clerk. Early in the year, we complete the formal audit to ensure we have a clear and consistent picture of the previous fiscal year. Each month we track and review revenues and expenses looking for areas of uncertainty or places where budget performance exceeds original projections.

General Fund Revenues

The City's General Fund accounts for the core municipal functions and services such as Public Safety, Public Works, Municipal Court, Community Development, Parks + Recreation, and Administration. It also contains the Legislative, or Council, budget, and is an operating budget, focused primarily on revenue inputs and outgoing expenditures in the current fiscal year.

Total estimated General Fund Revenues in the 2025 Recommended Budget are \$16.25 million which represents a 7% increase from the 2024 Revised Budget estimates. There are five revenue streams which make up 88% of the revenues that support the 2025 Recommended General Fund budget: sales/use taxes, property taxes, parks and recreation revenues, franchise fees, and fines and forfeitures. If a one-time contribution of \$500,000 from the Milhaus developers is excluded, they comprise 91% of estimated 2025 General Fund revenues.

Diversification of these revenue streams is important because they impact how the City is able to pay for and maintain core services. It is important to review and understand how each one contributes to the overall goals and objectives of Mission’s citizens and the Governing Body. Without stable and consistent revenues, the quality of services provided to our residents and businesses can be impacted from year to year. Each of the major General Fund revenue streams is discussed in more detail below.



Sales and Use Tax Revenues

Sales and Use Tax revenues include the City’s 1% general sales tax and the portion of the County’s sales tax (general and special use) that is distributed to Mission based on a statutory formula.

Sales taxes make up the largest revenue stream in the City’s General Fund budget, totaling 40% of overall revenues in the 2025 Recommended Budget. In the budget documents, City sales and use tax revenues are reflected in the *Sales and Use Tax* category (28%), and County receipts are included under *Intergovernmental Revenues* (12%). The table below highlights actual and estimated sales tax performance since 2023.

Sales and Use Tax Collections

	2023 Budget	2023 Actual	% change	2024 Budget	2024 Revised	2025 Recommended
City	\$4,250,000	\$4,360,615	2.6%	\$4,300,000	\$4,400,000	\$4,578,125
County	\$1,755,830	\$1,902,432	8.3%	\$1,922,000	\$1,942,000	\$1,998,675

Sales tax grew by 2.6% in 2023, which was an improvement over 2022 when Mission had to refund more than \$300,000 of use tax collected between 2014 and 2016. Increases in use tax revenue continue to outpace growth in general sales tax. Overall, City sales tax revenues year-to-date are trending slightly higher than the original 2024 projections and County sales and use taxes also continue to outperform current year budget estimates. For 2025, sales tax receipts were increased approximately 3.5% (City sales and use combined) and 3.0% (County combined) over the 2024 Revised amounts.

According to a 2023 report published by the State of Kansas, Mission’s City Trade Pull Factor is 1.63%. The pull factor is one measure used to determine the amount of sales that local businesses are pulling in from outside their home city’s boundaries. A pull factor greater than 1.0 indicates sales from non-residents, and the 2023 report would suggest that 63% of the sales tax revenues collected in Mission are being paid by non-Mission residents.

Property Tax Revenues

Property tax revenues are based on the assessed valuation of taxable real and personal property in each taxing jurisdiction. The City Council is responsible for setting the mill levy annually during the budget process. One mill is equivalent to one dollar for every \$1,000 of assessed property value.

Like many cities in Johnson County, Mission continues to see increases in overall assessed valuation driven primarily by residential (both single and multi-family) properties. The table below details the changes in Mission’s assessed valuation and mill levy rates since the 2017 budget year.

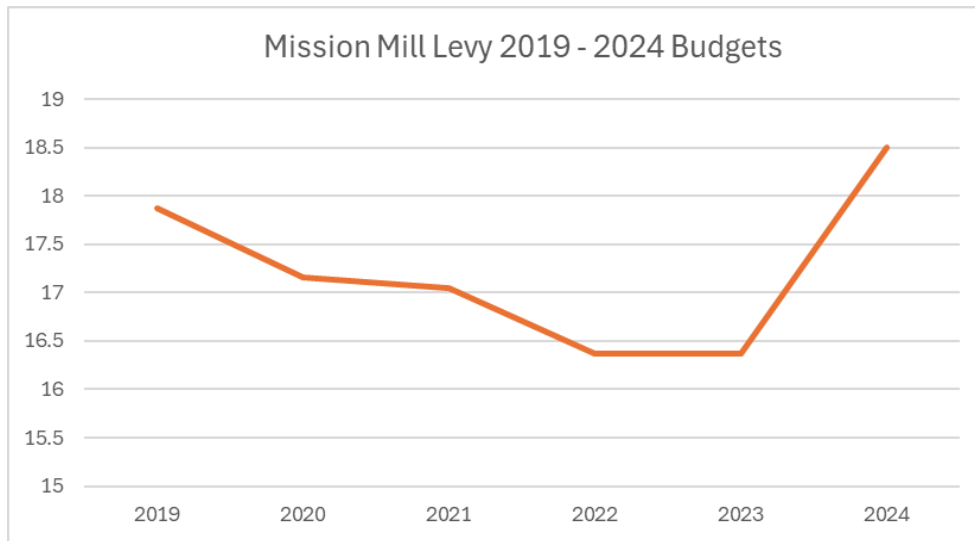
Assessed Value and Mill Levy History 2017 – 2024 Budgets

Tax Year	Budget Year	Assessed Valuation	Mill Levy
2016	2017	\$131,901,035	18.019
2017	2018	\$139,660,568	17.973
2018	2019	\$157,485,882	17.878
2019	2020	\$160,635,601	17.157
2020	2021	\$172,504,333	17.048
2021	2022	\$180,363,391	16.369
2022	2023	\$199,833,897	16.374
2023	2024	\$213,672,592	18.497

You will note that it illustrates a decrease of 1.645 mills between the 2017 and 2023 budgets, despite Council’s intent to hold it constant at the time of budget adoption. These decreases were the result of fluctuating values within TIF Districts, changes in reporting in the State budget forms, and changes in final assessed valuations.

Based on the needs and priorities identified by residents and the Council, Staff recommended that the Council consider an increase in the mill levy in connection with adoption of the 2024 Budget. Although the Council recognized the increase would not fully remedy the property tax revenues lost over the last several years, this would at least begin to align this General Fund revenues in a more sustainable manner.

After careful deliberation, review, and discussion during last year’s budget discussions, the Council ultimately approved a mill levy increase of approximately 2.123 mills to fund the 2024 Budget, bringing Mission’s mill rate to 18.497 mills. The table below illustrates the mill levy from 2019 – 2024.



Mission’s assessed valuation is expected to increase by approximately \$9.4 million (4.4%) for the 2025 Budget, with one mill anticipated to generate approximately \$223,064 annually.

<u>2023 Final Assessed Valuation</u>	<u>2024 Projected Assessed Valuation</u>	<u>Change (\$)</u>
\$213,672,592	\$223,063,827	\$9,391,235

In recent years, the Kansas Legislature imposed requirements referred to as “Revenue Neutral Rate (RNR) Calculations.” The revenue neutral rate calculates the mill levy required to generate the exact same amount of property tax revenue as collected in the prior year’s budget. Said another way, revenue neutral means that a government levies exactly the same amount of property tax as what was collected in the previous year, providing no allowance for CPI growth,

increasing labor or commodity costs, or for growth attributable to new construction. A revenue neutral philosophy requires that a government provide this year’s services at last year’s prices. Mission’s estimated Revenue Neutral Rate for the 2025 budget is 17.719 mills vs. the 2024 mill levy of 18.497.

While the Governing Body must always be sensitive to the impact of increased valuations and mill levies on taxpayers, the cost of providing city services and addressing resident/business priorities is not static. Having the opportunity to capture growth in assessed valuation is an important part of being able to deliver the services our residents expect.

The table below shows Mission’s property tax collections (both real and personal) for the 2023 through 2025 budgets. The 2025 Recommended budget includes a recommendation to hold the mill levy constant at 18.497. The Council passed a Resolution of Intent to Exceed Revenue Neutral at the July 17 Council meeting. The final hearing on the intent to exceed the revenue neutral rate will be held during the formal public hearing on August 21, 2024.

Property Tax Revenues

	2023 Actual	2024 Budget	2024 Revised	2025 Recommended
Property Tax (General)	\$1,502,657	\$2,572,192	\$2,4,78,492	\$2,658,507
Property Tax (Streets)	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
Motor Vehicle Taxes	\$ 231,035	\$ 279,788	\$ 264,788	\$ 270,293
Total	\$3,133,692	\$4,251,980	\$4,143,280	\$4,328,800

Since 2015, Mission has dedicated a significant portion of the total mills levied in the General Fund to street improvements, even as other General Fund revenues have declined. This commitment aligns with resident priorities for street maintenance expressed through the DirectionFinder survey as well as Council and staff goals and objectives. In the 2025 Recommended Budget, the \$1.4 million dollars earmarked for streets equates to 32% of the total property tax collected. Since 2016, approximately \$10.2 million has been transferred from the General Fund to the Capital Improvement Fund for street maintenance.

Parks + Recreation Revenues

Parks + Recreation revenues are generated through memberships, facility rentals, class and program fees and summer camp fees for the Community Center, and memberships, daily fees and concessions from the Mission Family Aquatic Center (MFAC).

Mission’s Parks + Recreation revenues were dramatically impacted by the COVID-19 pandemic and have been slow to recover. Thanks to the continued efforts of the PCC Staff, 2022 and 2023 Revenues outperformed year end estimates. Based on revenues collected over the last

six months, 2024 estimates have been increased and a conservative increase has also been carried into the 2025 Recommended Budget.

In 2023, the City Council received recommendations from a feasibility study which evaluated options for improving the long-term sustainability and viability of the Powell Community Center (PCC). The study recommended that the PCC strive to achieve an annual cost recovery rate of 70% or better. Community Center revenues reflected in the draft budget are based on trends experienced over the last 2-3 years, which we believe will continue to improve as recommendations from the feasibility study are implemented.

The following table highlights Parks + Recreation revenue categories summarizing performance in each with a comparison of actual to original budget.

Powell Community Center Revenues

	2023 Budget	2023 Actual	% change	2024 Budget	2024 Revised	2025 Recommended
Memberships	\$350,000	\$498,784	43%	\$400,000	\$455,000	\$465,000
Rentals	\$165,000	\$274,145	66%	\$220,000	\$285,000	\$290,000
Programs	\$190,000	\$209,277	10%	\$215,000	\$240,000	\$250,000
Daily Fees	\$150,000	\$249,620	66%	\$185,000	\$260,000	\$275,000
Summer Camp	\$189,225	\$209,164	11%	\$200,000	\$225,000	\$235,000
Mission Square PILOTS	\$47,250	\$52,322	11%	\$47,250	\$47,250	\$47,250
Totals	\$1,091,475	\$1,493,313	37%	\$1,267,250	\$1,512,250	\$1,562,250

Revenues at the Mission Family Aquatic Center (MFAC) have also been trending upward for the last several years. Cost recovery over the last few years has been between 50-60%. The table below illustrates MFAC revenues since 2023.

MFAC Revenues

	2023 Budget	2023 Actual	% change	2024 Budget	2024 Revised	2025 Recommended
Memberships	\$55,000	\$52,124	-5%	\$57,500	\$57,500	\$59,000
Front Desk	\$75,000	\$54,414	-27%	\$65,000	\$57,500	\$60,000
Concessions	\$25,000	\$31,962	28%	\$26,500	\$32,000	\$35,000
Program Fees	\$5,000	\$7,970	59%	\$2,500	\$7,500	\$7,500

Rentals	\$5,000	\$10,305	106%	\$10,000	\$10,000	\$10,000
Super Pool Pass	\$6,000	\$11,186	86%	\$8,500	\$8,500	\$8,500
Totals	\$171,000	\$167,961	-2%	\$170,000	\$173,000	\$180,000

Franchise Revenues

Franchise revenues are the result of a set percentage charged on various residential and business utility, phone, video or broadband services.

Mission levies a franchise fee of 5% on gross receipts from electric, gas, cable, and telephone utilities operating within the City limits. Based on the recent renegotiation of the Google franchise agreement which covers broadband services only, that franchise fee is set 2% of annual gross receipts.

Weather and rate increases can impact the franchise revenues which potentially creates more variation than might typically be seen in other revenue streams. Cable and telephone fees have traditionally been more stable, but consumer demands and increasing options have resulted in fluctuations in these revenue streams as well. Franchise revenues from 2022 through 2025 are outlined in the table below.

Franchise Tax Revenues 2022 – 2025 (est)

	2022 Actual	2023 Actual	2024 Revised	2025 Recommended
Total Franchise revenues	\$1,107,913	\$1,051,837	\$1,101,00	\$1,141,500

Fine and Forfeiture Revenues

Fine and forfeiture revenues are collected as a result of law enforcement activity, primarily traffic enforcement and associated municipal court charges.

Underperformance of this revenue stream had been off-set by sales and use tax receipts prior to the COVID-19 pandemic. For the last several years, we have carefully monitored and adjusted revenue projections to be more realistic. For a few years, decreases were largely the result of having fewer officers on the street available to perform traffic enforcement. Although the Department was at or close to full staffing levels throughout the pandemic, new hires frequently needed to go through the Police Academy. Time spent in training at the Academy coupled with the time required in field training (FTO) upon graduation meant the benefit of a fully staffed department was potentially delayed for months following any new hire.

Beginning in 2022, and continuing in 2023, there was a renewed emphasis to assign a motorcycle officer dedicated to traffic. Although the 2023 Actuals were still short of the budgeted

amount, this revenue stream was trending upward. Revenues in 2024 are shown increasing by 52% over 2023 Actuals, and then another 5% with the 2025 Recommended Budget. Increased traffic enforcement aligns with Council goals and objectives.

Fine and Forfeiture Revenues

	2023 Budget	2023 Actual	% change	2024 Budget	2024 Revised	2025 Recommended
Fines	\$700,000	\$428,788	(-39%)	\$650,000	\$650,000	\$685,000

American Rescue Plan Act (ARPA) and Coronavirus State and Local Fiscal Recovery Funds (SLFRF)

In March 2021, the American Rescue Plan Act was signed into law providing \$1.9 trillion in federal relief/stimulus, including a \$350 billion allocation to state, local, and tribal governments. Mission received distributions from the State in June 2021 and 2022 for a total of approximately \$1.5 million. All funds had to be obligated by December 31, 2024 and spent by December 31, 2026.

In 2023, the Council elected to exercise the \$10 million revenue loss option, which provided the greatest latitude and flexibility in the expenditure of funds. Using the funds to replace pandemic revenue losses allowed the Council to consider funding other priority governmental services that may have otherwise been delayed or deferred. The Council was able to allocate funding to projects which aligned with stated Council goals and objectives. The table below details specific projects funded with the additional revenues. The balance of the \$1.5 million allocation was absorbed by general government operations.

2023 Expenditures Made Possible Through ARPA Lost Revenue Replacement

Expenditure	Expenditure Amount
Climate Action Plan Recommendations	\$250,000
Streets	\$500,000
Parks/Market Site Improvements	\$350,000
Zoning Code Update	\$100,000
Employee Retention and Recruitment	\$175,000
Total	\$1,375,000

General Fund Expenditures

Throughout each annual budget development process, staff considers many options and alternatives to bring the overall budget into balance. Although we do not use a “zero-based”

budgeting approach, each line item is reviewed and evaluated annually. In Staff's budget work to date, we have discussed many of the following "tools" to build the 2025 Recommended budget:

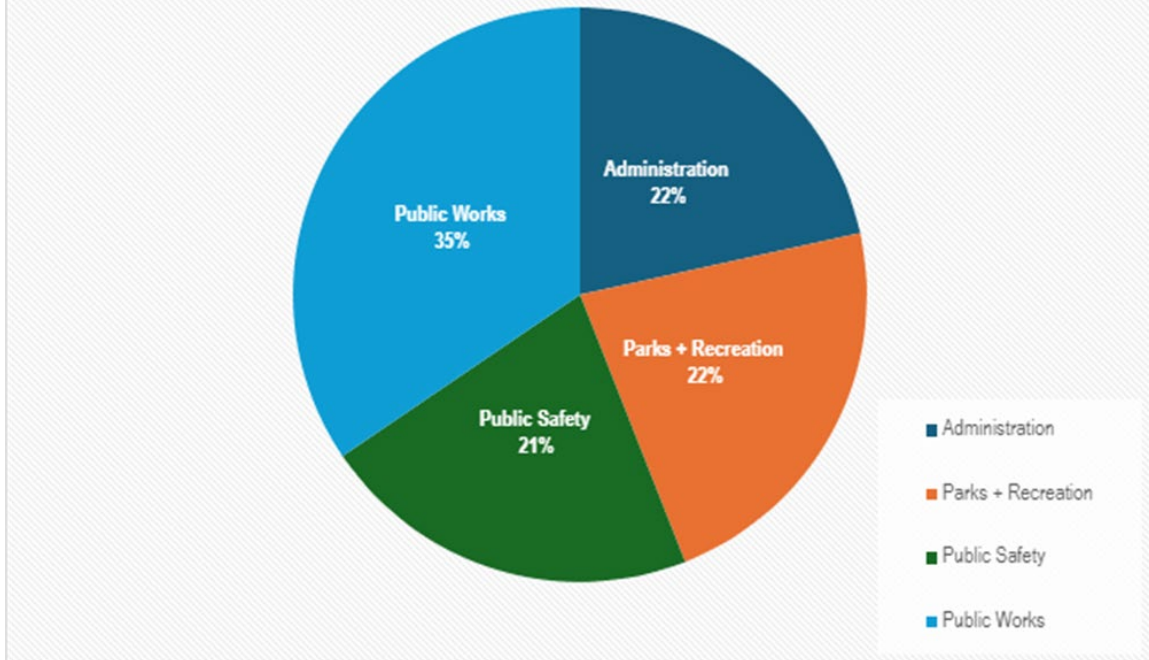
- Eliminating budgeted staff positions or holding positions vacant
- Delaying the purchase of capital equipment
- Eliminating/reducing "non-essential" budget items
- Privatizing or outsourcing services to achieve efficiencies or economies of scale

Expenditures in the current fiscal year were evaluated carefully and were revised slightly upward to align with current funding priorities. The 2024 Revised expenditures total \$15,385,907 (\$13,930,907 in Departmental expenses and \$1,455,000 in Transfers) which represents an increase of 1% over the original 2024 Budget. General Fund revenues for the 2024 Revised Budget increased by 4% over the original budget.

When factoring in the supplemental requests recommended for funding, and the allocation of excess fund balance, the 2025 Recommended Budget includes \$15,995,246 in expenses (\$14,422,746 in Departmental expenses and \$1,572,500 in Transfers). This is a 4% increase from the 2024 Revised Expenses and a 5% increase over the 2024 Adopted Budget.

2025 Recommended General Fund expenditures by function are shown in the chart below. These represent departmental operating costs and exclude transfers. The 2024 Recommended Budget does not anticipate any major changes to staffing or programs. Each operating Department should be commended for their consistent and conscientious budget management throughout the year, and their attention to Council goals, objectives and priorities.

2025 General Fund Expenses - By Function



Each of the major categories included in the 2025 Recommended Budget (Personnel, Contractual, Commodities, Capital/Lease Payments, and Transfers) are highlighted in the narrative that follows.

Personnel

The largest expenditure category in the General Fund is Personnel Services. It takes human resources – people – to deliver our services. Estimated at approximately \$9.61 million in the 2025 Recommended Budget, personnel costs represent approximately 60% of the General Fund budget expenses, including transfers). Personnel expenses shown in the 2025 Recommended Budget reflect an increase of 8% over the 2024 Revised Budget.

The Council has historically communicated a desire to maintain a competitive salary and benefit package for employees. In the current labor market, competition from both the public and private sector continues to present increasing challenges in recruiting and retaining qualified employees.

Council has been generous in funding recommended adjustments for both full-time and part-time staff in order to ensure continuity of operations, but personnel costs continue to outpace revenue growth in recent years and will need to be continually monitored and discussed to ensure they can be maintained in a sustainable manner.

The only personnel related recommendation received for the 2025 Recommended Budget came from the Parks, Recreation and Tree Commission who recommended adding a second full-time Park Maintenance worker. As a result of budget discussions, Staff has shifted the personnel expenses for park maintenance activity from the General Fund to the dedicated Park Sales Tax fund. A second full-time position is not currently reflected in the 2025 Recommended Budget, but staff will continue to monitor the need as we continue to add and improve our outdoor parks. Budgeted positions for 2025 are assigned by Department as follows:

2025 Budgeted Positions by Department

Department	Number of Budgeted/Authorized Employees
Administration	6 FT, 2 PT
Municipal Court	2 FT
Public Works	12 FT
Community Development	7 FT
Parks and Recreation	13 FT, 3 PT
Police	33 FT
Total	73 FT, 5PT

Contractual/Commodities

Contractual services and commodities make up the next largest share of the General Fund expenses, accounting for a combined total of approximately \$4.24 million in the 2025 Recommended Budget, a 1% decrease over 2024 Revised Budget.

Contractual services are provided or secured through contracts with others and includes things such as utilities, legal services, engineer/architect services, prisoner housing, maintenance and operation of traffic signals, fitness instruction, etc. Commodities are consumable goods such as fuel, salt, program supplies, and the like.

Capital/Debt Service/Lease Payments

The 2025 Recommended Budget includes capital expenditures in the General Fund in the amount of \$313,000 which reflects the required lease payment for tasers in the Police Department (year three of five), and for a second year of lease payment for replacement of body cameras for the Police Department. It also includes funding to replace two network switches and flooring for City Hall/Police, radios, asset management software, an exhaust fan for the Public Works Department, and conference tables and chairs for the Police Department.

The 2025 Recommended General Fund Budget includes debt service for the following:

2021A Bonds
Financed the FCIP Improvements (retires 2036)

\$251,750

Transfers

Transfers are used to support programs and activities budgeted in other funds. The 2025 Recommended Budget includes a transfer from the General Fund to the Capital Improvement Fund in the amount of \$1,380,000 million for street maintenance, representing the transfer of revenues generated by property tax mills.

A transfer in the amount of \$55,000 is shown to the Solid Waste Utility Fund which is used to subsidize a portion of the residential trash service contract with WCA/GFL. WCA has requested a 3% increase in the contract for 2025 which is automatic under the contractual rate cap. The most current data from the U.S. Bureau of Labor Statistics Consumer Price Index – Garbage and Trash Collection shows a 5.8% increase during the past 12 months. The 2025 Recommended Budget contemplates holding the current resident contribution constant with the City subsidizing the balance.

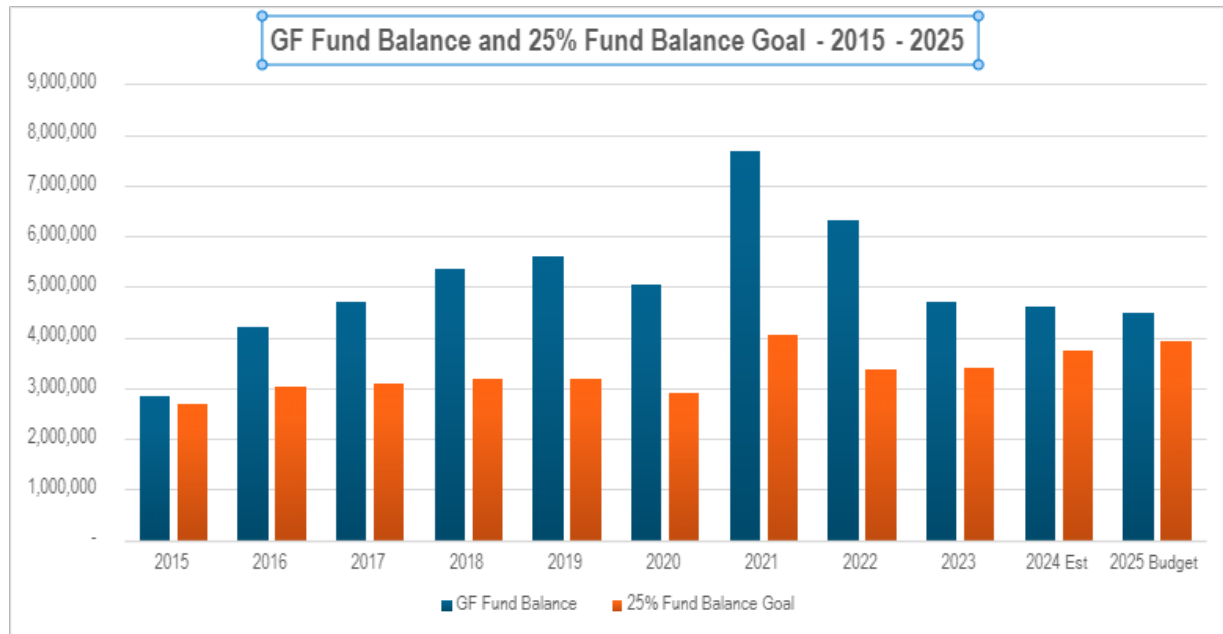
General Fund Policy Assumptions

The 2025 Recommended General Fund Budget incorporates several Council goals, objectives and policy assumptions. Each year the Council adopts a Budget Resolution which incorporates these policies and clearly communicates them in one document. Considerations for the 2025 Recommended Budget are highlighted below:

- Continue to transfer of property tax revenues to the Capital Improvement Program (CIP) Fund to support street maintenance activities.
- Continue to set a goal of maintaining a General Fund balance of no less than 25% of total General Fund revenues.
- Maintain the Solid Waste Utility Rate at \$193.02 annually (\$16.09/month) for single-family property owners. A transfer of \$55,000 from the General Fund will continue to subsidize the remainder of the contract for single-family residential trash, recycling, yard waste weekly, and monthly bulky item service beginning January 1, 2025.
- Fund replacement of the highest priority capital equipment needs.
- Maintain the Franchise and Mill Rate Rebate program at 100% of the City Franchise Fees, 100% of the total City Mill exclusive of all City special assessments, and 50% rebate of the Solid Waste and Storm Water Utility Fees.
- Maintain an investment in various resident and business grant and assistance programs.
- Continue increased investment in the Mental Health Co-Responder program to allow for a second co-responder in cooperation with the City of Merriam to support the Mission Police Department.

General Fund Reserves

The City Council has an established fund balance target/goal of 25% of budgeted revenues in the General Fund. There have been a number of unique factors influencing both the annual revenue/expenditure imbalances and the excess reserve funds available including the receipt of FCIP bond proceeds in one fiscal year and expenditures spread over two fiscal years, transfer of SLFRF (ARPA) funds to replace lost revenue, and actual revenue losses in each year. The chart below details the City's General Fund position from 2015 through 2025 (est).



During the review of the General Fund budget, it was determined that the required reserves were also being calculated on one-time, dedicated revenues which was artificially inflating the goal or objective of the policy.

For example, in 2023 we were holding an additional \$378,000 in restricted reserves because of the \$1,512,590 in ARPA funds transferred to the General Fund to replace lost revenue. However, we expended the full amount of the ARPA funds in 2023, so it was essentially a “wash” from a budget perspective. In 2024, Staff believes there is no need to reserve 25% on the ALPR Grant Funds or the reimbursement of storm related expenditures. And in the 2025 Recommended Budget the \$500,000 estimated to come from the Milhaus cash contribution for the Mission Beverly multi-family project is already reserved in the “Assigned” General Fund fund balance and does not also need to be reflected in the 25% Restricted Fund balance. In 2024 and 2025 the total reserve savings/impacts are approximately \$141,688. While this may seem somewhat insignificant in the overall consideration of a \$15 million budget, every dollar counts in our efforts to address the ongoing needs of the departments as they deliver services to our residents and businesses.

For several years, total annual expenditures have exceeded projected revenues and that was **before** the inclusion of any supplemental budget requests, including capital. This structural imbalance will need to remain part of our budget discussions in future years as the cost of providing the basic services continues to outpace annual revenues. Increasing labor costs and staffing challenges continues to drive expenses higher, as well as continued escalation in the cost of goods and services. The mill levy increase approved for the 2024 Budget started the process of addressing these deficits, but there is work that still needs to be done.

General Fund Supplemental Recommendations

Each year, a list of supplemental recommendations for personnel, consulting services, equipment, vehicles, or other programs and services is developed based on Council priorities and both needs and wants within each operating department. Each year, staff strives to present any/all projects or priorities discussed but also recognizes that funding every request is never feasible. The challenges come in the form of both fiscal and staff capacity issues.

The highest priority supplemental requests have been incorporated into the 2024 Revised and 2025 Recommended Budgets as appropriate and where funding was available. The chart below summarizes the supplementals currently included.

Item	Year Funded	Amount	Funding Source
City Hall fire alarm panel replacement	2024	\$70,000	Gen Fund/Gen Overhead
City Hall air quality remediation	2024	\$50,000	Gen Fund/Gen Overhead
Total 2024		\$120,000	
Item	Year Funded	Amount	Funding Source
Network switches	2025	\$70,000	Gen Fund/Gen Overhead
DirectionFinder Survey	2025	\$17,000	Gen Fund/Gen Overhead
Police Department Flooring	2025	\$40,000	Gen Fund/Gen Overhead
Public Works Vehicle Radios	2025	\$45,000	Gen Fund/Public Works
Asset Management Software/tablets*	2025	\$40,000	Gen Fund/Public Works
Exhaust Fans for Public Works	2025	\$30,000	Gen Fund/Public Works
Total 2025		\$242,000	

*To fund the Asset Management software, a transfer for one-half the expenses was made from the Stormwater Utility Fund to the General fund and the transfer to the CIP Fund for 2025 was reduced by the balance.

All remaining requests will be held and may be incorporated into the budgets in the future should additional resources become available. Financial Management software would be the next highest priority for Staff should funding become available.

5-Year Capital Improvement Program (CIP)

The City maintains a multi-year Capital Improvement Program (CIP) focused around three primary program areas: streets, stormwater, and parks and recreation. The CIP revenues and expenses are developed and approved as part of the annual budget process but can be adjusted at any point as circumstances or needs evolve or priorities change. The CIP is used to plan for and forecast future investment in public improvements and facilities with the following objectives in mind:

- Integrate the CIP into the Annual Budget in order to provide a comprehensive financial plan for accomplishing the goals of the City.
- Leverage City resources against available federal, state and county funds in such a manner that the present and future citizens of Mission will be provided with the highest level of services and facilities without adverse financial impacts in the future.
- Support decisions and actions that assist in maintaining the City's bond rating.

Debt Summary

The City has consciously used debt to address deferred infrastructure, leverage grant or outside funding opportunities, or to complete projects which exceed the City's cash flow abilities in any given fiscal year. The majority of the City's debt is related to capital infrastructure projects and debt service is accounted for in various CIP/Infrastructure funds within Mission's overall budget. The narrative and tables below reflect the City's 2024 and 2025 debt service obligations by project type.

City of Mission –2024 Debt Service

Types of Improvements:				Balance
	<u>Principal</u>	<u>Interest</u>		
Streets				
2022A	\$ 245,000	\$ 160,425	FUND 40	3,340,000.00
Parks Sales Tax				
2022A	\$ 210,000	\$ 137,300	FUND 45	2,860,000.00
Stormwater				
2014A	\$ 975,000	\$ 86,563	FUND 22	2,140,000.00
2019A	\$ 430,000	\$ 140,300	FUND 22	2,485,000.00
2020A	\$ 440,000	\$ 63,925	FUND 22	2,895,000.00
General Fund				
2021A	\$ 190,000	\$ 62,450	FUND 1	2,640,000.00
Total	\$ 2,490,000	\$ 650,963		16,360,000.00

The 2022A bonds issued in December 2022 are shared between outdoor park improvements and street improvements. This bond issue allowed for the completion of the Water Works Park improvements and Phase II of Mohawk Park along with funding for the Foxridge Phase II project.

Debt service paid from the capital project funds totaled in 2024 \$2,888,513 and will increase to \$2,973,339 in the 2025 Recommended Budget. The net increase is attributed to the structure of the 2020A stormwater issue. All current debt related to capital infrastructure projects will be retired by 2033.

City of Mission – 2025 Debt Service

Types of Improvements:				Balance
	<u>Principal</u>	<u>Interest</u>		
Streets				
2022A	\$305,000	\$146,675	FUND 40	3,034,891
Parks Sales Tax				
2022A	\$260,000	\$125,550	FUND 45	2,600,108
Stormwater				
2014A	\$395,000	\$62,188	FUND 22	1,745,000
2019A	\$450,000	\$118,800	FUND 22	2,035,000
2020A	\$1,055,000	\$55,126	FUND 22	1,840,000
General Fund				
2021A	\$195,000	\$56,750	FUND 1	2,445,000
Total	\$2,660,000	\$565,089		13,699,999

There are two significant projects on the 2025 – 2026 horizon which will require some form of debt financing. These include the Johnson Drive (Lamar to Metcalf) Rehabilitation Project and the Rock Creek Channel (Woodson to Maple) Stormwater Improvements. Staff has successfully secured outside funding (Federal and County) for both projects and has done preliminary work

with our financial advisor to explore financing scenarios which will come back as formal recommendations in 4Q 2024.

2025 - 2029 Capital Improvement Program

Capital infrastructure projects are generally large in scope, and it can take several years to secure adequate funding, which makes it more appropriate to handle them outside of the City's annual operating budget (General Fund). Mission's current Capital Improvement Program (CIP) is focused around three primary program areas: streets, stormwater, and parks and recreation. CIP revenues and expenses are developed and approved as part of the annual budget process on 1-year and 5-year horizons and are designed to be adjusted as circumstances evolve in any particular fiscal year.

Understanding the bigger picture of our comprehensive infrastructure needs allows us to more effectively and efficiently stretch resources for the benefit of our residents, businesses, and visitors. Specific action plans or recommendations are highlighted in the various program areas discussed later in this memorandum.

Stormwater Program

Stormwater infrastructure projects include repair, maintenance, or reconstruction of major creek channels, stormwater systems incorporated in street design, secondary stormwater systems, or other projects which address or promote flood plain remediation or water quality. Revenues used to support stormwater infrastructure projects in the City are derived from the following sources:

1. Stormwater utility fees assessed annually to each parcel in the City of Mission (~\$2.6 million annually)
2. Drainage district revenues (~\$75,000 to \$85,000 annually)
3. Funding through the Johnson County Stormwater (SMAC) Program (varies by project)
4. Gateway Special Assessment revenues (~\$599,000 annually)

The stormwater utility fee is authorized by State statute and is based on a formula that calculates the impact of stormwater runoff based on an average amount of impervious surface attributed to a single-family residential parcel. This unit of measurement is called an Equivalent Residential Unit (ERU) and in Mission's ordinances this equates to 2,600 sq. ft. of impervious surface for a single-family home.

The stormwater utility rate is currently set at \$28/ERU/mo meaning that each single-family property in Mission pays \$336/year in stormwater utility fees. For all other types of property, the utility is structured to calculate fees as follows:

Total sq ft of impervious surface / 2,600 = Total ERUs

The total ERUs are then multiplied by \$336 to determine the total annual stormwater utility fee. The City Council has complete discretion each year during the annual budget process to set the monthly ERU. The current fee was last adjusted in 2017. Stormwater utility fees are assessed and collected annually on property tax bills. A \$1 adjustment in the monthly stormwater ERU fee will generate approximately \$90,000.

Stormwater utility fee revenues have historically been set to cover existing debt service. This is an important component of long-term planning but presents increasing challenges when there are still significant issues to be addressed in both the City's primary and secondary stormwater systems. Mission has been able to realize meaningful savings through careful review and management of refunding opportunities of current debt, but without any adjustment in the monthly stormwater utility fee, the Gateway special assessment remains the primary source of additional funding available for larger scale maintenance and repair projects.

With the Gateway Developer's default on their mortgage in 2023 and the subsequent cancellation of the redevelopment agreement, these special benefit district revenues were suspended in the 2024 Revised and 2025 Recommended Budgets as taxes on the property are delinquent. The liability for the property owner remains, but since the legal authority to enforce payment rests with the County, these revenues have been excluded entirely in the 2025 – 2029 Stormwater CIP. The loss of this revenue, coupled with several large-scale projects anticipated over the next five years, results in negative balances that will need to be addressed through a debt financing mechanism. Preliminary review indicates that could be accomplished without the need to adjust the stormwater utility fee.

The larger projects in the 2025 – 2029 Stormwater CIP include:

- Rock Creek Channel Repair (Maple to Woodson) - \$9.3 million
- 5424 Maple Concrete Channel Repair - \$700,000
- Rock Creek Channel (Lamar to Woodson) - \$3.3 million

Rock Creek Channel Repair (Maple to Woodson)

In December 2023, staff and Olsson presented the results of a Preliminary Project Study (PPS) for the Rock Creek Channel from Outlook to Woodson. The PPS outlined four alternatives and assigned a specific risk mitigation score to each. Staff recommended, and Council approved proceeding with the design and construction of Alternative Three which consists of:

- Lowering the channel from upstream at Woodson to downstream of Reeds Rd
- Upsizing the box culvert at Woodson
- Replacing/up sizing the bridges at Outlook and Reeds Rd.

This is a priority project due to the extensive failures that have occurred over the last five years through this section of creek channel. The City recently met with the other members of Watershed 1 regarding the PPS, and there was general support for the project. It appears the project will be funded through the Johnson County Stormwater Management Program, which provides a 50/50 cost share for design and construction. Estimated total project costs and reimbursements are estimated as follows:

Rock Creek Channel Repair (Woodson to Maple)

	Anticipated SMAC \$	City Funding	Total Estimated Cost
Design (2025)	\$500,000	\$500,000	\$1,000,000
Construction (2026)	\$4,152,972	\$4,152,972	\$8,305,944

Council recently received the final results of the Rock Creek Corridor study, a project for which Mission was awarded a project development grant through the Mid-America Regional Council's *Planning Sustainable Places* program. The study explored sustainable development opportunities that address transportation, green infrastructure, alternative energy, art, and community interaction in the public realm.

The study's objective was to determine where and how these elements may be incorporated along the corridor to build on past accomplishments or supplement future projects. The stormwater deliverables from the study are not expected to address stormwater management or mitigation issues but could aid in establishing green infrastructure or other place-making elements along the creek channel corridor.

No specific funds have been allocated in the 5-Year Stormwater CIP to address these projects, but as design of the Rock Creek Channel progresses, there will be opportunities to evaluate projects to supplement the investment in the channel itself. There will also be additional opportunities to seek implementation funding in future *Planning Sustainable Places* application cycles.

5424 Maple Concrete Channel Repair

In 2022, the City completed an urban channel assessment which identified continued deterioration of this creek channel from Reeds/Maple east to the Mission/Roeland Park city limits. The project would include joint separation and miscellaneous concrete slab repairs, vegetation management and removal, and rebuild of 80 ft. of channel adjacent to the single-family home at 5424 Maple as well as construction of a new awning/porch at this same address.

5424 Maple Concrete Channel Repair

	Total Estimated Cost
Design (2024)	\$100,000
Construction (2025)	\$600,000

Rock Creek Channel (Lamar to Woodson)

This project was introduced into the 5-Year Stormwater CIP as a placeholder to ensure conversations continued around the last upstream portion of the Rock Creek Channel. This section runs through an engineered (concrete) channel behind the Mission Family Aquatic Center, Andersen Park and the tennis courts and then crosses into a more natural open channel as the creek meanders behind homes north of 61st Street and east of Lamar Avenue). Current costs included in the 5-Year Stormwater CIP are as follows:

Rock Creek Channel (Lamar to Woodson)	
	Total Estimated Cost
Design (2026)	\$300,000
Construction (2027)	\$3,000,000

With the channel’s proximity to the proposed Mission Beverly (Milhaus) project and potential upgrades and replacement of the Andersen Park shelters, this project may be deferred into the future to evaluate options more comprehensively. This section of creek channel could potentially be eligible for funding through the Johnson County SMAC Program.

Miscellaneous Stormwater Projects

In addition to the larger projects detailed above, funds are also allocated in two funding streams to complete localized or smaller repair and maintenance projects. The first, at approximately \$150,000/year, is intended to address sinkholes or other system failures which require immediate attention. An additional \$250,000 is budgeted annually for other repair or maintenance projects. This allocation targets planned corrugated metal pipe (CMP) replacement (some in connection with street projects) and helps to begin to address a number of lingering stormwater issues in neighborhoods throughout the City.

In April 2023, Staff presented a methodology to be used in reviewing, rating and prioritizing more localized, non-emergency stormwater projects. The presentation also shared preliminary rankings and general costs estimates for a number of existing stormwater projects. The top ranked localized stormwater projects identified in the April 2023 work session were designed in 2023 and included the following: 5230/5234 Riggs Pipe Lining, 5300 Foxridge, 6126 Glenwood, and 6012 Rosewood. The projects were bid in February 2024 and construction was completed in the summer of 2024. Staff will continue to review and present future maintenance projects for 2025 and beyond.

Stormwater Master Plan

Staff continues to inventory and document the condition of the stormwater management system throughout the City. Funding in the amount of \$355,000 for a stormwater master plan has been included in the 2025 Recommended Budget, with the expectation that we could secure \$177,500 (50%) through a Corps of Engineers grant. Once completed the results will not only help to ensure we can present the most complete picture of overall system condition, but also allow the City to be more strategic in planning and budgeting for future stormwater improvements.

Street/Transportation Program

Street maintenance continually ranks as the highest priority for Mission residents in the DirectionFinder survey conducted every four years. Funds expended in the street portion of the 5-Year CIP address street maintenance, curb and gutter repair or replacement, sidewalk repairs or additions and any other item which might support Mission's transportation network including signage, signals, striping, etc.

Routine street maintenance improves the quality of the roads and extends the life cycle of the street network, protecting past and future investments. Mission has developed a multi-year preservation program based on pavement conditions and available resources.

The revenue streams that currently support the City's street and transportation network projects include:

1. Special Highway funds (gas tax) distributed by the State (~\$265,000 annually)
2. $\frac{3}{8}$ -cent Sales Tax for Streets (~\$1.18 million annually)
3. Property tax transfer from General fund for street maintenance (~\$1.4 million in 2024 budget)
4. Johnson County CARS Program (varies by project)

In addition, the City has diligently pursued other state and federal funding opportunities in an effort to stretch local dollars even further. The challenge each year is balancing the residential street preservation needs with the larger arterial and collector project needs that can be partially funded through the Johnson County CARS program.

In 2023, the Council prioritized not only \$1.4 million in property tax revenues to be dedicated to the street program, but also committed an additional \$500,000 of General Fund (ARPA) revenues. These monies, coupled with bond proceeds from the 2022A issue kept the 2023 projects on-track despite significant cost increases and allowed for the design of the 2024 Street Preservation Project (55th Street from Lamar to east City limits) to be accelerated.

Residential Street Preservation Program

In connection with renewal of the dedicated street sales tax in 2021, the Council established a funding target of approximately \$2.0 million annually to support of the Residential Street Preservation Program. As a result of a lack of consistent standards when Mission's streets were originally constructed and deferred maintenance over time, the residential streets require full-depth reconstruction in nearly every case. This is the most expensive type of maintenance, but also the most comprehensive.

Streets are generally prioritized with a "worst first" approach. In order to manage the program appropriately, Staff and Council are committed to regular review and evaluation of the data supporting the Street Preservation Program. In 2023, the Pavement Condition Index (PCI) report was updated by GEI Consultants. In the 2017 PCI Report, the overall pavement condition rating given to the City's streets was 56.1. The 2023 report indicated that overall rating has increased to 61.4, an increase of 10%. We are making progress, but with nearly every street requiring full-depth reconstruction it is incremental. The Street CIP Program anticipates updating the PCI report every 3-5 years, with the next update budgeted in 2026.

The significant investment in streets must be followed up with regular, routine maintenance to maximize the City's investment. As we near the end of the 2025 – 2029 Street Program, we will need to begin to think about how to balance intermediate maintenance needs for the streets constructed 6-7 years ago with the remaining full-depth reconstructions city-wide.

Johnson County CARS Projects

The 2025-2029 Street Program Plan includes several projects funded through the Johnson County CARS program. Through a combination of state gas tax dollars and County General Fund revenues, the CARS program provides funds to cities (up to 50% of the project's construction and construction inspection costs) to construct and maintain eligible streets. Each year, cities submit a 5-year road improvement plan to the County from which projects are selected for funding. Cities are responsible for design, right-of-way acquisition, and utility relocation costs. Mission's CARS-eligible streets include:

- Lamar (Foxridge to 67th)
- 51st (Lamar east to City Limit)
- 63rd (Nall to Roe)
- Foxridge (56th to Lamar)
- Johnson Drive (Metcalf to Roe)
- Roe (Johnson Drive to 63rd)
- Nall (Johnson Drive to 67th)
- Martway (Metcalf to Roeland)
- Roeland Dr (Johnson Drive to SMP)
- Broadmoor (Johnson Drive to Martway)

In April 2024, the Council adopted Resolution No.1183 adopting the recommended 2025-2029 CARS program that included the following projects described more fully below:

2025	2026	2027	2028	2029
63rd Street (Nall Ave. to Roe Ave.)	Johnson Drive (Metcalf Ave. to Lamar Ave.)	Nall Avenue UBAS (Martway St. to 63rd St.)	Martway Street (Woodson Rd. to Roeland Dr.)	51st Street (Lamar Ave to Eastern City Limits)

2025 - 63rd Street (Nall Avenue to Roe Avenue): Proposed improvements include a 3-inch mill and overlay; pavement repairs; replacement of curb and gutter; spot replacement of sidewalks and ADA ramps; and pavement markings. Total estimated project cost: \$753,393 with Mission funding \$458,393 and Prairie Village funding \$91,679 after the CARS funding.

2026 - Johnson Drive (Metcalf Ave. to Lamar Ave.): Proposed improvements include full depth pavement replacement; traffic signal replacement; HAWK pedestrian signal at Riggs Ave.; spot replacement of curb and gutter, sidewalks, and ADA ramps; streetlights; and pavement markings. Additionally, stormwater infrastructure will be replaced and includes the continuance of the stormwater interceptor completed with the Johnson Dr., Lamar Ave. to Nall Ave. Phase I project. Olsson, the City’s on-call design engineer, is currently working on concepts to evaluate right-of-way needs for widening sidewalks, including costs and any potential impact to adjacent businesses. Mission has been awarded a \$6,000,000 Surface Transportation Grant (STP) for this project. Total estimated project cost: \$14,781,107 with Mission funding \$6,444,107 after funds from the STP grant and CARS funding.

2027 - Nall Avenue (Martway Street to 63rd Street): Proposed improvements include UBAS surface treatment; pavement repairs; spot replacement of curb and gutter; sidewalks, and ADA ramps; and pavement markings. Total estimated project cost: \$373,177 with Mission funding \$204,089 after CARS funding. Prairie Village is applying for CARS funds for Nall Avenue (63rd St. to 67th St.) and Mission’s funding portion is estimated to be \$73,750.

2028 – Martway Street (Woodson Road to Roeland Drive): Proposed improvements include a 2-inch mill and overlay; pavement repairs; stormwater repairs; spot replacement of curb and gutter; sidewalks, and ADA ramps; and pavement markings. Total estimated project cost: \$1,015,895 with Mission funding \$531,948 after CARS funding. The City is also looking for additional funding to implement changes to Martway from Nall to Roeland Drive anticipated and recommended from the Rock Creek Corridor Study.

2029 – 51st Street (Lamar Avenue to Eastern City Limits): Proposed improvements include a full depth reconstruction; stormwater repairs; replacement of curb and gutter; sidewalks, and ADA

ramps; and pavement markings. Total estimated project cost: \$2,146,046 with Mission funding \$1,170,523 after CARS funding. Roeland Park is applying for CARS funds to replace the traffic Signal at Johnson Drive at Ash Drive. Mission's portion is estimated to be \$145,000.

CARS funding anticipated over the 5-Year Street Program totals \$3,893,558. With an increased demand for funding county-wide, cities have seen strict adherence to the programs' funding percentages, resulting in reductions to funding amounts originally requested. Mission experienced this on two recent projects and should be prepared to see reductions in future projects as well.

Safe Streets Grant

The Bipartisan Infrastructure Law (BIL) established the Safe Streets and Roads for All (SS4A) discretionary program with \$5 billion in appropriated funds over five years (2022-2026). The SS4A program funds regional, local, and Tribal initiatives through grants to prevent roadway deaths and serious injuries. In 2023, the City worked closely with its consultant, Kimley Horn, to submit a grant application which included a comprehensive outline for completing a Transportation Safety Action Plan (TSAP). The TSAP will carry forward the priorities of the Comprehensive Plan and publicly commit to a goal of zero traffic fatalities and injuries.

The city was notified in December 2023 that it was selected for a total grant project in the amount of \$200,000 (\$160,000 in Federal funding/\$40,000 cost share) to develop a TSAP. The next step in this process includes executing an agreement with the US Department of Transportation and obligating \$40,000 in a local cost share/match. Mission intends to develop a TSAP tailored to the safety-related needs and opportunities identified in its 2023 comprehensive plan. This includes:

- In the Data Collection and Analysis phase, the TSAP will emphasize data collection and improvement of the City-wide transportation asset dataset, including roadway/roadside conditions, presence of sidewalks/bicycle facilities, and updated traffic volumes to support Citywide crash risk analysis. This updated dataset will feed a City-wide analysis of high-crash and high-crash-risk intersections and corridors.
- In the Policy and Process Review phase, the TSAP will assess City Street design guidelines for new street construction and reconstruction, bicycle and pedestrian accommodations, traffic signal equipment, all-way stop sign control, and traffic calming.
- Given the City's committed focus on safety for all users, the Identification of Strategies and Projects phase will focus on the best strategies for calming traffic, crosswalks, upgrading intersection control, and how to safely accommodate bicycle and pedestrian traffic.
- Finally, the Prioritization and Scoping of Projects phase will identify key catalyst projects in priority locations that will maximize safety for all users and carry forward the safety-related goals and objectives from the comprehensive plan.

Once the agreement is submitted, it is anticipated to take 4-6 months for the project to be approved by the US Department of Transportation and then the project can be bid. Information from the bike/pedestrian development study and the Rock Creek Corridor study both recently completed will be integrated into the TSAP to inform future street projects.

Miscellaneous Street/Transportation Sidewalk Projects

The 5-year Street Program Plan also includes funding for smaller scale maintenance projects, traffic striping, a curb and gutter replacement program, biennial bridge inspections and principal and interest on existing street related debt.

Generally, the bridges in Mission are in good condition. The two most problematic bridges (at Reeds and at Outlook) will be addressed as part of the Rock Creek Channel Improvements planned for construction in 2026.

Staff is also in communication with the Kansas Department of Transportation (KDOT) reviewing options for replacement of the Metcalf/Johnson Drive bridge. Both Mission and Overland Park recently recommended to KDOT that repairs be made to the bridge now to extend its useful life and provide more opportunity to explore funding for preferred design options. Staff is working with our on-call engineers to account for any anticipated impacts to our Johnson Drive (Lamar to Metcalf) street project.

Street Program Financing Considerations

Similar to the debt financing considerations highlighted for the large stormwater infrastructure projects, the City will need to consider appropriate financing tools for the street program, specifically for the Johnson Drive (Lamar to Metcalf) project. Staff continues to work with the City's financial advisor to explore various structures and scenarios to best address the funding needs and to account for significant reimbursements anticipated through the STP Grant and the Johnson County CARS program. Based on the anticipated costs of right-of-way acquisition for the Johnson Drive Project (> \$1.2 million) a solution will need to be identified early in 4Q 2024.

Staff also continues to explore additional grant funding for the various street projects and would hope to reduce the City's actual net costs even further.

Parks and Recreation Program

The Parks and Recreation Program Plan is the third program area in Mission's CIP and addresses the capital infrastructure needs of Mission's eight (8) outdoor parks, the Powell Community Center (PCC), the Mission Family Aquatic Center (MFAC), and trails located throughout Mission. The program is funded primarily with:

1. $\frac{3}{8}$ -cent Sales Tax for Parks and Recreation (~\$1.18 million annually)

2. Special Parks and Recreation funds (alcohol tax) distributed by the State (~\$90,000 annually)

In anticipation of the expiration of the parks and recreation sales tax in March 2023, the City Council completed a series of conceptual park planning processes in 2021 – 2023 to develop preferred outdoor park improvements. Based on the priorities identified for the outdoor parks, and resident’s willingness to support increased investment in parks and recreation maintenance as demonstrated through the 2021 DirectionFinder survey results, the Council approved a September 2022 mail ballot election, asking voters to consider renewing the special sales tax at a rate of $\frac{3}{8}$ -cent. Voter turnout for the mail ballot election was 25.73%, and the sales tax was renewed with nearly an 86% approval rating. The renewed Parks and Recreation Sales Tax sunsets in March 2033.

Following the successful renewal of street and parks sales tax, Council directed Staff to prepare a debt issue to allow for park improvements to be accelerated as well as to provide funding for the Foxridge Phase II project. The combination of the dedicated park sales tax renewal and the 2022A Bonds proceeds has allowed for a robust and aggressive capital program related to parks and recreation.

Outdoor Park System Improvements

Council, Staff and the community have focused increased attention in recent years on making significant improvements to the City’s outdoor parks. The City issued Series 2022A General Obligation Bonds with approximately \$3.07 million allocated to outdoor park system improvements for Waterworks Park, Mohawk Park Phase II and potentially Streamway Park pending construction bid costs. The debt service on the parks portion of the 2022A bonds represents approximately 33% of the anticipated annual sales tax revenues.

Mohawk Park Phase I improvements are now complete, and Phase II improvements will be completed in 2024. Water Works Park improvements were bid in late summer 2023, with a construction timeline to coincide with the students’ return to the new Rushton Elementary school. Similar to street and stormwater projects over the last two years, we experienced escalating costs for anticipated outdoor park improvements. Although we are seeing a slowing of that trend in 2024, Staff continues to work to maximize local funds through grants, potential fundraising opportunities, or project phasing if appropriate.

The 2023 CIP reflected a transfer of \$350,000 from the General Fund to support outdoor park improvements and helped to address increasing costs. A Land and Water Conservation Fund (LWCF) grant was denied for the Streamway Park Improvements, so this project, including the construction of a dog park, has been delayed. Additionally, Staff had to withdraw the application for the LWCF grant for Mohawk Park Phase II due to timing issues. There are sufficient

revenues available to proceed with the Mohawk Phase II improvements as planned and staff will continue to explore opportunities for future improvements to Broadmoor and Andersen Parks.

Plans for additional improvements to Streamway Park, Broadmoor Park and Andersen Park will continue to be developed and implemented over the course of the 2025 – 2029 Parks + Recreation CIP. Outdoor Park improvement funding allocated from 2022 through 2024 totals \$6.3 million dollars, with an additional \$1.88 million anticipated to be spent between 2025 and 2029. This represents a significant shift in priorities for parks funding and aligns with both the Council's and community's goals and objectives.

Powell Community Center

Revenues at the Powell Community Center continued to improve throughout 2023, and although they have not yet fully recovered to pre-pandemic levels, the progress has been significant. The long-term feasibility and viability of the Powell Community Center (PCC) was an area of concern in the 2022 budget development process, and Council allocated funding for a feasibility study. The final report was presented in July 2023, offering a number of recommendations and strategies to help the facility achieve at least 70% cost recovery while maintaining a primary focus as a fitness and meeting/conference center.

Deferred maintenance was of significant concern for the PCC prior to implementation of the first parks and recreation sales tax in 2013. In fact, it was the primary driver in the decision to pursue a $\frac{3}{8}$ -cent sales tax vs. $\frac{1}{4}$ -cent. As a result of sales tax revenues being available over the last ten years, and investment in the Facility Conservation Improvement Program, the facility's maintenance issues are dramatically improved, allowing for projects to focus on improving the patron experience within the facility.

There are large expenditures for the facility contemplated in the 5-Year Park Program CIP, including replacement of the roof, relining the indoor pool and resurfacing the parking lot. As part of the roof replacement consideration, Staff will be evaluating the feasibility of conversion to solar.

Mission Family Aquatic Center

The first Parks and Recreation Sales Tax was initially proposed to fund the reconstruction of the Mission Family Aquatic Center. The approximately \$4.1 million renovation was completed in 2014, and roughly 60% of the annual sales tax revenues between 2013 and 2023 were dedicated to debt service for the 2013A Bonds used to finance the improvements. The 2013A debt retired in 2023. Expenses in the 2025 – 2029 CIP for the MFAC are focused on maintenance and keeping the facility fresh and attractive for users.

Other Funds

The General Fund and the various funds that support the 5-Year Capital Improvement Program (CIP) make up the majority of the City's total annual budget. The City also separately maintains several other miscellaneous funds which are discussed below.

Equipment Reserve and Replacement Fund

The Equipment Reserve and Replacement Fund is intended to serve as a financing mechanism to build up reserve monies for the routine replacement of city vehicles and equipment. Ideally, by setting aside funds each budget year, the City can build a reserve account to finance the purchase vehicles or equipment that are not feasible to purchase from the General Fund in a given budget year.

Each year, as the budget is developed, staff review the needs both in the current and future years and recommend both transfers and expenditures from this fund as appropriate. Because of the high resale/surplus value of our equipment, there has not been a need to transfer additional funds from the General Fund since 2017. Supply chain issues and order lead times have resulted in revenues generated by the sale of surplus equipment to be deferred/delayed from previous budget projections, impacting estimated ending fund balances in the interim.

Staff continue to work through a proposal from Enterprise Leasing to begin to transition fleet replacement for certain vehicles and equipment to a rolling lease. We anticipate having a more focused proposal by the August Committee meetings to be considered as part of the final budget adoption process. This will include potential conversion of the Community Development vehicles to electric.

There are currently no vehicle or equipment requests included in the 2025 Budget, but replacement of at least four (4) front line police patrol vehicles is a priority. This would allow for the replacement of the oldest patrol vehicles while the Department continues to evaluate options for future conversion of the fleet to hybrid or electric.

The replacement of the street sweeper, which will be a lease-purchase, has been deferred to 2026. All other vehicles requested for replacement in 2025 are currently on hold.

Special Alcohol Fund

By statute, the State of Kansas imposes a 10% Alcohol Tax on the sale of any drink containing alcoholic liquor sold by clubs, caterers, or drinking establishments. Revenue derived from this tax is allocated 30% to the State and 70% to the city or county where the tax is collected.

The statute further stipulates that for cities of Mission's size, the portion allocated to the local jurisdiction be proportioned in thirds, with one third to the General Fund, one third to a Special Parks and Recreation Fund, and one third to a Special Alcohol Tax Fund. The Special Alcohol

Tax Fund is intended to support programs “whose principal purpose is alcoholism and drug abuse prevention or treatment of persons who are alcoholics or drug abusers or are in danger of becoming alcoholics or drug abusers” (KSA 79-41a04 1997).

Alcohol Tax distributions to the City of Mission in 2023 were \$396,359. Distributions for 2024 were budgeted at \$390,000 and are estimated at \$412,500 for 2025. A third of these funds \$130,000 in 2024 and \$137,500 in 2025 will be proportioned to the City’s Special Alcohol Tax Fund. Special Alcohol funds have historically been used to support the mental health co-responder program, and the UCSs’ Drug & Alcoholism Council recommendations.

The Drug and Alcoholism Council (DAC) is a program supported by the United Community Services of Johnson County that offers grants each year to various organizations within the county that provide alcohol and drug abuse prevention and treatment programs. The grants are structured in such a manner that the awarded organizations have access to funds from multiple participating jurisdictions. Governing Body’s in each jurisdiction have the ultimate authority and responsibility to determine which organizations receive funds. The 2025 Budget includes a recommendation to contribute \$65,000 to the DAC, which is a slight increase over the 2024 contribution.

Since 2021/2022 funding for the Johnson County mental health co-responder program has been in place to fund two mental health co-responders. The City of Merriam, who shares the co-responders with Mission, has been successful in securing grant funding to support a significant portion of the program. This program remains an important priority for the Department and the Council, and resources in the Special Alcohol Fund continue to be sufficient to cover the costs associated with this important service provided to our community and our officers.

Special Parks and Recreation Fund

The Special Parks and Recreation Fund also receives one-third of the annual alcohol tax revenues as outlined above. These funds must be spent on Parks and Recreation related activities and services. The funds are included as part of the Parks + Recreation 5-Year Capital Improvement Program (CIP) each year. Revenues are sufficient to transition the \$75,000/year in outdoor park maintenance expenses from the General Fund to the Special Parks and Recreation Fund.

Mission Convention and Visitors Bureau (MCVB) Fund

The Mission Convention and Visitors Bureau (MCVB) was formed by City ordinance in February of 2009 and is a fund maintained to account for transient guest tax revenues (9% hotel/motel tax) received by the City. The transient guest tax, sometimes referred to as a hotel/motel tax, is charged on the rental of rooms, lodging, or other sleeping accommodations. A transient guest

tax is charged in addition to sales tax, and Mission's rate is at the maximum allowed under current State statute.

Transient guest tax funds are used to attract residents and visitors to our community to spend dollars in support of our local businesses. Since its creation, these funds have primarily been used to support the publication and distribution of the *Mission Magazine* each year. But can be allocated for beautification, wayfinding, etc. or other support throughout our commercial districts.

The MCVB Fund previously served as a "pass through" fund for revenues and expenses associated with the Family Adoption program. In recent years, a separate fund has been created for the Family Adoption Program to allow revenues and expenses associated with that program to be tracked and monitored more easily.

In 2024, Staff will withdraw funds carried in the Greater KC Community Foundation's Charitable Fund since 2017 to reimburse the MCVB Fund for expenditures made from 2017-2023 related to the Family Adoption Program. The transfer into the MCVB Fund for 2024 is estimated at \$81,540 which allows for the purchase of street banners and business support through an anticipated advertising campaign in the amount of \$45,000.

The expenses related to production of the *Mission Magazine* have been reduced for 2024 and 2025, reflecting a move from publication of five issues annually to four. The business support has been continued in the 2025 Budget, and staff will reevaluate options during the later part of 2024 to determine how best to use this funding in support of our business community.

Solid Waste Utility Fund

The Solid Waste Utility Fund accounts for the fees collected from single-family residential properties which are used to support the annual trash, recycling and yard waste contract with WCA/GFL. The solid waste contract has been funded through a combination of fees collected from residents and a transfer from the General Fund.

GFL has requested an increase of 3% for the 2025 contract which will increase the per household rate from \$18.08/mo to \$18.62/mo. Section 4.3(e) of our current agreement states:

After the first year of the Initial Term and each year thereafter, the Contractor may increase the price for the services performed by Contractor for the next year by an amount equal to the "Consumer Price Index, All Urban Consumers, U.S. City Averages" for Garbage and Trash Collection 12-month average as provided by the U.S. Bureau of Labor Statistics. The City shall be notified by May 1st of each year of any increases that may occur for the following year pursuant to the Consumer Price Index. If not notified of any proposed change in price, along with the calculations produced by the Consumer Price Index, by said date, the price

will remain unchanged for the next year. In no case shall an annual increase ever be greater than 3% without the mutual agreement, in writing, of both parties.

According to the Bureau of Labor Statistics' Consumer Price Index for All Urban Consumers (CPI-U): U.S. city average, by expenditure category, 12-month analysis, the unadjusted percent change for garbage and trash collection service for the past twelve months (April 2023 to April 2024) is 5.8%.

We currently collect fees from approximately more than 2,900 households in Mission. The solid waste utility fees are certified to the County as a part of the annual budget process and assessed annually on residential property tax bills. Currently, residents are contributing just under \$200 annually for these services, or less than \$16/month. Staff recommends that the solid waste utility fee for residents remain the same for 2025, with the City absorbing the requested full amount of the anticipated rate increase.

The 2024 Revised and 2025 Recommended Budgets have been updated to reflect the introduction and continuation of the cardboard recycling program for the downtown business district. Annual costs are anticipated between \$5,000 and \$9,000.

In order to support the Solid Waste Utility Fund in the 2024 Revised and 2025 Recommended Budgets, the transfer from the General Fund has been increased to \$55,000 each year.

American Rescue Plan Act (ARPA) Fund

This fund was established in 2021 as the repository for the approximately \$1.5 million in American Rescue Plan Act (ARPA) funds that was to be distributed to Mission through the State of Kansas. The funds were received in two distributions, the first in July 2021 and the second in June 2022. Under the final rules, the City has until 2024 to obligate the funds and 2026 to expend them.

All the funds were transferred to the General Fund to account for revenue losses resulting from the COVID-19 pandemic. There are reporting requirements for these funds that may extend for another few years, but all monies have been expended and accounted for in accordance with federal guidelines for the funds.

Rock Creek Drainage District #1

The City established the Rock Creek Drainage District No. 1 pursuant to K.S.A. 13-10,128 through 13-10,133 in July of 2006 (Ordinance 1206). Drainage District No. 1 is comprised of the original Mission Mall (now Gateway) site bounded by Shawnee Mission Parkway, Roeland Drive, and Johnson Drive. The District is a separate taxing authority, and the Governing Body of the City of Mission is the Governing Body of the Drainage District.

A special mill levy is assessed on all properties within the district for the construction, maintenance, repair or replacement of storm sewers and storm drains contained within the storm drainage district or within the watershed in the City that contributed to the storm drainage flowing into and/or out of the storm drainage district. Property tax revenue may also be used for debt service associated with the construction, maintenance, repair or replacement of same storm sewers and drains.

Drainage District revenues and expenses are tracked through the Stormwater Program Plan that is part of the City's 5-Year Capital Improvement Program. The mill levy for RC Drainage District #1 for the 2024 budget is 10.499 mills and is anticipated to be held constant for the 2025 Budget. Rock Creek Drainage District #1 generates approximately \$12,000 annually which is transferred to the City's Storm Water Utility Fund to support existing stormwater debt service.

Rock Creek Drainage District #2

The City established the Rock Creek Drainage District No. 2 pursuant to K.S.A. 13-10,128 through 13-10,133 in August of 2007 (Ordinance 1241). Drainage District #2 comprises those properties along Rock Creek and within the flood plain of the Rock Creek channel. The district is bounded, approximately, by Roeland Drive on the east, Johnson Drive on the north, Martway on the south to a point just east of Lamar.

A special mill levy is assessed on all properties within the district for the construction, maintenance, repair or replacement of storm sewers and storm drains contained within the storm drainage district or within the watershed in the City that contributed to the storm drainage flowing into and/or out of the storm drainage district. Property tax revenue may also be used for debt service associated with the construction, maintenance, repair or replacement of same storm sewers and drains.

Drainage District revenues and expenses are tracked through the Stormwater Program Plan that is part of the City's 5-Year Capital Improvement Program. The mill levy for RC Drainage District #2 for the 2024 budget is 7.677 mills and is anticipated to be held constant for the 2025 Budget. Rock Creek Drainage District #2 generates approximately \$100,000 annually which is transferred to the City's Storm Water Utility Fund to support existing stormwater debt service.

TIF and CID Funds

The City is required to maintain separate funds for various development and redevelopment projects which have been approved for Tax Increment Financing (TIF) or Community Improvement Districts (CID). The City currently has several active TIF/CID projects which include:

- Mission Crossing
- Cornerstone Commons
- Mission Trails Apartments (The Locale)
- Capitol Federal
- The Lanes at Mission Bowl

All distributions from these funds are made in accordance with approved development agreements and only reimburse the developer for certain approved development costs. The TIF property tax revenues are distributed to the City through Johnson County. The TIF sales tax (1% City General) and CID sales tax (1% additional) are received from the State. Staff verifies and performs any necessary calculations prior to distributing to the developer on a quarterly basis.

Key Performance Areas – 2025 Budget

Mission’s Governing Body has created five key performance areas which are reflective of the Council’s top priorities and budget objectives. Outcome statements were developed for each area, and each year during the budget process budget and policy recommendations are connected to each key performance area. Expenditures included in the 2025 Recommended Budget which align with the key performance areas are highlighted below. Although many address priorities in more than one key performance area, each item is listed shown just once, with notes indicating overlapping goals.

(Key: (I) = Infrastructure, (P) = Parks + Recreation, (M) = Municipal Operations, (S) = Sustainability, (E) = Economic Development. In addition, if there are outside resources being used to fund all or a portion of the expenditures it has been noted with (\$\$).

Infrastructure: Mission’s infrastructure is strategically invested in to maintain and ensure a safe and connected community for all. Total 2025 Investment: \$11,009,300	
<i>GF transfer of property tax revenues for street maintenance (\$1.38 million)</i>	<i>Jo Drive (Lamar to Metcalf ROW/Easements) (\$1.68 million) \$\$ (E)</i>
<i>63rd Street (Roe to Nall) (\$755,000) \$\$</i>	<i>Funding for stormwater maintenance projects (\$450,000)</i>
<i>5424 Maple Channel Design and Repairs (\$700,000) (S)</i>	<i>Stormwater Inventory and Master Plan (\$175,000) \$\$ (S)</i>
<i>Debt service for street infrastructure projects (\$459,300)</i>	<i>Debt service for stormwater infrastructure projects (\$2.14 million)</i>
<i>Bridge inventory and maintenance (\$25,000)</i>	<i>Residential street program (\$2.0 million)</i>
<i>Traffic striping/traffic safety programs (\$75,000)</i>	<i>Curb and sidewalk program funding (\$150,000)</i>

<i>Creek channel maintenance (\$20,000 total) (S)</i>	<i>Rock Creek Channel Design (Woodson to Maple) (\$1.0 million) \$\$ (S)</i>
---	--

Parks and Recreation: Maintaining welcoming, inclusive, clean, safe destinations and programs to improve the community’s quality of life and activities. Total 2025 Investment: \$1,766,550	
<i>Rock Creek Trail (Lamar/Squibb) Resurfacing (\$100,000) (S) (E)</i>	<i>Outdoor Park Improvements (\$62,000)</i>
<i>Park maintenance line item (\$75,000) (M)</i>	<i>P+R maintenance staff – FT and PT (\$150,000) (M)</i>
<i>MFAC upgrades (\$52,000) (M)</i>	<i>PCC Improvements (\$451,000) (S) (M)</i>
<i>Parks, PCC and MFAC maintenance – capital projects (\$437,500) (M)</i>	<i>Park debt service (\$439,050)</i>

Municipal Operations: Delivery of responsive and relevant services through the continual evaluation of resident, business, Council, and organizational priorities which allocate limited or finite resources (\$ and time). Total 2025 Investment: \$882,500*	
<i>Funding for employee retention and recruitment/annual merit (~\$325,000)</i>	<i>Replacement of Public Works Radios (\$45,000) (I)</i>
<i>Replace IT network components (\$70,000)</i>	<i>Replace Tasers for police department (\$20,000 yr 3 of 5)</i>
Municipal Operations (cont.): Delivery of responsive and relevant services through the continual evaluation of resident, business, Council, and organizational priorities which allocate limited or finite resources (\$ and time). Total 2025 Investment: \$882,500*	
<i>Replace Body/In-car Cameras for Police (\$53,000 yr 2 of 5)</i>	<i>Initiatives to promote and enhance diversity, equity and inclusion (DEI) throughout the organization and the community. (\$10,000)</i>
<i>Replacement of (4) front line patrol fleet vehicles (~\$137,500)</i>	<i>DirectionFinder Survey (\$17,000) (E) (S)</i>
<i>Asset Management Software/Tablets (\$40,000) (I) (S)</i>	<i>City Hall/PD Facility Improvements (\$40,000)</i>
<i>Exhaust Fans in Public Works Facility (\$35,000)</i>	<i>Mental Health Co-Responder Program (\$90,000)</i>

*In addition to General Fund salaries, benefits, contractual and commodity expenses.

Sustainability: Mission is a leader in sustainability which has created a resilient and adaptable city by reducing our carbon footprint in both City operations and across our community. Total 2025 Investment: \$425,750	
<i>Preservation and enhancement of urban tree canopy (\$50,000) (P)</i>	<i>Johnson Drive Native Plantings Maintenance (\$25,000) (S) (E)</i>

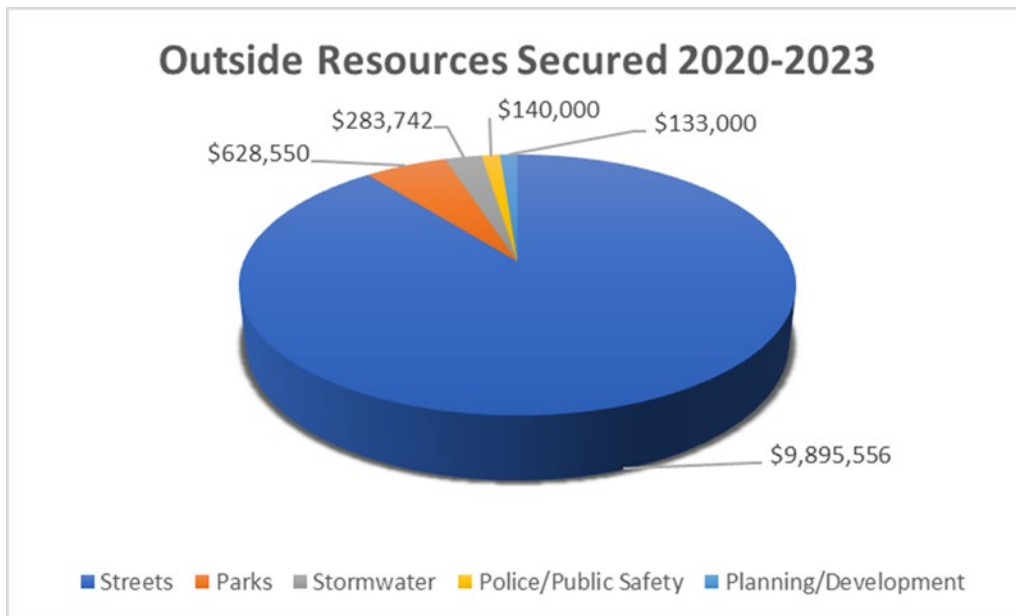
<i>Business Recycling Program (\$9,000) (E)</i>	<i>FCIP Improvements – annual debt service (\$251,750) (M)(P)</i>
<i>Participation in Renewables Direct program (~\$50,000 annually)</i>	<i>Bike Share Program (\$40,000) \$\$ (E)</i>

Economic Development: A diversified and robust civic and business community with a thriving downtown – a city where all you desire on a weekly basis is only a walk or a bike ride away (15 min city). Total 2025 Investment: \$135,000	
<i>Business Improvement Grant Program (BIG) (\$45,000)</i>	<i>Mission Magazine (\$45,000)</i>
<i>Mission Business Support (\$45,000)</i>	

Summary

Staff is confident that the 2025 Recommended Budget continues to align closely with citizen priorities and those articulated by the Council. In addition to other revenue enhancement and expenditure control measures outlined previously in this memorandum, Staff continues to pursue outside funding. One of the most effective things we can do to stretch taxpayer dollars is to leverage outside resources or “other people’s money.” Since 2020, the City has successfully leveraged over \$11 million in Federal, State and County funds, and we anticipate the potential for an additional \$4-5 million before the targeted projects move to construction.

The chart below details the amount of outside funding, by project function or type that was secured between 2020 and 2023.



City Staff is grateful to the Mayor and City Council for their many hours of work and focused attention throughout the budget development process. We look forward to adoption and implementation of the 2024 Revised and 2025 Recommended Budgets and stand ready to address any remaining questions the Council or the public may have.

Sincerely,

A handwritten signature in cursive script that reads "Laura Smith".

Laura Smith
City Administrator

City of Mission 2025 Annual Budget

All Funds Summary

City of Mission 2025 Annual Budget

All Funds Summary

	General Fund	Capital Improv. Fund	Equipment Reserve and Replacement Fund	Storm Water Utility Fund	Street Sales Tax Fund	Parks & Recreation Sales Tax Fund	Special Highway Fund	Special Alcohol Fund	Special Parks & Recreation Fund	Solid Waste Utility Fund	MCVB Fund	Mission Crossing TIF/CID Fund	Cornerst. Commons CID Fund	Mission Trails TIF Fund	Capitol Federal TIF	RC Drainage #1 Fund	RC Drainage #2 Fund	Mission Family Adoption Plan	All Funds
BEGINNING FUND BALANCE	\$ 4,482,690	\$ 2,162,859	\$ (117,672)	\$ 1,112,318	\$ 201,548	\$ 512,706	\$ 37,819	\$ 183,458	\$ 148,768	\$ 45,588	\$ 86,428	\$ 134,354	\$ 46,129	\$ 15,000	\$ 62,266	\$ 23,575	\$ 15,241	\$ 368	\$ 9,153,075
REVENUES																			
Property Taxes	2,746,012	-	-	-	-	-	-	-	-	-	-	275,000	-	390,000	23,500	31,822	104,537	-	\$ 3,570,871
Property Taxes For Streets	1,380,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 1,380,000
Payment in Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Motor Vehicle Taxes	270,293	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 270,293
Sales and Use Taxes	4,578,125	-	-	-	1,195,000	1,195,000	-	-	-	-	-	220,000	72,000	-	-	-	-	-	\$ 7,260,125
Franchise Tax Fees	1,141,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 1,141,500
Transient Guest Tax	-	-	-	-	-	-	-	-	-	-	90,000	-	-	-	-	-	-	-	\$ 90,000
Licenses and Permits	164,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 164,000
Plan Review/Insp. Fees	567,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 567,000
Police Fines	713,250	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 713,250
Service Charges	141,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 141,500
Bond/Lease Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ -
Miscellaneous and Other	626,000	74,360	165,500	25,000	25,000	25,000	7,500	-	6,000	7,500	2,000	-	-	-	-	50	100	25,000	\$ 989,010
Intergovernmental Rev.	2,156,175	1,200,385	-	-	-	-	275,000	140,000	135,000	-	-	-	-	-	-	-	-	-	\$ 3,906,560
Pool Revenues	180,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 180,000
Community Center Rev.	1,568,600	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 1,568,600
Special Assessments	-	-	-	15,767	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 15,767
Solid Waste Utility Fees	-	-	-	-	-	-	-	-	-	577,500	-	-	-	-	-	-	-	-	\$ 577,500
Stormwater Utility Fees	-	-	-	2,550,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 2,550,000
Transf. from Other Funds	20,000	1,380,000	137,500	112,000	-	-	-	-	-	55,000	-	-	-	-	-	-	-	-	\$ 1,704,500
TOTAL REVENUES	\$ 16,252,455	\$ 2,654,745	\$ 303,000	\$ 2,702,767	\$ 1,220,000	\$ 1,220,000	\$ 282,500	\$ 140,000	\$ 141,000	\$ 640,000	\$ 92,000	\$ 495,000	\$ 72,000	\$ 390,000	\$ 23,500	\$ 31,872	\$ 104,637	\$ 25,000	\$ 26,765,476
EXPENDITURES																			
Personal Services	9,611,375	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	\$ 9,611,375
Contractual Services	3,588,221	-	-	504,500	-	-	-	155,000	-	677,850	45,000	450,000	70,500	375,000	20,000	-	-	-	\$ 5,886,071
Commodities	658,400	-	-	-	-	-	105,000	-	5,000	1,000	-	-	-	-	-	-	-	20,000	\$ 789,400
Capital Outlay	313,000	4,815,073	137,500	1,120,000	950,000	645,000	215,000	-	175,000	-	45,000	-	-	-	-	-	-	-	\$ 8,415,573
Debt/Lease Service	251,750	-	-	2,142,825	459,300	392,050	-	-	51,240	-	-	-	-	-	-	-	-	-	\$ 3,297,165
Cont./Reserves/Trans.	-	-	-	-	-	362,500	-	-	-	-	-	-	-	-	-	-	-	-	\$ 362,500
Transfers to Other Funds	1,572,500	-	-	-	-	-	-	-	-	-	-	-	-	-	-	31,822	100,000	-	\$ 1,704,322
TOTAL EXPENDITURES	\$ 15,995,246	\$ 4,815,073	\$ 137,500	\$ 3,767,325	\$ 1,409,300	\$ 1,399,550	\$ 320,000	\$ 155,000	\$ 231,240	\$ 678,850	\$ 90,000	\$ 450,000	\$ 70,500	\$ 375,000	\$ 20,000	\$ 31,822	\$ 100,000	\$ 20,000	\$ 30,046,406
Difference	257,209	(2,160,328)	165,500	(1,064,558)	(189,300)	(179,550)	(37,500)	(15,000)	(90,240)	(38,850)	2,000	45,000	1,500	15,000	3,500	50	4,637	5,000	(3,275,930)
ENDING FUND BALANCE	\$ 4,784,899	\$ 2,531	\$ 47,828	\$ 47,760	\$ 12,248	\$ 333,156	\$ 319	\$ 168,458	\$ 58,528	\$ 6,738	\$ 88,428	\$ 179,354	\$ 47,629	\$ 30,000	\$ 65,766	\$ 23,625	\$ 19,878	\$ 5,368	\$ 5,917,144

City of Mission 2025 Annual Budget

General Fund Summary

	Actual 2023	Budget 2024	Estimated 2024	Budget 2025	% Change 2024 Est/2025
BEGINNING FUND BALANCE	\$ 4,692,613	\$ 4,638,173	\$ 4,616,782	\$ 4,482,690	-3%
REVENUES					
Property Taxes	\$ 1,502,665	\$ 2,572,192	\$ 2,572,302	\$ 2,746,012	7%
Property Taxes For Streets	1,400,000	1,400,000	1,400,000	1,380,000	-1%
Motor Vehicle Taxes	231,035	279,788	264,788	270,293	2%
Sales/Use Taxes	4,360,615	4,300,000	4,425,000	4,578,125	3%
Franchise Taxes	1,048,051	1,161,500	1,101,000	1,141,500	4%
Licenses and Permits	164,920	160,650	162,000	164,000	1%
Review/Plan Inspection Fees	309,054	360,000	310,000	567,000	83%
Police Fines	518,432	678,250	678,250	713,250	5%
Service Charges	47,655	118,300	246,475	141,500	-43%
Pool Revenue	167,961	170,000	173,000	180,000	4%
Community Center Revenue	1,406,033	1,273,600	1,493,600	1,568,600	5%
Intergovernmental Revenue	2,231,758	2,072,000	2,229,400	2,156,175	-3%
Miscellaneous	225,053	111,000	151,000	626,000	315%
Bond/Lease Proceeds	-	-	-	-	0%
Transfers In	1,568,691	-	-	20,000	0%
TOTAL REVENUES	\$ 15,181,923	\$ 14,657,280	\$ 15,206,815	\$ 16,252,455	7%
EXPENSES					
Personnel Services	\$ 8,443,374	\$ 8,945,500	\$ 8,933,090	\$ 9,611,375	8%
Contractual Services	3,189,473	3,609,191	3,617,173	3,588,221	-1%
Commodities	482,772	710,900	611,590	658,400	8%
Capital Outlay	257,884	110,000	461,051	313,000	-32%
Debt Service/Lease-Purchase	443,017	389,950	308,003	251,750	-18%
Contingency/Miscellaneous	141,233	-	-	-	0%
Sub Total for Expenses	\$ 12,957,754	\$ 13,765,541	\$ 13,930,907	\$ 14,422,746	4%
Transfers Out					
Capital Improvement Fund (streets)	\$ 1,900,000	\$ 1,400,000	\$ 1,400,000	\$ 1,380,000	-1%
Solid Waste Fund	50,000	40,000	55,000	55,000	0%
Parks/Market Site Improvements	350,000	-	-	-	0%
Equipment Replacement Fund	-	-	-	137,500	0%
Sub Total for Transfers Out	\$ 2,300,000	\$ 1,440,000	\$ 1,455,000	\$ 1,572,500	8%
TOTAL EXPENSES	\$ 15,257,754	\$ 15,205,541	\$ 15,385,907	\$ 15,995,246	4%
DIFFERENCE (Revenues/Expenses)	\$ (75,831)	\$ (548,261)	\$ (179,092)	\$ 257,209	-244%
ENDING FUND BALANCE	\$ 4,616,782	\$ 4,134,912	\$ 4,482,690	\$ 4,784,899	7%
<u>Restricted:</u>					
25% Fund Balance Reserve	\$ 3,403,308	\$ 3,664,320	\$ 3,734,454	\$ 3,938,114	5%
<u>Committed:</u>					
Section 125 Employee Cafeteria Plan	\$ 49,284	\$ 45,000	\$ 50,000	\$ 50,000	
ADA Compliance	217,139	155,000	225,000	225,000	
Total Committed	\$ 266,423	\$ 200,000	\$ 275,000	\$ 275,000	
<u>Assigned:</u>					
Johnson Drive Landscaping	\$ -	\$ -	\$ 179,877	\$ -	
Energy Audits	-	-	22,000	-	
Financial Software	-	-	-	-	
EPC Developer Funds	250,000	230,000	200,000	-	
Milhaus Developer Funds	-	-	-	500,000	
Dog Park Funds	-	-	-	-	
Total Assigned	\$ 250,000	\$ 230,000	\$ 401,877	\$ 500,000	
EXCESS FUND BALANCE	\$ 697,051	\$ 40,592	\$ 71,359	\$ 71,785	

City of Mission 2025 Annual Budget

Revenue Detail

	Actual 2023	Budget 2024	Estimated 2024	Budget 2025	% Change 2024/2025
<u>Property Tax</u>					
Real Estate Tax (General Property Tax)	1,631,730	2,552,192	2,552,302	2,726,012	6.81%
Delinquent Real Estate Tax	<u>(129,065)</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>	0.00%
Property Tax	1,502,665	2,572,192	2,572,302	2,746,012	6.75%
<u>Property Tax for Streets</u>					
	1,400,000	1,400,000	1,400,000	1,380,000	0.00%
<u>Motor Vehicle Tax</u>					
Motor Vehicle Tax	225,980	275,000	260,000	264,772	1.84%
Recreational Vehicle Tax	1,186	1,050	1,050	889	-15.33%
Heavy Truck Tax /Commercial	3,848	3,588	3,588	4,482	24.92%
Delinquent Personal Property Tax	<u>21</u>	<u>150</u>	<u>150</u>	<u>150</u>	0.00%
Motor Vehicle Tax	231,035	279,788	264,788	270,293	2.08%
<u>City Sales/Use Tax</u>					
City Sales Tax	2,636,233	2,725,000	2,725,000	2,793,125	2.50%
City Use Tax	<u>1,724,382</u>	<u>1,575,000</u>	<u>1,700,000</u>	<u>1,785,000</u>	5.00%
City Sales/Use Tax	4,360,615	4,300,000	4,425,000	4,578,125	3.46%
<u>Franchise Tax</u>					
KCP&L	682,908	765,000	725,000	750,000	3.45%
KS Gas Service	288,949	280,000	300,000	315,000	5.00%
SBC Telephone	8,739	17,500	9,500	10,000	5.26%
Consolidated Telephone (formerly SureWest)	3,377	1,500	1,500	1,500	0.00%
AT&T (SBC) Video	2,960	19,000	-	-	#DIV/0!
Consolidated Video (formerly SureWest)	-	9,000	-	-	#DIV/0!
Spectrum Video (formerly Time Warner)	61,118	65,000	65,000	65,000	0.00%
Google	<u>-</u>	<u>4,500</u>	<u>-</u>	<u>-</u>	#DIV/0!
Franchise Tax	1,048,051	1,161,500	1,101,000	1,141,500	3.68%
<u>Licenses and Permits</u>					
Occupational License	95,565	95,000	95,000	95,000	0.00%
Public Works Permits	10,575	4,500	10,000	10,000	0.00%
Rental License	34,302	45,000	38,000	40,000	5.26%
Sign Permit Fee	5,124	5,000	5,000	5,000	0.00%
Land Use Fee	1,334	2,000	2,000	2,000	0.00%
Liquor License	9,900	7,150	10,000	10,000	0.00%
Operator/Solicitor/Massage License	7,620	1,500	1,500	1,500	0.00%
Animal License	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	0.00%
Licenses and Permits	164,920	160,650	162,000	164,000	1.23%
<u>Plan Review/Inspection Fees</u>					
Building Permit Fees	238,435	250,000	200,000	350,000	75.00%
Plan Review Fees	<u>70,619</u>	<u>110,000</u>	<u>110,000</u>	<u>217,000</u>	97.27%
Plan Review/Inspection Fees	309,054	360,000	310,000	567,000	82.90%
	Actual 2023	Budget 2024	Estimated 2024	Budget 2025	% Change 2024/2025
<u>Intergovernmental Revenue</u>					
County Sales/Use Tax					
County Sales Tax	838,811	825,000	835,000	851,700	2.00%
County Use Tax	<u>288,103</u>	<u>275,000</u>	<u>285,000</u>	<u>299,250</u>	5.00%

County Sales/Use Tax	1,126,914	1,100,000	1,120,000	1,150,950	2.76%
County Sales/Use Tax - Jail					
County Jail Sales Tax	206,471	205,000	205,000	210,125	2.50%
County Jail Use Tax	<u>72,026</u>	<u>69,000</u>	<u>69,000</u>	<u>72,450</u>	5.00%
County Sales/Use Tax - Jail	278,497	274,000	274,000	282,575	3.13%
County Sales/Use Tax - Pub Safety					
County Public Safety Sales Tax	206,471	205,000	205,000	210,125	2.50%
County Public Safety Use Tax	<u>72,026</u>	<u>69,000</u>	<u>69,000</u>	<u>72,450</u>	5.00%
County Sales/Use Tax - Pub Safety	278,497	274,000	274,000	282,575	3.13%
County Sales/Use Tax - Court House					
County Court House Sales Tax	206,470	205,000	205,000	210,125	2.50%
County Court House Use Tax	<u>72,026</u>	<u>69,000</u>	<u>69,000</u>	<u>72,450</u>	5.00%
County Sales/Use Tax - Pub Safety	278,496	274,000	274,000	282,575	3.13%
Alcohol Tax	129,573	130,000	130,000	137,500	5.77%
Other Intergovernmental Revenue	139,781	20,000	157,400	20,000	-87.29%
Total for Intergovernmental	<u>2,231,758</u>	<u>2,072,000</u>	<u>2,229,400</u>	<u>2,156,175</u>	-3.28%
<u>Police Fines</u>					
Fines	497,348	650,000	650,000	685,000	5.38%
Parking Fines	200	1,000	1,000	1,000	0.00%
Alarm Fines	-	250	250	250	0.00%
Police Dept. Lab Fees	800	5,000	5,000	5,000	0.00%
Fuel Assessment Fees	13,894	5,000	5,000	5,000	0.00%
ADA Accessibility Fees	4,290	15,000	15,000	15,000	0.00%
Motion Fees	500	1,000	1,000	1,000	0.00%
Expungement Fees	<u>1,400</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>	0.00%
Police Fines	518,432	678,250	678,250	713,250	5.16%
<u>Service Charges</u>					
Court Costs	20,429	30,000	30,000	30,000	0.00%
On Line Convenience	-	1,500	1,500	1,500	0.00%
Reimbursed Expenses	-	15,000	144,975	15,000	-89.65%
Animal Control Contracts	24,700	67,800	45,000	50,000	11.11%
Nuisance Abatement Fees	1,968	4,000	25,000	45,000	80.00%
Weed Abatement Fees	<u>558</u>	<u>-</u>	<u>-</u>	<u>-</u>	#DIV/0!
Service Charges	47,655	118,300	246,475	141,500	-42.59%
	Actual	Budget	Estimated	Budget	% Change
	2023	2024	2024	2025	2024/2025
<u>Miscellaneous and Other</u>					
Interest/Investments	180,342	85,000	125,000	100,000	-20.00%
Sale of Fixed Assets	-	1,000	1,000	1,000	0.00%
Miscellaneous	<u>44,711</u>	<u>25,000</u>	<u>25,000</u>	<u>525,000</u>	2000.00%
Miscellaneous and Other	225,053	111,000	151,000	626,000	314.57%
<u>Pool Revenues</u>					
Outdoor Pool Membership	52,124	57,500	57,500	59,000	2.61%
Outdoor Pool Front Desk	54,414	65,000	57,500	60,000	4.35%
Outdoor Pool Concessions	31,962	26,500	32,000	35,000	9.38%
Outdoor Pool Program Fees	7,970	2,500	7,500	7,500	0.00%
Outdoor Pool Rental	10,305	10,000	10,000	10,000	0.00%
Super Pool Pass Revenue	<u>11,186</u>	<u>8,500</u>	<u>8,500</u>	<u>8,500</u>	0.00%
Pool Revenue	167,961	170,000	173,000	180,000	4.05%
<u>Community Center Revenue</u>					

Community Center Membership	406,619	400,000	430,000	465,000	8.14%
Community Center Rental	274,145	220,000	285,000	290,000	1.75%
Community Center Program	209,277	215,000	240,000	250,000	4.17%
Community Center Daily Fees	249,620	185,000	260,000	275,000	5.77%
Community Center Misc.	3,974	5,500	5,500	5,500	0.00%
Community Center Resale of Items	912	850	850	850	0.00%
Community Center Sponsorship/Ads	-	-	-	-	
Morrow Trust Fund	-	-	-	-	
Mission Summer Program	209,164	200,000	225,000	235,000	4.44%
Mission Square PILOTS	<u>52,322</u>	<u>47,250</u>	<u>47,250</u>	<u>47,250</u>	0.00%
Community Center Revenues	1,406,033	1,273,600	1,493,600	1,568,600	5.02%
<u>Bond/Lease Proceeds</u>					
2021 Bond Proceeds - FCIP Financing	-	-	-	-	#DIV/0!
Bond/Lease Proceeds	-	-	-	-	#DIV/0!
<u>Transfers From Other Funds</u>					
Transfers From Other Funds	<u>1,568,691</u>	-	-	<u>20,000</u>	#DIV/0!
Transfers From Other Funds	1,568,691	-	-	20,000	#DIV/0!
Total Revenue	<u><u>15,181,923</u></u>	<u><u>14,657,280</u></u>	<u><u>15,206,815</u></u>	<u><u>16,252,455</u></u>	6.88%

City of Mission 2025 Annual Budget

Summary of Costs by Department

	Actual 2023	Budget 2024	Estimated 2024	Budget 2025	% Change Budget 2024/2025
<u>General Overhead</u>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	0%
Contractual Services	309,924	391,500	384,500	423,125	10%
Commodities	36,899	42,750	50,640	42,750	-16%
Capital Outlay	90,897	80,000	223,955	110,000	-51%
Debt Service	330,250	252,450	252,450	251,750	0%
Total	\$ 767,970	\$ 766,700	\$ 911,545	\$ 827,625	-9%
<u>Legislative</u>					
Personnel Services	\$ 56,699	\$ 59,875	\$ 59,325	\$ 63,875	8%
Contractual Services	139,119	142,370	124,370	128,020	3%
Commodities	92	1,250	1,250	1,250	0%
Capital Outlay	-	-	-	-	0%
Total	\$ 195,910	\$ 203,495	\$ 184,945	\$ 193,145	4%
<u>Administration</u>					
Personnel Services	\$ 1,028,927	\$ 886,075	\$ 970,675	\$ 954,800	-2%
Contractual Services	40,024	32,850	37,850	37,850	0%
Commodities	3,953	4,050	4,050	4,050	0%
Capital Outlay	320	-	-	-	0%
Total	\$ 1,073,224	\$ 922,975	\$ 1,012,575	\$ 996,700	-2%
<u>Municipal Court</u>					
Personnel Services	\$ 284,220	\$ 304,200	\$ 298,665	\$ 313,700	5%
Contractual Services	22,658	32,900	32,900	32,900	0%
Commodities	10,192	6,750	10,250	10,250	0%
Capital Outlay	82	-	-	-	0%
Total	\$ 317,153	\$ 343,850	\$ 341,815	\$ 356,850	4%
<u>Public Works</u>					
Personnel Services	\$ 964,624	\$ 1,163,000	\$ 1,081,325	\$ 1,184,500	10%
Contractual Services	1,089,602	1,103,300	1,171,652	1,216,700	4%
Commodities	146,649	298,200	187,000	225,750	21%
Capital Outlay	16,423	-	-	115,000	100%
Debt Service	-	-	-	-	0%
Total	\$ 2,217,298	\$ 2,564,500	\$ 2,439,977	\$ 2,741,950	12%
<u>Community Development</u>					
Personnel Services	\$ 493,262	\$ 781,750	\$ 749,925	\$ 806,000	7%
Contractual Services	340,265	541,870	498,350	279,800	-44%
Commodities	4,776	5,000	7,000	6,000	-14%
Capital Outlay	3,279	-	1,500	-	-100%
Total	\$ 841,582	\$ 1,328,620	\$ 1,256,775	\$ 1,091,800	-13%

City of Mission 2025 Annual Budget

Summary of Costs by Department

	Actual 2023	Budget 2024	Estimated 2024	Budget 2025	% Change Budget 2023/2024
<u>Mission Aquatic Center</u>					
Personnel Services	\$ 219,373	\$ 185,100	\$ 224,825	\$ 247,900	10%
Contractual Services	113,808	98,225	120,225	121,300	1%
Commodities	55,009	70,650	68,150	71,750	5%
Capital Outlay	-	-	-	-	0%
Total	\$ 388,190	\$ 353,975	\$ 413,200	\$ 440,950	7%
<u>Powell Community Center</u>					
Personnel Services	\$ 1,708,046	\$ 1,718,000	\$ 1,730,850	\$ 1,822,400	5%
Contractual Services	792,316	835,800	816,650	852,450	4%
Commodities	102,257	114,500	115,500	124,500	8%
Capital Outlay	-	-	-	-	0%
Total	\$ 2,602,619	\$ 2,668,300	\$ 2,663,000	\$ 2,799,350	5%
<u>Police</u>					
Personnel Services	\$ 3,688,223	\$ 3,847,500	\$ 3,817,500	\$ 4,218,200	10%
Contractual Services	341,757	430,376	430,676	496,076	15%
Commodities	122,945	167,750	167,750	172,100	3%
Capital Outlay	146,883	30,000	235,596	88,000	-63%
Debt Service	112,767	137,500	55,553	-	-100%
Total	\$ 4,412,575	\$ 4,613,126	\$ 4,707,075	\$ 4,974,376	6%
Total for All Departments	\$ 12,816,521	\$ 13,765,541	\$ 13,930,907	\$ 14,422,746	4%

City of Mission 2025 Annual Budget

Summary of Costs by Type of Expenditure

	<u>Personnel</u>	<u>Contractual Services</u>	<u>Commodities</u>	<u>Capital Outlay</u>	<u>Debt Service</u>	<u>Total</u>
General Overhead	\$ -	\$ 423,125	\$ 42,750	\$ 110,000	\$ 251,750	\$ 827,625
Legislative	\$ 63,875	\$ 128,020	\$ 1,250	\$ -	\$ -	\$ 193,145
Administration	\$ 954,800	\$ 37,850	\$ 4,050	\$ -	\$ -	\$ 996,700
Municipal Court	\$ 313,700	\$ 32,900	\$ 10,250	\$ -	\$ -	\$ 356,850
Public Works	\$ 1,184,500	\$ 1,216,700	\$ 225,750	\$ 115,000	\$ -	\$ 2,741,950
Community Development	\$ 806,000	\$ 279,800	\$ 6,000	\$ -	\$ -	\$ 1,091,800
Parks and Recreation						
Mission Family Aquatic Center	\$ 247,900	\$ 121,300	\$ 71,750	\$ -	\$ -	\$ 440,950
Powell Community Center	\$ 1,822,400	\$ 852,450	\$ 124,500	\$ -	\$ -	\$ 2,799,350
Police	\$ 4,218,200	\$ 496,076	\$ 172,100	\$ 88,000	\$ -	\$ 4,974,376
Total	\$ 9,611,375	\$ 3,588,221	\$ 658,400	\$ 313,000	\$ 251,750	\$ 14,422,746

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	General Overhead

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Personnel Services</u>					
	EE Retention/Recruitment	\$ -	-	-	-
	Total Personnel Services	\$ -	\$ -	\$ -	\$ -
<u>Contractual Services</u>					
01-07-201-01	Electricity - City Hall	\$ 31,146	36,000	36,000	37,800
01-07-201-03	Natural Gas - City Hall	9,026	14,000	14,000	14,700
01-07-201-05	Water and Sewer - City Hall	2,139	2,500	2,500	2,625
01-07-201-07	Refuse - City Hall	-	-	-	-
01-07-201-08	Telephone	2,414	1,000	1,000	1,000
01-07-203-03	Tuition Reimbursement	-	5,000	5,000	5,000
01-07-204-01	Advertising	3,380	3,000	3,000	3,000
01-07-205-01	Insurance - City Hall and Equip	58,144	52,000	60,000	63,000
01-07-206-03	Periodicals/Books	-	500	500	500
01-07-206-04	Legal Publications	3,917	3,000	3,000	3,000
01-07-206-05	Professional Services	25,217	45,000	45,000	62,000
01-07-207-02	Finance/Audit	31,635	34,000	34,000	34,000
01-07-207-07	Pre-employment/Hiring Expense	-	-	-	-
01-07-207-07	Bank Fees	411	2,500	2,500	2,500
01-07-210-02	Janitorial Services	10,920	22,000	12,000	15,000
01-07-212-06	Service Contracts	21,585	22,000	22,000	25,000
01-07-213-02	Rentals and Leases	7,170	6,500	6,500	6,500
01-07-214-02	Property Taxes	-	20,000	-	-
01-07-214-05	Computer Services	95,074	115,000	115,000	115,000
01-07-214-06	Codification	3,660	3,000	3,000	3,000
01-07-214-13	Website Development	2,139	2,500	2,500	2,500
01-07-214-14	Climate Action Plan Initiatives	-	-	15,000	25,000
01-07-215-03	Contingency	1,947	2,000	2,000	2,000
	Total Contractual Services	\$ 309,924	\$ 391,500	\$ 384,500	\$ 423,125
<u>Commodities</u>					
01-07-301-01	Office Supplies	\$ 2,516	4,500	4,500	4,500
01-07-301-04	Postage	6,466	12,000	10,000	12,000
01-07-304-04	Misc. Supplies	-	500	500	500
01-07-305-01	Janitorial Supplies	1,002	750	750	750
01-07-305-02	Maintenance/Repairs City Hall	26,915	25,000	34,890	25,000
	Total Commodities	\$ 36,899	\$ 42,750	\$ 50,640	\$ 42,750
<u>Capital Outlay</u>					
01-07-402-03	Computer Systems/Software	\$ 27,416	80,000	103,955	70,000
01-07-402-05	Building/Facility Improvements	\$ -	-	120,000	40,000
01-07-404-06	Equipment Replacement	63,481	-	-	-
01-07-405-01	CARES Funding	-	-	-	-
01-07-405-02	FCIP Improvements	-	-	-	-
01-07-499-01	Land	-	-	-	-
	Total Capital Outlay	\$ 90,897	\$ 80,000	\$ 223,955	\$ 110,000
<u>Debt Service</u>					
01-90-808-01	Principal	\$ 260,000	\$ 252,450	\$ 252,450	\$ 251,750
01-90-808-02	Interest	70,250	-	-	-
	Total Debt Service	\$ 330,250	\$ 252,450	\$ 252,450	\$ 251,750
	General Overhead Total	\$ 767,970	\$ 766,700	\$ 911,545	\$ 827,625

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Legislative

<u>Account Number</u>	<u>Account Title</u>	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Estimated 2025</u>
<u>Personnel Services</u>					
01-09-101-03	Wages and Salaries	\$ 51,550	\$ 54,000	\$ 54,000	\$ 58,000
01-09-102-01	Health/Welfare Benefits	-	-	-	-
01-09-102-02	Social Security	4,342	4,750	4,750	5,000
01-09-102-03	KPERS	-	-	-	-
01-09-102-04	Employment Security	57	125	125	125
01-09-102-05	Workers Compensation	750	1,000	450	750
	Total Personnel Services	\$ 56,699	\$ 59,875	\$ 59,325	\$ 63,875
<u>Contractual Services</u>					
01-09-201-07	Telephone	\$ 121	\$ 120	\$ 120	\$ 120
01-09-202-06	Commercial Travel	998	4,000	4,000	4,000
01-09-202-07	Lodging and Meals	7,551	15,000	10,000	11,500
01-09-202-08	Parking and Tolls	85	100	100	100
01-09-202-09	Mileage	68	150	150	150
01-09-203-02	Registration	3,434	14,000	11,500	12,000
01-09-203-05	Planning Commission	-	-	-	-
01-09-205-01	Insurance - Public Official	-	3,000	3,000	3,150
01-09-206-01	Professional Organizations	1,550	13,000	13,000	13,000
01-09-206-02	Municipal Organizations	9,670	10,000	10,000	10,000
01-09-206-03	Periodicals/Books	440	2,500	2,500	2,500
01-09-208-01	Annual Celebrations	3,530	10,000	10,000	10,000
01-09-208-02	Election Expense	19,225	5,000	2,500	2,500
01-09-208-03	Holiday Parties	-	-	-	-
01-09-208-04	Public/Employee Relations	9,578	15,000	10,000	11,500
01-09-208-05	Meeting Expenses	4,218	5,000	5,000	5,000
01-09-208-07	Economic Development	-	-	-	-
01-09-208-08	Human Service Fund (UCS)	10,000	10,000	10,500	10,500
01-09-208-09	Chamber of Commerce	6,550	8,000	10,000	10,000
01-09-208-12	MARC	2,265	3,000	3,000	3,000
01-09-208-20	DEI Initiatives	-	14,500	10,000	10,000
01-09-210-04	PRT Commission	1,317	3,000	3,000	3,000
01-09-215-04	Sustainability Commission	49,967	3,000	3,000	3,000
01-09-215-06	Planning Commission	8,552	4,000	3,000	3,000
	Total Contractual Services	\$ 139,119	\$ 142,370	\$ 124,370	\$ 128,020
<u>Commodities</u>					
01-09-301-01	Office Supplies	\$ 80	500	500	500
01-09-301-02	Clothing	12	500	500	500
01-09-301-04	Printing	-	250	250	250
	Total Commodities	\$ 92	\$ 1,250	\$ 1,250	\$ 1,250
<u>Capital Outlay</u>					
01-09-407-05	Contingency	\$ -	-	-	-
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
	Legislative Total	\$ 195,910	\$ 203,495	\$ 184,945	\$ 193,145

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Administration

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Personnel Services</u>					
01-10-101-01	Full Time Salaries	701,000	587,000	680,000	650,000
01-10-101-02	Part Time Salaries	59,538	55,775	48,000	52,000
01-10-101-04	Overtime Salaries	5,921	4,500	6,000	6,500
01-10-102-01	Health/Welfare Benefits	115,579	106,000	100,000	105,000
01-10-102-02	Social Security	61,119	50,000	56,000	53,000
01-10-102-03	KPERS	65,837	61,500	66,800	68,000
01-10-102-04	Employment Security	815	1,300	1,300	1,300
01-10-102-05	Workers Compensation	6,145	7,000	3,075	6,500
01-10-102-06	City Pension	12,973	13,000	9,500	12,500
	Total Personnel Services	\$ 1,028,927	886,075	970,675	954,800
<u>Contractual Services</u>					
01-10-201-08	Telephone	\$ 2,131	\$ 2,450	\$ 2,450	\$ 2,450
01-10-202-02	Commercial Travel	1,034	2,000	2,000	2,000
01-10-202-03	Lodging/Meals	2,074	4,000	4,000	4,000
01-10-202-04	Parking/Tolls	124	100	100	100
01-10-202-05	Mileage	403	500	500	500
01-10-203-01	Registration/Tuition	2,672	4,000	4,000	4,000
01-10-204-01	Advertising	2,301	-	-	-
01-10-205-02	Notary Bonds	-	100	100	100
01-10-206-01	Professional Organizations	3,185	5,000	5,000	5,000
01-10-206-02	Municipal Organizations	-	200	200	200
01-10-206-03	Periodicals/Books/Publications	1,870	2,500	2,500	2,500
01-10-206-05	Professional Services	15,715	2,500	7,500	7,500
01-10-206-06	Attorney Services	-	-	-	-
01-10-207-07	Pre-Employment Testing	207	-	-	-
01-10-208-04	Public Relations	4,109	6,000	6,000	6,000
01-10-208-05	Meeting Expenses	1,472	1,500	1,500	1,500
01-10-208-06	JoCo Utility Assistance Prog.	-	-	-	-
01-10-208-13	Employee Recognition	2,497	1,000	1,000	1,000
01-10-212-06	Service Contracts	-	-	-	-
01-10-214-03	Printing	227	250	250	250
01-10-214-05	Computer Services	-	-	-	-
01-10-214-13	Website Development	-	250	250	250
01-10-215-03	Miscellaneous	3	500	500	500
01-10-215-04	Sustainability Expenses	-	-	-	-
	Total Contractual Services	\$ 40,024	\$ 32,850	\$ 37,850	\$ 37,850
<u>Commodities</u>					
01-10-301-01	Office Supplies	3,953	3,500	3,500	3,500
01-10-301-02	Clothing	-	350	350	350
01-10-301-04	Postage	-	100	100	100
01-10-301-05	Printed Forms	-	100	100	100
	Total Commodities	\$ 3,953	4,050	4,050	4,050
<u>Capital Outlay</u>					
01-10-401-01	Office Machines	\$ -	-	-	-
01-10-401-02	Office Furnishings	-	-	-	-
01-10-402-03	Computer Systems	320	-	-	-
01-10-407-05	Contingency	-	-	-	-
01-10-407-10	Sustainability Assets	-	-	-	-
	Total Capital Outlay	\$ 320	\$ -	\$ -	\$ -
	Administration Total	\$ 1,073,224	\$ 922,975	\$ 1,012,575	\$ 996,700

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Municipal Court

<u>Account Number</u>	<u>Account Title</u>	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
<u>Personnel Services</u>					
01-11-101-01	Full Time Salaries	\$ 105,747	125,500	130,000	135,000
01-11-101-02	Part Time Salaries	-	-	-	-
01-11-101-03	Judge Salaries	30,000	30,000	30,000	30,000
01-11-101-04	Overtime Salaries	13,300	8,000	10,000	12,000
01-11-101-06	City Attorney - Court	51,055	75,000	55,000	60,000
01-11-101-09	City Attorney Appeals - Court	32,935	5,000	20,000	15,000
01-11-102-01	Health/Welfare Benefits	23,250	22,000	23,500	27,500
01-11-102-02	Social Security	10,675	18,000	12,000	13,500
01-11-102-03	KPERS	11,152	13,000	13,000	14,500
01-11-102-04	Employment Security	139	450	450	450
01-11-102-05	Workers Compensation	3,752	4,500	1,965	3,000
01-11-102-06	City Pension	2,215	2,750	2,750	2,750
	Total Personal Services	\$ 284,220	\$ 304,200	\$ 298,665	\$ 313,700
<u>Contractual Services</u>					
01-11-201-08	Telephone	\$ 1,092	2,500	2,500	2,500
01-11-202-03	Lodging/Meals	-	1,000	1,000	1,000
01-11-202-04	Parking/Tolls	-	50	50	50
01-11-202-05	Mileage	125	400	400	400
01-11-203-01	Registration/Tuition	25	500	500	500
01-11-204-01	Advertising - Classified	-	-	-	-
01-11-205-01	Insurance	-	-	-	-
01-11-205-02	Notary Bonds	25	100	100	100
01-11-206-05	Professional Services	-	5,000	5,000	5,000
01-11-206-06	City Attorney Services	-	-	-	-
01-11-207-07	Pre-employment Expenses	85	150	150	150
01-11-208-13	Employee Recognition	117	200	200	200
01-11-209-01	Appeals	-	-	-	-
01-11-209-02	Computer Maintenance	19,689	20,000	20,000	20,000
01-11-209-03	Defense	1,500	3,000	3,000	3,000
	Total Contractual Services	\$ 22,658	\$ 32,900	\$ 32,900	\$ 32,900
<u>Commodities</u>					
01-11-301-01	Office Supplies	\$ 2,864	3,000	3,000	3,000
01-11-301-02	Clothing	391	3,500	3,500	3,500
01-11-301-04	Postage	3,334	250	250	250
01-11-301-05	Printed Forms	3,603	-	3,500	3,500
	Total Commodities	\$ 10,192	\$ 6,750	\$ 10,250	\$ 10,250
<u>Capital Outlay</u>					
01-11-401-01	Office Machines	\$ -	-	-	-
01-11-402-03	Computer Systems	82	-	-	-
01-11-407-05	Contingency	-	-	-	-
	Total Capital Outlay	\$ 82	\$ -	\$ -	\$ -
	Municipal Court Total	\$ 317,153	\$ 343,850	\$ 341,815	\$ 356,850

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Public Works

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
Personnel Services					
01-20-101-01	Full Time Salaries	\$ 596,304	\$ 720,000	\$ 720,000	\$ 765,000
01-20-101-02	Part Time Salaries	33,387	42,500	-	-
01-20-101-04	Overtime Salaries	12,749	23,000	23,000	23,000
01-20-102-01	Health/Welfare Benefits	160,764	172,000	180,000	200,000
01-20-102-02	Social Security	48,925	59,000	50,000	62,000
01-20-102-03	KPERS	61,482	80,000	72,000	83,000
01-20-102-04	Employment Security	618	1,500	1,500	1,500
01-20-102-05	Workers Compensation	39,771	50,000	21,825	35,000
01-20-102-06	City Pension	10,624	15,000	13,000	15,000

Total Personnel Services \$ 964,624 \$ 1,163,000 \$ 1,081,325 \$ 1,184,500

Contractual Services					
01-20-201-02	Electricity - Maint. Facility	\$ 11,283	\$ 15,000	\$ 13,000	\$ 15,000
01-20-201-04	Natural Gas - Maint. Facility	13,393	15,000	16,500	17,000
01-20-201-06	Water and Sewer - Maint. Fact	10,384	12,000	12,500	13,000
01-20-201-07	Refuse - Maint. Facility	24,118	25,000	25,000	25,000
01-20-201-08	Telephone	4,492	5,000	4,840	5,000
01-20-201-10	Traffic Signals - KCPL Lease	327,240	350,000	335,000	340,000
01-20-201-11	Traffic Signal - OP Interlocal	7,088	7,000	7,000	7,000
01-20-201-12	Traffic Signals Maint.	74,455	80,000	88,395	84,000
01-20-201-13	Street Lights - KCPL Power	74,475	58,000	140,000	145,000
01-20-201-15	Street Lights - Street & Parks	748	1,000	1,000	1,000
01-20-202-02	Travel/Commercial	-	1,500	1,500	1,500
01-20-202-03	Lodging / Meals	595	3,500	3,500	3,500
01-20-202-04	Parking / Tolls	-	100	100	100
01-20-202-05	Mileage	-	300	300	300
01-20-203-01	Registration / Tuition	5,620	8,500	8,500	8,500
01-20-203-04	Worker's Comp Claims	-	-	-	-
01-20-204-01	Advertising	2,135	2,000	2,000	2,000
01-20-205-01	Insurance - Building & Equipment	40,110	42,000	42,000	42,000
01-20-205-02	Notary Bonds	-	-	-	-
01-20-206-01	Professional Organizations	1,292	2,000	2,000	2,000
01-20-206-03	Periodicals/Books/Publications	-	300	300	300
01-20-206-04	Legal Advertising	30	100	500	500
01-20-206-05	Professional Services	-	3,000	3,000	3,000
01-20-207-03	Engineering/Architect Services	81,072	75,000	75,000	75,000
01-20-207-06	Inspections	2,313	8,000	6,000	7,000
01-20-207-07	Pre-Employment Drug Testing	1,940	1,500	1,500	1,500
01-20-208-04	Public Relations	-	500	500	500
01-20-208-05	Meeting Expense	(432)	1,000	1,000	1,000
01-20-208-13	Employee Recognition	2,555	1,000	1,000	1,000
01-20-210-01	Building Repairs / Maintenance	4,706	14,500	20,567	14,500
01-20-210-02	Janitorial Services	6,840	7,000	7,000	7,000
01-20-210-03	Trees / Shrubs Maintenance	60,236	50,000	50,000	50,000
01-20-210-04	Tree Maintenance (Streets)	516	1,000	1,000	1,000
01-20-211-03	Curbs/Sidewalks	7,530	-	-	-
01-20-211-04	Drainage	-	-	-	-
01-20-212-03	Storm Warning Sirens	616	1,500	1,000	1,500
01-20-212-04	Communications	-	-	-	-
01-20-212-05	Equipment Repairs	78	5,500	2,000	5,500
01-20-212-06	Service Contracts	269,725	235,000	235,000	245,000
01-20-212-07	Vehicle Maintenance	1,564	15,000	8,000	10,000
01-20-212-08	Holiday Decorations	14,226	20,000	20,000	20,000
01-20-212-09	Johnson Drive Maintenance	32,193	25,000	25,000	50,000
01-20-213-02	Rental Equipment	272	5,000	5,000	5,000
01-20-213-03	Laundry / Uniforms	6,038	5,000	5,000	5,000
01-20-214-02	Vehicle Registration	35	500	150	500

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Public Works

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Contractual Services (cont.)</u>					
01-20-214-03	Printing	\$ 121	\$ -	\$ -	\$ -
01-20-214-04	Computer Services	-	-	-	-
01-20-215-03	Contingency	-	-	-	-
	Total Contractual Services	\$ 1,089,602	\$ 1,103,300	\$ 1,171,652	\$ 1,216,700
<u>Commodities</u>					
01-20-301-01	Office Supplies	\$ 2,614	\$ 1,800	\$ 1,800	\$ 1,900
01-20-301-04	Postage	(36)	400	400	400
01-20-301-05	Printed Forms	-	-	-	-
01-20-302-01	Uniforms/Clothing	2,655	3,500	3,500	3,700
01-20-303-04	Safety Supplies	4,731	5,000	3,500	5,500
01-20-304-01	Shop Chemicals	2,584	4,000	2,500	4,500
01-20-304-02	Fertilizer / Weeds	1,858	1,500	1,500	1,500
01-20-304-04	Misc. Supplies	747	1,000	800	1,000
01-20-305-01	Janitorial Supplies	-	1,000	1,000	1,250
01-20-305-02	Bldg. Repair Parts / Plumbing	17,311	20,000	10,000	20,000
01-20-305-03	Tools - Building / Land Maint	2,414	11,000	11,000	11,000
01-20-305-04	Landscape	87	3,000	3,000	3,000
01-20-306-01	Gas / Oil	26,355	40,000	35,000	40,000
01-20-306-02	Vehicle / Equip Repair Parts	34,826	38,000	35,000	38,000
01-20-306-03	Tools - Vehicle / Equip Maint	24,440	12,000	12,000	12,000
01-20-307-01	Asphalt Patch	-	-	-	-
01-20-307-02	Rock	-	500	500	1,000
01-20-307-03	Sand / Salt	676	65,000	50,000	65,000
01-20-307-05	Signs	5,653	15,000	15,000	15,000
01-20-307-06	Traffic Paint	-	500	500	1,000
01-20-307-07	Park Maintenance	19,734	75,000	-	-
01-20-307-08	Other Street Maint.	-	-	-	-
	Total Commodities	\$ 146,649	\$ 298,200	\$ 187,000	\$ 225,750
<u>Capital Outlay</u>					
01-20-401-01	Office Machines	\$ -	\$ -	\$ -	\$ -
01-20-401-02	Office Furnishings	-	-	-	-
01-20-402-03	Computer Systems	1,798	-	-	40,000
01-20-403-03	Public Works Vehicles	-	-	-	-
01-20-403-06	Public Works - Other Equipment	14,625	-	-	30,000
01-20-404-04	Radios	-	-	-	45,000
01-20-407-05	Contingency	-	-	-	-
	Total Capital Outlay	\$ 16,423	\$ -	\$ -	\$ 115,000
<u>Debt Service</u>					
	Total for Debt Service	\$ -	\$ -	\$ -	\$ -
	Public Works Total	\$ 2,217,298	\$ 2,564,500	\$ 2,439,977	\$ 2,741,950

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Community Development

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Personnel Services</u>					
01-23-101-01	Full Time Salaries	\$ 368,334	\$ 565,000	\$ 565,000	\$ 585,000
01-23-101-02	Part Time Salaries	-	-	-	-
01-23-101-04	Overtime Salaries	2,207	1,750	1,750	1,250
01-23-102-01	Health/Welfare Benefits	43,913	89,000	72,000	90,000
01-23-102-02	Social Security	28,319	44,000	44,000	50,000
01-23-102-03	KPERS	33,654	59,000	50,000	60,000
01-23-102-04	Employment Security	368	1,000	500	750
01-23-102-05	Workers Compensation	9,755	11,000	5,675	8,000
01-23-102-06	City Pension	6,712	11,000	11,000	11,000
	Total Personnel Services	\$ 493,262	\$ 781,750	\$ 749,925	\$ 806,000

Contractual Services

01-23-201-08	Telephone	\$ 854	\$ 900	\$ 900	\$ 1,200
01-23-202-02	Commercial Travel	446	1,500	1,500	1,000
01-23-202-03	Lodging / Meals	2,656	3,000	1,000	4,500
01-23-202-04	Parking / Tolls	38	100	100	50
01-23-202-05	Mileage	96	150	700	150
01-23-203-01	Registration /Tuition	4,683	2,500	1,000	4,500
01-23-203-02	Planning Commission	-	-	-	-
01-23-204-01	Advertising	304	-	-	-
01-23-205-01	Insurance	2,054	-	-	500
01-23-205-02	Notary Bonds	-	100	100	100
01-23-206-01	Professional Organizations	2,059	2,500	2,500	4,000
01-23-206-03	Periodicals/Books/Publications	709	200	200	400
01-23-206-04	Legal Publications	704	500	500	500
01-23-206-05	Professional Services	80,894	125,000	125,000	10,000
01-23-206-06	Land Use Attorney Services	41,297	50,000	50,000	50,000
01-23-206-08	Plan/Inspection Fees	30,632	153,000	50,000	5,000
01-23-207-03	Engr/Arch/Planning Services	43,884	15,000	40,000	15,000
01-23-207-04	Housing Imp - Loan Program	-	-	-	-
01-23-207-07	Pre-Employment Testing	435	200	350	-
01-23-208-04	Public Relations	889	1,000	1,000	700
01-23-208-05	Meeting Expense	2,181	500	500	250
01-23-208-13	Employee Recognition	(9,925)	150	-	200
01-23-212-06	Service Contracts	-	-	-	-
01-23-212-07	Vehicle Maintenance	232	500	500	500
01-23-214-03	Printing	(6,889)	2,000	1,000	1,250
01-23-214-04	Computer Services	55,057	56,570	60,000	34,000
01-23-215-03	Miscellaneous	1,597	1,000	1,000	1,000
01-23-216-01	Nuisance Abatement	29,797	5,000	40,000	25,000
01-23-216-04	Mission Possible Program	23,344	35,000	35,000	35,000
01-23-216-06	Neighborhood Grant Program	4,067	5,000	5,000	5,000
01-23-216-07	Business Improvement Grant	14,730	45,000	45,000	45,000
01-23-216-09	Citizen Rebate Program	10,513	25,000	25,000	25,000
01-23-216-11	Jo Co Utility Assistance Program	3,757	5,500	5,500	5,000
01-23-216-12	Storm Water BMP	(830)	5,000	5,000	5,000
	Total Contractual Services	\$ 340,265	\$ 541,870	\$ 498,350	\$ 279,800

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Community Development

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Commodities</u>					
01-23-301-01	Office Supplies	\$ 729	\$ 1,500	\$ 1,500	\$ 1,500
01-23-301-02	City Maps	-	-	-	-
01-23-301-03	Clothing	523	500	500	500
01-23-301-04	Postage	3,334	1,000	3,000	2,000
01-23-301-05	Printed Forms	-	-	-	-
01-23-306-01	Gas/Oil	190	2,000	2,000	2,000
	Total Commodities	\$ 4,776	\$ 5,000	\$ 7,000	\$ 6,000
<u>Capital Outlay</u>					
01-23-401-01	Office Machines	\$ -	\$ -	\$ -	\$ -
01-23-401-02	Office Furnishings	494	-	-	-
01-23-402-03	Computer Systems	2,785	-	1,500	-
01-23-403-06	Other Equipment/Software	-	-	-	-
01-23-407-01	Vehicle	-	-	-	-
01-23-407-05	Contingency	-	-	-	-
	Total Capital Outlay	\$ 3,279	\$ -	\$ 1,500	\$ -
	Community Development Total	\$ 841,582	\$ 1,328,620	\$ 1,256,775	\$ 1,091,800

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Parks + Recreation - Mission Family Aquatic Center (MFAC)

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Personnel Services</u>					
01-25-101-01	Full Time Salaries	\$ 23,358	\$ 23,500	\$ 28,500	\$ 32,000
01-25-101-02	Part Time Salaries	164,309	130,000	165,000	180,000
01-25-101-04	Overtime Salaries	1,312	2,000	2,000	2,000
01-25-102-01	Health/Welfare Benefits	6,039	7,200	7,200	7,200
01-25-102-02	Social Security	14,354	10,500	15,000	17,300
01-25-102-03	KPERS	2,214	2,500	2,500	3,250
01-25-102-04	Employment Security	188	400	400	400
01-25-102-05	Workers Compensation	7,129	8,500	3,725	5,250
01-25-102-06	City Pension	470	500	500	500
	Total Personnel Services	\$ 219,373	\$ 185,100	\$ 224,825	\$ 247,900
<u>Contractual Services</u>					
01-25-201-01	Electricity	\$ 16,483	\$ 19,000	\$ 19,000	\$ 17,000
01-25-201-03	Gas	-	-	-	-
01-25-201-05	Water and Sewer	59,100	37,000	60,000	60,000
01-25-201-07	Trash	391	-	-	-
01-25-201-08	Telephone	-	-	-	-
01-25-203-03	Training/Registration	1,420	2,000	1,500	1,500
01-25-204-01	Marketing/Public Relations	206	1,500	1,500	1,500
01-25-205-01	Insurance - Building & Equipment	1,224	3,500	3,000	3,000
01-25-207-07	Pre-Employment Drug Testing	3,952	4,500	4,500	4,500
01-25-208-13	Employee Recognition	291	700	700	800
01-25-210-01	Maint Bldg. / Land	8,558	6,000	6,000	7,000
01-25-212-05	Other Equipment / Repairs	7,293	8,000	8,000	8,000
01-25-213-02	Rental Agreements	97	1,000	1,000	1,000
01-25-214-05	Computer Services	(1,951)	25	25	-
01-25-214-12	Mission Swim Team	3,000	3,000	3,000	3,000
01-25-215-02	Contract Serv/Maint Agreements	13,744	12,000	12,000	14,000
	Total Contractual Services	\$ 113,808	\$ 98,225	\$ 120,225	\$ 121,300
<u>Commodities</u>					
01-25-301-01	Office Supplies	\$ 575	\$ 400	\$ 400	\$ 500
01-25-301-02	Clothing	3,656	5,000	5,000	5,000
01-25-301-03	Food Service	24,633	27,000	27,000	28,000
01-25-301-04	Printing	556	750	750	750
01-25-301-08	Equipment and Supplies	1,432	7,500	6,000	7,500
01-25-303-04	Safety Supplies	1,376	2,000	2,000	2,000
01-25-304-02	Cleaning Chemicals	684	-	-	-
01-25-304-04	Miscellaneous	-	-	-	-
01-25-304-05	Pool Chemicals	19,054	22,000	22,000	22,000
01-25-305-05	Repair / Parts Maintenance	3,043	6,000	5,000	6,000
	Total Commodities	\$ 55,009	\$ 70,650	\$ 68,150	\$ 71,750

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Parks + Recreation - Mission Family Aquatic Center (MFAC)

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Capital Outlay</u>					
01-25-407-01	Equipment Replacement	\$ -	\$ -	\$ -	\$ -
01-25-407-02	Filter Elements	-	-	-	-
01-25-407-03	Pool Imp/ Repair/Design	-	-	-	-
01-25-407-05	Contingency	-	-	-	-
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
Parks + Recreation - MFAC Total		\$ 388,190	\$ 353,975	\$ 413,200	\$ 440,950

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Parks + Recreation - Powell Community Center

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Personnel Services</u>					
01-27-101-01	Full Time Salaries	\$ 731,268	\$ 845,000	\$ 785,000	\$ 820,000
01-27-101-02	Part Time Salaries	627,482	465,000	575,000	580,000
01-27-101-04	Overtime Salaries	907	1,000	1,000	1,000
01-27-102-01	Health/Welfare Benefits	140,396	170,500	155,000	175,000
01-27-102-02	Social Security	100,488	107,500	110,000	120,000
01-27-102-03	KPERS	70,058	80,000	75,000	88,000
01-27-102-04	Employment Security	1,310	2,500	1,750	2,200
01-27-102-05	Workers Compensation	22,512	30,000	13,100	18,200
01-27-102-06	City Pension	13,625	16,500	15,000	18,000
	Total Personnel Services	\$ 1,708,046	\$ 1,718,000	\$ 1,730,850	\$ 1,822,400
<u>Contractual Services</u>					
01-27-201-01	Electricity	\$ 110,473	\$ 165,000	\$ 120,000	\$ 125,000
01-27-201-03	Gas	43,552	55,000	53,000	55,000
01-27-201-05	Water and Sewer	29,574	30,000	30,000	30,000
01-27-201-07	Trash	7,789	7,000	8,000	8,000
01-27-201-08	Telephone	8,469	8,000	8,500	8,500
01-27-202-02	Travel / Commercial	568	2,700	2,700	2,700
01-27-202-03	Lodging / Meals	739	4,800	3,000	3,000
01-27-202-04	Parking / Tolls	20	50	50	50
01-27-202-05	Mileage	1,121	1,500	1,500	1,500
01-27-203-01	Registration / Tuition	3,014	4,200	4,200	4,200
01-27-203-02	Staff Training	2,106	4,000	4,000	4,500
01-27-203-03	Tuition Reimbursement	1,044	-	-	-
01-27-204-01	Marketing / Public Relations	100,590	68,650	75,000	80,000
01-27-205-01	Insurance - Building & Equipment	52,204	57,500	54,000	55,000
01-27-206-01	Professional Organizations	1,822	3,500	3,000	3,000
01-27-206-05	Professional Services	9,835	5,000	5,000	10,000
01-27-207-07	Pre-Employment Drug Testing	8,555	6,100	8,000	8,000
01-27-208-13	Employee Recognition	3,923	5,000	5,000	5,500
01-27-210-01	Maint - Bldg. / Land	22,521	50,000	50,000	45,000
01-27-212-05	Equipment Maintenance	9,379	14,000	14,000	12,000
01-27-212-07	Vehicle Maintenance	157	500	200	500
01-27-213-02	Rental Equipment	14,509	11,300	15,000	15,000
01-27-214-03	Printing	25,729	25,000	27,500	27,500
01-27-214-05	Computer Services / Software	18,384	20,000	20,000	20,000
01-27-214-11	Special Programs	19,479	25,000	25,000	27,000
01-27-214-12	Swim Programs	1,172	-	-	1,000
01-27-214-13	Mission Summer Program	35,341	45,000	45,000	48,000
01-27-215-01	Seasonal Programs	45,827	39,000	45,000	45,000
01-27-215-02	Contract Services / Maint. Agreements	105,425	73,000	75,000	80,000
01-27-215-03	Miscellaneous	-	-	-	-
01-27-215-04	Field Trips	-	-	-	-
01-27-215-05	Contract Instructors	94,425	90,000	100,000	110,000
01-27-215-06	Transportation Services	14,570	15,000	15,000	17,500
	Total Contractual Services	\$ 792,316	\$ 835,800	\$ 816,650	\$ 852,450

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Parks + Recreation - Powell Community Center

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Commodities</u>					
01-27-301-01	Office Supplies	\$ 4,404	\$ 5,000	\$ 5,000	\$ 5,000
01-27-301-02	Clothing	6,568	8,500	8,500	9,000
01-27-301-03	Food Services / Concession Supplies	45	2,000	4,000	7,000
01-27-301-04	Postage	10,035	8,000	10,000	10,000
01-27-301-05	Printing	767	1,000	1,000	1,500
01-27-301-08	Equipment & Supplies	34,601	35,000	35,000	35,000
01-27-301-09	Special Event Supplies	9,308	13,000	13,000	15,000
01-27-303-04	Safety Supplies	3,372	2,000	2,000	2,000
01-27-304-02	Cleaning Supplies	\$ 6,759	\$ 10,000	\$ 9,000	\$ 10,000
01-27-304-05	Pool Chemicals	419	11,000	11,000	11,000
01-27-305-05	Bldg. Maint / Repair / Parts	13,873	18,000	16,000	18,000
01-27-306-01	Gas/Oil	12,106	1,000	1,000	1,000
01-27-306-02	Vehicle/Equip Repair Parts	-	-	-	-
	Total Commodities	\$ 102,257	\$ 114,500	\$ 115,500	\$ 124,500
<u>Capital Outlay</u>					
01-27-402-03	Computer Systems	\$ -	-	-	-
01-27-407-01	Eqpt and Eqpt Replacement	-	-	-	-
01-27-407-03	Construction/Repair	-	-	-	-
01-27-407-05	Contingency	-	-	-	-
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -
Parks + Recreation - Powell Community Center Total		\$ 2,602,619	\$ 2,668,300	\$ 2,663,000	\$ 2,799,350

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Police

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
Personnel Services					
01-30-101-01	Full Time Salaries	\$ 2,299,387	\$ 2,425,000	\$ 2,395,000	\$ 2,685,700
01-30-101-02	Part Time Salaries	2,982	-	-	-
01-30-101-04	Overtime Salaries	198,937	150,000	200,000	200,000
01-30-101-05	Overtime Salaries (Court)	5,591	4,500	4,500	5,000
01-30-102-01	Health/Welfare Benefits	410,586	460,000	425,000	475,000
01-30-102-02	Social Security	183,493	190,000	190,000	205,000
01-30-102-03	KPERS	15,827	24,000	16,500	17,500
01-30-102-04	Employment Security	2,399	4,500	3,000	4,500
01-30-102-05	Workers Compensation	43,523	68,000	30,000	42,000
01-30-102-06	City Pension	2,209	3,500	3,500	3,500
01-30-102-07	KP&F Retirement	523,289	518,000	550,000	580,000
Total Personnel Services		\$ 3,688,223	\$ 3,847,500	\$ 3,817,500	\$ 4,218,200

Contractual Services					
01-30-201-01	Electric	\$ -	\$ -	\$ -	\$ -
01-30-201-08	Telephone	10,832	17,500	17,500	17,500
01-30-202-02	Commercial Travel	1,727	4,500	4,500	4,500
01-30-202-03	Lodging / Meals	16,513	18,000	18,000	18,000
01-30-202-04	Parking / Tolls / Misc.	110	300	300	300
01-30-202-05	Mileage Reimbursement	-	-	300	300
01-30-203-01	Registration / Tuition / Other	18,142	20,000	20,000	20,000
01-30-203-02	Firing Range	9,368	8,000	8,000	10,500
01-30-203-04	Training / Junior College	990	-	-	-
01-30-204-01	Advertising - Classified	-	-	-	-
01-30-205-01	Insurance	39,169	39,000	39,000	40,000
01-30-205-02	Notary Bonds	25	100	100	50
01-30-206-01	Professional Organizations	2,410	3,500	3,500	3,500
01-30-206-03	Periodicals/Books/Publications	1,366	1,500	1,500	1,800
01-30-206-05	Professional Services	1,180	4,000	4,000	7,500
01-30-207-07	Pre-employment Exams	8,718	7,000	7,000	10,000
01-30-208-04	Public Relations	6,803	10,000	10,000	10,000
01-30-208-13	Employee Recognition	2,174	3,500	3,500	3,500
01-30-210-02	Janitorial Services	19,119	22,000	22,000	23,100
01-30-212-04	Communications / Radios	2,354	3,500	3,500	3,750
01-30-212-05	Other Equip/Radar/Repair/Misc.	3,324	10,000	10,000	10,000
01-30-212-06	Service Contracts/Rentals	47,695	90,000	90,000	115,300
01-30-212-07	Vehicle Maintenance	47,515	55,000	55,000	75,000
01-30-213-02	Equipment Rental	7,153	5,000	5,000	8,000
01-30-213-03	Uniform Dry Cleaning	6,448	6,000	6,000	7,000
01-30-214-02	Vehicle Registration	500	700	700	700
01-30-214-05	Computer Services	23,853	50,276	50,276	50,276
01-30-214-06	Animal Control / Care	14,705	12,000	12,000	15,000
01-30-214-08	Prisoner Care	48,210	35,000	35,000	40,000
01-30-214-09	Crime Prevention	104	1,000	1,000	500
01-30-214-10	DARE Supplies	-	-	-	-
01-30-214-11	Local Law Enforcement Blk Grant	-	-	-	-
01-30-214-12	Bullet Proof Vest Grant	-	-	-	-
01-30-215-03	Miscellaneous	1,250	3,000	3,000	-
Total Contractual Services		\$ 341,757	\$ 430,376	\$ 430,676	\$ 496,076

City of Mission 2025 Budget Worksheet

Fund:	General
Department:	Police

Account Number	Account Title	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
<u>Commodities</u>					
01-30-301-01	Office Supplies	\$ 4,905	5,000	5,000	5,500
01-30-301-04	Postage	72	250	250	250
01-30-301-05	Printed Forms	1,412	2,000	2,000	2,000
01-30-301-06	Other Operating Supplies	2,418	4,500	4,500	4,500
01-30-302-01	Uniforms/Leather/Protect Vests	28,396	37,000	37,000	37,000
01-30-302-02	Equipment - General	8,971	25,000	25,000	25,000
01-30-303-01	Investigation Supplies	484	1,500	1,500	1,500
01-30-303-02	Property/Evidence Supplies	3,538	5,000	5,000	5,500
01-30-303-03	Booking Facility Supplies	134	500	500	350
01-30-303-04	Safety Supplies	-	-	-	-
01-30-305-01	Janitorial Supplies	-	2,000	2,000	500
01-30-306-01	Fuel	66,589	71,000	71,000	71,000
01-30-306-02	Fleet Tire Replacement	6,026	8,500	8,500	10,000
01-30-306-03	Emergency Management	-	5,500	5,500	9,000
	Total Commodities	\$ 122,945	\$ 167,750	\$ 167,750	\$ 172,100
<u>Capital Outlay</u>					
01-30-401-01	Office Machines	\$ -	-	-	-
01-30-402-02	Office Furnishings	1,613	5,000	5,000	10,000
01-30-402-03	Computer Systems	36,959	-	5,000	-
01-30-403-01	Police Vehicles	-	-	-	-
01-30-404-03	Handguns / Shotguns	379	-	500	-
01-30-404-04	Radios	-	-	-	-
01-30-404-05	Radar	-	-	-	-
01-30-404-06	Other Equipment	107,932	25,000	172,096	25,000
01-30-404-07	In-Car/Body Cameras	-	-	53,000	53,000
01-30-404-08	Motorcycles	-	-	-	-
01-30-404-09	Bicycle Patrol	-	-	-	-
01-30-407-05	Contingency	-	-	-	-
	Total Capital Outlay	\$ 146,883	\$ 30,000	\$ 235,596	\$ 88,000
<u>Debt Service</u>					
01-90-808-01	2020 Lease-Purchase	\$ 112,767	\$ 137,500	\$ 55,553	\$ -
	Total Debt Service	\$ 112,767	\$ 137,500	\$ 55,553	\$ -
	Police Total	\$ 4,412,575	\$ 4,613,126	\$ 4,707,075	\$ 4,974,376

City of Mission 2025 Annual Budget

		Fund Group: Capital		Fund: Capital Improvement	
	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>	
FUND BALANCE JANUARY 1	\$ 61,573	\$ 559,646	\$ 1,316,818	\$ 2,162,859	
REVENUES					
Intergovernmental Revenue					
Jo County CARS Grant	\$ 1,305,232	\$ 870,000	\$ 1,454,035	\$ 265,000	
Jo County SMAC Reimbursement	-	352,443	266,429	834,122	
Miscellaneous/Other	816,017	-	-	-	
Interlocal Agreements	-	453,200	402,594	101,263	
Total	2,121,249	1,675,643	2,123,058	1,200,385	
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	
Miscellaneous and Other					
Mission Pet Mart Loan	\$ 64,360	\$ 64,360	\$ 64,360	\$ 64,360	
Interest	13,652	1,000	10,000	10,000	
Miscellaneous Revenue	-	-	-	-	
Total	\$ 78,012	\$ 65,360	\$ 74,360	\$ 74,360	
Transfers From Other Funds					
General Fund	\$ 1,900,000	\$ 1,400,000	\$ 1,400,000	\$ 1,380,000	
Storm Water Utility Fund (2013C)	278,953	-	-	-	
Street Sales Tax Fund	3,000,000	-	800,000	-	
Total	\$ 5,178,953	\$ 1,400,000	\$ 2,200,000	\$ 1,380,000	
TOTAL REVENUES	\$ 7,378,214	\$ 3,141,003	\$ 4,397,418	\$ 2,654,745	
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	\$ -	\$ -	\$ -	\$ -	
Commodities	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ 5,564,344	\$ 3,695,000	\$ 3,551,377	\$ 4,815,073	
Debt Service					
2013C - Principal & Interest	\$ 558,625	\$ -	\$ -	\$ -	
Total	\$ 558,625	\$ -	\$ -	\$ -	
Reserves	\$ -	\$ -	\$ -	\$ -	
Transfers To Other Funds					
Stormwater Utility Fund	\$ -	\$ -	\$ -	\$ -	
Total	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 6,122,969	\$ 3,695,000	\$ 3,551,377	\$ 4,815,073	
FUND BALANCE DECEMBER 31	\$ 1,316,818	\$ 5,649	\$ 2,162,859	\$ 2,531	

City of Mission 2025 Annual Budget

		Fund Group: Capital		Fund: Equipment Reserve/Replacement	
	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>	
FUND BALANCE JANUARY 1	\$ 264,574	\$ 50,835	\$ 110,889	\$ (117,672)	
REVENUES					
Transfers from Other Funds					
General Fund	\$ -	\$ -	\$ -	\$ 137,500	
Total	\$ -	\$ -	\$ -	\$ 137,500	
Miscellaneous and Other					
Sale of Fixed Assets	\$ 46,200	\$ 200,000	\$ 75,000	\$ 165,000	
Insurance Proceeds	\$ 9,919	\$ -	\$ 30,607	\$ -	
Interest	\$ 8,005	\$ 500	\$ 2,500	\$ 500	
Total	\$ 64,124	\$ 200,500	\$ 108,107	\$ 165,500	
TOTAL REVENUES	\$ 64,124	\$ 200,500	\$ 108,107	\$ 303,000	
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	\$ -	\$ -	\$ -	\$ -	
Commodities	\$ -	\$ -	\$ -	\$ -	
Capital Outlay					
Single-Axle Dump Truck - PW	\$ -	\$ -	\$ 220,546	\$ 137,500	
Ford F250 - PW	-	-	-	-	
Admin/Invest Vehicle - Police	-	80,000	-	-	
Tandem Compaction Roller - PW	-	-	-	-	
Ford F-250 - PW	-	-	-	-	
Boss Snowrator	-	-	-	-	
Ford F-450 - PW	95,803	-	-	-	
Windtrax Car Wash System	-	-	-	-	
Gator Utility Vehicle - PW	34,222	-	-	-	
Police Interceptor (replace totaled unit)	38,699	-	-	-	
CSO Replacement Vehicle	49,085	-	-	-	
Ford F-550 (2) - PW	-	138,000	116,122	-	
Rider Scrubber - PW	-	30,000	-	-	
Total Capital Outlay	\$ 217,809	\$ 248,000	\$ 336,668	\$ 137,500	
Reserves	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 217,809	\$ 248,000	\$ 336,668	\$ 137,500	
FUND BALANCE DECEMBER 31	\$ 110,889	\$ 3,335	\$ (117,672)	\$ 47,828	

City of Mission 2025 Annual Budget

		Fund Group: Capital		
		Fund: Storm Water Utility		
	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
FUND BALANCE JANUARY 1	\$ 1,365,911	\$ 845,997	\$ 1,587,355	\$ 1,112,318
REVENUES				
Property Taxes				
Property Tax	\$ -	\$ -	\$ -	\$ -
Delinquent Property Tax	-	-	-	-
Motor Vehicle Tax	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -
Fees				
Storm Water Utility Fees	\$ 2,494,672	\$ 2,500,000	\$ 2,500,000	\$ 2,500,000
Storm Water Utility Fees Delinquent	20,382	50,000	50,000	50,000
Total	\$ 2,515,054	\$ 2,550,000	\$ 2,550,000	\$ 2,550,000
Special Assessments				
Gateway Special Benefit District	\$ 299,980	\$ -	\$ -	\$ -
Roeland Court Townhomes CID	15,767	18,035	15,767	15,767
Total	\$ 315,747	\$ 18,035	\$ 15,767	\$ 15,767
Intergovernmental				
Grants/Other	\$ -	\$ 100,000	\$ -	\$ -
Jo County SMAC	\$ 90,603	-	-	-
RC Channel (Reeds to Woodson) PPS	-	-	-	-
System Inventory	-	-	-	-
Total	\$ 90,603	\$ 100,000	\$ -	\$ -
Bond Proceeds				
	\$ -	\$ -	\$ -	\$ -
Miscellaneous and Other				
Interest	\$ 87,847	\$ 3,500	\$ 50,000	\$ 25,000
Miscellaneous	-	-	-	-
Total	\$ 87,847	\$ 3,500	\$ 50,000	\$ 25,000
Transfers From Other Funds				
General Fund	\$ -	\$ -	\$ -	\$ -
Rock Creek Drainage #1 Fund	12,000	12,000	12,000	12,000
Rock Creek Drainage #2 Fund	65,000	68,000	78,000	100,000
Total	\$ 77,000	\$ 80,000	\$ 90,000	\$ 112,000
TOTAL REVENUES	\$ 3,086,251	\$ 2,751,535	\$ 2,705,767	\$ 2,702,767

City of Mission 2025 Annual Budget

	Fund Group: Capital
	Fund: Storm Water Utility

	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2024</u>
Contractual Services				
Professional Services	\$ -	\$ 200,000	\$ 355,000	\$ -
Engineering Services	70,082	50,000	50,000	50,000
Inspections	-	-	-	-
Storm Drain Repairs	237,848	-	459,685	150,000
Other Contractual Services	20,481	-	-	250,000
Property Taxes (SWU Fee)	54,493	-	54,500	54,500
Rebate Utility Fee	-	-	-	-
Total	<u>\$ 382,904</u>	<u>\$ 250,000</u>	<u>\$ 919,185</u>	<u>\$ 504,500</u>
Commodities				
	\$ -	\$ -	\$ -	\$ -
Capital Outlay				
	\$ 57,650	\$ 500,000	\$ 119,119	\$ 1,120,000
Debt Service				
2014A Refunding - Princ & Intr	\$ 1,060,313	\$ 1,061,563	\$ 1,061,563	\$ 457,188
2019A GO Bonds - Princ & Intr	570,800	570,300	570,300	568,800
2020A Refunding - Princ & Intr	507,625	503,925	503,925	1,110,125
KDHE Loan	6,562	6,562	6,562	6,562
Fiscal Agent Fees	-	150	150	150
Total	<u>\$ 2,145,300</u>	<u>\$ 2,142,500</u>	<u>\$ 2,142,500</u>	<u>\$ 2,142,825</u>
Transfers To Other Funds				
Capital Improvement Fund (2013C)	\$ 278,953	\$ -	\$ -	\$ -
Total	<u>\$ 278,953</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES	<u>\$ 2,864,807</u>	<u>\$ 2,892,500</u>	<u>\$ 3,180,804</u>	<u>\$ 3,767,325</u>
FUND BALANCE DECEMBER 31	\$ 1,587,355	\$ 705,032	\$ 1,112,318	\$ 47,760

City of Mission 2025 Annual Budget

		Fund Group: Capital		Fund: Street Sales Tax	
	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>	
FUND BALANCE JANUARY 1	\$ 4,120,371	\$ 70,950	\$ 1,013,899	\$ 201,548	
REVENUES					
Sales Tax for Streets	\$ 1,184,599	\$ 1,195,000	\$ 1,195,000	\$ 1,195,000	
Bond Proceeds	\$ -	\$ -	\$ -	\$ -	
Miscellaneous and Other					
Interest	\$ 137,726	\$ 3,500	\$ 50,000	\$ 25,000	
Total	\$ 137,726	\$ 3,500	\$ 50,000	\$ 25,000	
TOTAL REVENUES	<u>\$ 1,322,325</u>	<u>\$ 1,198,500</u>	<u>\$ 1,245,000</u>	<u>\$ 1,220,000</u>	
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	
Contractual Services	\$ -	\$ -	\$ -	\$ -	
Commodities	\$ -	\$ -	\$ -	\$ -	
Capital Outlay	\$ 1,299,783	\$ 800,000	\$ 800,000	\$ 950,000	
Debt Service					
2012A - Principal & Interest	\$ -	\$ -	\$ -	\$ -	
2022A - Principal & Interest	129,014	457,351	457,351	459,300	
Costs of Issuance	-	-	-	-	
Total	\$ 129,014	\$ 457,351	\$ 457,351	\$ 459,300	
Reserves	\$ -	\$ -	\$ -	\$ -	
Transfers To Other Funds					
Capital Improvement Fund	\$ 3,000,000	\$ -	\$ 800,000	\$ -	
Transportation Utility Fund	-	-	-	-	
Total	\$ 3,000,000	\$ -	\$ 800,000	\$ -	
TOTAL EXPENDITURES	<u>\$ 4,428,797</u>	<u>\$ 1,257,351</u>	<u>\$ 2,057,351</u>	<u>\$ 1,409,300</u>	
FUND BALANCE DECEMBER 31	\$ 1,013,899	\$ 12,099	\$ 201,548	\$ 12,248	\$ -

City of Mission 2025 Annual Budget

		Fund Group: Capital		
		Fund: Parks + Recreation Sales Tax		
	Actual 2023	Budget 2024	Estimated 2024	Budget 2025
FUND BALANCE JANUARY 1	\$ 4,178,075	\$ 2,498,167	\$ 3,406,578	\$ 512,706
REVENUES				
Sales Tax for Parks	\$ 1,184,599	\$ 1,195,000	\$ 1,195,000	\$ 1,195,000
Bond Proceeds	\$ 53	\$ -	\$ -	\$ -
Miscellaneous and Other				
Miscellaneous	\$ -	\$ -	\$ -	\$ -
Transfer from General Fund	350,000	-	-	-
LWCF Grant Funds	-	650,000	394,550	-
Interest	126,258	3,500	25,000	25,000
Total	\$ 476,258	\$ 653,500	\$ 419,550	\$ 25,000
TOTAL REVENUES	\$ 1,660,910	\$ 1,848,500	\$ 1,614,550	\$ 1,220,000
EXPENDITURES				
Capital Outlay				
Equipment/Misc	\$ 1,791,481	\$ -	\$ -	\$ -
Outdoor Parks	-	2,668,176	3,528,526	162,000
Mission Family Aquatic Center	-	68,000	49,125	52,000
Powell Community Center	-	407,000	276,135	431,000
Total	\$ 1,791,481	\$ 3,143,176	\$ 3,853,786	\$ 645,000
Debt Service				
2013B - Principal & Interest	\$ 530,450	\$ -	\$ -	\$ -
2022A - Principal & Interest (Parks)	110,476	391,751	391,751	392,050
Costs of Issuance	-	-	-	-
Total	\$ 640,926	\$ 391,751	\$ 391,751	\$ 392,050
Operations/Maintenance				
Outdoor Parks	\$ -	\$ 11,000	\$ 236,000	\$ 225,000
Powell Community Center	-	406,500	11,500	100,000
Mission Family Aquatic Center	-	25,000	15,385	37,500
Total	\$ -	\$ 442,500	\$ 262,885	\$ 362,500
Transfers To Other Funds				
General Fund	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ 2,432,407	\$ 3,977,427	\$ 4,508,422	\$ 1,399,550
FUND BALANCE DECEMBER 31	\$ 3,406,578	\$ 369,240	\$ 512,706	\$ 333,156

City of Mission 2025 Annual Budget

		Fund Group: Special Revenue		Fund: Special Highway	
		<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
FUND BALANCE JANUARY 1		\$ 222,417	\$ 122,917	\$ 115,319	\$ 37,819
REVENUES					
Intergovernmental - Kansas Gas Tax		\$ 262,725	\$ 270,000	\$ 270,000	\$ 275,000
Miscellaneous and Other					
Interest		\$ 17,067	\$ 500	\$ 7,500	\$ 7,500
Miscellaneous		-	-	-	-
		<u>\$ 17,067</u>	<u>\$ 500</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>
TOTAL REVENUES		<u>\$ 279,792</u>	<u>\$ 270,500</u>	<u>\$ 277,500</u>	<u>\$ 282,500</u>
EXPENDITURES					
Personnel Services					
Total		\$ -	\$ -	\$ -	\$ -
Contractual Services					
		\$ 95,174	\$ 100,000	\$ 100,000	\$ 75,000
Commodities					
Street Maintenance		<u>\$ 21,286</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>	<u>\$ 30,000</u>
Total		<u>\$ 116,460</u>	<u>\$ 130,000</u>	<u>\$ 130,000</u>	<u>\$ 105,000</u>
Capital Outlay					
		\$ 270,430	\$ 235,000	\$ 225,000	\$ 215,000
Debt Service					
		\$ -	\$ -	\$ -	\$ -
Reserves					
		\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds					
		\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		<u>\$ 386,890</u>	<u>\$ 365,000</u>	<u>\$ 355,000</u>	<u>\$ 320,000</u>
FUND BALANCE DECEMBER 31		\$ 115,319	\$ 28,417	\$ 37,819	\$ 319

City of Mission 2025 Annual Budget

	Fund Group: Special Revenue
	Fund: Special Alcohol

	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
FUND BALANCE JANUARY 1	\$ 177,525	\$ 137,525	\$ 198,458	\$ 183,458
REVENUES				
Intergovernmental - Alcohol Tax	<u>\$ 137,213</u>	<u>\$ 125,000</u>	<u>\$ 135,000</u>	<u>\$ 140,000</u>
TOTAL REVENUES	<u><u>\$ 137,213</u></u>	<u><u>\$ 125,000</u></u>	<u><u>\$ 135,000</u></u>	<u><u>\$ 140,000</u></u>
EXPENDITURES				
Personnel Services				
Full-Time Salaries	\$ -	\$ 15,000	\$ -	\$ -
Total	\$ -	\$ 15,000	\$ -	\$ -
Contractual Services				
Drug and Alcoholism Council	\$ 61,050	\$ 60,000	\$ 60,000	\$ 65,000
Mental Health Co-Responder	55,230	90,000	90,000	90,000
Total	<u>\$ 116,280</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>	<u>\$ 155,000</u>
Commodities				
Supplies	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u><u>\$ 116,280</u></u>	<u><u>\$ 165,000</u></u>	<u><u>\$ 150,000</u></u>	<u><u>\$ 155,000</u></u>
FUND BALANCE DECEMBER 31	\$ 198,458	\$ 97,525	\$ 183,458	\$ 168,458

City of Mission 2025 Annual Budget

	Fund Group: Special Revenue Fund: Special Parks and Recreation			
	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
FUND BALANCE JANUARY 1	\$ 240,493	\$ 163,833	\$ 247,508	\$ 148,768
REVENUES				
Intergovernmental - Alcohol Tax	\$ 129,573	\$ 130,000	\$ 130,000	\$ 135,000
Bond/Lease Proceeds	-	-	-	-
Miscellaneous and Other				
Celebration Tree Donations	\$ -	\$ 5,000	\$ 1,500	\$ 5,000
Miscellaneous	-	-	-	-
Interest	3,338	100	1,000	1,000
Total Miscellaneous and Other	\$ 3,338	\$ 5,100	\$ 2,500	\$ 6,000
TOTAL REVENUES	<u>\$ 132,911</u>	<u>\$ 135,100</u>	<u>\$ 132,500</u>	<u>\$ 141,000</u>
EXPENDITURES				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -
Commodities	\$ 50	\$ 5,000	\$ 5,000	\$ 5,000
Capital Outlay	\$ 83,229	\$ 175,000	\$ 175,000	\$ 175,000
Debt Service/Lease Payments	\$ 42,617	\$ 51,240	\$ 51,240	\$ 51,240
Transfers To Other Funds	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 125,896</u>	<u>\$ 231,240</u>	<u>\$ 231,240</u>	<u>\$ 231,240</u>
FUND BALANCE DECEMBER 31	\$ 247,508	\$ 67,693	\$ 148,768	\$ 58,528

City of Mission 2025 Annual Budget

		Fund Group: Special Revenue		
		Fund: Solid Waste Utility		
	<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
FUND BALANCE JANUARY 1	\$ 66,761	\$ 80,661	\$ 70,088	\$ 45,588
REVENUES				
Fees				
Solid Waste Utility Fee	\$ 571,557	\$ 570,000	\$ 570,000	\$ 575,000
Trash Bag Sales	-	-	-	-
Yard Waste Stickers	2,863	1,000	2,500	2,500
Commercial Recycling	-	-	-	-
Recycling Rebate	-	-	-	-
Total	<u>\$ 574,420</u>	<u>\$ 571,000</u>	<u>\$ 572,500</u>	<u>\$ 577,500</u>
Miscellaneous and Other				
Interest	\$ 7,216	\$ -	\$ 7,500	\$ 7,500
Total	<u>\$ 7,216</u>	<u>\$ -</u>	<u>\$ 7,500</u>	<u>\$ 7,500</u>
Transfers from Other Funds				
General Fund	\$ 50,000	\$ 40,000	\$ 55,000	\$ 55,000
Total	<u>\$ 50,000</u>	<u>\$ 40,000</u>	<u>\$ 55,000</u>	<u>\$ 55,000</u>
TOTAL REVENUES	<u>\$ 631,636</u>	<u>\$ 611,000</u>	<u>\$ 635,000</u>	<u>\$ 640,000</u>
EXPENDITURES				
Personnel Services				
	\$ -	\$ -	\$ -	\$ -
Contractual Services				
Solid Waste Contract	\$ 625,465	\$ 643,750	\$ 645,000	\$ 664,350
Utility Rebate Refund	1,834	2,500	4,500	4,500
Commercial Recycling	-	9,000	9,000	9,000
Total	<u>\$ 627,299</u>	<u>\$ 655,250</u>	<u>\$ 658,500</u>	<u>\$ 677,850</u>
Commodities				
	\$ 1,010	\$ 1,000	\$ 1,000	\$ 1,000
Capital Outlay				
	\$ -	\$ -	\$ -	\$ -
Debt Service				
	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds				
	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 628,309</u>	<u>\$ 656,250</u>	<u>\$ 659,500</u>	<u>\$ 678,850</u>
FUND BALANCE DECEMBER 31	\$ 70,088	\$ 35,411	\$ 45,588	\$ 6,738

City of Mission 2025 Annual Budget

		Fund Group: Special Revenue Fund: Mission Convention and Visitors Bureau (MCVB)			
		Actual 2023	Budget 2024	Estimated 2024	Budget 2025
FUND BALANCE JANUARY 1		\$ 6,788	\$ 81,388	\$ 29,888	\$ 86,428
REVENUES					
Transient Guest Tax Receipts		\$ 86,671	\$ 70,000	\$ 85,000	\$ 90,000
Miscellaneous and Other					
Event Sponsorship/Revenue		\$ -	\$ -	\$ -	\$ -
Holiday Adoption Revenue		-	-	-	-
Interest		2,040	500	2,000	2,000
Miscellaneous Revenue		-	-	81,540	-
Total		\$ 2,040	\$ 500	\$ 83,540	\$ 2,000
TOTAL REVENUES		\$ 88,711	\$ 70,500	\$ 168,540	\$ 92,000
EXPENDITURES					
Personnel Services		-	-	-	-
Contractual Services					
General Expenses		\$ -	\$ -	\$ -	\$ -
Mission Merchants		-	-	-	-
Mission Magazine		57,754	55,000	45,000	45,000
Family Adoption Program		-	-	-	-
Pole Sign Incentive Program		-	-	-	-
Total		\$ 57,754	\$ 55,000	\$ 45,000	\$ 45,000
Commodities		-	-	-	-
Capital Outlay					
Streetlight Banners		\$ 8,875	\$ 22,000	\$ 22,000	\$ -
Jo Drive Landscaping		-	-	-	-
Mission Market Site Improvements		-	-	-	-
Business Support		1,350	45,000	45,000	45,000
Total		\$ 10,225	\$ 67,000	\$ 67,000	\$ 45,000
Debt Service		\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds		\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 67,979	\$ 122,000	\$ 112,000	\$ 90,000
FUND BALANCE DECEMBER 31		\$ 27,520	\$ 29,888	\$ 86,428	\$ 88,428

City of Mission 2025 Annual Budget

		Group: Special Revenue			
		Fund: RC Drainage Dist. #1			
		<u>Actual 2023</u>	<u>Budget 2024</u>	<u>Estimated 2024</u>	<u>Budget 2025</u>
FUND BALANCE JANUARY 1		\$ 2,678	\$ 2,728	\$ 5,177	\$ 23,575
REVENUES					
Property Taxes					
Real Estate Tax		12,109	12,000	30,348	31,822
Real Estate Tax Delinquent		-	-	-	-
Total		<u>\$ 12,109</u>	<u>\$ 12,000</u>	<u>\$ 30,348</u>	<u>\$ 31,822</u>
Miscellaneous and Other					
Intergovernmental		\$ 2,371	\$ -	\$ -	\$ -
Interest		\$ 19	\$ 50	\$ 50	\$ 50
Total		<u>\$ 2,390</u>	<u>\$ 50</u>	<u>\$ 50</u>	<u>\$ 50</u>
TOTAL REVENUES		<u>\$ 14,499</u>	<u>\$ 12,050</u>	<u>\$ 30,398</u>	<u>\$ 31,872</u>
EXPENDITURES					
Personnel Services		\$ -	\$ -	\$ -	\$ -
Contractual Services		\$ -	\$ -	\$ -	\$ -
Commodities		\$ -	\$ -	\$ -	\$ -
Capital Outlay		\$ -	\$ -	\$ -	\$ -
Debt Service		\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds					
Storm Water Utility Fund		\$ 12,000	\$ 12,000	\$ 12,000	\$ 31,822
Capital Improvement Fund		-	-	-	-
Total		<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ 31,822</u>
TOTAL EXPENDITURES		<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ 12,000</u>	<u>\$ 31,822</u>
FUND BALANCE DECEMBER 31		\$ 5,177	\$ 2,778	\$ 23,575	\$ 23,625

City of Mission 2025 Annual Budget

			Fund	Special Revenue	
			Fund:	RC Drainage Dist. #2	
	Actual	Actual	Budget	Estimated	Budget
	2022	2023	2024	2024	2025
FUND BALANCE JANUARY 1	\$ 21,724	\$ 4,799	\$ 1,769	\$ 1,763	\$ 15,241
REVENUES					
Property Taxes					
Real Estate Taxes	\$ 62,869	65,159	65,000	76,378	100,612
Real Estate Taxes	-	(3,231)	1,000	1,000	1,000
Motor Vehicle	-	-	1,000	1,000	2,925
Total	<u>\$ 62,869</u>	<u>\$ 61,928</u>	<u>\$ 67,000</u>	<u>\$ 78,378</u>	<u>\$ 104,537</u>
Miscellaneous and Other					
Interest	\$ 206	\$ 36	\$ 200	\$ 100	\$ 100
Total	<u>\$ 206</u>	<u>\$ 36</u>	<u>\$ 200</u>	<u>\$ 100</u>	<u>\$ 100</u>
TOTAL REVENUES	<u>\$ 63,075</u>	<u>\$ 61,964</u>	<u>\$ 67,200</u>	<u>\$ 78,478</u>	<u>\$ 104,637</u>
EXPENDITURES					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -
Commodities	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers To Other Funds					
Storm Water Utility Fund	\$ 80,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 100,000
Total	<u>\$ 80,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 100,000</u>
TOTAL EXPENDITURES	<u>\$ 80,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 65,000</u>	<u>\$ 100,000</u>
FUND BALANCE DECEMBER 31	\$ 4,799	\$ 1,763	\$ 3,969	\$ 15,241	\$ 19,878