



**CITY OF MISSION, KANSAS**  
**FINANCE & ADMINISTRATION COMMITTEE AGENDA**

**WEDNESDAY, MARCH 6, 2024 at 7:30 p.m.**  
**(or immediately following 6:30 p.m. Community Development Committee)**

**MISSION CITY HALL**  
**6090 Woodson Street**

**Meeting In Person and Virtually via Zoom**

*This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.*

**PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**PLANNING COMMISSION ACTION ITEMS**

**ACTION ITEMS**

1. Acceptance of the February 7, 2024 Finance & Administration Committee Minutes - Robyn Fulks ([page 3](#))

Draft minutes of the February 7, 2024 Finance and Administration Committee meeting are included for review and acceptance.

2. Mission Bowl Apartments, LLC (Sunflower Development Group) Funding Agreement – Laura Smith ([page 20](#))

Mission Bowl Apartments, LLC (Sunflower Development Group) is interested in doing a second phase of their multi-family project currently under construction on the former Mission Bowl property located at 5399 Martway Street. The preliminary development plan for the 96-unit (+/-), mixed use (multi-family residential and retail) structure on property to the east of Phase I was approved in the summer of 2023. The Developer intends to submit a TIF Application as well as an IRB Application for the sales tax exemption associated with the purchase of construction materials. Before the City spends time or resources reviewing the request, a funding agreement is required whereby the Developer escrows

funds to cover the City's costs in reviewing the incentive request.

3. Declaration of Surplus Equipment – Justin Carroll ([page 35](#))

City Council Policy No. 111 defines the process and procedure for the sale and disposal of real and personal property by the City of Mission, which is also outlined in K.S.A. 12-101. The City Council will be asked to consider a resolution identifying items to be declared as surplus which includes two dump trucks from Public Works and miscellaneous computer equipment from the Parks and Recreation Department, Police Department, and Administration Department.

### **DISCUSSION ITEMS**

4. 2023 Year End Project Status Update – Laura Smith

Staff will review the 2023 Year End Project Status Update. The report will be uploaded to the packet prior to the Committee meeting.

### **OTHER**

5. Department Updates – Laura Smith

**Mary Ryherd, Chairperson**  
**Hillary Parker Thomas, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
**913.676.8350**