



COMMUNITY DEVELOPMENT COMMITTEE AGENDA

WEDNESDAY, MARCH 6, 2024 at 6:30 p.m.

**MISSION CITY HALL
6090 Woodson Street**

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913-676-8350, with any questions or concerns.

PUBLIC COMMENTS

PLANNING COMMISSION ACTION ITEMS

(items will be included on the next legislative agenda for Council action)

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

1. Rita Carr, United Community Services – Homelessness Presentation ([page 4](#))
2. Sustainability Commission Strategic Plan Update - ([page 12](#))
3. PRT Commission Update – Nicole Sullivan (PRT Chair)/Penn Almoney ([page 13](#))

ACTION ITEMS

4. Acceptance of the February 7, 2024 Community Development Committee Minutes – Robyn Fulks ([page 28](#))

Draft minutes of the February 7, 2024 Community Development Committee meeting are included for review and acceptance.

5. MFAC Deck Chair Replacement – Penn Almoney ([page 38](#))

The existing inventory of adjustable deck chairs was purchased in 2014. Staff is recommending purchasing 18 deck lounge chairs from Central Restaurant Products for an amount not to exceed \$9,500. This project will be paid for from the 2024 CIP MFAC Improvements/ Equipment Replacement budget which is funded by Parks + Recreation sales tax funds and was approved as a part of the 2024 Capital Improvement Plan.

6. MFAC 1 Meter Diving Board – Penn Almoney ([page 41](#))

The existing 1 meter diving board was purchased and installed in 2014 and is in need of replacement. Staff is recommending purchase of a new 1 meter diving board from Commercial Aquatic Solutions for an amount not to exceed \$5,776.91. This purchase will be paid from the 2024 CIP MFAC Improvements/ Equipment Replacement budget funded by Parks + Recreation sales tax funds and was approved as a part of the 2024 Capital Improvement Plan.

7. Johnson Drive Landscaping Bids – Stephanie Boyce ([page 45](#))

The City issued a request for bids for a complete redesign and planting of the landscaping in downtown Mission between Lamar Avenue and Maple Street. The design, created by Vireo, includes native plant types in support of Mission’s Climate Action goals. Native plants require less water and maintenance, provide habitat for pollinators, food for birds and sink carbon into the ground with their deep roots. Of the bids submitted, staff is recommending a contract with Country Brook Landscapers in an amount not to exceed \$179,876.65

8. 2024 Street Preservation Construction Projects Award (55th Street) - Stephanie Boyce ([page 67](#))

The 2024 Street Preservation Project includes full depth pavement reconstruction; curb and gutter removal and replacement; and stormwater improvements or repairs on 55th Street between Lamar Ave and Maple St. within the City of Mission. Five bids were received for the project on February 22, 2024, with G-B Construction, Inc. submitting the lowest and most responsive bid. Staff recommends approval of the contract with G-B Construction, Inc. in an amount not to exceed \$1,788,274.75. Construction is anticipated to begin in March/April 2024 and will be completed within 244 calendar days.

9. 2024 Street Preservation Construction Projects Inspection Award – Stephanie Boyce ([page 106](#))

Based on qualifications and their previous experience in Mission, Staff recommends approval of a construction inspection services agreement with Pfefferkorn Engineering Environmental, LLC for the 2024 Street Preservation Project in an amount not to exceed \$106,900. This contract is based on providing part-time services for a 244 calendar day construction timeframe and includes all documentation, observation, and required testing.

10. Public Works Capital Equipment Purchase – Stephanie Boyce ([page 110](#))

The 2024 budget includes \$138,000 in the Equipment Reserve and Replacement Fund to purchase two (2) Ford F-550 trucks and associated equipment for the Public Works Department. Since the original budget was approved, costs have increased, allowing for the replacement of only one truck and its associated equipment. One Ford F-550 truck was ordered in February 2024, and this action item includes purchase of the related equipment which includes: the stainless-steel dump body, lights, plow, and spreader. Staff recommends purchasing the equipment from American Equipment at a total cost of \$48,317. The total budget for replacement of this truck is \$116,122.

DISCUSSION ITEMS

11. Revenue Policy – Penn Almoney ([page 113](#))

A recommendation to create a Revenue Policy was included in the Feasibility Study/ Business Plan completed by PROS Consulting in 2023. Staff is recommending the following policy for Council review and consideration so that the City could be in a position to proactively communicate clear expectations and requirements associated with revenue generating facilities and programs.

OTHER

12. Department Updates - Laura Smith

Lea Loudon, Chairperson
Ben Chociej, Vice-Chairperson
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