

PARKS, RECREATION + TREE COMMISSION MEETING MINUTES

September 18, 2023

DRAFT UNTIL APPROVED

The Parks, Recreation + Tree (PRT) Commission met at the Powell Community Center (PCC) on Monday, September 18, 2023 at 6:00 p.m.

In attendance: Commission Members Nicole Sullivan, Chair; Kevin Schmidt, Vice-Chair; Katie Anderson, Sam Komosa, Sarah Grittmann, Dustin Wolfe, Cindy Long, Angela Vandegrift, Jacque Gameson, Sarah Emanuels; Staff: Penn Almoney; Jenny Smith, Recreation Program Supervisor; Jenna Dickman, Aquatics Facilities Manager; Council Liaison Lea Loudon. Guest: Sharon Lee. Absent: Warren Hays and Council Liaison Mary Ryherd.

Call to Order

Chair Nicole Sullivan called the meeting to order at 6:01 p.m.

Approval of Minutes

The minutes were reviewed from the August 21, 2023 PRT Meeting. Several changes were suggested to the minutes. **Dustin Wolfe** moved to approve with changes, **Sarah Grittmann** seconded. **Motion Passed 9-0.**

Mission Family Aquatics Center and Summer Camp Review

Jenna Dickman gave the end-of-season report for the Mission Family Aquatics Center. She noted that several changes were introduced in 2023, like individual membership pricing, more lap swim time mid-day and during the end of season scheduling. Jenna reviewed the aquatics attendance numbers and staffing levels. There was an 11% growth in revenues from \$154K in 2022 to \$172K in 2023. The personnel expenses increased from \$163K in 2022 to \$187K in 2023 due to higher wages and increased after hours programming. Despite those increased costs there was a 52% cost recovery in 2023 compared to 46% in 2022.

Jenny Smith gave an overview of the Mission Summer Camp season which runs 9 weeks from June – August each year. There were increased revenues from \$159K in 2022 to \$191K in 2023 due to an increase in registration from 130 – 150 kids each week. Scholarship funds doubled to assist campers for camp accessibility regardless of family income. Expenses did increase primarily due to personnel costs, (higher pay rate and more councilors for increased attendees), from \$71K in 2022 to \$105K in 2023. Jenny added that this investment was worthwhile in order to hire and retain talented staff. The Child Care Aware grant also contributed \$79K, which helped Mission have a 217% cost-recovery rate.

Commission member Katie Anderson shared that her daughter attended the camp, had a wonderful time, made many new friends and would have liked a directory of all in attendance to stay in touch with her new friends in the future.

Positive Improvements

Penn reported that he had prepared a 400-page grant application for Phase 2 of Mohawk Park through the Land and Water Conservation Fund. Phase 2 will likely begin before we hear about the results, which usually takes about eight months.

Sustainability Commission Liaison

The Sustainability Commission is looking to send a liaison quarterly to the PRT meeting. The PRT discussed mirroring that same attendance at their meetings. Since there have not been any attendees from the PRT for August and September, Nicole asked who would like to represent the PRT for 3Q. Sam Komosa volunteered to attend the Sustainability Commission meeting on October 2.

The Environmental Fair is Saturday, September 23 from 9:00 a.m. – 12:00 noon at the Powell Community Center (PCC). Jacque and Penn will man the PRT table; Nicole and Lea plan to attend also. Sarah Emanuels created a Scavenger Hunt handout for attendees to learn more about trees. Jacque will hang the tree medallions on the Scavenger Hunt trees. There will be a donated \$15.00 gift card for the winning participant.

City Council Update

Lea reported that she attended the Rock Creek Corridor Walk ‘n Roll event last Saturday. She said it was well attended with more than 50 people either walking or riding bicycles. She noted that there is a grant, Planning Sustainable Places, to study the trail and another grant for improvements to the trail. There was a lot of participant feedback on the project that was shared with the design team.

Lea gave an update on the Popeye’s restaurant in Mission that is being completely rebuilt due to a fire. She also reported on Mission residents that don’t properly care for their lawns. She said the city hires a contractor to improve the lot and the home owner is billed for the service.

When asked about the timing for the Mill Levy increase, she said the City Council will be voting on that this Wednesday, September 20. She didn’t think it would be a large increase for residents, but any funds have a significant impact within the city’s budget.

Lea reminded members that there is a form available if residents need financial relief. Katie asked if the form would be in more languages than just English. Lea said she would look into this “excellent suggestion”.

City Council will officially be voting on the recommended engineer firm Alpha Omega Geotech for Broadmoor Trail perimeter trail concrete inspection and testing services.

Mohawk Park

Phase 2 is being reviewed by the Planning Commission on October 23 at 7:00 p.m. Staff is recommending approval of the construction plans which include a final concrete perimeter trail, All Abilities playground, native plantings and on-street parking along Horton on the east side of Mohawk Park. If there are no delays, it will be reviewed by City Council in November or December and go out to bid in January or February 2024. The anticipated groundbreaking will be in April or May 2024.

Broadmoor Park

The final permit has been approved for Gunter Construction to begin work in the next two weeks. Soccer groups will be able to utilize the fields in the park while construction takes place. Gunter is currently putting their team together and will likely begin on the eastern edge which is where the most damage is. Penn will reach out to Gunter to see if the poster contest awarded Oak tree can remain untouched.

Water Works Park

There is a meeting planned with Stantec on Tuesday, September 19 for a construction review of the park and a bid timeline. There will be a ground breaking event in January or as early as December, depending on the timing of several factors. It was suggested that the event be scheduled for after school hours, (4:30 p.m.), so the Rushton Elementary students and parents can attend. Katie will coordinate with Rushton Elementary School.

Maintenance

The PCC was closed for improvements from August 21 – September 4. Penn reviewed the many changes/upgrades including waxing the floors, drywall patching, painting damaged walls and several accent walls, gym and racquetball hardwood reseal, aerobics room hardwood reseal, new exit signs, Emergency evacuation path/map signs, north and south desk sanding/staining, north and south breezeway sanding/staining, child watch carpet replace and activity board install, Multi-purpose Room renovation, Party Room renovation, Modified Fitness Room renovation, and deep cleaning the cardio and weight room equipment.

The parking lot will be milled in several areas, repaved, sealed and painted the third week of September. Conference Rooms C/D/E will be transitioning from carpet to polished concrete the last week of September.

Rock Creek Corridor Walk + Roll

Penn expounded on the Rock Creek Corridor Walk 'n Roll event and noted that there were a lot of couples, young families and retirees that attended along with several city staff and Council members.

A suggestion was made that staff should take note of who attends these events in the future and include a timeline for trail/park improvements as an informational piece.

Nicole shared that it was nice to see the PRT Commission's goals are very similar to those of the broader community.

Volunteers for Spooky Walk

Mission's Halloween event will be held on Friday, October 20 from 6:00-8:00 p.m. at Streamway Park. The setup will take place from 4:00-6:00 p.m. with 8-12 different stations that will have volunteers handing out candy to the children.

Cindy shared that she participated last year and it was extremely fun and a great event for the City. The Police and Fire Department are involved as well as many volunteers.

Penn asked Commission Members to volunteer for this event. Cindy, Dustin and his wife, Sarah G, Sam and Angela all volunteered.

Cindy asked about the transportation delays in 2022 to which Penn shared that a rider had vomited in the second bus which reduced the busses by 50% and caused significant delays.

Proper Recycling

Jacque shared that a page in *Mission Magazine* was devoted to items that can and cannot be recycled.

Nicole recommended that Mission's social media coordinator should share this information, too. A flyer about proper recycling will also be available at the Environmental Fair on Saturday, September 23.

Parks Conceptual Designs

Penn will share the conceptual designs for each Mission park at the next meeting.

Adjournment

Cindy Long moved to adjourn the meeting, **Dustin Wolfe** seconded. **Motion Passed 10-0**

The meeting adjourned at 7:04 p.m.

Faithfully submitted by Cindy Long, secretary pro tempore.