



**COMMUNITY DEVELOPMENT COMMITTEE**  
**MEETING AGENDA**

**WEDNESDAY, NOVEMBER 1, 2023 at 6:30 p.m.**

**MISSION CITY HALL**  
**6090 Woodson Street**

**Meeting In Person and Virtually via Zoom**

*This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913-676-8350, with any questions or concerns.*

**PUBLIC COMMENTS**

**PLANNING COMMISSION ACTION ITEMS**

*(items will be included on the next legislative agenda for Council action)*

1. Preliminary Development Plan for Phase II of Mohawk Park – 6649 Lamar - (PC Case #22-21) - Brian Scott ([page 3](#))

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

2. Acceptance of the October 4, 2023 Community Development Committee Minutes – Robyn Fulks ([page 14](#))

Draft minutes of the October 4, 2023 Community Development Committee meeting are included for review and acceptance.

3. Extension of On-Call Engineering Contracts – Laura Smith/Brent Morton ([page 30](#))

Olsson and GBA currently provide various on-call engineering services for the City of Mission through a Master Services Agreement that was approved in January 2019. The Agreement was originally set to expire in December 2022 and Staff recommended a one year extension, through December 2023. With the transition in the Public Works Director's position, there wasn't sufficient capacity or time to prepare for and implement the extensive qualifications process that has been used in the past to select firms for on-call services. Staff is recommending a second amendment to the Master Services Agreements with both firms to extend the contract through December 31, 2024.

4. PCC North Kitchen and Hallway Floor – Penn Almoney ([page 34](#))  
The kitchen doorway transition to the Conference Rooms poses a safety hazard. This, in combination with a water leak, accelerated the need to remove the exiting tile and replace with an epoxy coating. The existing flooring continues into the staff hallway, which during the winter season becomes especially slippery. Staff received three bids and is recommending contracting with APEX Concrete Coatings for tile removal and epoxy flooring installation in the PCC north kitchen and staff hallway in an amount not to exceed \$9,432. Funds will be provided from the Parks + Recreation Sales Tax Fund.
  
5. Contract Award Water Works Park Improvements – Penn Almoney ([page 40](#))  
The Water Works Park Improvements Project includes installation of restrooms, pavilion, trail lighting, concrete pours, tie-in to existing utilities and parking lot demolition and relocation. Four bids were received on October 19, 2023, with Centric Construction Group submitting the lowest and most responsive bid. Staff recommends approval of a contract with Centric Construction Group in an amount not to exceed \$1,158,637.25. Construction is anticipated to begin in January 2024 and be completed in August 2024. The project is funded from the 2023 Park System Improvements budget (Parks + Recreation sales tax) identified in the Parks and Recreation Capital Improvement Plan.

## **DISCUSSION ITEMS**

6. 2024 Snow Plan – Brent Morton ([page 45](#))

Snow removal is an essential service provided by the City to keep services functioning and the traveling public safe. Each year the Public Works Department reviews the snow plan including routes, priorities and procedures. There are no recommended changes to the Snow Plan for the 2023-2024 winter season.

## **OTHER**

7. Department Updates - Laura Smith

**Lea Loudon, Chairperson**  
**Ben Chociej , Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
***913.676.8350***