



FINANCE & ADMINISTRATION COMMITTEE
MEETING AGENDA

WEDNESDAY, OCTOBER 4, 2023 at 7:30 p.m.

(or immediately following 6:30 p.m. Community Development Committee)

MISSION CITY HALL
6090 Woodson Street

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.

PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the September 6, 2023 Finance & Administration Committee Minutes - Robyn Fulks ([page 3](#))

Draft minutes of the September 6, 2023 Finance and Administration Committee meeting are included for review and acceptance.

2. 58/Nall Tax Abatement Request – Laura Smith ([documents will be uploaded prior to the committee meeting](#))

Consideration of a Resolution of Intent and a Performance Agreement for granting a tax abatement to MOJO Built, LLC for the 58/Nall Multi-family Redevelopment Project. Materials will be updated to the packet prior to the Committee meeting.

3. Automated License Plate Reader Policy – Dan Madden ([page 10](#))

Consider adopting Mission Police Policy 427 related to Automated License Plate Readers.

4. MOU with the Johnson County Sheriff's Office for ALPR Data Storage – Dan Madden ([page 14](#))

Consider adopting a memorandum of understanding with the Johnson County Sheriff's

Office regarding utilization of their server for Automated License Plate Reader data.

DISCUSSION ITEMS

OTHER

5. Department Updates – Laura Smith

Mary Ryherd, Chairperson
Hillary Parker Thomas, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913.676.8350

City of Mission	Item Number:	1.
ACTION ITEM SUMMARY	Date:	October 4, 2023
Administration	From:	Robyn Fulks

Action items require a vote to recommend the item to full City Council for further action.

RE: September 6, 2023 Finance & Administration Committee Minutes.

RECOMMENDATION: Review and accept the September 6, 2023 minutes of the Finance & Administration Committee.

DETAILS: Minutes of the September 6, 2023 Finance & Administration Committee meeting are presented for review and acceptance. At the committee meeting, if there are no objections or recommended corrections, the minutes will be considered accepted as presented.

Draft minutes are linked to the City Council agenda packet so that the public may review the discussion from the committee meeting in advance of the Council action on any particular item.

CFAA CONSIDERATIONS/IMPACTS: N/A

Related Statute/City Ordinance:	NA
Line Item Code/Description:	NA
Available Budget:	NA



MINUTES OF THE MISSION FINANCE & ADMINISTRATION COMMITTEE

September 6, 2023

The Mission Finance & Administration Committee met at Mission City Hall and virtually via ZOOM on Wednesday, September 6, 2023. The following Committee members were present: Sollie Flora, Lea Loudon, Debbie Kring, Trent Boultinghouse, Mary Ryherd, Ken Davis, Ben Chociej and Kristin Inman. Councilmember Thomas was absent. Councilmember Ryherd called the meeting to order at 7:12 p.m.

The following staff were present: City Administrator Laura Smith, Deputy City Administrator Brian Scott, Deputy City Administrator Emily Randel, City Clerk Robyn Fulks, Public Works Superintendent Brent Morton, Parks and Recreation Director Penn Almoney, Budget and Finance Director Christine Korth and Chief Dan Madden.

Public Comments

Councilmember Ryherd reminded the public they can participate via the chat feature on Zoom. All comments would be visible to the group.

There were no public comments tonight.

Public Presentations/Informational Items

There were no public presentations or informational items.

Action Items

Acceptance of the August 2, 2023 Finance & Administration Committee Minutes

Minutes of the August 2, 2023 Finance & Administration Committee were provided to the Committee for review.

Councilmember Davis recommended this item be forwarded to the City Council for approval. All on the committee agreed, and this item will be on the consent agenda.

Taser Lease/Purchase

Police Chief Dan Madden presented the need for replacement tasers as less lethal options for Mission's police officers. Chief Madden showed the Committee a current taser the department is using, including that the cartridge darts are not entirely operational making the tool not effective. The current tasers used by the department include darts that are very narrow and require two darts to make contact in order to work. He reported that this technology is outdated, specifically the darts, which are not accurate from distance and are not heavy enough to make contact through heavy clothing or a jacket. The new tasers include heavier darts that are larger. There are also two sets of darts in the new tasers, which allows officers to have a better chance of making contact and resolving a potentially volatile situation. The darts also allow for the largest spread between darts for neuro-muscular incapacitation. Chief Madden also pointed out that another very important feature of the new taser is that a button can be pushed to display an electrical arc to give a warning that the taser is going to be deployed. Additionally, this package gives a virtual reality platform for really immersive training that Staff wouldn't have access to otherwise and can be done more frequently and thoroughly. This allows helps to ensure both the officer and the public are safe, including de-escalation tactics and better decision-making for officers. Chief Madden noted that the proposed agreement includes all tools and supplies needed, including the training. This proposal will be paid over a five-year period with the first-year cost of \$20,000. The following four years will be approximately \$25,000.00 per year with a total contract price of \$119,986.45 over the five-year term.

Councilmember Loudon asked if the new tasers will track usage. Chief Madden explained that anytime a taser is discharged that data is kept on hand for the use of force reporting. Confetti pieces are discharged when a taser is discharged to identify which device it came from. Councilmember Loudon also asked if the tasers would be under warranty and Chief Madden confirmed yes, for the five year period.

Councilmember Chociejk asked about the age of the current tasers and Chief Madden explained they range in age from 10 years to 6 years old.

Councilmember Davis recommended this item be forwarded to the City Council for approval. All on the committee agreed, and this item will be on the consent agenda.

2023 STO-UPOC Adoption

Chief Madden's second item of the evening was for the 2023 STO and UPOC adoption. He explained that each year the League of Kansas Municipalities releases the Standard Traffic Ordinance (STO) and Uniform Public Offense Code (UPOC). They are updated annually based on changes from the State Legislature or additional laws that are added. Mission has been using them since 1980 and has elected to exempt ourselves from several sections. In the Standard Traffic Ordinance those include:

- Article 7, Section 33 relating to maximum speed limits is deleted. Maximum speed limits are regulated by the Mission Municipal Code Section 310.010
- Article 20, section 204(b) relating to fines in school zones is deleted. School zone fines are regulated by Mission Municipal Code Section 300.035.

In the Uniform Public Offense Code those include:

- All sections related to smoking prohibitions are deleted. Smoking restrictions are regulated by Mission Municipal Code Chapter 225, Article III.
- Article 11, Section 11.11 relating to animal cruelty is deleted. Animal cruelty is regulated by Mission Municipal Code Chapter 210, Section 210.160. This is primarily removed because the animal cruelty in the UPOC are written mostly for cities in Western Kansas dealing with farm and ranch animals.
- Article 11, Section 11.15 relating to dangerous animals at large is deleted. Dangerous animals at large are regulated by Mission Code, Chapter 210, Section 210.150.

Chief Madden noted that STO and UPOC will go into effect after adoption.

Councilmember Davis recommended this item be forwarded to the City Council for approval. All on the committee agreed, and this item will be on the consent agenda.

Massage Licensing Ordinance Revisions

Chief Madden's final item of the event was for massage licensing Ordinance revisions. He explained that on-going code review following the changes made to the code in 2022 prompted additional amendments with the goal that both establishments and practitioners are vetted for the safety of residents and visitors to the City. He believes it is important to define things clearly and that the City's regulations allow for safe and sanitary conditions. He also believes the changes give a more clear and concise definition of the reasons an application might be denied. He stated that these changes will have no impact on currently licensed massage establishments or therapists. Adding these subspecialties for other types of bodywork to the Code will allow for the ability to inspect establishments for safety. Changes will affect Chapter 620.100 – issuance of massage therapist permit; 620.220 – exceptions; and 620.010 – definitions. The definition changes encompass the other subspecialties of bodywork; and 620.090 – issuance of business permit which will mirror the language of the massage therapist permit.

Councilmember Davis stated that he had an extensive conversation with Chief Madden and City Administrator Laura Smith wherein he shared some perspectives about these changes, especially in the area of reflexology. He believes that the new requirements would require an individual who wanted to practice reflexology to have the same credentials as a massage therapist, including 500 hours of training and national certification. He believes that will adversely impact existing businesses and would like a separate requirement for reflexology as he believes most of those professionals are trained on the job trained, with limited formal education or training. He also feels that the exceptions under Section 620.220 should parallel the definitions. He also believes that, if the Committee moves forward on this, it should be on the regular agenda for further conversations. He recognizes the purpose of the changes and the need for access. He worries that anyone in a setting where massage therapy is performed could be seen as having to have a massage therapist license even if they themselves are not providing those services.

Councilmember Davis also noted he worked as a technical advisor for the State on licensing. He reviewed that there is a threshold at the State level for licensing that the services could have a potential for harm to the public. He gave the example of art therapy or music therapy, which posed no harm to the public and therefore did not reach the threshold for the State to license. The

State feels that massage therapy has not achieved that threshold which is why massage therapy is currently not licensed at the State level in Kansas.

Ms. Smith added that the City's intention is not to damage existing businesses in the community. She believes that being able to gain as much information as possible about who is offering services in these businesses is beneficial to all involved. Councilmember Davis agreed that being able to protect the public from harm while not putting liability on the City for licensing practitioners is a worthwhile goal.

Councilmember Loudon asked if there was such a thing as a licensed massage therapist. Councilmember Davis explained that some states have a State license for massage therapy, but Kansas does not. He cited Overland Park, who does the licensing as a municipal licensing process. Councilmember Loudon asked for additional clarification if reflexology falls into licensing in other states. Councilmember Davis answered that is the question as Reflexology falls more under a cultural practice or a fringe practice.

Ms. Smith indicated that she and Chief Madden would schedule time to meet with Councilmember Davis prior to the distribution on the Council meeting agenda packet to discuss his concerns and suggestions. Any proposed revisions would be reflected in the agenda materials.

Councilmember Davis recommended this item be forwarded to the City Council for approval. All on the committee agreed, and this item will be on the regular agenda.

DISCUSSION ITEMS

There were no discussion items tonight.

Department Updates

Ms. Smith provided that the newest edition of the Mission Magazine has gone out, with Victor's Home and Upholstery on the cover. Victor's will have a ribbon cutting on September 21 as well. There are also stories about home renovations and City Roots Nursery promoting the benefits of native plantings. She also updated the Committee that conversations are underway with John Moffitt for

the 58/Nall project and Milhaus for their Beverly apartment project in conjunction with their respective requests for tax abatement consideration. The newly adopted tax abatement policy has been provided and formal applications have been received. Staff expects to bring back some information in October for discussion.

OTHER

Meeting Close

There being no further business to come before the Committee, the meeting of the Community Development Committee adjourned at 7:41 p.m.

Respectfully submitted,

Robyn L. Fulks, City Clerk

City of Mission	Item Number:	3.
ACTION ITEM SUMMARY	Date:	October 4, 2023
Police	From:	Dan Madden

Action items require a vote to recommend the item to the full City Council for further action.

RE: Automated License Plate Reader Policy

RECOMMENDATION: Approve Mission Police Policy 427, Automated License Plate Readers.

DETAILS: With the installation of Automated License Plate Readers (ALPR) underway it is important to have a policy for the Police Department to guide staff in the appropriate usage of this technology. Previous discussions with Council about ALPR technology included the desire for a policy which addressed data retention time as well as what types of alerts would be sent to officers in their vehicles.

The proposed policy covers those points and addresses several others which include:

- A maximum data retention period of 24 months.
- A stipulation that officers will not receive notifications of misdemeanor traffic related warrants.
- A requirement that officers enter a reason for adding a license plate to the ALPR database and remove that license plate from the database when a situation is resolved.
- Information related to the proper release of ALPR data to other law enforcement agencies who are not on the ALPR Web system.

If approved, Police Department staff will come back to Council should any substantive changes to this policy be needed.

CFAA CONSIDERATIONS/IMPACTS: ALPR technology can have a direct impact on the safety of a community as it relates to crime. In addition to criminal detection and investigation, this technology can also be used to locate persons who may have memory issues and are lost, or otherwise missing.

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

Automated License Plate Readers (ALPRs)

427.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidance for the capture, storage and use of digital data obtained through the use of Automated License Plate Reader (ALPR) technology.

427.2 POLICY

The policy of the Mission Police Department is to utilize ALPR technology to capture and store digital license plate data and images while recognizing the established privacy rights of the public.

All data and images gathered by the ALPR are for the official use of this department. Because such data may contain confidential information, it is not open to public review.

427.3 ADMINISTRATION

The ALPR technology, also known as License Plate Recognition (LPR), allows for the automated detection of license plates. It is used by the Mission Police Department to convert data associated with vehicle license plates for official law enforcement purposes, including identifying stolen or wanted vehicles, stolen license plates and missing persons. It may also be used to gather information related to active warrants, homeland security, **electronic surveillance**, suspect interdiction and stolen property recovery.

All installation and maintenance of ALPR equipment, as well as ALPR data retention and access, shall be managed by the Staff Support Commander. The Staff Support Commander will assign members under his/her command to administer the day-to-day operation of the ALPR equipment and data.

427.4 OPERATIONS

Use of an ALPR is restricted to the purposes outlined below. Department members shall not use, or allow others to use, the equipment or database records for any unauthorized purpose.

- (a) An ALPR shall only be used for official law enforcement business.
- (b) An ALPR may be used in conjunction with any routine patrol operation or criminal investigation. Reasonable suspicion or probable cause is not required before using an ALPR.
- (c) While an ALPR may be used to canvass license plates around any crime scene, particular consideration should be given to using ALPR-equipped vehicles to canvass areas around homicides, shootings and other major incidents. Partial license plates reported during major crimes should be entered into the ALPR system in an attempt to identify suspect vehicles.
- (d) No member of this department shall operate ALPR equipment or access ALPR data without first completing department-approved training.
- (e) No ALPR operator may access confidential department, state or federal data unless authorized to do so.

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Automated License Plate Readers (ALPRs)

- (f) If practicable, the officer should verify an ALPR response through the appropriate official law enforcement database before taking enforcement action that is based solely on an ALPR alert.
- (g) [No member of this department shall use the ALPR database to receive notifications of misdemeanor traffic related warrants.](#)

427.5 DATA COLLECTION AND RETENTION

The Staff Support Commander is responsible for ensuring systems and processes are in place for the proper collection and retention of ALPR data. Data will be transferred from vehicles to the designated storage in accordance with department procedures.

All stored ALPR data should be retained [for a period no longer than 24 months.](#) ~~in accordance with the established records retention schedule.~~ Thereafter, ALPR data should be purged unless it has become, or it is reasonable to believe it will become, evidence in a criminal or civil action or is subject to a discovery request or other lawful action to produce records. In those circumstances, the applicable data should be downloaded onto portable media and booked into evidence.

427.6 ACCOUNTABILITY

All data will be closely safeguarded and protected by both procedural and technological means. The Mission Police Department will observe the following safeguards regarding access to and use of stored data:

- (a) All ALPR data downloaded to the mobile workstation and in storage shall be accessible only through a login/password-protected system capable of documenting all access of information by name, date and time.
- (b) Members approved to access ALPR data under these guidelines are permitted to access the data for legitimate law enforcement purposes only, such as when the data relate to a specific criminal investigation or department-related civil or administrative action.
- (c) [Any member of this department who enters a license plate into the ALPR database that will result in notifications being sent to officers shall enter a reason and/or a case number into the appropriate notes or reason field of the ALPR database. The member who entered the license plate into the ALPR database shall be responsible for removing the license plate if/when the reason for the entry has been resolved](#)
- (d) ALPR system audits should be conducted on a regular basis.

427.7 RELEASING ALPR DATA

The ALPR data may be shared only with other law enforcement or prosecutorial agencies for official law enforcement purposes or as otherwise permitted by law, using the following procedures:

- (a) The agency makes a written request for the ALPR data that includes:

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1. The name of the agency.
 2. The name of the person requesting.
 3. The intended purpose of obtaining the information.
- (b) The request is reviewed by the Staff Support Commander or the authorized designee and approved before the request is fulfilled.
- (c) The approved request is retained on file.
- (d) [This procedure does not apply to those law enforcement agencies who utilize the ALPR Web system. Those agencies will have access to all shared data contained in the ALPR Web system.](#)

Requests for ALPR data by non-law enforcement or non-prosecutorial agencies will be processed as provided in the Records Maintenance and Release Policy.

City of Mission	Item Number:	4.
ACTION ITEM SUMMARY	Date:	October 4, 2023
Police	From:	Dan Madden

Action items require a vote to recommend the item to the full City Council for further action.

RE: Memorandum of Understanding with the Johnson County Sheriff's Office for storage of Automated License Plate Reader (ALPR) data.

RECOMMENDATION: Approve a Memorandum of Understanding with the Johnson County Sheriff's Office to provide Automated License Plate Reader (ALPR) server support.

DETAILS: During the approval process for the Automated License Plate Reader (ALPR) program a discussion took place regarding the Johnson County's Sheriff's Office willingness to provide back-end server support for the ALPR cameras. Having the Johnson County Sheriff's Office provide this support benefits the City financially and operationally. The City realizes financial benefits by not having to purchase or maintain an additional server to support the ALPR system. Operationally, by not having to purchase a server we were able to increase the number of ALPR cameras we could purchase.

The proposed MOU outlines each party's responsibilities in the agreement which includes language that clearly states that the Mission Police Department can, at any time, "update, correct, or delete the information that it contributes to the ALPR database." This was an important component to Council in previous ALPR discussions. In addition, each party can terminate the agreement in writing, otherwise this is an ongoing agreement which renews annually.

In discussions surrounding implementation of the ALPRs, the Council also discussed and had questions about the data retention period. The MOU outlines a 24-month retention period. The agreement states that this retention period may need to be reduced when/if additional ALPR cameras are added to the County's server.

At this time, there are no costs associated with this agreement. The MOU contemplates a yearly assessment of storage requirements to host the data Mission's ALPR cameras generate, which could lead to future costs.

CFAA CONSIDERATIONS/IMPACTS: ALPR technology can have a direct impact on the safety of a community as it relates to crime. In addition to criminal detection and investigation, this technology can also be used to locate persons who may have memory issues and are lost, or otherwise missing.

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is made and entered into as of (EFFECTIVE DATE) _____).

BETWEEN: [Party A] – Johnson County Kansas
Johnson County Sheriff's Office

Johnson County Sheriff's Office
588 E. Santa Fe St.
Olathe, KS 66061

Contacts:

Business Owner:	Sheriff Calvin Hayden
Business Sponsor/Lead:	David Stutheit, SHR
Technical Owner/Sponsor:	Scott Hurlbert, JIMS Chris Chovanec, DTI
Technical Lead	Danny Olson, JIMS
Network Administrator:	Danny Olson, JIMS

AND: [Party B] – Johnson County Kansas

Mission Police Department
Chief Dan Madden
6090 Woodson
Mission, KS 66202

1. PURPOSE and SCOPE

This document constitutes a memorandum of understanding (MOU) which sets forth the duties and responsibilities of the User Agency, in order to gain access and store Automated License Plate Reader (ALPR) data to the Johnson County Sheriff's Office (ALPR) database, administered by Justice Information Management Systems.

The purpose of this memorandum of understanding (MOU) is to clearly identify the roles and responsibilities of all members requesting the (ALPR) and camera product/service, that will be shared with each interagency identified as (Party B), to obtain, assess, and utilize criminal information more efficiently.

2. BACKGROUND

Automated License Plate Readers (ALPR's) have become a valuable investigative tool for law enforcement across the country. In the Kansas City region, the Kansas City, Missouri Police Department has been a model of success in this area and many Kansas City metropolitan area law enforcement agencies have chosen to emulate their use of this technology, as an aide in crime detection and suppression.

The Johnson County, Kansas Sheriff's Office first installed ALPR's as part of the new Courthouse project which was completed in 2021. Since the initial deployment of this technology, the value in these devices has been greatly realized and additional devices have been added through direct purchase and grant funding.

In Johnson County, there are currently thirteen (13) law enforcement agencies either currently using or in the process of installing ALPR's in their jurisdiction. Since Johnson County provides IT related services to many of these agencies, it only makes sense for the Sheriff's Office to cooperate with these agencies on the deployment of these ALPR assets. By cooperating and working hand in hand on these ALPR projects, we are able to more efficiently and cost effectively share some of the infrastructure needs.

3. [PARTY A] RESPONSIBILITIES UNDER THIS MOU

JOHNSON COUNTY SHERIFF'S OFFICE & (JIMS) RESPONSIBILITIES

Advise on appropriate equipment, software and programming needed to integrate Mission PD ALPR devices into the Johnson County Sheriff's ALPR database.

Collect, store, and make available ALPR information provided by Mission PD into the Johnson County Sheriff's ALPR web system database, which is shared with all participating agencies that use the 3rd party ALPR web system.

Provide access to the ALPR website to run queries and search historical data.

The Johnson County Sheriff's office, in conjunction with JIMS, will assess on a yearly basis the ongoing storage requirement for hosting Mission PD ALPR data. Additional fees could be instituted, if excessive or exorbitant growth has been determined with the ALPR data and readers.

It is the intention to maintain the ALPR data for a period of (24) months. This period could be reduced due to additional ALPR readers being added and the corresponding data received.

Notify Mission PD of any changes planned or being considered that would affect the MOU.

4. [PARTY B] RESPONSIBILITIES UNDER THIS MOU

USER AGENCY RESPONSIBILITIES (MISSION POLICE DEPARTMENT)

1. The User Agency shall be a criminal justice or law enforcement agency and use ALPR information for official criminal justice purposes. ALPR information shall not be accessed or used for any other purpose.
2. The User Agency shall allow JIMS to share the User Agency's data contributed to the ALPR Database with other authorized criminal justice or law enforcement agencies.
3. The User Agency shall provide its own internet connectivity and maintenance which meets Criminal Justice Information Services (CJIS) Security Policy requirements.
4. The User Agency shall retain sole ownership of responsibility for, and exclusive control over the content of the information that it contributes to the ALPR Database.
5. The User Agency shall, at will and at any time, update, correct, or delete the information that it contributes to the ALPR Database.
6. The User Agency has the sole responsibility to ensure that the information it contributes to the ALPR Database was not obtained and is not maintained in violation of any federal, state, or local law applicable to that agency.
7. The User Agency shall duly report to JIMS, in writing, any instance in which ALPR information is used in an unauthorized manner. Such notice shall be provided immediately, but no later than (5) calendar days of when the User Agency first learned of the unauthorized use.
8. The User Agency shall be responsible for purchasing the ALPR license for their agency needs.

5. UNDERSTANDINGS

It is mutually understood and agreed by with both participants, there are a multitude of support elements for the ALPR devices, as it relates to both hardware and software.

Technical Support

Party A: Johnson County Sheriff's Office & JIMS

- Connection to the ALPR devices (VPN and backend database)
- Provide support during business hours - Monday-Friday – (8:00 a.m. -5:00 p.m.)

Party B: USER AGENCY (Mission PD)

Physical equipment support

a) Installation of Equipment

- Device Reader
- Fiber Switch
- Wireless Connection (Cradlepoint)
- Cameras

6. AGREEMENT TERMS

This Agreement shall remain in effect upon its adoption by each of the participants approval – (Party A: Johnson County Sheriff's Office & JIMS and Party B: Mission Police Department), as an ongoing yearly agreement, unless a participant terminates this agreement in writing.

Any ALPR hardware purchased by the Mission Police Department, remains the property of the Mission Police Department. Any ALPR hardware purchased by the Johnson County, Kansas Sheriff's Office, remains the property of the Sheriff's office. Each purchasing agency shall be responsible for the maintenance (post warranty) and lifecycle replacement of their hardware items.

To the extent permitted by Kansas law, the parties shall defend, indemnify, and hold the other harmless from and against all liability for damages, costs, and expenses, including attorneys' fees, arising out any claim, suit, action or otherwise for injuries and/or damages sustained to persons or property by reason of the acts or omissions of the party, or its contractors, agents or employees, in the performance of this Agreement; provided, however, that the parties agree they shall have no obligation to indemnify for acts for which they would otherwise be immune under the Kansas Tort Claims Act (K.S.A. 75-6104 *et seq.*), and amendments thereto, nor will the indemnity obligations set forth herein act as a waiver of protections under such provisions, and any liability shall be subject to the liability limitations under K.S.A. 75-6105, and amendments thereto.

This Agreement shall be governed by and construed according to the laws of the State of Kansas.

JIMS expressly disclaims any express or implied warranties, representations or endorsements regarding any data, information, services, or products provided in connection with, included in, or regarding the Agreement. No advice or information given by JIMS shall create a warranty.

7. Memorandum of Understanding - Approval

I approve the memorandum of understanding details outlined in this document and agree to commit staff resources to meet project goals and timelines.

Approval	Date