

## PARKS, RECREATION + TREE COMMISSION MEETING MINUTES

June 12, 2023

**DRAFT UNTIL APPROVED**

THE Parks, Recreation + Tree (PRT) Commission met at the Powell Community Center (PCC) on Monday, June 12, 2023 at 6:00 p.m.

In attendance: Commission Members Nicole Sullivan, chair; Kevin Schmidt, vice-chair; Sarah Emanuels, Sarah Grittmann, Angela Vandegrift, Warren Hays, Jacque Gameson, Cindy Long, Dustin Wolfe. Absent: Kim Weir. Council Liaisons present: Lea Loudon and Mary Ryherd; Staff present: Penn Almoney.

### **Call to Order**

Chair Nicole Sullivan called the meeting to order at 6:05 p.m.

### **Approval of Minutes**

The minutes were reviewed from the May 15 PRT Meeting.

Sarah Grittmann moved to approve,

Jacque Gameson seconded.

**Motion Passed 9-0.**

### **Positive Improvements**

Jacque Gameson and Penn Almoney will represent the PRT at the Mission Market on Thursday, June 29 from 4:30 - 8:00 p.m. Jacque will provide the Championship Tree List and hand out the newly designed Championship and Celebration Program brochures. Penn will provide the tent, table, chairs and conceptual design renderings. Nicole invited all PRT Commission Members to attend, if possible.

Penn shared other Positive Improvements including clearing dead trees at Andersen Park, Streamway Park and City Hall. All trees were pruned and a few removed at Broadmoor Park as part of the annual tree maintenance plan. For reference, the Broadmoor Park tree pruning for five acres was \$8,800, which needs to occur every two to three years depending on tree ages, species and moisture/growth.

An Emergency Evacuation Map for the Powell Community Center was presented to the commissioner and passed around for review. There will be several throughout the facility at the elevator, stair and main entrance access points.

### **Sustainability Commission Meeting**

Sarah Emanuel attended the June Sustainability Commission Meeting and reported on the Kaw Valley area at the corner of Martway St. and Barkley St. and the Sustainability Checklist for this area. The owners are improving the native vegetation in the area. In the future, there will be a soda specialty shop added called "Swig"; early renderings show the gazebo remaining on site. The next meeting is July 10. No volunteers were assigned to attend this meeting.

### **City Council Update**

Lea Loudon and Mary Ryherd reported on the recent City Council Meeting on Wednesday, June 7. They discussed Special Use Permits for the City. Stantec Engineering shared the revised conceptual design for Water Works Park including the off-street parking and revised playground and BMP layout. They also shared the sustainability elements and desire to include 10 ft wide trails throughout the major connectors.

City Council approved the revised playground and upgrades for the park. Lea reported that the Council also approved recycling bins for the downtown area.

### **Water Works Park Update**

Penn reported that costs have escalated since original estimates of \$1.5M nearly three years ago. Stantec has value engineered several elements to keep costs relatively close to that estimate. Stantec is finalizing the pre-development plan with the Planning Commission and will continue to work on the construction documents prior to bid requests later this year.

He discussed the GO bond funds that are roughly \$7M split between Public Works and Parks + Recreation that will help fund Mohawk Park phase 2 and Water Works Park projects along with some street improvements and noted that the Parks + Recreation sales tax revenues will pay off the bond.

### **Mohawk Park Update**

Penn reported that Sands Construction was originally planning to complete Phase 1 by June 19. That is only a few days away and there is significant progress that needs to be made. There is a City and Contractor meeting later this week to discuss the punch list and whether the completion date will be delayed.

The picnic tables will arrive tomorrow (June 13) and a WiFi locking system is being installed so bathrooms can be locked and unlocked remotely every morning at 6:00 a.m. and every night at 10:00 p.m.

The park will have guest Wi-Fi. A Grand Opening is being planned for August 18, to potentially coincide with a Movie in the Park night for families.

Commission members reviewed the conceptual design for Phase 2 of Mohawk Park.

### **Broadmoor Park**

Penn shared the conceptual design for Broadmoor Park trail improvements. He met with two contractors during a pre-bid meeting to discuss any elements that may have been unclear and answer any questions like timeline, substitute gravel, etc.

The bid was divided into a base bid- NE trail head to the SE bridge connection grading and concrete, and a bid alternate- remaining perimeter concrete trail and grading. The submitted bid amounts will determine whether the City can fund the base bid or both the base bid and the bid alternate. Both bid pieces include 10' trails made of concrete. The bids are due on Thursday, June 15 at 3:00 p.m. Work can begin as early as July 19, but will likely begin in the Fall 2023, depending on contractor projects and availability.

Penn reviewed the Broadmoor Park maintenance improvements from the on-site May 2023 PRT Meeting. He reported that sinks for the bathrooms have been ordered, the damaged countertops were removed and will be replaced with a smaller podium-style sink. Next up on the maintenance list is removing the parking gate and ordering another trail distance sign.

### **Turkey Creek**

City Planner, Karie Kneller, applied for funding for a grant for planning and designing a vision for Mission, as discussed in the May 15 meeting. She received the full asking amount of funding and is moving forward.

The PRT reviewed a map, "TRAIL GUIDE-Hiking and Biking," created by MARC and updated by City input annually.

Penn recommends having a separate meeting to walk the trails and generating an idea/recommendation for City review to connect Rock Creek Trail northward from the west access point potentially along Metcalf Ave. toward Broadmoor Park and eventually somehow connecting Streamway Park.

He suggested two dates, July 6 or 13, to walk the Rock Creek Trail as well as to review Legacy Park. He will send out a doodle poll to determine availability among PRT members.

### **Volunteer Opportunities**

The Mission Summer Family Picnic is scheduled for Saturday, July 8, 6:00-10:00 p.m. Volunteers are needed in several areas to assist with activities. The June/July edition of *Mission Magazine* will be available on Friday, June 16. The City needs volunteers to help distribute to Mission merchants. PRT members that wish to volunteer were asked to email Penn.

### **Feasibility Study**

The results of the Feasibility Study will be presented in July 2023.

**Cindy Long** moved to adjourn the meeting,  
**Sarah Gritman** seconded.

**Motion Passed 9-0.**

The meeting adjourned at 7:10 p.m.

Faithfully submitted by Cindy Long, secretary pro tempore.