

PARKS, RECREATION + TREE COMMISSION MEETING MINUTES

May 15, 2023

DRAFT UNTIL APPROVED

The PRT Commission met at Broadmoor Park on Monday, May 15, 2023 at 6:00 pm.

In attendance: PR&T Commission members Nicole Sullivan, Chair; Kevin Schmidt, Vice-Chair; Sarah Emanuels, Sarah Grittmann, Angela Vandegrift, Warren Hays, Jacque Gameson, Cindy Long, Dustin Wolfe. Also present were: Council Liaisons Lea Loudon and Mary Ryherd, representing Staff was Penn Almoney. Neighborhood representative: Kim Donaway. Absent: Kim Weir.

Introductions: The members of the PR&T Commission introduced themselves along with Council members and staff. New PR&T Commission members Sarah Emanuels and Dustin Wolfe were welcomed.

Call to Order

Chair Nicole Sullivan called the meeting to order at 6:07 pm.

Approval of Minutes

Several corrections were made to the Minutes from the April 17 meeting; Penn took notes and will make corrections. He will also update the PR&T Commission calendar. Kevin Schmidt moved to approve the minutes with corrections; Sarah Grittmann seconded. **Motion Passed 9-0.**

Positive Improvements

Lynn Bain, this year's Champion Tree Winner, has reminded the PRT that we need to take a picture of her tree with the Chair and Parks + Recreation Director for social media sharing. Penn will make arrangements.

The Mission Market has invited members of the PR&T Commission to be present with a table and tent on Thursday, June 29. It was recommended that the Champion Tree brochure be on-hand as well as the Conceptual Designs for the parks and the progress of the various projects. Jacque volunteered to make a list of the Champion Tree winners. It was noted that the Mission Market will start operating each Thursday beginning June 1 from 4:30-8:00 pm. The Deputy City Administrator, Emily Randel, oversees the Market.

Penn reported that over 100 people showed up for the All-City Spring Cleanup on April 22. It was considered a success. Several members of the PR&T Commission participated in the event. All participants were given breakfast and Mission T-Shirts and were divided into smaller groups and tasked with cleaning various streets, trails and parks in Mission.

Sustainability Commission Invite

The May Sustainability Commission Meeting was attended by Jacque. She shared the PR&T Commission's progress on the park projects and she also shared the Waterworks Park's Sustainability points. The Sustainability Commission has a new Bicycle Brochure available to the public. They also discussed the recycling bin changes that involved mostly plastics. Jacque also shared that the

Sustainability Commission has restructured their agenda to better facilitate the meeting and shorten the timeframe. The next meeting will be held June 5, 6:30 pm. Sarah Emanuels volunteered to represent the PR&T at that meeting.

City Council Update

Mary Ryherd reported that the Stakeholders Committee will be reviewing the Feasibility Study on Tuesday, May 15.

Penn noted that they have been gathering bids for the wood floor in the gymnasium and will recommend one to the City Administrator.

Arbor Day w/ 2nd Graders Report

Jacque and Penn attended the event for Rushton Elementary School which was held at Westwood View Elementary. Jacque reported that 37 second grade students attended and prepared Arbor Day tree ornaments/medallions to hang on the tree in Waterworks Park. A sample of the ornament was shown to the PR&T meeting attendees.

Mohawk Park Project Update

Penn reported that the roofing is nearly complete and electric lighting is being installed. The restrooms are being built also. They are hopeful that there will be the Movie in the Park event there in August along with a Grand Opening Ceremony.

Broadmoor Trail Update

Penn reported that the trail replacement engineer estimates have come back and they are much higher than expected and not within budget. He noted that construction costs are escalating so the NE section of the trail to the bridge will now be the primary bid focus with a bid alternate including the remainder of the perimeter trail.

He said that there will be significant grade changes and some parts of the trail are likely to be moved. Jacque reviewed some trees that may be removed or replaced. Penn noted that, as many trees as possible will be saved in order to make the park more ADA compliant.

Penn noted that the request for bids will be distributed next week and will host a pre-bid meeting on Thursday, June 8 to answer and contractor questions pertaining to the project. The trail will be constructed with 10 ft wide concrete as it does not require as much long term maintenance as asphalt. Penn said that asphalt requires more preventive maintenance for cracks, approximately every two-three years.

Calendar of Discussion Review

Jacque brought up a couple items that had been moved or deleted from the Calendar of Discussion. Penn said the trail specific discussions were pushed to June and July and other carryover items from 2022 that did not pertain to 2023 were deleted.

Rock Creek Trail Presentation

Students from the UMKC School of Urban Design presented their plan for Rock Creek Trail, a 1.65-mile path that extends between Mission's eastern and western borders. Several members of the PR&T

Commission attended the meeting and were impressed with the students' findings. Jacque recommended that we take some of the Planning Sustainable Places grant money and purchase benches and signage for the trail.

She also described some of the suggestions the students made in their presentation. Penn will ask for the PowerPoint presentation that was presented at the meeting for the PR&T Commission members to review.

Planning Sustainable Places Grant

This grant was discussed. It was noted that it is a grant provided for planning and designing a vision for Mission and the connections that it could benefit. The grant would help bridge the funding gap with designing the vision and then make it easier to share that vision with the community and City Council for further consideration or implementation. Mission's City Planner, Karie Kneller, was the individual responsible for gathering the necessary supporting information and applying. She will also lead the review and next step plans with other City staff.

Broadmoor Park Conceptual Design/Trail Replacement

The PR&T Commission Members walked the trail with Penn and reviewed the park maintenance conditions and need for upgrades. Items specifically brought up were:

- Broadmoor Park parking lot gate and whether it was needed. It was recommended by PR&T members to be removed.
- Bridge retaining wall and hand-rail fencing. Recommended to be replaced so it was not rusted and more structurally sound.
- Distance signage on both sides of the trail posts so it informed users going either direction.
- Potentially removing the posts in the middle of the trail since they limit clear access and may pose a hazard.
- Replace/repair the formica counters in the two bathrooms since water damage is very apparent.

Kevin Schmidt moved to adjourn the meeting ; **Angela Vandegrift** seconded. Motion Passed. The meeting adjourned at 6:58 pm.

Faithfully submitted by Cindy Long, secretary pro tempore.