



**CITY COUNCIL WORK SESSION**  
**Wednesday, June 21, 2023 at 6:00 p.m.**

**CITY HALL**  
**6090 Woodson Street**  
**Mission, KS 66202**

**Meeting In Person and Virtually via Zoom**

*This meeting will be held in person at the time and date shown above. This meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>.*

*If you require any accommodations (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-676-8350 no later than 24 hours prior to the beginning of the meeting.*

**AGENDA**

1. 2024-2028 Capital Improvement Program (CIP) Discussion – Laura Smith

Staff will review and discuss the 5-Year Capital Improvement Program (CIP) related to streets, stormwater and parks and recreation infrastructure, including a review of current debt supported by the various capital project funds.



## MEMORANDUM

Date: June 16, 2023  
 To: Mayor and City Council  
 From: Laura Smith, City Administrator  
 RE: 2024 - 2028 Capital Improvement Program (CIP) - Stormwater and Streets

As the 2023 Revised and 2024 Recommended Budgets are being developed, our discussion during the June 21 Work Session will focus on the 2024–2028 5-year Capital Improvement Program (CIP), debt related to capital infrastructure and the various infrastructure funds which support both pay-as-you go and financed capital projects. The expenses are reflected in the three program plan areas historically budgeted through the CIP process including streets, stormwater, and parks and recreation.

This first memo will provide information on the City’s outstanding debt and will address the draft 2024-2028 Capital Improvement Program summaries for Stormwater and Streets. A second memo will be provided to discuss the 2024-2028 CIP Program for Parks + Recreation.

### Debt Summary

The City has consciously used debt to address deferred infrastructure, leverage grant or outside funding opportunities, or to complete projects which exceed the City’s cash flow abilities over a 1-2 year period. The majority of the City’s debt is related to capital infrastructure projects with debt service paid from dedicated revenue streams and expenses reflected in the CIP/Infrastructure funds within Mission’s budget. The table below reflects the City’s 2023 debt service obligations by project type.

**City of Mission – 2023 Debt Service**

	Types of Improvements:			Balance
	<u>Principal</u>	<u>Interest</u>		
<b>Streets</b>				
2013C	\$ 265,201	\$ 6,630	FUND 25	-
2022A	\$ -	\$ 129,047	FUND 40	3,585,000.00
<b>Parks Sales Tax</b>				
2013B	\$ 515,000	\$ 15,450	FUND 10	-
2022A	\$ -	\$ 110,506	FUND 45	3,070,000.00
<b>Stormwater</b>				
2013C	\$ 279,799	\$ 6,995	FUND 22	-
2014A	\$ 950,000	\$ 110,313	FUND 22	3,115,000.00
2019A	\$ 410,000	\$ 160,800	FUND 22	2,915,000.00
2020A	\$ 435,000	\$ 72,625	FUND 22	3,335,000.00
<b>General Fund</b>				
2013A	\$ 75,000	\$ 2,250	FUND 1	-
2021A	\$ 185,000	\$ 68,000	FUND 1	2,830,000.00
<b>Total</b>	<b>\$ 3,115,000</b>	<b>\$ 682,616</b>		<b>18,850,000.00</b>

The 2023 table includes the \$6,655,000 2022A bonds issued in December 2022 and shared between outdoor park improvements and street improvements. This issue will, at a minimum, allow for the completion of the Water Works Park improvements and Phase II of Mohawk Park along with funding for the Foxridge Phase II project. In 2023, the following debt will be retired:

- 2013A Streetlight Acquisition
- 2013B Outdoor Aquatic Center Improvements
- 2013C Johnson Drive Improvements (Lamar to Nall)

Following the retirement of 2013A, the General Fund will only carry debt service for the Facility Conservation Program Improvements (FCIP) reflected by 2021A issue. The FCIP debt will retire in 2036.

Debt service in the capital funds for 2023 totals \$3,467,366, an increase of \$239,553 over the 2023 Budget as a result of the interest payment on the 2022A issue that will be due in October. The 2023 budgets for the Street Sales Tax and Park Sales Tax funds will need formal budget amendments to account for the 2022A interest payments.

A summary of capital debt for both 2023 and 2024 is included in the packet. All current debt (\$13,720,000 in total) supported by the capital project funds will retire by 2033.

The table below reflects the City’s 2024 debt service obligations by project type. 2024 debt to be supported by the CIP program totals \$2,888,513.

### City of Mission – 2024 Debt Service

	Types of Improvements:			Balance
	Principal	Interest		
<b>Streets</b>				
2022A	\$ 245,000	\$ 160,425	FUND 40	3,340,000.00
<b>Parks Sales Tax</b>				
2022A	\$ 210,000	\$ 137,300	FUND 45	2,860,000.00
<b>Stormwater</b>				
2014A	\$ 975,000	\$ 86,563	FUND 22	2,140,000.00
2019A	\$ 430,000	\$ 140,300	FUND 22	2,485,000.00
2020A	\$ 440,000	\$ 63,925	FUND 22	2,895,000.00
<b>General Fund</b>				
2021A	\$ 190,000	\$ 62,450	FUND 1	2,640,000.00
<b>Total</b>	<b>\$ 2,490,000</b>	<b>\$ 650,963</b>		<b>16,360,000.00</b>

The City currently does not have any plans to issue debt in 2024 for capital infrastructure projects. As costs for future improvements to both the Rock Creek Channel and Johnson Drive are refined and planned for 2026, we will need to engage in conversations about how to pay for these large and expensive projects.

## **2024 - 2028 Capital Improvement Program**

Capital infrastructure projects are generally large in scope and often take several years to secure adequate funding, making it more appropriate to handle them outside of the annual operating budget (General Fund). Mission's current Capital Improvement Program (CIP) is focused around three primary program areas: streets, stormwater, and parks and recreation. CIP revenues and expenses are developed and approved as part of the annual budget process both on 1-year and 5-year horizons but can be adjusted as circumstances evolve in any particular fiscal year.

Staff continues to work on building out a total asset management plan to aid in evaluating, prioritizing the revenue streams within our local control to determine how best to use them to leverage outside funding. Understanding the bigger pictures of our infrastructure needs, allows us to more effectively and efficiently stretch resources for the benefit of our residents, businesses, and visitors. More detail on specific actions taken by program area is highlighted in each corresponding section included below.

Each of the three CIP program areas is reviewed in more detail below and tentative 5-year plans are included for review and discussion.

### **Stormwater Program**

Revenues which have historically been used to address stormwater issues in the City are derived from:

1. Stormwater utility fees assessed annually to each parcel in the City of Mission (~\$2.6 million annually)
2. Drainage district revenues (~\$75,000 to \$85,000 annually)
3. Gateway Special Assessment revenues (~\$599,000 annually)

The stormwater utility fee is authorized by State statute and is based on a formula that calculates the impact of stormwater runoff based on an average amount of impervious surface attributed to a single-family residential parcel. This unit of measurement is called an Equivalent Residential Unit (ERU) and equates to 2,600 sq. ft. of impervious surface for a single-family home. The stormwater utility rate is currently set at \$28/ERU/mo meaning that each single-family property in Mission pays \$336/year in stormwater utility fees which are assessed and collected as a part of property tax bills each year.

For all other types of property, the utility is structured to calculate fees as follows:

$$\text{Total sq ft of impervious surface} / 2,600 = \text{Total ERUs}$$

The total ERUs are then multiplied by \$336 to determine the total annual stormwater utility fee. The stormwater utility fee of \$28/ERU/month was last adjusted in 2017. Stormwater utility fee revenues have historically been set to cover existing debt service, which is an important component of long-term planning, but one that becomes increasingly challenging when there are still significant issues to be addressed in both the primary and secondary stormwater systems throughout the City. The City has been able to realize meaningful savings through careful review and management of refunding opportunities of current debt, but receipt of the Gateway special assessment continues to be the primary source of additional funding available for larger scale maintenance and repair projects.

With recent developments surrounding the status of the Gateway project, the draft 2024-2028 CIP does not include their special benefit district revenues, including any revenues for 2023. The potential short-term loss of this revenue does not specifically impact projects for 2023 or 2024, but as reflected in the Stormwater Program worksheet, does have significant impacts in future years. In addition to these anticipated revenue shortfalls, there are several larger projects in the 5-Year Stormwater CIP which will need to be addressed proactively with respect to funding. Those include:

- Rock Creek Channel Repair (Maple to Woodson) - \$8.6 million
- 5424 Maple Concrete Channel Repair - \$700,000
- Rock Creek Channel (Lamar to Woodson) - \$3.3 million

In 2022, the City submitted an application for a Preliminary Project Study (PPS) for the Rock Creek Channel from Outlook to Woodson. The PPS is currently being prepared and will be completed by September 2023, and will outline four options for improvements. Each option is assigned a specific risk mitigation score which impacts that amount of funding that SMAC would potentially contribute to the project. Staff has seen some preliminary information on the options, but will complete a more thorough review prior to bringing a formal recommendation forward. However, the costs associated with the most expensive option outlined in the plan (\$8.6 million for design, permitting, construction and inspection) having been included in the Stormwater CIP budget years 2025 and 2026.

Council will recall that the City was awarded a project development grant through the Mid-America Regional Council's *Planning Sustainable Places* program to study Rock Creek corridor improvements between Woodson Street and Roeland Drive. The study will explore sustainable development opportunities that address transportation, green infrastructure, alternative energy, art, and community interaction in the public realm. Determining where and how these elements may be incorporated to build on past accomplishments is the objective of the study. Pending completion of the development work, there will be additional opportunities to seek implementation funding in future *Planning Sustainable Places* application cycles. The deliverables anticipated from the project development grant are not expected to address stormwater management or mitigation issues but could aid in funding green infrastructure or other place-making elements along the creek channel corridor.

In last year's Stormwater CIP program, we introduced two funding streams for repair and maintenance projects. The first, at approximately \$150,000/year is intended to allow the City to address sinkholes or other system failures which require immediate attention. In addition, there is another \$250,000 budgeted annually beginning in 2023 for other repair or maintenance projects. This allocation targets planned CMP replacement (some in connection with street projects) and provides flexibility to begin to address a number of lingering stormwater issues in neighborhoods or other areas of the City.

In an April 2023 work session, Staff presented a methodology to be used in reviewing, rating and prioritizing more localized, non-emergency stormwater projects. The presentation also shared preliminary rankings and general costs estimates for a number of existing stormwater projects. A copy of the presentation is included in the packet for your reference and information.

Year to date in 2023, we have spent \$85,400 on emergency repairs and sinkholes. Additionally, we have identified a RCB failure south of Johnson Drive on Beverly for which design is underway. A placeholder in the amount of \$400,000 has been included in the 2023 CIP Stormwater Program to ensure the repairs can be bid and constructed as soon as design is complete. In addition, the top ranked localized stormwater projects from the April work session have been included in the 2023 budget:

- 5230/5234 Riggs Pipe Lining \$110,000
- 5300 Foxridge/6126 Glenwood Design \$ 25,000
- 5300 Foxridge/6126 Glenwood Construction \$140,000
- 6012 Rosewood Construction \$ 85,000

During the work session we will review options for additional maintenance projects for 2024 and beyond in connection with a conversation about options to ensure we are positioned to appropriately fund the larger scale stormwater projects, including opportunities to pursue grant funding.

Staff continues to inventory and document the condition of the stormwater management systems throughout the City. Funding in the amount of \$200,000 for a stormwater master plan has been included in the 2024 Budget, with the expectation that we could secure \$100,000 through a Corps of Engineers grant. These efforts help to ensure we can present not only the most complete picture of overall system condition, but we can plan more strategically for potential improvements.

### **Street/Transportation Program**

Three revenue streams support the City's street and transportation network projects:

1. Special Highway funds (gas tax) distributed by the State (~\$275,000 annually)
2. ¾-cent Sales Tax for Streets (~\$1.1 million annually)
3. Property tax transfer from General fund for street maintenance (~\$1.4 million in 2023 budget)

Last year's 5-Year Street Program Plan continued to focus on targeting approximately \$2.0 million annually for the Residential Street Maintenance Program, coordinating CARS projects and planning for two large projects: Foxridge Drive Phase II and Johnson Drive (Lamar to Metcalf).

During the 2023 Budget development process, the Council prioritized not only \$1.4 million in property tax revenues to be dedicated to the street program, but also committed an additional \$500,000. These revenues, coupled with the \$3,585,000 in bond proceeds from the 2022A issue helped to keep the 2023 projects on-track despite significant cost increases. Design of the 55th Street project was accelerated, and at this time, that project is the only residential street project budgeted for 2024.

Staff and Council are committed to regular review and evaluation of the data supporting the Street Preservation Program. Earlier this year the Pavement Condition Index (PCI) report was updated by GEI Consultants. In the 2017 PCI Report, the overall pavement condition rating given to the City's streets was 56.1. The 2023 report indicates that overall rating has increased to 61.4, an increase of 10%. Staff is currently completing an in depth evaluation of the 2023 report, but following an initial review, there were no significant variations in ratings between the 2017 and the 2023 results which would warrant changes to the assignment of streets in the ten year plan for the residential street network.

The 2024-2028 Street Program Plan also includes several projects funded through the Johnson County CARS program. Through a combination of state gas tax dollars and County General Fund revenues, the CARS program provides funds to cities (up to 50% of the project's construction and construction inspection costs) to construct and maintain eligible streets. Each year, cities submit a 5-year road improvement plan to the County from which projects are selected for funding. Cities are responsible for design, right-of-way acquisition, and utility relocation costs.

Each City passes a resolution annually adopting a 5-year plan based on their own unique goals and objectives, and CARS projects are ultimately adopted as part of the County's annual budget process. Mission's CARS-eligible streets include:

- Lamar (Foxridge to 67th)
- 51st (Lamar east to City Limit)
- 63rd (Nall to Roe)
- Foxridge (56th to Lamar)
- Johnson Drive (Metcalf to Roe)
- Roe (Johnson Drive to 63rd)
- Nall (Johnson Drive to 67th)
- Martway (Metcalf to Roeland)
- Roeland Dr (Johnson Drive to SMP)
- Broadmoor (Johnson Drive to Martway)

In April 2023, the Council adopted Resolution No. 1146 adopting the recommended 2024-20287 CARS program that included the following projects described more fully below:



2024	2025	2026	2027	2028
Roe Avenue (Jo Dr. to 63 <sup>rd</sup> St.)	63rd Street (Nall to Roe )	Johnson Drive (Metcalf to Lamar)	Nall Avenue (Martway to 63rd)	Martway Street (Woodson to Roeland Dr.)

**2024 - Roe Avenue (Johnson Drive to 63<sup>rd</sup> Street):** Proposed improvements include mill and overlay with 2-inch asphaltic concrete surface; traffic signal replacement; pedestrian signals on the east side of the intersection of Roe Ave. and Johnson Dr.; pavement and median repairs; stormwater repairs; spot replacement of curb and gutter, sidewalks, and ADA ramps; and pavement markings. Total estimated project cost: \$1,920,657.

Fairway was originally planning to manage and administer this project; however, it was determined this year that Mission would manage the project since our project portion is greater than Fairway’s. This is a joint project with Fairway, Roeland Park, and Prairie Village. Fairway’s portion is \$410,245, Roeland Park’s portion is \$253,792, Prairie Village’s portion is \$15,057, and JCW is contributing \$110,000 for sidewalk and 1/3 of the crosswalk and pedestrian push button for the signal at Johnson Drive and Roe.

**2025 - 63rd Street (Nall Avenue to Roe Avenue):** Proposed improvements include a 3-inch mill and overlay; pavement repairs; replacement of curb and gutter; spot replacement of sidewalks and ADA ramps; and pavement markings. Total estimated project cost: \$875,000, with funding from Prairie Village in the amount of \$182,600.

**2026 - Johnson Drive (Metcalf Ave. to Lamar Ave.):** Proposed improvements include full depth pavement replacement; traffic signal replacement; HAWK pedestrian signal at Riggs Ave.; spot replacement of curb and gutter, sidewalks, and ADA ramps; streetlights; and pavement markings. Additionally, stormwater infrastructure will be replaced and includes the continuance of the stormwater interceptor completed with the Johnson Dr., Lamar Ave. to Nall Ave. Phase I project. Olsson, the City’s on-call design engineer, is currently working on concepts to evaluate right-of-way needs for widening sidewalks, including costs and any potential impact to adjacent businesses.

Mission has been awarded a \$6,000,000 Surface Transportation Grant (STP) for this project. Total estimated project cost: \$14,800,000 (or \$8,800,000 with funds from the STP grant.) Approximately \$2.5 million of total project costs are currently attributed to the stormwater interceptor. The Council may wish to consider a contribution from the stormwater utility fund to help support the project, and pending some additional analysis, there could be an opportunity to apply for SMAC funding as well. Project design will begin be initiated in 2024 at an estimated cost of \$950,000.

**2027 - Nall Avenue (Martway Street to 63rd Street):** Proposed improvements include UBAS surface treatment; pavement repairs; spot replacement of curb and gutter; sidewalks, and ADA ramps; and pavement markings. Total estimated project cost: \$480,000.



**2028 – Martway Street (Woodson Road to Roeland Drive):** Proposed improvements include a 2-inch mill and overlay; pavement repairs; stormwater repairs; spot replacement of curb and gutter; sidewalks, and ADA ramps; and pavement markings. Total estimated project cost: \$962,000.

With an increased demand across the County for CARS funding, cities, including Mission, have seen strict adherence to the programs' funding percentages, resulting in reductions to funding amounts originally requested. Mission has experienced this on two recent projects and should be prepared to potentially see reductions in future projects as well.

The 5-year Street Program Plan also includes funding for smaller scale maintenance projects, a curb and gutter replacement program, biennial bridge inspections and principal and interest on existing street related debt.

Staff is in the process, with the assistance of a consultant, of applying for a Safe Streets Grant Application in the amount of \$200,000. There is a \$10,000 match that is required, but it will be taken out of the Engineering/Architect Services line item in the Public Works' Departments operating budget. This will evaluate traffic safety issues city wide and help in identifying future project that may be recommended or undertaken.

In addition to the projects outlined above, Staff is currently in the process of discussing the options for the Metcalf/Johnson Drive bridge that KDOT is planning to replace within our 5-Year CIP Program horizon. Originally, the project was budgeted for 2026, but in recent weeks we have heard that it might be delayed until 2028. We have met with staff in Overland Park to discuss the potential projects for both our communities and have asked KDOT to provide additional information on project costs, anticipated cost sharing by Mission and Overland Park and confirmation of timing. Once we receive this information, we will need to revisit the Street Program to determine the impacts for Mission.

#### Summary – Streets and Stormwater

During the work session we will review the budgets and discuss other revenue generation opportunities including increases to the stormwater utility fee, mill levy funding, grant opportunities and fundraising efforts.

The budget meeting calendar for the remainder of the 2023 Revised and 2024 Budget discussions is shown below:

<b>MISSION 2023 REVISED AND 2024 BUDGET ADOPTION CALENDAR</b>	
<b><u>Date</u></b>	<b><u>Action</u></b>
June 28	City Council Work Session (6 pm) <ul style="list-style-type: none"> <li>• Recommendations for Revised 2023 and Proposed 2024 General Fund Budget including:               <ul style="list-style-type: none"> <li>✓ Supplemental Requests</li> </ul> </li> </ul>
July 5	Finance & Administration Committee Agenda <ul style="list-style-type: none"> <li>• Review of Revised 2023 and 2023 Recommended Budgets</li> <li>• Recommended 2024 – 2028 Capital Improvement Program (CIP)</li> </ul>
July 19	City Council Work Session (6 pm) <ul style="list-style-type: none"> <li>• Community Dialogue on 2024 Budget and CIP</li> </ul> City Council Meeting (7 pm) <ul style="list-style-type: none"> <li>• Consider Resolution to Exceed Revenue Neutral Rate)</li> </ul>
August 2	Finance & Administration Committee Agenda <ul style="list-style-type: none"> <li>• Final Review of 2023 Revised and 2024 Recommended Budgets</li> </ul>
Sept. 6	Special City Council Meeting <ul style="list-style-type: none"> <li>• Public Hearing on 2024 Budget</li> <li>• Public Hearing to Exceed Revenue Neutral Rate for 2024 Budget</li> <li>• Adoption of 2023 Revised and 2024 Budgets: (City of Mission, Rock Creek Drainage District #1, and Rock Creek Drainage District #2)</li> </ul>

CITY OF MISSION  
DEBT SUMMARY 2023

Debt Issue	Issue Date	Original Issue Amount	Interest Rates	Amount Outstanding 1/1/2023	Debt to be Issued in 2023	Debt Service 2023		Amount Outstanding 12/31/2023	Maturity Date	Repayment Source
						Interest	Principal			
GO Bonds, Series 2013A Streetlight Acquisition	7/11/2013	\$ 680,000	3.0	\$ 75,000	\$ -	\$ 2,250	\$ 75,000	\$ -	9/1/2023	General Fund
GO Bonds, Series 2013B Mission Aquatic Center	7/11/2013	\$ 4,510,000	3.0	\$ 515,000	\$ -	\$ 15,450	\$ 515,000	\$ -	9/1/2023	Parks + Recreation Sales Tax
GO Bonds, Series 2013C* Johnson Drive Improvements	12/20/2013	\$ 4,480,000	2.25-2.5	\$ 545,000	\$ -	\$ 13,625	\$ 545,000	\$ -	9/1/2023	Street Sales Tax and Storm Water Utility
GO Refunding, Series 2014A (replaced portion of 2009A)	8/7/2014	\$ 9,795,000	2.5-3.0	\$ 4,065,000	\$ -	\$ 110,313	\$ 950,000	\$ 3,115,000	9/1/2029	Storm Water Utility and Drainage Districts
GO Bonds, Series 2019A Rock Creek Channel	8/15/2019	\$ 3,470,000	4.0-5.0	\$ 3,325,000	\$ -	\$ 160,800	\$ 410,000	\$ 2,915,000	9/1/2029	Storm Water Utility and Drainage Districts
GO Refunding Bonds, Series 2020A Refunding 2010B Refunding Bonds	7/9/2020	\$ 6,020,000	1.5-1.5	\$ 3,770,000	\$ -	\$ 72,625	\$ 435,000	\$ 3,335,000	9/1/2029	Storm Water Utility and Drainage Districts
GO Refunding Bonds, Series 2021A Green Bonds for Facility Conservation Improvement Program (FCIP)	11/15/2021	\$ 3,205,000	2.0 - 3.0	\$ 3,015,000	\$ -	\$ 68,000	\$ 185,000	\$ 2,830,000	9/1/2036	General Fund
GO Bonds, Series 2022A** Streets & Parks Bond	12/22/2022	\$ 6,655,000	4.0 - 5.0	\$ -	\$ 6,655,000	\$ 239,553	\$ -	\$ 6,655,000	9/1/2036	Street Sales Tax / Parks + Recreation Sales Tax
<b>Totals</b>		\$ 38,815,000		\$ 15,310,000	\$ 6,655,000	\$ 682,615	\$ 3,115,000	\$ 18,850,000		

Total Debt Service Payments (P&I): \$ 3,797,615

\*2013 C includes a street and a stormwater component

\*\*2022A includes a Street Sales Tax (\$3,585,000) and a Parks Sales Tax (\$3,070,000) component

	Types of Improvements:			Balance
	Principal	Interest		
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2013C	\$ 265,201	\$ 6,630	FUND 25	-
2022A	\$ -	\$ 129,047	FUND 40	3,585,000.00
<b>Parks Sales Tax</b>				
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<b>General Fund</b>				
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CITY OF MISSION  
DEBT SUMMARY 2024

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GO Bonds, Series 2019A Rock Creek Channel	8/15/2019	\$ 3,470,000	4.0-5.0	\$ 2,915,000	\$ -	\$ 140,300	\$ 430,000	\$ 2,485,000	9/1/2029	Storm Water Utility and Drainage Districts
GO Refunding Bonds, Series 2020A Refunding 2010B Refunding Bonds	7/9/2020	\$ 6,020,000	1.5-1.5	\$ 3,335,000	\$ -	\$ 63,925	\$ 440,000	\$ 2,895,000	9/1/2029	Storm Water Utility and Drainage Districts
GO Refunding Bonds, Series 2021A Green Bonds for Facility Conservation Improvement Program (FCIP)	11/15/2021	\$ 3,205,000	2.0 - 3.0	\$ 2,830,000	\$ -	\$ 62,450	\$ 190,000	\$ 2,640,000	9/1/2036	General Fund
GO Bonds, Series 2022A** Streets & Parks Bond	12/22/2022	\$ 6,655,000	4.0 - 5.0	\$ 6,655,000	\$ -	\$ 297,725	\$ 455,000	\$ 6,200,000	9/1/2036	Street Sales Tax / Parks + Recreation Sales Tax
<b>Totals</b>		\$ 29,145,000		\$ 18,850,000	\$ -	\$ 650,963	\$ 2,490,000	\$ 16,360,000		

Total Debt Service Payments (P&I): \$ 3,140,963

\*2013 C includes a street and a stormwater component

\*\*2022A includes a Street Sales Tax (\$3,585,000) and a Parks Sales Tax (\$3,070,000) component

	Types of Improvements:			Balance
	Principal	Interest		
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<b>Total</b>	\$ 2,490,000	\$ 650,963		16,360,000.00

## Stormwater Program Plan (2023 - 2028)

	2022	2023	2024	2025	2026	2027	2028	
<b>Revenues</b>								
<b>Beginning Balance</b>	\$ 1,301,819	\$ 1,393,655	\$ 1,393,655	\$ 868,381	\$ 1,144,190	\$ (1,101,409)	\$ (2,276,137)	
<i>Local Revenue</i>								
Stormwater Utility Fund Revenues	2,573,982	2,500,000	2,550,000	2,550,000	2,550,000	2,550,000	2,550,000	
Drainage District Revenues	105,000	75,000	75,000	75,000	75,000	75,000	75,000	
Gateway Special Benefit District Revenues	599,960	299,980	-	-	-	-	-	
RCHA CID Revenues	15,767	18,035	18,035	18,035	18,035	18,035	18,035	
Interest/Other	10,853	1,550	-	-	-	-	-	
<b>Sub-total</b>	<b>\$ 3,305,562</b>	<b>\$ 2,894,565</b>	<b>\$ 2,643,035</b>	<b>\$ 2,643,035</b>	<b>\$ 2,643,035</b>	<b>\$ 2,643,035</b>	<b>\$ 2,643,035</b>	
<i>External Revenue</i>								
SMAC Revenues		234,881	-	-	3,600,000	-	-	
Miscellaneous Revenues	-	-	-	-	-	-	-	
Corps of Engineers (Potential Grant)		100,000	-	0	0	0	0	
<b>Sub-total</b>	<b>\$ -</b>	<b>\$ 334,881</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,600,000</b>	<b>\$ -</b>	<b>\$ -</b>	
<i>Debt Proceeds</i>								
<b>Sub-total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Stormwater Revenues</b>	<b>\$ 3,305,562</b>	<b>\$ 3,229,446</b>	<b>\$ 2,643,035</b>	<b>\$ 2,643,035</b>	<b>\$ 6,243,035</b>	<b>\$ 2,643,035</b>	<b>\$ 2,643,035</b>	
<b>Expenses</b>								
<i>Capital Projects</i>								
Rock Creek Channel Repair (120' W. of Reeds Rd.)	338,078		-	-	-	-	-	
Rock Creek Channel Repair (Maple to Woodson)	19,116	180,884	-	1,400,000	7,200,000	-	-	
5424 Maple Concrete Channel Repair			\$ 100,000	\$ 600,000				
Rock Creek Channel (Lamar to Woodson)					\$ 300,000	\$ 3,000,000		
Beverly Ave	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	
Stormwater Master Plan			\$ 200,000					
<b>Sub-total</b>	<b>\$ 357,194</b>	<b>\$ 580,884</b>	<b>\$ 300,000</b>	<b>\$ 2,000,000</b>	<b>\$ 7,500,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	
<i>Maintenance Programs</i>								
Emergency Repair and Maintenance Projects	5,654	64,634	150,000	150,000	150,000	150,000	150,000	
49th/Lamar		23,245						
Combined		62,121						
Miscellaneous Engineering	56,881	50,000	50,000	50,000	50,000	50,000	50,000	
Stormwater Condition Inventory	-	175,536	-	-	-	-	-	
Stormwater Infrastructure Repairs/Replacement	-	-	250,000	250,000	250,000	250,000	250,000	
5230/5234 Riggs Pipe Lining		110,000						
5300 Foxridge/6126 Glenwood Design		25,000						
5300 Foxridge/6126 Glenwood Construction		140,000						
6012 Rosewood Construction		85,000						
Creek Maintenance	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	
<b>Sub-total</b>	<b>\$ 62,535</b>	<b>\$ 755,536</b>	<b>\$ 450,000</b>	<b>\$ 470,000</b>	<b>\$ 450,000</b>	<b>\$ 470,000</b>	<b>\$ 470,000</b>	
<i>Debt Service/Loan Repayment</i>								
KDHE Loan Repayment	5,813	6,562	6,562	6,562	6,562	6,562	6,562	\$26,248/2031
GO Series 2013C - Stormwater Portion (transfer to CIP)	274,237	272,850	-	-	-	-	-	\$0
GO Series 2014A	1,054,738	1,060,313	1,061,563	457,188	461,325	470,050	472,150	\$473,800/2029
GO Series 2019A (Rock Creek/RCHA)	218,550	570,800	570,300	568,800	571,300	567,550	567,800	\$566,800/2029
GO Series 2020A (Refunding of 2010B)	1,240,525	507,625	503,925	1,110,125	674,025	666,225	283,325	\$284,200/2029
Fiscal Agent Fees	\$ 134	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	
<b>Sub-total</b>	<b>\$ 2,793,997</b>	<b>\$ 2,418,300</b>	<b>\$ 2,142,500</b>	<b>\$ 2,142,825</b>	<b>\$ 1,713,362</b>	<b>\$ 1,710,537</b>	<b>\$ 1,329,987</b>	
<b>Total Stormwater Expenses</b>	<b>\$ 3,213,726</b>	<b>\$ 3,754,720</b>	<b>\$ 2,892,500</b>	<b>\$ 4,612,825</b>	<b>\$ 9,663,362</b>	<b>\$ 5,180,537</b>	<b>\$ 1,799,987</b>	
Annual Surplus/(Deficit)	91,836	(525,274)	(249,465)	(1,969,790)	(3,420,327)	(2,537,502)	843,048	
<b>Ending Fund Balance</b>	<b>\$ 1,393,655</b>	<b>\$ 868,381</b>	<b>\$ 1,144,190</b>	<b>\$ (1,101,409)</b>	<b>\$ (2,276,137)</b>	<b>\$ (3,638,911)</b>	<b>\$ (1,433,089)</b>	

# Criteria for Nuisance/Localized Stormwater Projects Mission, Kansas

**Celia J. Duran, P.E.**  
**Public Works Director**

**April 19, 2023**



# Overview

## Types of Stormwater Concerns

- Nuisance/Localized Drainage
  - Typically in residential areas
  - Staff makes determination if private vs. public stormwater
- Aging Public Stormwater Infrastructure
  - Failed CMP pipe
  - Sinkholes
  - Lack of stormwater infrastructure
- Deteriorated Concrete Channels/RCBs
  - Rock Creek Subsidence/Roeland Ct. (2018)
  - Rock Creek Channel Failures (2020, 2022)
  - Beverly Ave. RCB





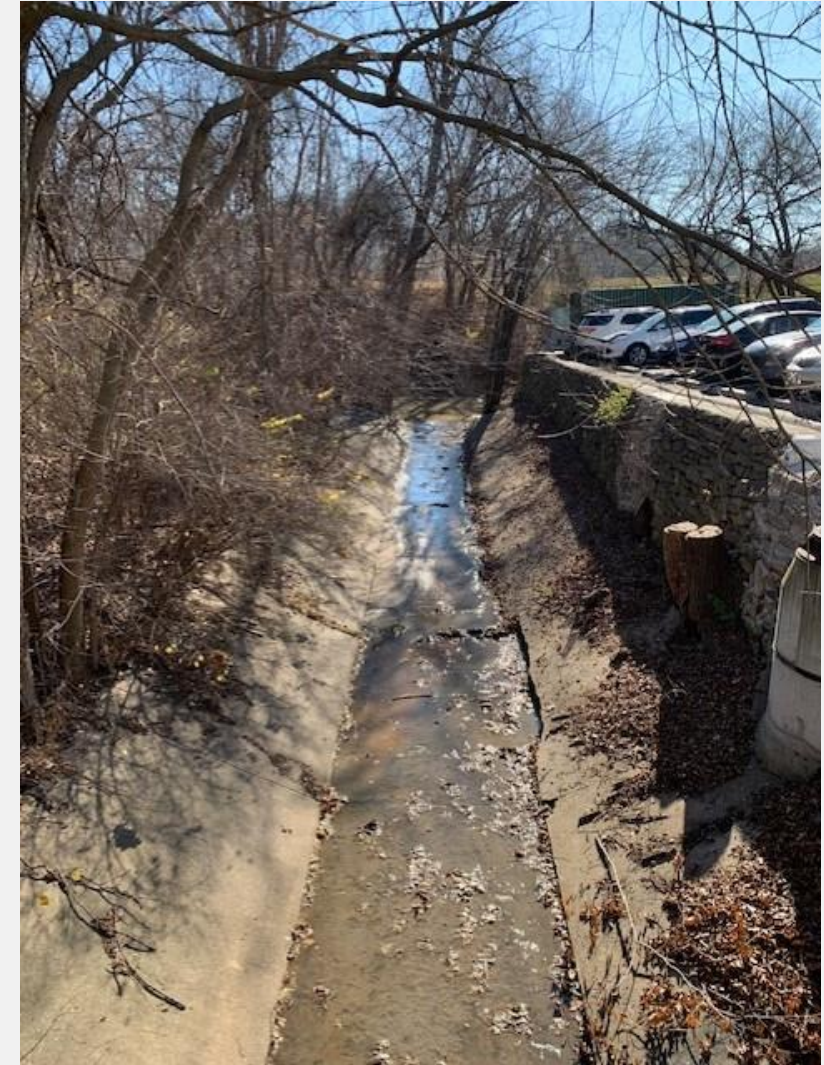
# Stormwater Challenges

- Nuisance/Localized Drainage
  - Subdivisions/infrastructure designed in 1950s; minimal/no storm pipe; poor design
  - Sometimes residential lots built lower than street
  - Some private stormwater drainage creates safety/erosion hazards for public
- Aging Stormwater Infrastructure
  - Failed CMP/Sinkholes
  - Undersized pipe; pipe under buildings
  - Public interconnected with private pipe
  - Often no easements in residential areas; pipe constructed too close to homes
  - Condition inventory underway
- Deteriorated Concrete Channels/RCBs
  - Buildings located within Rock Creek floodplain
  - Rock Creek bank failures (2018, 2020, 2022)
  - Sediment accumulates in concrete boxes and channels; repairs needed
  - Repairs needed for cracks in RCBs
  - Difficult to maintain/remove brush
  - Minimal access; encroachments



# Stormwater Work-To-Date/Progress

- Nuisance/Localized Drainage (\$250,000 budget for 2023)
  - Identified project list
  - Developed draft prioritized criteria and costs
  - List is ongoing
- Aging Stormwater Infrastructure (\$150,000 budget for 2023)
  - Fix sinkholes as they occur
  - Continue annual inventory (\$72K SMAC grant) (50% match)
  - Continue pipe replacement with CARS/Street Program (\$254K SMAC grant) (50% match)
  - GOAL: More proactive
- Deteriorated Concrete Channels
  - Rock Creek PPS (Lamar to Maple) (\$147K SMAC grant) (25% match)
  - Continue annual inspection
  - Annual creek maintenance/brush removal (\$20,000 budget)





# Proposed Stormwater Criteria For Nuisance/Localize Drainage

- Project benefit criteria developed from Jo. Co. SMAC and Olsson
  - 13 criteria with 285 rating points
    - ✓ Loss of life
    - ✓ Flooding of buildings or streets
    - ✓ Widespread ponding
    - ✓ Erosion (threatens buildings, utilities, or structures)
    - ✓ System condition
  - Includes frequency and severity multiplier
  - Projects ranked by cost/benefit ratio
  - Used as a general planning tool only; flexibility necessary
  - 9 current projects (Total \$1,635,000) (2023 dollars)
  - List updated as new projects identified

# Proposed Stormwater Projects Nuisance/Localize Drainage

## 9 Projects:

- Area 1 (6126 Glenwood)
- Area 2 (5030 Foxridge)
- Area 3 (6347 W. 47<sup>th</sup> St./6334 W. 50<sup>th</sup> St.)
- Area 4 (5816 W. 62<sup>nd</sup> Terr.)
- Area 5 (Hodges Dr. & 61<sup>st</sup> Terr.)
- Area 6 (6200 Russell St.)
- Area 7 (58<sup>th</sup> & Horton)
- Area 8 (6012 Rosewood Dr.)
- Area 9 (5230/5234 Riggs Ave.)





# Proposed Stormwater Projects

## Project Rank 1:

Area 2 (5300 Foxridge Dr.) \$45,000

- Water ponding, mud, and ice accumulates on sidewalk from public and private drainage
- Safety hazard for pedestrians and liability for City
- Ongoing maintenance required for PW staff
- Project includes installation of 1 area inlet and 27' 15" pipe

Area 2



## Project Rank 2

Area 1 (6126 Glenwood) \$95,000

- Curb doesn't drain resulting in ponding and driveway deterioration
- Project includes driveway replacement and installation of curb, inlet, and 110' 15" pipe



Area 1

# Proposed Stormwater Projects

## Project Rank 3:

Area 8 (6012 Rosewood Dr.) \$85,000

- Stormwater from cul-de-sac ponds in front of and on residential driveway
- Existing 8" grate inlet pipe is undersized and backs up
- Project includes removal and replacement of the driveway approach, curb and gutter, and installation of 3 curb inlets and pipe

Area 8



## Project Rank 4:

Area 5 (Hodges Dr. and 61<sup>st</sup> Terr.) \$55,000

- Stormwater from Hodges/61<sup>st</sup> Terr. drains onto public ROW (former street)
- ROW is partially gravel/asphalt and used as cut-through
- Project includes partial driveway replacement and installation of 1 area inlets and 30' 15" pipe

Area 5



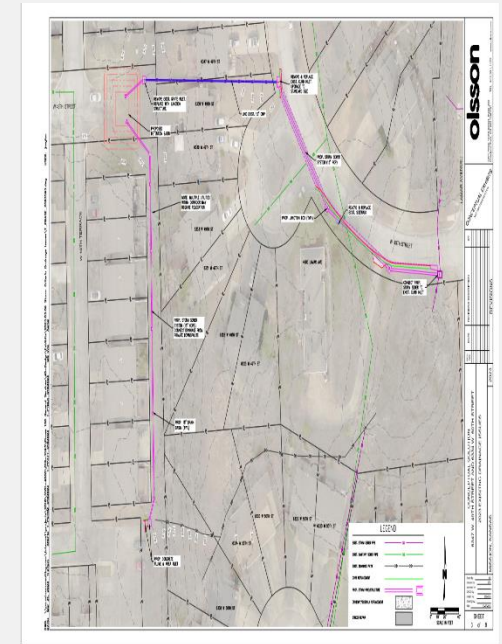


# Proposed Stormwater Projects

## Project Rank 5:

Area 3 (6347 W. 49<sup>th</sup> St./6334 W. 50<sup>th</sup> St.) \$450,000

- Apollo Gardens has no stormwater infrastructure
- Private stormwater from residential lots, sump pumps and parking lot and public stormwater from streets drain onto residential lots to the east
- This project addresses two locations:
  - 6347 W. 49<sup>th</sup> St.: Stormwater drains into area inlet and undersized public pipe to W. 49<sup>th</sup> St. inlet
    - ✓ Inlet has no outfall pipe and drains into street when full or clogs
    - ✓ Pipe is undersized and close to homes; no easement
  - 6334 W. 50<sup>th</sup> St.: Stormwater drains onto residential lots to the east
    - ✓ Residents have constructed concrete channel to convey stormwater away from homes
    - ✓ Impacts four properties downstream
- No easy solution. Project may include detention basin, 3 structures, 270' pipe, lining existing 12" pipe, street repairs
- Consider public/private funding





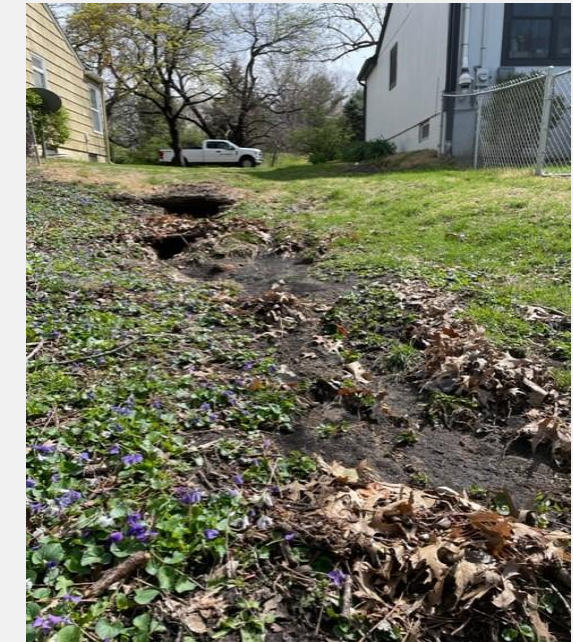
# Proposed Stormwater Projects

## Project Rank 6

Area 4 (5816 W. 62<sup>nd</sup> Terr.) \$220,000

- Stormwater from 62<sup>nd</sup> Terr. and SMP drains into pipe and swale between 2 houses.
- Pipe is between homes and partially collapsed
- Silt and erosion occur at discharge outlet
- No public easement
- Project includes removal and replacement of 2 structures and 290' 24" pipe, and street repair
- May be completed with future street project

## Area 4



## Project Rank 7:

Area 9 (5230/5234 Riggs Ave.) \$110,000

- Pipe carries public stormwater from Riggs west to outfall
- Pipe is rated a "5" (failed) and pipe is close to 2 homes
- Developer has application to construct 2 homes behind existing lots and plans to extend public pipe this Fall if approved by PC
- City should consider lining pipe prior to construction due to limited access

## Area 9





# Proposed Stormwater Projects

## Project Rank 8:

Area 6 (6200 Russell Street) \$245,000

- Sump pump and drainage from residential lot on Russell drains to Russell & 62<sup>nd</sup> St. intersection and ponds
- Private drainage causes ponding and icy conditions in street
- Requires ongoing PW maintenance and liability for City
- No close existing stormwater infrastructure to connect sump pump
- Recommend installing stormwater system with future street project
- Project includes installation of 2 structures, curb, street repairs, and installation of 300' 15" pipe to Lamar Ave.

Area 6



## Project Rank 9:

Area 7 (58<sup>th</sup> and Horton) \$330,000

- Sump pump and drainage from residential lots to north drain onto street and pond at NE corner
- Private drainage causes ponding and icy conditions in street
- No existing stormwater to connect sump pump
- Recommend installing stormwater system with future street project
- Project includes 3 structures, installation of 410' 15" and 475' 24" pipe and street and concrete drive repairs

Area 7



# Recommendation For Next Steps

- Next Steps:
  - Area 9 (5230/5234 Riggs) (\$110,000):
    - ✓ Obtain bids and approve contract to line pipe prior to construction by developer
  - Area 2 (5300 Foxridge Dr.) and Area 1 (6126 Glenwood):
    - ✓ Complete design in 2023 (estimated \$25,000)
    - ✓ Bid for potential construction in 2023 (estimated \$140,000)
    - ✓ Bid alternate Area 8 (6012 Rosewood Dr.) (estimated \$85,000) (design completed)
- Relocate Beverly Ave. RCB; flow fill collapsed portion (potential cost-sharing with developer)
- Evaluate funding (i.e., public/private funding options, external funding, utility fund)
- Complete Stormwater Master Plan in 2024 to provide comprehensive overview of stormwater needs (potential for 50% cost-share)



Thank You!  
Questions?



## Street Program Plan (2023 - 2028)

	2022	2023	2024	2025	2026	2027	2028
<b>Revenues</b>							
<b>Beginning Balance*</b>	\$ 1,632,492	\$ 4,132,615	\$ 490,267	\$ (112,681)	\$ (1,249,621)	\$ (5,414,311)	\$ (5,503,001)
<i>Local Revenue</i>							
Property Tax Mills dedicated to Streets	1,127,089	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000
3/8-cent Street Sales Tax Revenues	1,007,304	1,175,000	1,195,000	1,195,000	1,195,000	1,195,000	1,195,000
Transfer from Stormwater Utility (2013C)	274,237	272,850	-	-	-	-	-
Miscellaneous/Other	-	500,000	-	-	-	-	-
Interest	19,120	10,000	10,000	10,000	10,000	10,000	10,000
<b>Sub-total</b>	<b>\$ 2,427,750</b>	<b>\$ 3,357,850</b>	<b>\$ 2,605,000</b>	<b>\$ 2,605,000</b>	<b>\$ 2,605,000</b>	<b>\$ 2,605,000</b>	<b>\$ 2,605,000</b>
<i>External Revenue</i>							
CARS Reimbursements	691,586	1,649,000	870,000	408,000	2,000,000	175,000	451,000
Special Highway	274,121	275,000	275,000	275,000	275,000	275,000	275,000
SMAC Reimbursements	-	428,821	352,443	-	-	-	-
Grants / Other Outside Funding	-	-	-	-	6,000,000	-	-
Miscellaneous Revenues	64,360	64,360	64,360	64,360	64,360	64,360	64,360
Roeland Park (Jo. Dr.)	-	-	-	-	-	-	-
Prairie Village (63rd St.)	-	-	12,600	170,000	-	-	-
Fairway (Roe Ave.)	-	23,245	387,000	-	-	-	-
Roeland Park (Roe Ave.)	-	14,792	239,000	-	-	-	-
Prairie Village (Roe Ave.)	-	1,057	14,000	-	-	-	-
JCW (Roe Ave.)	-	-	110,000	-	-	-	-
<b>Sub-total</b>	<b>\$ 1,030,067</b>	<b>\$ 2,456,275</b>	<b>\$ 2,324,403</b>	<b>\$ 917,360</b>	<b>\$ 8,339,360</b>	<b>\$ 514,360</b>	<b>\$ 790,360</b>
<i>Debt Proceeds</i>							
	\$ 3,900,362	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Sub-total</b>	<b>\$ 3,900,362</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Street Revenues</b>	<b>\$ 7,358,179</b>	<b>\$ 5,814,125</b>	<b>\$ 4,929,403</b>	<b>\$ 3,522,360</b>	<b>\$ 10,944,360</b>	<b>\$ 3,119,360</b>	<b>\$ 3,395,360</b>
<b>Expenses</b>							
<i>Capital Projects</i>							
UBAS Treatment - Jo Drive (Lamar to Roe)	1,346,634	-	-	-	-	-	-
Foxridge (51st to Lamar)	359,297	5,500,037	-	-	-	-	-
Mill and Overlay - Roe (Jo Dr to 63rd St)	-	105,657	1,815,000	-	-	-	-
Mill & Overlay - 63rd (Nall to Roe)	-	-	60,000	815,000	-	-	-
Jo. Dr. (Metcalfe to Lamar) Full-Depth	-	-	950,000	1,135,000	12,360,000	-	-
UBAS Treatment - Nall (Martway to SMP)	-	-	-	-	40,000	440,000	-
Martway (Woodson to Roeland Dr)	-	-	-	-	-	60,000	902,000
<b>Sub-total</b>	<b>\$ 1,705,931</b>	<b>\$ 5,605,694</b>	<b>\$ 2,825,000</b>	<b>\$ 1,950,000</b>	<b>\$ 12,400,000</b>	<b>\$ 500,000</b>	<b>\$ 902,000</b>
<i>Maintenance Programs</i>							
Residential Street Program	1,963,322	2,837,988	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
PW Maintenance Programs (striping, traffic safety)	116,134	75,000	75,000	75,000	75,000	75,000	75,000
Bridge Maintenance/Administrative Costs	-	25,000	25,000	25,000	25,000	25,000	25,000
Curb and Sidewalk Program	47,869	179,720	150,000	150,000	150,000	150,000	150,000
PCI Collection	20,000	-	-	-	-	-	-
Pedestrian activated stop signs (61st/Broadmoor)	-	60,000	-	-	-	-	-
<b>Sub-total</b>	<b>\$ 2,127,325</b>	<b>\$ 3,117,708</b>	<b>\$ 2,250,000</b>	<b>\$ 2,250,000</b>	<b>\$ 2,250,000</b>	<b>\$ 2,250,000</b>	<b>\$ 2,250,000</b>
<i>Debt Service</i>							
Johnson Drive/Martway Debt Service (2012A)	474,300	-	-	-	-	-	-
Jo Drive (2013C)	550,500	558,650	-	-	-	-	-
Parks and Streets (2022A)	-	174,421	457,351	459,300	459,050	458,050	458,050
<b>Sub-total</b>	<b>\$ 1,024,800</b>	<b>\$ 733,071</b>	<b>\$ 457,351</b>	<b>\$ 459,300</b>	<b>\$ 459,050</b>	<b>\$ 458,050</b>	<b>\$ 458,050</b>
<b>Total Street Expenses</b>	<b>\$ 4,858,056</b>	<b>\$ 9,456,473</b>	<b>\$ 5,532,351</b>	<b>\$ 4,659,300</b>	<b>\$ 15,109,050</b>	<b>\$ 3,208,050</b>	<b>\$ 3,610,050</b>
<b>Ending Balance</b>	<b>\$ 4,132,615</b>	<b>\$ 490,267</b>	<b>\$ (112,681)</b>	<b>\$ (1,249,621)</b>	<b>\$ (5,414,311)</b>	<b>\$ (5,503,001)</b>	<b>\$ (5,717,691)</b>





## MEMORANDUM

Date: June 19, 2023  
To: Mayor and City Council  
From: Laura Smith, City Administrator  
RE: 2024 - 2028 Capital Improvement Program (CIP) - Parks + Recreation

As the 2023 Revised and 2024 Recommended Budgets are being developed, our discussion during the June 21 Work Session will focus on the 2024–2028 5-year Capital Improvement Program (CIP), debt related to capital infrastructure and the various infrastructure funds which support both pay-as-you go and financed capital projects.

Revenues and expenses are reflected in three program plan areas historically budgeted through the CIP process including streets, stormwater, and parks and recreation. The projects and programming have been addressed in two separate memos for the June 21 work session. The first memo reviewed and discussed the Stormwater and Streets Programs. This second memo outlines parks and recreation funding.

### **Parks and Recreation Program**

The Parks and Recreation Program Plan addresses the capital infrastructure needs of the Mission's eight (8) outdoor parks, the Powell Community Center (PCC), the Mission Family Aquatic Center (MFAC), and trails located throughout Mission. The program is funded primarily with:

1.  $\frac{3}{8}$ -cent Sales Tax for Parks and Recreation (~\$1.1 million annually)
2. Special Parks and Recreation funds (alcohol tax) distributed by the State (~\$90,000 annually)

Last year's Parks and Recreation Program Plan was influenced by several factors including the pending expiration/renewal of the  $\frac{3}{8}$ -cent Parks and Recreation Sales Tax; the lingering revenue effects of the pandemic on the Powell Community Center, and the desire to move forward on outdoor park improvements identified through a public-facing park conceptual planning process.

In anticipation of the expiration of the parks and recreation sales tax in March 2023, the City Council spent 18-24 months working through a series of conceptual park planning processes to develop a list of preferred outdoor park improvements. Based on the priorities identified for the outdoor parks, and resident's willingness to support increased investment in parks and recreation maintenance as demonstrated through the 2021 DirectionFinder survey results, the Council approved a September 2022 mail ballot election, asking voters to consider renewing the special sales tax at a rate of  $\frac{3}{8}$ -cent.

Voter turnout for the mail ballot election was 25.73%, and the sales tax was renewed with nearly an 86% approval rating. The election results were certified on September 27, 2022 by the Johnson County Election Office as follows and the Council voted to impose the renewed sales tax in October, allowing for no lapse in collections. The Parks and Recreation Sales Tax will sunset in March 2033.

After successful renewal of both the Street sales tax in 2021 and the Parks Sales Tax in 2022, Council directed Staff to prepare a debt issue to allow for park improvements to be accelerated as well as to provide funding for the Foxridge Phase II project. The combination of the parks sales tax renewal and the 2022A Bonds allow for a robust and aggressive capital program related to parks and recreation.

### **Outdoor Park System Improvements**

Over the last several years, the Council, Staff and the community have focused increased attention on making significant improvements in the City's outdoor parks. The City issued Series 2022A General Obligation Bonds in the amount of \$6,655,000 in December 2022, with approximately \$3,335,000 allocated to outdoor park system improvements for Waterworks Park, Mohawk Park Phase II and potentially Streamway Park Improvements pending construction costs. The debt service on the bonds represents approximately 33% of the anticipated annual sales tax revenues.

Mohawk Park Phase I improvements are nearing completion, and Phase II improvements are currently in the design process. The design for improvements to Waterworks Parks are nearly complete and the project is anticipated to be bid late summer 2023, with a construction timeline to coincide with the students return to the new Rushton Elementary school. Similar to street and stormwater projects, we have experienced escalating costs for our anticipated outdoor park improvements. Staff is working to maximize the funds wherever and however possible through the use of grants, potential fundraising opportunities, or project phasing if appropriate. Specifically, the plan includes a fundraising goal of \$200,000 for the playground to be included as part of the Mohawk Phase II improvements.

The 2023 CIP reflects a transfer of approximately \$350,000 from the General Fund to support outdoor park improvements. This is in addition to \$200,000 that has been earmarked for construction of a dog park, currently planned for Streamway Park. Bids for the Broadmoor Park trail project were opened last week, with the low bid coming in at \$306,935, approximately \$114,935 (60%) over the previous engineer's estimate and budget of \$192,000. Despite the significant cost increase, staff believes it is prudent to move forward with this important investment at Broadmoor Park.

Plans for additional improvements to Streamway Park, Broadmoor Park and Andersen Park will continue to be developed and pursued as funding is available. Outdoor Park improvement funding completed or anticipated from 2022 through 2028 totals \$8.5 million dollars, with \$7.3 million spent between 2022 and 2024. This represents a significant shift in priorities for parks funding and aligns with the Council goals and objectives.



## **Powell Community Center**

Although improving in 2023, revenues at the Powell Community Center still have not recovered to pre-pandemic levels. Long-term feasibility and viability of the Powell Community Center (PCC) was an area of concern in the 2022 budget development process, and Council allocated funding (\$30,000) to complete a feasibility study. The final report is in progress and will be presented at the July 5, 2023 Community Development Committee meeting. The study focuses on maintaining the facility's primary focus as a fitness center and meeting/conference center.

Deferred maintenance was of significant concern for the PCC prior to passage of the first parks and recreation sales tax in 2013. In fact, it was the primary driver in the decision to pursue a 3/8-cent sales tax vs. 1/4-cent. Thanks to a portion of sales tax revenues being available over the last ten years, and the recent investment in the Facility Conservation Improvement Program, the maintenance issues are dramatically improved, and most of the projects anticipated over the next 5-10 years are focused on improving the patron experience within the facility.

Investments at the PCC included in the 2023 – 2028 CIP for both capital and maintenance projects totals \$2.4 million, or just 16% of the total parks and recreation related expenses.

## **Mission Family Aquatic Center**

The first Parks and Recreation Sales Tax was initially proposed in connection with reconstruction of the Mission Family Aquatic Center. The approximately \$4.1 million renovation was completed in 2014, and roughly 60% of the annual sales tax revenues were dedicated to debt service for the 2013A Bonds used to finance the improvements. The 2013A debt retires in 2023, and expenses included in the 2023 – 2028 CIP for the MFAC are focused on maintenance and keeping the facility fresh and attractive for users.

Expenses related to the MFAC total approximately \$670,000 over the life of the 5-Year CIP.

### **Summary/Remaining Steps**

As illustrated in this second memo and the accompanying worksheet, this proposed 5-Year CIP reflects the dramatic shift in priorities related to parks and recreation amenities. While continued investment in the PCC and MFAC are planned, the primary beneficiary of the renewed sales tax will be Mission's outdoor parks. The spreadsheet does indicate a deficit in 2024, but staff believes we can continue meet the funding appropriately with continued monitoring and adjustments as necessary.

The budget meeting calendar shown below outlines the remainder of the 2023 Revised and 2024 Budget discussions:

<b>MISSION 2023 REVISED AND 2024 BUDGET ADOPTION CALENDAR</b>	
<b><u>Date</u></b>	<b><u>Action</u></b>

<b>June 28</b>	<b>City Council Work Session (6 pm)</b> <ul style="list-style-type: none"> <li>• Recommendations for Revised 2023 and Proposed 2024 General Fund Budget including: <ul style="list-style-type: none"> <li>✓ Supplemental Requests</li> </ul> </li> </ul>
<b>July 5</b>	<b>Finance &amp; Administration Committee Agenda</b> <ul style="list-style-type: none"> <li>• Review of Revised 2023 and 2023 Recommended Budgets</li> <li>• Recommended 2024 – 2028 Capital Improvement Program (CIP)</li> </ul>
<b>July 19</b>	<b>City Council Work Session (6 pm)</b> <ul style="list-style-type: none"> <li>• Community Dialogue on 2024 Budget and CIP</li> </ul> <b>City Council Meeting (7 pm)</b> <ul style="list-style-type: none"> <li>• Consider Resolution to Exceed Revenue Neutral Rate)</li> </ul>
<b>August 2</b>	<b>Finance &amp; Administration Committee Agenda</b> <ul style="list-style-type: none"> <li>• Final Review of 2023 Revised and 2024 Recommended Budgets</li> </ul>
<b>Sept. 6</b>	<b>Special City Council Meeting</b> <ul style="list-style-type: none"> <li>• Public Hearing on 2024 Budget</li> <li>• Public Hearing to Exceed Revenue Neutral Rate for 2024 Budget</li> <li>• Adoption of 2023 Revised and 2024 Budgets: (City of Mission, Rock Creek Drainage District #1, and Rock Creek Drainage District #2)</li> </ul>

**Parks + Recreation Program Plan (2023 - 2028)**

	2022	2023	2024	2025	2026	2027	2028
<b>Revenues</b>							
<b>Beginning Fund Balance</b>	1,671,020	4,471,859	2,963,551	(94,876)	73,574	95,524	269,724
<b>Local Revenue</b>							
0.375% Parks & Recreation Sales Tax Revenues	1,151,064	1,175,000	1,195,000	1,195,000	1,195,000	1,195,000	1,195,000
Interest/Other	8,898	100	-	-	-	-	-
One time supplement for Parks and Recreation	-	550,000	-	-	-	-	-
<b>Sub-total</b>	<b>1,159,962</b>	<b>1,725,100</b>	<b>1,195,000</b>	<b>1,195,000</b>	<b>1,195,000</b>	<b>1,195,000</b>	<b>1,195,000</b>
<b>External Revenue</b>							
Special Parks & Recreation Revenues	112,138	125,000	125,000	125,000	125,000	125,000	125,000
Grant Proceeds/Other	28,447	394,550	654,000	654,000	654,000	654,000	654,000
Celebration Tree Donations	15,000	5,000	5,000	5,000	5,000	5,000	5,000
<b>Sub-total</b>	<b>155,585</b>	<b>524,550</b>	<b>784,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>	<b>130,000</b>
<b>Debt Proceeds</b>							
Cardio Lease Proceeds	-	-	-	-	-	-	-
2022A Bond Proceeds (Parks)	3,339,677	-	-	-	-	-	-
<b>Sub-total</b>	<b>3,339,677</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Parks and Recreation Revenues</b>	<b>4,655,224</b>	<b>2,249,650</b>	<b>1,979,000</b>	<b>1,325,000</b>	<b>1,325,000</b>	<b>1,325,000</b>	<b>1,325,000</b>

<b>Expenses</b>							
<b>Capital Projects</b>							
<b>Outdoor Parks</b>							
<b>Outdoor Parks Miscellaneous</b>	<b>353,179</b>	<b>63,150</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>	<b>25,000</b>	<b>50,000</b>
Event Trailer	6,552	Legacy Park Shade Structure	8,000	Beverly Pergola	10,000	Signage (Rock Creek, Birch, Metcalf)	24,000
Tennis Court Resurfacing - Andersen	340,846	Legacy Park Water Fountain	25,000	Pearl Harbor Pergola	10,000	Outdoor Play Tables	10,000
Conceptual Park Planning	1,189	WiFi Parks + bathroom magnet locks	7,000	Solar Picnic Tables- Rock Creek Trail	30,000	Park Bench Replacement	16,000
Celebration/Championship Trees	4,593	Trail Counters	18,150	Celebration/Championship Trees	5,000	Celebration/Championship Trees	5,000
		Celebration/Championship Trees	5,000				
<b>Mohawk Park Improvements</b>	<b>683,524</b>	<b>Mohawk Park - Phase I and Phase II Design</b>	<b>977,151</b>	<b>Mohawk Park - Phase II</b>	<b>1,818,176</b>		
Design	109,385	Phase I Design	25,615	Phase II Design	-		
Construction	556,139	Phase II Design	125,000	Construction	1,793,176		
Testing and Inspection	18,000	Construction	775,151	Testing and Inspection	25,000		
		Testing and Inspection	12,165				
		Mohawk Picnic Tables	39,220				
<b>Broadmoor Park Improvements</b>	<b>7,201</b>	<b>Broadmoor Trail Improvements</b>	<b>348,734</b>		<b>100,000</b>	<b>175,000</b>	<b>300,000</b>
Survey/Design	7,201	Survey/Design	24,799	Broadmoor Pavilion Replace	100,000	Broadmoor Dugout /Fence Replace	175,000
Construction	-	Construction	306,935			Broadmoor Playground Replace	300,000
Testing and Inspection	-	Testing and Inspection	17,000				
<b>Water Works Park Improvements</b>	<b>-</b>	<b>1,132,000</b>	<b>735,000</b>				
Survey/Design	-	Survey/Design	120,000	Survey/Design	22,000		
Construction	-	Construction	1,000,000	Construction	700,000		
Testing and Inspection	-	Testing and Inspection	12,000	Testing and Inspection	13,000		
<b>Streamway Park Improvements</b>	<b>4,396</b>	<b>Streamway Improvements Phase I</b>	<b>85,000</b>	<b>Streamway Improvements Phase I</b>	<b>975,000</b>		
Survey/Design	4,396	Survey/Design	85,000	Survey/Design	-		
Construction	-	Construction	-	Construction	910,000		
Testing and Inspection	-	Testing and Inspection	-	Testing and Inspection	25,000		
				Streamway Pavilion Replace	40,000		
<b>Andersen Park Improvements</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>60,000</b>	<b>100,000</b>	<b>100,000</b>	<b>350,000</b>
			Andersen Parking Lot	60,000	Andersen Pavilion Replace	100,000	Andersen Playground Replace
							350,000
<b>Sub-total Outdoor Park Projects</b>	<b>1,048,300</b>	<b>2,606,035</b>	<b>3,643,176</b>	<b>155,000</b>	<b>330,000</b>	<b>325,000</b>	<b>400,000</b>
<b>Mission Family Aquatic Center (MFAC)</b>							
<b>MFAC Improvements/Equipment Replacement</b>	<b>19,433</b>	<b>70,789</b>	<b>68,000</b>	<b>52,000</b>	<b>78,000</b>	<b>75,000</b>	<b>50,000</b>
Automatic Aqua Vacuum	6,799	Maintenance Slide 1	24,500	Maintenance Slide 2	30,000	Deck Drain Covers Replace	8,000
Lane Line Replacement	5,662	Table Umbrellas	4,689	Manual Vacuum Replacement	5,000	Toilet Replacement	15,000
UV Light Bulb Replacement	6,972	Shade Structure Replacement	11,600	Trash Cans	10,000	UV Light Bulb Replacement	15,000
		Pump and Filter Replacement	30,000	Lane Line Replacement	7,000	New Splash Feature	40,000
<b>Sub-total MFAC Projects</b>	<b>19,433</b>	<b>70,789</b>	<b>68,000</b>	<b>52,000</b>	<b>78,000</b>	<b>75,000</b>	<b>50,000</b>

**Parks + Recreation Program Plan (2023 - 2028)**

	2022	2023	2024	2025	2026	2027	2028
<b>Powell Community Center</b>							
<b>PCC Improvements/Equipment Replacement</b>	<b>171,011</b>	<b>288,091</b>	<b>407,000</b>	<b>270,000</b>	<b>273,000</b>	<b>133,000</b>	<b>128,000</b>
Conference Center Banquet Chairs	24,012	South Kitchen Flooring	10,000	Conference Center Painting	20,000	Free Weight Equipment	20,000
Natorium Painting/Slide Stairs/Ceiling	94,849	Conference Center Flooring	40,000	South Bathroom Remodel	35,000	Indoor Pool Slide Maintenance	35,000
Indoor Pool Filter Replacement	52,149	PCC Fence Replacement	15,000	North and South Kitchen Counters	20,000	Replace Drop Ceiling Panels	68,000
		Steamroom Retiling	15,000	Stain South Breezeway wood	18,000	Cycle Studio Bike Replace	15,000
		Conference Center Projectors	25,910	Modified Fitness Space Counters	9,000	South Entry Desk Door	7,000
		Conference Center Tables	10,000	Digital Lockers	60,000	Conference Center Blinds	10,000
		North bathroom remodel	35,000	Replace Tile in Lobby/Hallways	85,000	Community Center Monument Sign	20,000
		Recedar Sauna	6,504	New Water Feature	20,000	New Artwork	20,000
						Speakers in Hallways/Meeting Rms	45,000
						Adjustable Backboards	18,000
						PCC Seating Replace	20,000
						Rider Scrubber Replace	18,000
						PCC Playground and Shade	60,000
						Party Room Remodel	20,000
						Replace Security Cameras	40,000
						Stain roof wood	15,000
						PCC Improvements TBD	15,000
						Sidewalk Repairs	23,000
						Stain S Breezeway/Pergola wood	25,000
						Admin Office Remodel	20,000
						Gym Dividers Replace	40,000
						Family Room Epoxy Floor	10,000
						Retile Indoor Pool + Hot Tub	100,000
						3 Kaivac Replace	28,000

		EV Chargers	15,000	Indoor Track Resurface	140,000	Conference Room Divider Replace	75,000	Stain N Breezeway wood	20,000						
		Adult Lounge Furniture	15,000					Trash Recycling Can Replace	17,000						
		Stain roof wood	30,000												
		Stain North Breezeway	20,000												
		Natorium Skylight and Ceiling Repairs	22,774												
		Locker Room Flooring (Men's and Women's)	27,903												
	<b>Sub-total PCC Projects</b>		<b>171,011</b>		<b>288,091</b>		<b>407,000</b>		<b>270,000</b>		<b>273,000</b>		<b>133,000</b>		<b>128,000</b>
	<b>Sub-total All Capital Projects</b>		<b>1,238,744</b>		<b>2,964,915</b>		<b>4,118,176</b>		<b>477,000</b>		<b>681,000</b>		<b>533,000</b>		<b>578,000</b>
<i>Maintenance/Operations/Reserves</i>															
	Powell Community Center		-												
				Parking Lot Reseal	57,000	Chemical Room Maintenance/Repairs	11,500	Elevator	100,000	Parking Lot Repairs	100,000	Generator Replace	150,000		
					57,000	Roof Resurfacing	425,000	Pool Liner Resurfacing	100,000						
	Mission Family Aquatic Center		<b>3,718</b>		<b>52,500</b>		<b>25,000</b>		<b>37,500</b>		<b>78,000</b>		<b>27,500</b>		<b>38,000</b>
		Paint Competition Pool	3,718	Pool and Deck Crack Repairs	30,000	Paint Leisure Pool	3,000	Pool and Deck Crack Repairs	30,000	Stain/Paint Pergolas and Roof	10,000	Pump Replace	20,000	Deck Drain Replace	20,000
				Paint Competition Pool	7,500			Paint Competition Pool	7,500	Paint Leisure Pool	8,000	Paint Competition Pool	7,500	Slide Stairs	15,000
				Water Pressure Relief Valve	15,000									Paint Leisure Pool	3,000
	Outdoor Parks														
						Dump Trailer	11,000			Parks Gator	30,000				
							11,000				30,000				
	<b>Sub-total</b>		<b>3,718</b>		<b>109,500</b>		<b>472,500</b>		<b>237,500</b>		<b>178,000</b>		<b>177,500</b>		<b>38,000</b>
<i>Debt Service/Lease Payments</i>															
	Outdoor Aquatic Facility Debt Service (2013B)		530,450		530,450										
	Cardio Equipment Lease		42,617		42,617		55,000		50,000		50,000		50,000		50,000
	2022A Debt Service		38,856		110,476		391,751		392,050		394,050		390,300		391,050
	<b>Sub-total</b>		<b>611,923</b>		<b>683,543</b>		<b>446,751</b>		<b>442,050</b>		<b>444,050</b>		<b>440,300</b>		<b>441,050</b>
	<b>Total Parks &amp; Recreation Expenses</b>		<b>1,854,385</b>		<b>3,757,958</b>		<b>5,037,427</b>		<b>1,156,550</b>		<b>1,303,050</b>		<b>1,150,800</b>		<b>1,057,050</b>
	<b>Ending Balance</b>		<b>4,471,859</b>		<b>2,963,551</b>		<b>(94,876)</b>		<b>73,574</b>		<b>95,524</b>		<b>269,724</b>		<b>537,674</b>