



PARKS, RECREATION + TREE COMMISSION

MEETING MINUTES

APRIL 17, 2023

DRAFT UNTIL APPROVED

The PRT Commission met at the Powell Community Center Conference Room E on Monday, April 17, 2023 at 6:00 PM.

In attendance: Jacque Gameson, Sarah Grittmann, Warren Hays, Cindy Long, Nicole Sullivan, Kevin Schmidt, Angela Vandegrift, Kim Weir and Council Liaison- Lea Loudon.

Penn Almoney represented staff

Absent: Council Liaison - Mary Ryherd

Guests: Lynn Bain from Sustainability Commission. Justin Klaught, Kelly VanElders and Jake Stodola, Stantec Landscape Design representatives

Nicole called the meeting to order at 6:01 PM and welcomed those present.

Approval of / Comments on the Minutes

- Cindy noted there was an error in the spelling of Kevin Schmidt's name on the final page of March 2023 minutes.
- Jacque was asking for clarification on what the Planning Sustainable Places grant was. Also noted that in the comments for the 2023 plan, 7th item, Penn had mentioned the Giobonds project and was wondering if Streamway was also included.
- Another correction was made to the "under motion" section item #1.

Sarah moved to approve the minutes with change.

Jacque seconded.

Motion Passed 8-0

Waterworks Park presentation:

- Commission members viewed a slide show presentation created by Stantec. In original master plan approved by the community some of the action items that stood out to the community were connecting the trail through the middle, upgrading the playground and play surface materials and shade systems, adding a shelter and restrooms and additional parking.
- As the concept was developed further the parking is being recommended off-street for safety and underground utility avoidance.
- Restrooms (2) and shelter were flipped for better sight lines, to maintain the existing mature trees, create a more welcoming entryway and for closer proximity to play features; the new shelter will hold 75 students/occupants.

- The playground with age appropriate structures and features and trail circulation will closely mirror the original conceptual plan.
- The trails will cross in a centralized location, encouraging social engagement. This space can also house artwork or educational boards/signage.
- There will be open areas for a lounging and leisure activities and the trail will tie in to Rushton Elementary. A master tree plan and space will be created and utilized for future Arbor Day/Rushton student tree planting.
- There is potential for solar charging stations in open space.
- Proper distance has been kept from existing underground WaterOne utility lines within the park.
- Sustainability has been incorporated into the planning with items like natural light, bike accessibility, sensors on fixtures and recycled materials being considered. Most trees are being kept/used as a natural noise buffer for residence and for shade.
- Jacques was curious how the figure 8 portion of the path lay within the park and grading.
- Existing redbuds and apple trees (4-5 trees) will be moved to make way for the new parking configuration. Jacques hoped that the ID signs would be moved along with the trees that are being relocated since it was a big project. The east side trees will stay intact. Native vegetation is being incorporated into plans.
- Nicole mentioned that the new parking design was attractive from a safety and visual standpoint.
- Penn noted current Sustainability standards advise that parking come off the street. Utilities are a concern on expanding the parking so the green space is a way to work around the existing facility/utilities in that area.
- Kevin asked if the entry to the park could be relocated, which will be looked at/considered, but Stantec noted this may not be a possibility due to the location of the crossing light and handicap accessible curb ramp.
- Lea stated that she is excited for the off-street parking on on-site bathrooms, noting that it will be much safer.
- Nicole inquired about water remediation on the northern side of the park where water can sometimes collect and stand. Stantec shared that it will be graded to the center and southern portion of the park. The proposed conceptual rain garden/bioswale was removed at the request of Waterone because of their intention of replacing the water lines underneath and the general practice of keeping features 20+ feet away from underground water lines.

Positive Improvements:

- Kevin said yesterday that he was walking his dog through Broadmoor Park and noticed part of the fencing had fallen down and that the next day it was already back up.
- Penn mentioned that as part of the Spring clean-up day, a group will be staining a part of the Broadmoor north fence after repairs and that fresh mulch will be placed around the interior park trees.
- There will also be a group of Girl Scouts that will be painting the retaining wall and parking bumpers at Waterworks Park and new mulch will also be added to trees around that park.
- Cindy commented on the new landscaping and completed trail at Mohawk Park.

- Jacque noticed the lighting at Beverly Park and stated it was a very nice improvement, and recommended a drive-by at night to see it. Penn shared that the ballasts had been replaced with LED lighting, creating a brighter and safer environment.
- Jacque also wanted to thank the Parks + Recreation Department for the pool memberships for PRT Commission members.
- Nicole also commented on the updated mulch at Waterworks Parks.

Sustainability Commission Report:

- Angela attended the last meeting. The Climate Action KC plan was discussed with the Lotus group. Also discussed how off-gassing can be measured. The next meeting is May 1st. Jacque volunteered to attend.
- There is a Smart Recycling workshop at Powell Community Center today at 7pm.

City Council Update:

- Camp instructor wage will increase from \$12 to \$14. Council was impressed with the fact that any time there is a request for an increase in wages, it is offset by an increase in revenue or decrease in spending.
- The City of Mission will be getting license plate cameras installed. It will only be used if a car is stolen or if a crime has been committed and will be helpful in assisting the Police Department.
- Celia, Public Works Director, reviewed the 5 year CARS schedule.
- Penn presented on the purchase of trails counters city-wide, and all 5 were approved.
- Brian, Community Development Director, presented on purchasing permitting software.
- Mary had a baby girl named Iris Christine.

Poster Contest presentation:

- On March 22nd Jacque and Penn had a successful presentation to Rushton 5th graders and teachers for the Arbor Day 1st, 2nd and 3rd place poster winners. Jacque thanked Cindy and Penn for their assistance. After the ceremony, the sign boards at Broadmoor, Waterworks, and Andersen Parks were updated to highlight the winners. All 3 received framed copies of their posters and Target gift cards.
- Winners were: Vanessa Stogsdill, 1st place. Ava Wiseman, 2nd place. Mia Acosta, 3rd place.

Mohawk Park Project Update:

- Steel is up and landscaping is about 90 percent complete. Parking lot is complete. They are connecting the electrical and working on the restroom's plumbing. Picnic tables will appear mid-June. Cedar roofing and drywall will be the next items to go up. They have also poured the curbing over the old entry way of the parking lot.

Calendar of Discussion review:

- Penn asked “What have we missed that we might need to prioritize?” The existing spacing in the monthly discussion items are from items that were specific to a certain year and removed. At the moment, all existing items are accurate.
- Turkey Creek trails and trail connectivity have both not been discussed yet this year, but can also be postponed until later in the year. Penn and Nicole will meet to discuss the moving of it into future months (June and July).
- The Arbor Day proclamation will be officially announced at the next Council meeting.
- The Sunflower festival was deleted from the calendar.
- Parks tour for PRT members, potential times to schedule them was requested by Penn. Nicole noted that meeting in-person worked out nicely last year and asked for opinions on scheduling.
- Cindy asked if doing the PRT meeting concurrently with the park tour would work. Jacque suggested doing it at the pavilion at Broadmoor to discuss focusing on potential updates on the horizon. It was agreed that meeting at Broadmoor Park on May 15th at 6pm to conduct a site maintenance discussion and PRT meeting would work well.
- Lea wondered if there would be an event at Mohawk to celebrate the unveiling of the new park. Penn responded that for simplicity of scheduling and plentiful parking that the Mission Summer Family Picnic remain at Broadmoor but that staff would look at hosting events at Mohawk Park.
- Jacque asked about bumping up the action item of PRT presence at the Mission Market when it opens.

Master Gardener Follow up:

- Kim sent an email to the K-State Master gardeners. Dennis Patton responded stating interest in working together on a flower/educational garden, but requested the meeting be held after June. Kim will follow up with him again in the beginning of July to set up a time to discuss further. Kim also proposed the possibility of adding insect/bee hotels to the gardens to try to promote pollinators.

Championship/Celebration Tree Brochure:

- There is a new brochure that has been designed and published. The link is easier to find on the website as well as a QR code leading individuals to more information. It was asked if the brochures could be provided and kept at the welcome booth of the market for more promotion of the program. Penn said he would find out.

Conceptual Design for Next Meeting:

- It was proposed that PRT discuss Broadmoor Park since members will be on-site.

Additional Items:

- Arbor Day celebration will be on Friday, April 28th at Rushton (old Westwood View) at the playground (rainout location in the gymnasium). The Council President, Trent Boultinghouse, will read the Arbor Day proclamation and Penn and Taylor will share important details about trees during this celebration. Jacque invited the students to make tree medallions/ornaments for hanging in Waterworks Park. There will be an awareness poster for all the second graders to sign.
- Spring Clean-up Day on Saturday, April 23rd. There will be groups sprucing up the parks and cleaning the trails, sidewalks and litter accumulation. There is still time to attend/volunteer for the event. Participants will arrive at Beverly Park at 9am, with volunteer “Make It Your Mission” T-Shirt pick-up at City Hall on Friday.

Cindy made a motion to adjourn the meeting.

Sarah seconded.

Motion unanimously carried

Meeting adjourned at 7:15 PM.

Faithfully submitted by Kim Weir, secretary pro tempore for the PRT Commission.