



REGULAR MEETING AGENDA
Wednesday, May 17, 2023 at 7:00 p.m.

CITY HALL
6200 MARTWAY

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. The meeting will also be available virtually via Zoom. Information will be posted, prior to the meeting, on how to join at www.missionks.org/calendar.

If you require any accommodations (i.e. qualified interpreter, large print, reader, hearing assistance) in order to attend this meeting, please notify the Administrative Office at 913-676-8350 no later than 24 hours prior to the beginning of the meeting.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL

- 1. PUBLIC HEARINGS**
- 2. SPECIAL PRESENTATIONS**
 - **National Police Week Proclamation**
 - **Gun Safety Proclamation**
 - **National Building Safety Month Proclamation**
 - **National Public Works Week Proclamation**
 - **Kids to Parks Day Proclamation**
 - **Recognition of Salsa Grill**
 - **If I Were Mayor Poster Contest 2023 Winners**
- 3. ISSUANCE OF NOTES AND BONDS**
- 4. CONSENT AGENDA**

*NOTE: Information on consent agenda items has been provided to the Governing Body. These items are determined to be routine enough to be acted on in a single motion; however, this does not preclude discussion. **If a councilmember or member of the public requests, an item may be removed from the consent agenda for further consideration and separate motion.***

CONSENT AGENDA - GENERAL

- 4a. Minutes of the [April 19, 2023 City Council Meeting](#) and [April 20, 2023 Special City Council Meeting](#)

CONSENT AGENDA - Finance & Administration Committee

[Finance & Administration Committee Meeting Packet May 3, 2023](#)
[Finance & Administration Committee Meeting Minutes May 3, 2023](#)

- 4b. Purchase of CSO Vehicle

CONSENT AGENDA - Community Development Committee

[Community Development Committee Meeting Packet May 3, 2023](#)
[Community Development Committee Meeting Minutes May 3, 2023](#)

- 4c. 2023 Public Works Capital Equipment Purchases
- 4d. Resolution Ratifying the Emergency Expenditure of Funds to Perform Stormwater Repairs at 6100 W. 62nd Terrace, 5816 W. 62nd Terrace, and the Intersection of 57th Street and Riggs
- 4e. Fencing at Powell Community Center

5. PUBLIC COMMENTS

6. ACTION ITEMS
Planning Commission

Miscellaneous

7. COMMITTEE REPORTS

Finance & Administration, Trent Boultinghouse

[Finance & Administration Committee Meeting Packet May 3, 2023](#)
[Finance & Administration Committee Meeting Minutes May 3, 2023](#)

Community Development, Ben Chociej

[Community Development Committee Meeting Packet May 3, 2023](#)
[Community Development Committee Meeting Minutes May 3, 2023](#)

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9a. Election of Committee Chairs and Vice Chairs

9b. Carbon Reduction Program Grant

10. COMMENTS FROM THE CITY COUNCIL

11. COUNCIL COMMITTEE LIAISON REPORTS

- Sustainability Commission (Kring/Thomas)
- Parks, Recreation + Tree Commission (Loudon/Ryherd)
- Mission Magazine Editorial Board (Boultinghouse)
- Family Adoption Committee (Chocie)

12. MAYOR'S REPORT

Appointments

13. CITY ADMINISTRATOR'S REPORT

13a. Business Updates

14. EXECUTIVE SESSION

ADJOURNMENT

City of Mission	Item Number:	9b.
ACTION ITEM SUMMARY	Date:	May 17, 2023
Administration	From:	Emily Randel

Action items require a vote to recommend the item to full City Council for further action.

RE: Carbon Reduction Program Grant Applications

RECOMMENDATION: Authorize staff and authorized agents to submit grant applications for Carbon Reduction Program funding for bike share infrastructure, Operation Green Light traffic signal coordination infrastructure and the installation of electric vehicle charging stations.

DETAILS: The Mid-America Regional Council (MARC) issued a call for projects to allocate \$5.6 million in Carbon Reduction Program (CRP) for Kansas cities in the region. The funds are meant for projects that will remove carbon from the transportation system. Eligible projects include funding for bicycle and pedestrian infrastructure, public transportation, nature-based solutions in transportation rights-of-way, alternative fuel and traffic control projects.

Since the call for projects opened on March 30, Mission staff has participated in multiple regional discussions about possible applications. Staff is recommending that Mission participate in three applications, one with Mission as the primary applicant, one with Operation Green Light as the primary applicant, and one as Johnson County as the primary applicant. Because some of the project costs are still being estimated, staff would like to confirm general City Council support for these applications. Final agreements and commitments would be pending approval of the grant applications and grant amounts.

Ride Share Infrastructure in Mission: The application would be for 30 bikes supplied, managed and maintained by BikeWalkKC stationed at three primary hubs within Mission city limits. The electric assist bikes have proven to be an attractive transportation alternative to cars and the bicycles would contribute to a sense of placemaking for Mission’s downtown.

The City Council considered RideKC bike share hubs in 2019, but at that time felt that the appropriate number of bikes for a successful program caused costs to be too high without grant or sponsorship funding. The timing for this application is advantageous as new residents are coming to Mission’s downtown and as operation costs are eligible to be included in the CRP.

The cost for 30 bikes, batteries, bike racks, wayfinding signage and printing and graphics is estimated to be \$115,000. Local match at 20% would be \$23,000. Operation costs for five years is estimated to be between \$48,000-56,000 annually. The total investment over five years for the City with grant funding would be approximately

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

City of Mission	Item Number:	9b.
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\$70,947. The City of Mission also will recoup all “fare box revenue” from the costs paid by riders which would offset a portion of the operating costs. A full breakout of costs is included in the packet.

The life cycle of the bikes is approximately five years. If the bikes are deemed successful, staff would recommend a subsequent application to MARC for Congestion Mitigation Air Quality Improvement Program (CMAQ) funding for the replacement costs. Operation costs would then be the responsibility of the City, but staff would seek sponsorship support from local developers or businesses as has been done in other communities.

The Cities of Roeland Park will be joining our application with two bike hubs.

Traffic Signal Coordination on Johnson Drive: Operation Green Light (OGL) is a cooperative effort to reduce idling at traffic signals to maximize traffic flow in the KC Metro region by coordinating signal timing. Staff is recommending that Mission authorize OGL agents to apply on Mission’s behalf to fund installation of infrastructure on Johnson Drive so that the signals can be monitored through the program. The cost for signals on Johnson Drive would be approximately \$164,000 with local match being approximately \$33,000. Staff also is recommending including the signal at Nall Avenue and Martway Street since it ties so closely with the signals on Johnson Drive. Following the costs of installation, Mission would need to fund the program at slightly more than \$5,600 annually. Operation Green Light currently coordinates the signals on Shawnee Mission Parkway in Mission.

Electric Vehicle Charging Stations: Johnson County will be submitting a grant for 19 electric vehicle charging stations in cities within the county. Mission staff have recommended up to four stations be included in the application, two at the Powell Community Center and two at Broadmoor Park. Mission’s 2023 approved budget included costs for installation of two stations at the Community Center. That allocated funding can now support the installation of more stations with the grant funds. Costs of installation can vary widely based on location. Through the grant application, a project manager is working with cities and Evergy for cost estimates at each site. ~~Staff does not have that information at this time~~ Project costs are currently estimated at \$124,586 for the stations at the Powell Community Center and \$99,225 at Broadmoor Park. The local match for four stations is \$44,762. A map of the participating jurisdictions and proposed charging stations has been added to the packet. A map of the proposed stations throughout the county is included in the packet along with a preliminary cost breakout.

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Line Item Code/Description:	N/A
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CFAA CONSIDERATIONS/IMPACTS: Transportation options expand the potential for older adults to age in place and the electric assist bicycles extend the option of bicycling much further into a person's later years. Any reduction to climate emissions to reduce the effects of climate change further enhances air quality, quality of life and cost of living for all Mission residents.

Related Statute/City Ordinance:	N/A
Line Item Code/Description:	N/A
Available Budget:	N/A

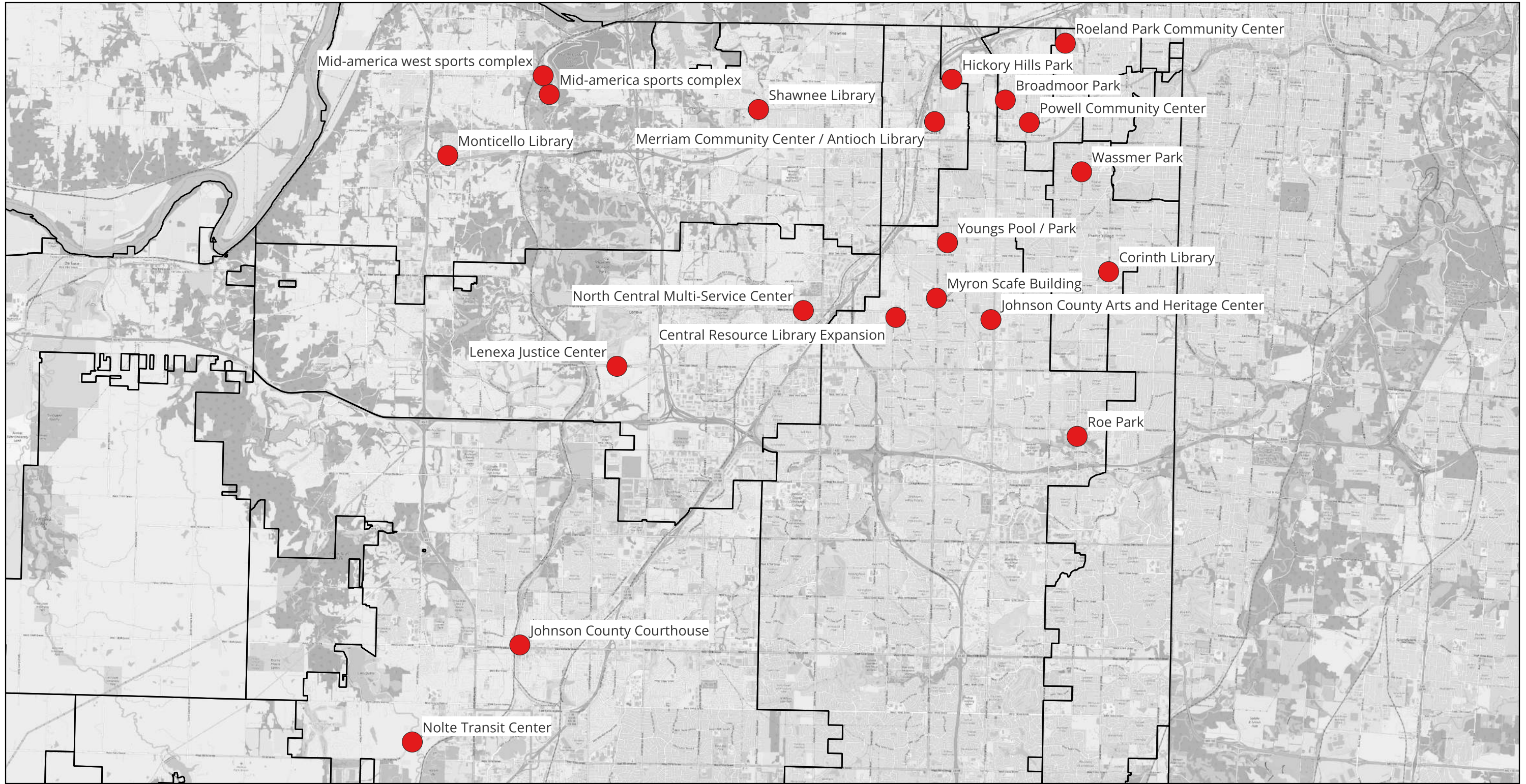
Cost estimates for RideKC Bike Share in Mission

Equipment	Qty.	Estimated Cost	Total Cost	Federal Funds	Local Match
Electric Bikes	30	\$3,250.00	\$97,500.00	\$78,000.00	\$19,500.00
Batteries	20	\$400.00	\$8,000.00	\$6,400.00	\$1,600.00
Bike Racks	3	\$1,000.00	\$3,000.00	\$2,400.00	\$600.00
Wayfinding Signage	3	\$2,000.00	\$6,000.00	\$4,800.00	\$1,200.00
Printing/Graphics	1	\$500.00	\$500.00	\$400.00	\$100.00
Total:			\$115,000.00	\$92,000.00	\$23,000.00

Operations	Qty.	Cost per year	Total Cost	Federal Funds	Local Match Total	Fare Box Rev. (15%)
Turn Key Operations, Year 1	30	\$1,600.00	\$48,000.00	\$38,400.00	\$9,600.00	\$1,440.00
Turn Key Operations, Year 2	30	\$1,664.00	\$49,920.00	\$39,936.00	\$9,984.00	\$1,497.60
Turn Key Operations, Year 3	30	\$1,730.56	\$51,916.80	\$41,533.44	\$10,383.36	\$1,557.50
Turn Key Operations, Year 4	30	\$1,799.78	\$53,993.47	\$43,194.78	\$10,798.69	\$1,619.80
Turn Key Operations, Year 5	30	\$1,871.77	\$56,153.21	\$44,922.57	\$11,230.64	\$1,684.60
Total (5 years)			\$259,983.48	\$207,986.79	\$51,996.70	\$7,799.50

Local Costs (5 Years)

Equipment Setup:	\$23,000.00
MARC Grant Admin Fee 1%:	\$3,749.83
Year 1 Operations less fare box	\$8,160.00
Year 2 Operations less fare box	\$8,486.40
Year 3 Operations less fare box	\$8,825.86
Year 4 Operations less fare box	\$9,178.89
Year 5 Operations less fare box	\$9,546.05
	\$70,947.03



JENNINGS ENGINEERING, LLC

TITLE

CONNECTING JOHNSON COUNTY
ALL PROPOSED SITE LOCATIONS

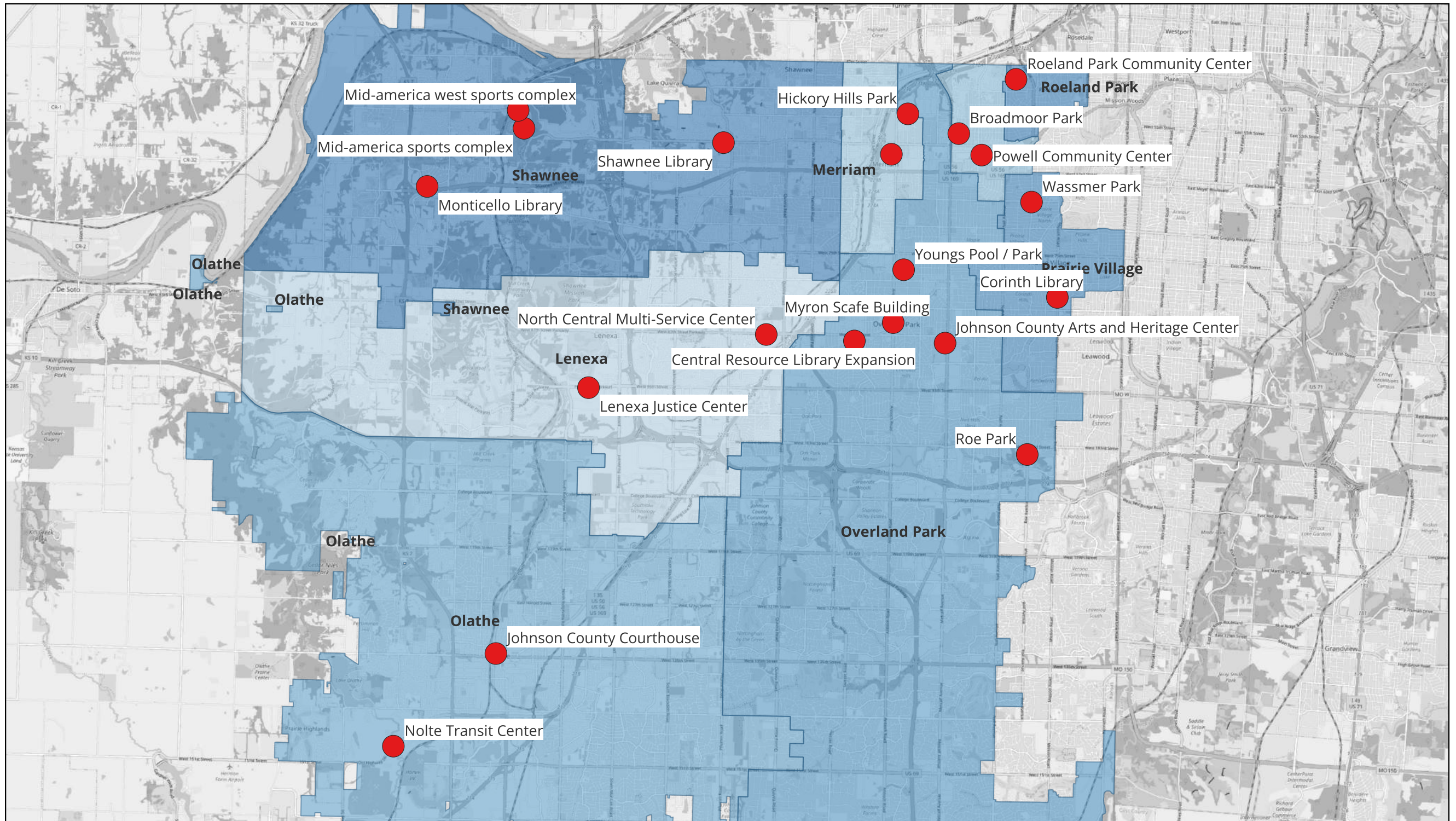
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11 X 17 (ANSI B)

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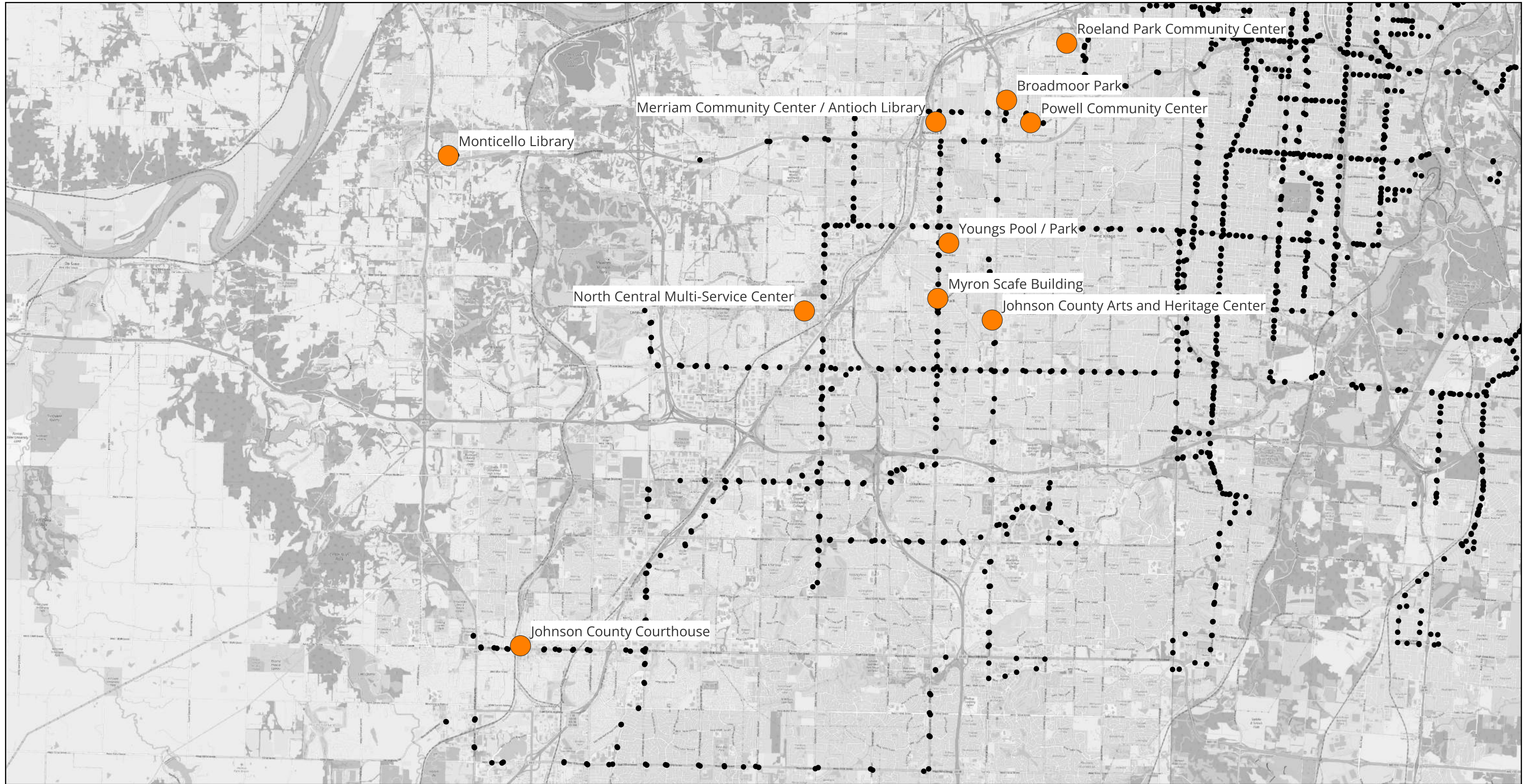
- 5-14 Site List
- Municipal Boundaries
- Lenexa
- Merriam
- Mission
- Olathe
- Overland Park
- Prairie Village
- Roeland Park
- Shawnee

JENNINGS ENGINEERING, LLC

TITLE
**CONNECTING JOHNSON COUNTY
 PROPOSED SITES - MUNICIPAL BOUNDARIES**



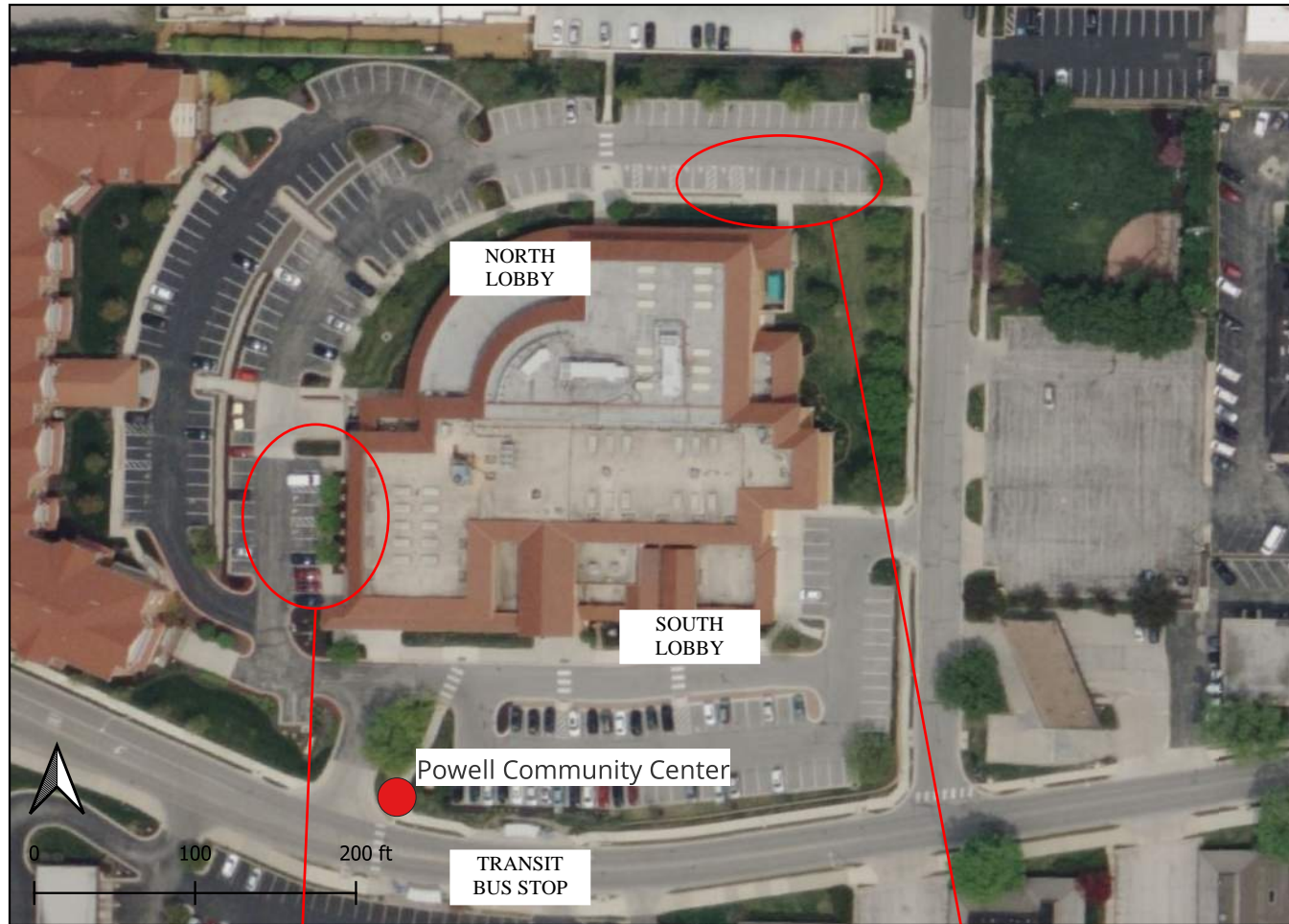
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- Sites with 1/2 mile of a public transit stop
- Transit Stops



JENNINGS ENGINEERING, LLC		
TITLE CONNECTING JOHNSON COUNTY PROPOSED SITES WITHIN 1/2 MILE OF PUBLIC TRANSIT STOP		
SIZE	11 X 17 (ANSI B)	DWG NO
		REV



Site Overview

Powell Community Center is operated by the city of Mission Parks and Recreation Department, and is located at 6200 Martway Street in Mission, KS. The community center is open to the public 6 days a week, offering a variety of amenities including fitness facilities, pools, and classes for youth and adults. The site is directly adjacent to a transit bus stop, and is within walking distance of single-family homes, multi-family communities, multistory office buildings, restaurants, and entertainment venues.

Scope of Work

Install two level 2 EV chargers on pedestal stands at one of the alternative locations shown on this drawing. Furnish and install electrical conductor, safety switches, circuit breakers, and other associated electrical equipment needed to connect the EV chargers to the existing building power distribution panel. Repaint parking spaces and install signage to denote EV charging.



ALTERNATIVE LOCATION 2: LOCATE CHARGING STATIONS ON WEST SIDE OF BUILDING NEAR EXISTING ACCESSIBLE SPACES AND CLOSE TO UTILITY TRANSFORMER.



ALTERNATIVE LOCATION 1: LOCATE CHARGING STATIONS ON NORTH SIDE OF BUILDING NEAR EXISTING ACCESSIBLE SPACES.



JENNINGS ENGINEERING, LLC		
TITLE	CONNECTING JOHNSON COUNTY EV CHARGING STATION SITE CONCEPTS POWELL COMMUNITY CENTER MISSION, KS	
SIZE	11 X 17 (ANSI B)	DOCUMENT NO
		DATE



UTILITY ELECTRICAL DISTRIBUTION LINES ARE ACCESSIBLE DIRECTLY TO NORTH OF SITE

Broadmoor Park

0 100 200 ft



The existing utility meter is located directly adjacent to the parking area.

Site Overview

Broadmoor park is operated by the Mission Parks & Recreation Department. The park provides public access to a baseball/softball field, a natural grass field, a reservable shelter, and an approximately ¼ mile multiuse trail. The city of Mission estimates there are 1,205 weekly visitors, with a total of 62,636 visitors to the park in 2022. The park is regularly used for youth and adult team soccer, baseball, and softball practices from spring through fall.

Broadmoor park is surrounded by single family residential homes to the north and east, a multistory medical office building to the south, and by office buildings to the west. It is anticipated that both park visitors and employees of surrounding office buildings would make use of the electric vehicle charging stations.

Scope of Work

Install two level 2 EV chargers on pedestal stands on the northeast corner of the existing parking lot, near the location of the existing electrical meter and electrical distribution panel. Furnish and install electrical conductor, safety switches, circuit breakers, and other associated electrical equipment needed to connect the EV charging stations to the existing meter. It is anticipated that the existing utility feeder, meter and distribution panel will need to be upgraded to supply the necessary power. The utility service is fed from overhead distribution poles to the north of the property.



JENNINGS ENGINEERING, LLC		
TITLE	CONNECTING JOHNSON COUNTY EV CHARGING STATION SITE CONCEPTS BROADMOOR PARK MISSION, KS	
SIZE	11 X 17 (ANSI B)	DOCUMENT NO
		DATE 5/19/23

Internal Site ID	Site Name	Materials & Construction	Engineering Design Fees	Owner's Engineer & Program Management	MARC Program Fee	Total Capital Cost		
		Construction Management Electrical Installation Sidewalk / Curb Modifications Pavement Marking & Signing Sodding & Landscape	Bid Drawings Construction Drawings Specifications Bid & Construction Support [Estimated at 15% of construction costs]	Detailed charger placement selection Charging vendor selection & coordination O&M procedure development Coordination between design firm, county, cities, contractors, and vendors [Estimated at 5% of construction costs]		MARC 1% fee assessed on total project cost		
EV-01	Partner: Johnson County Johnson County Courthouse	\$ 51,514.00	\$ 7,727.10	\$ 2,575.70	\$ 618.17	\$ 62,434.97		
EV-04	North Central Multi-Service Center*	\$ 100,000.00	\$ 15,000.00	\$ 5,000.00	\$ 1,200.00	\$ 121,200.00		
EV-05	Nolte Transit Center*	\$ 400,000.00	\$ 60,000.00	\$ 20,000.00	\$ 4,800.00	\$ 484,800.00		
							Subtotal Johnson County	\$ 668,434.97
							80% (CRP Funds)	\$ 534,747.97
							20% (Required Local Match)	\$ 133,686.99
EV-02	Partner: Johnson County Parks & Recreation Mid-america sports complex*	\$ 100,000.00	\$ 15,000.00	\$ 5,000.00	\$ 1,200.00	\$ 121,200.00		
EV-03	Mid-america west sports complex*	\$ 100,000.00	\$ 15,000.00	\$ 5,000.00	\$ 1,200.00	\$ 121,200.00		
EV-11	Johnson County Arts and Heritage Center	\$ 103,069.00	\$ 15,460.35	\$ 5,153.45	\$ 1,236.83	\$ 124,919.63		
							Subtotal Johnson County Parks & Recreation	\$ 367,319.63
							80% (CRP Funds)	\$ 293,855.70
							20% (Required Local Match)	\$ 73,463.93
EV-06	Partner: Johnson County Libraries Monticello Library	\$ 69,981.00	\$ 10,497.15	\$ 3,499.05	\$ 839.77	\$ 84,816.97		
EV-07	Shawnee Library	\$ 77,264.00	\$ 11,589.60	\$ 3,863.20	\$ 927.17	\$ 93,643.97		
EV-08	Corinth Library	\$ 85,216.00	\$ 12,782.40	\$ 4,260.80	\$ 1,022.59	\$ 103,281.79		
EV-09	Central Resource Library Expansion*	\$ 80,000.00	\$ 12,000.00	\$ 4,000.00	\$ 960.00	\$ 96,960.00		
EV-10	Merriam Community Center / Antioch Library*	\$ 80,000.00	\$ 12,000.00	\$ 4,000.00	\$ 960.00	\$ 96,960.00		
			\$ -				Subtotal Johnson County Libraries	\$475,662.73
			\$ -				80% (CRP Funds)	\$380,530.19
			\$ -				20% (Required Local Match)	\$ 95,132.55
EV-12	Partner: City of Lenexa Lenexa Justice Center*	\$ 50,000.00	\$ 7,500.00	\$ 2,500.00	\$ 600.00	\$ 60,600.00		
			\$ -				Subtotal City of Lenexa	\$60,600.00
			\$ -				80% (CRP Funds)	\$48,480.00
			\$ -				20% (Required Local Match)	\$ 12,120.00
EV-13	Partner: City of Mission Powell Community Center	\$ 102,794.00	\$ 15,419.10	\$ 5,139.70	\$ 1,233.53	\$ 124,586.33		
EV-14	Broadmoor Park	\$ 81,869.00	\$ 12,280.35	\$ 4,093.45	\$ 982.43	\$ 99,225.23		
			\$ -				Subtotal City of Mission	\$223,811.56
			\$ -				80% (CRP Funds)	\$179,049.24
			\$ -				20% (Required Local Match)	\$ 44,762.31
EV-15	Partner: City of Overland Park Youngs Pool / Park**	\$ 130,000.00	\$ 19,500.00	\$ 6,500.00	\$ 1,560.00	\$ 157,560.00		
EV-16	Hickory Hills Park**	\$ 130,000.00	\$ 19,500.00	\$ 6,500.00	\$ 1,560.00	\$ 157,560.00		
EV-20	Myron Scafe Building**	\$ 100,000.00	\$ 15,000.00	\$ 5,000.00	\$ 1,200.00	\$ 121,200.00		
EV-17	Roe Park**	\$ 130,000.00	\$ 19,500.00	\$ 6,500.00	\$ 1,560.00	\$ 157,560.00		
			\$ -				Subtotal City of Overland Park	\$593,880.00
			\$ -				80% (CRP Funds)	\$475,104.00
			\$ -				20% (Required Local Match)	\$ 118,776.00
EV-18	Partner: City of Prairie Village Wassmer Park	\$ 91,075.00	\$ 13,661.25	\$ 4,553.75	\$ 1,092.90	\$ 110,382.90		
			\$ -				Subtotal City of Prairie Village	\$ 110,382.90
			\$ -				80% (CRP Funds)	\$ 88,306.32
			\$ -				20% (Required Local Match)	\$ 22,076.58
EV-19	Partner: City of Roeland Park Roeland Park Community Center	\$ 79,356.00	\$ 11,903.40	\$ 3,967.80	\$ 952.27	\$ 96,179.47		

				\$	-				Subtotal City of Roeland Park	\$96,179.47
									80% (CRP Funds)	\$76,943.58
									20% (Required Local Match)	\$ 19,235.89
Subtotal	\$	2,142,138.00	\$	321,320.70	\$	107,106.90	\$	25,705.66		
									Total (All Sites)	\$ 2,596,271.26
									80% (CRP Funds)	\$ 2,077,017.00
									20% (local match)	\$ 519,254.25

*placeholder estimate, more information needed
**estimate provided by City of Overland Park