



## MINUTES OF THE MISSION CITY COUNCIL MEETING

February 15, 2023

The Mission City Council met in a regular meeting on Wednesday, February 15, 2023 at 7:01 p.m. The meeting was called to order by Mayor Flora. The following councilmembers were in attendance: Hillary Thomas, Trent Boultinghouse, Mary Ryherd, Lea Loudon, Debbie Kring, Kristin Inman, Ken Davis and Ben Chociej. No councilmembers were absent.

Mayor Flora explained that in consideration of on-going COVID-19 health concerns, the meeting was also offered virtually through Zoom, if preferred. The public was invited to participate in the meeting by using the instructions included in the City Calendar item listed on the front page of the website. For those participating virtually, they had the option of utilizing the "chat" feature to voice their comments which would be read aloud. The members of the public in person were encouraged to raise their hand and stay at their seats to be called on. The Mayor requested that anyone commenting please state their name and city of residence as well as to be conscientious of others talking and to speak clearly and slowly.

### **PUBLIC HEARING**

There were no Public Hearings.

### **SPECIAL PRESENTATION**

#### **Championship Tree Award**

Mayor Flora welcomed Parks + Recreation Director Penn Almoney to present the 2022 Championship Tree award. Mr. Almoney presented the award to Lynn Bain and her husband Charles. Mr. Almoney reviewed the program, which highlights exceptional trees in the community and helps the City continue to be a recognized Tree City USA, which has been continuously awarded to Mission for twenty-one years. The Bains nominated the pin oak tree in their backyard, which provides great shade and adds to the tree canopy. Mr. and Mrs. Bain were presented with a plaque honoring the award and a gift card.



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### **Proclamation – 20th Anniversary of Mission/Countryside Consolidation**

Mayor Flora recognized the twentieth anniversary of the consolidation of the cities of Mission and Countryside with a proclamation. The consolidation happened on January 15, 2003 and involved many individuals who are still active in the community today. Mayor Flora thanked all of those involved for their hard work and honored the community as it exists today.

### **ISSUANCE OF NOTES AND BONDS**

There were no items related to Issuance of Notes and Bonds.

### **CONSENT AGENDA**

- 4a. Minutes of the January 18, 2023 City Council Meeting
- 4b. MFAC Slide 1 Restoration
- 4c. Operation Green Light (OGL) Cooperative Agreement with the Mid-America Regional Council (MARC)
- 4d. MOU with MARC for Stormwater Guidelines Update

**Moved by Ryherd, seconded by Kring** to adopt the Consent Agenda as presented.

Voting AYE: Boultinghouse, Thomas, Chociejski, Loudon, Davis, Ryherd, Inman, and Kring. **Motion Carried.**

### **PUBLIC COMMENTS**

There were no Public Comments.

### **PLANNING COMMISSION**

There were no items from the Planning Commission.

### **COMMITTEE REPORTS**



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### **Finance and Administration Committee**

Councilmember Boultinghouse reported that the Finance & Administration Committee met on February 1 and considered one item. The meeting minutes were approved under the Consent Agenda. No items will be considered under the Regular Agenda tonight.

### **Community Development Committee**

Councilmember Chociej reported that the Community Development Committee also met on February 1 and considered five items. The meeting minutes, slide restoration for Slide I at the Mission Family Aquatic Center, Operation Green Light (OGL) Cooperative Agreement with the Mid-America Regional Council (MARC), and an MOU with MARC for stormwater guidelines update were approved under the Consent Agenda. A contract award for Mohawk Park Phase II Design will be considered under the Regular Agenda tonight.

### **Mohawk Park Phase II Design Contract**

Councilmember Chociej reported that Phase I construction on Mohawk Park began September of 2022 and is scheduled to be complete in April of 2023. Phase I was funded using Parks + Recreation Sales Tax revenues and a Land and Water Conservation Fund grant award of \$394,560. He also reported that the next step in completing the Mohawk Park improvements involves completing the final design and preparation of construction documents for Phase II of the project. The final design process will include construction plans and detailed specifications for the performance of construction work like engineering, grading, utility placement as well as an estimate of cost.

He reminded everyone that Confluence, who this proposed contract engages, has been part of the original project team involved in the conceptual planning process for Mohawk Park and supported SFS Architects through Phase I of Mohawk Park design construction. He then reviewed the revised Mohawk Park Conceptual Design, which includes the following amenities that will be part of



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Phase II construction: 10 ft wide perimeter trail, new ADA/all-abilities accessible playground features, play feature shade sails, poured-in-place soft fall playground surface, concrete court for pickleball and half-court basketball, trail lighting and landscaping.

Mr. Almoney shared that Staff recommends approval of a contract with Confluence for design services for Mohawk Park Phase II in an amount not to exceed \$125,000. This project will be paid for from the Outdoor Park Systems Improvements budget identified in the Parks and Recreation Capital Improvement Plan, which is funded by Parks and Recreation Sales Tax revenues along with 2022A Bond proceeds identified for this project.

**Moved by Chociey, seconded by Davis** to approve the contract with Confluence in an amount not to exceed \$125,000.00 for design services for Mohawk Park Phase II.

Voting AYE: Boultinghouse, Thomas, Chociey, Ryherd, Inman, Davis, Loudon and Kring. **Motion Carried.**

### **UNFINISHED BUSINESS**

Mayor Flora explained that there was no unfinished business tonight.

### **NEW BUSINESS**

Mayor Flora explained that there are two items of new business tonight, and asked Ms. Smith to make her presentation.

### **Traffic Signal Purchase – Foxridge Phase II Project**

City Administrator Laura Smith shared that, as discussed at the February 1 Committee meeting, the length of time necessary for delivery of the traffic signal elements as part of the Foxridge Phase II project are long, and unless considered outside of the larger project bid award, could result in having to bring the contractor back to after construction had concluded to install the signal. Project engineers recommended bidding the traffic signal purchase



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outside of the scope of the project, and Staff is recommending a contract with Mid American Signal for the purchase of the equipment now, which will give a head start on the lead time and allow for the signal to be installed timely during the project. Ms. Smith reported that total cost for the purchase will be \$151,644.00.

**Moved by Chociey, seconded by Kring** to approve a contract for the purchase of traffic signal equipment for the Foxridge Drive (51st Street to Lamar Ave.) Phase II rehabilitation project with Mid American Signal, Inc. in the amount of \$151,644.00.

Voting AYE: Boultinghouse, Chociey, Ryherd, Inman, Davis, Loudon, Thomas and Kring. **Motion Carried.**

### **Resolution ratifying the emergency expenditure of funds to perform stormwater sinkhole repairs in the vicinity of 49th Street and Lamar Avenue**

Ms. Smith's second item of new business was to seek approval of a Resolution ratifying the emergency expenditure of funds for stormwater sinkhole repairs at 49th Street and Lamar Avenue. Ms. Smith explained that the appearance of a sinkhole at 49th Street and Lamar required emergency repairs outside of the regularly scheduled meetings. Two quotes were secured, with G-B Construction providing the lowest bid of \$29,355.00. Ms. Smith signed off on the quote so that work could begin, and the work is nearly complete. The Resolution included for Council consideration ratifies the authorization as an emergency expenditure per the City Code.

**Moved by Kring, seconded by Davis** to approve the Resolution ratifying the emergency expenditure of funds to perform stormwater sinkhole repairs in the vicinity of 49th Street and Lamar Avenue.

Voting AYE: Boultinghouse, Chociey, Ryherd, Inman, Davis, Loudon, Thomas and Kring. **Motion Carried.**

### **COMMENTS FROM THE CITY COUNCIL**

Councilmember Ryherd thanked everyone who helped with the baby shower

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thrown for herself and Councilmember Boultinghouse, each of whom are expecting their first child.

Councilmember Davis, on behalf of the residents of Countryside subdivision, thanked Mayor Flora for the recognition this evening by proclamation. He also announced Ward IV meeting scheduled for February 21 at 7:00 p.m. at the Powell Community Center.

Councilmember Kring asked for updates on the guardrail at I-35 and Lamar. Ms. Smith reported that Staff have reached out, on several occasions, to the Unified Government of Wyandotte County and to a possible KDOT contact but have not been successful in getting anyone to engage or respond. Police Chief Madden reported no known issues to the police department from that missing guardrail.

### **COUNCIL COMMITTEE LIAISON REPORTS**

#### **Sustainability Commission (Kring/Thomas)**

Councilmember Thomas reported that the Sustainability Commission met on February 6, with new Chairperson Ellen Parker leading her first meeting. The Commission reviewed their strategic plan, goals and objectives for the year as well as one remaining vacancy for which they are seeking a youth or non-resident member. She also reported that the Commission's annual budget of \$3,000 was confirmed along with sub-committee assignments. Deputy City Administrator Emily Randel was at the Commission meeting and gave an update on climate action work. Events upcoming include the Mission Community Clean Up on April 22 and the Environmental Fair on September 23.

Councilmember Kring mentioned she recently traveled to the Galapagos Islands and hopes to share slides at the next meeting to show the environmentally pristine area and different species she encountered.

#### **Parks, Recreation + Tree Commission (Loudon/Ryherd)**

Councilmember Ryherd reported no Commission meetings have been held yet this month, so there was no update.

#### **Mission Magazine Editorial Board (Boultinghouse)**

Councilmember Boultinghouse reported that the editorial board did not meet this month so there was no update. He is looking forward to the next meeting.

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### **Family Adoption Committee (Chociej)**

Councilmember Chociej reported that the Family Adoption Committee met on January 19 for the 2022 season wrap-up which included a budget review and a retrospective look at the season. He acknowledged and thanked everyone involved with the program for their hard work and dedication. He mentioned that at the time of the meeting there was a slight gap in donations, but a donation from Rockcreek Brewing helped them get the numbers aligned. Next year some expenses will be decreased, such as storage and freezer space purchases. They are also working to not have so many last-minute expenses next year. The program has passed a Harvesters audit, which he explained is a necessary step to be able to receive food from Harvesters. The Committee is talking about ideas for next year, with the next meeting scheduled for June.

### **MAYOR'S REPORT**

There was no Mayor's report tonight.

### **CITY ADMINISTRATOR'S REPORT**

Ms. Smith shared that the year end project status update, which was provided earlier in the day, will be added to the Committee agenda for March for additional time for review. She highlighted that the update report has some great information about how 2022 ended and what is upcoming in 2023. She also shared that a work session will be held ahead of the March 15 City Council meeting that will focus on budget priorities. She also addressed that the January interim financial reports will be provided at a later date. There is a lag in production due to the vacancy in the position of budget and finance manager. She thanked City accountant Joanna Marin for all of her hard work closing the January books.

Ms. Smith also reported that auditors will be on-site at the end of this month and information is being provided to them as necessary. She also sent out calendar with dates for meetings and work sessions. A comprehensive 2023 calendar will go out to Council at the end of the week, and an electronic calendar is being created as well.

Councilmember Kring thanked Staff who helped her to resolve some email



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issues she was having after a vacation out of the country.

Deputy City Administrator Randel gave the Council some details about a new social media campaign focused on embracing the community that citizens love, called the "Make It Your Mission" campaign. She reviewed roll out of the program and asked for videos to be made tonight for the campaign.

### **EXECUTIVE SESSION**

There was no need for an Executive Session.

### **ADJOURNMENT**

Mayor Flora announced that the public video from tonight's meeting will be available through a link on the City's website - [missionks.org](http://missionks.org).

**Moved by Chociey, seconded by Kring** to adjourn the meeting at 7:32 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Robyn L. Fulks, City Clerk.

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Solana Flora, Mayor

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Robyn L. Fulks, City Clerk