



MINUTES OF THE MISSION SPECIAL CITY COUNCIL MEETING

September 7, 2022

The Mission City Council met for a Special City Council meeting on Wednesday, September 7, 2022, at 6:03 p.m. The meeting was called to order by Mayor Flora. The following councilmembers attended in person: Debbie Kring, Lea Loudon, Ken Davis, Trent Boultinghouse, Ben Chociej, Hillary Thomas, Kristin Inman and Mary Ryherd.

Mayor Flora explained that in consideration of on-going COVID-19 health concerns, the meeting was also offered virtually through Zoom, if preferred. The public was invited to participate in the meeting by using the instructions included in the City Calendar item listed on the front page of the website. For those participating virtually, they had the option of utilizing the "chat" feature to voice their comments which would be read aloud. The members of the public in person were encouraged to raise their hand and stay at their seats to be called on. The Mayor requested that anyone commenting please state their name and city of residence as well as to be conscientious of others talking and to speak clearly and slowly.

Mayor Flora advised that because this is a special meeting, the Governing Body will only be considering the items listed on our Agenda this evening which are a public hearing on the 2023 budgets and the Council's intent to Exceed the Revenue Neutral Rate, three Resolutions certifying the Council's intent to levy a property tax which exceeds the revenue neutral rate for the 2023 budget for the City of Mission, Rock Creek Drainage District #1 and Rock Creek Drainage District #2, the budget resolution and adoption of the 2022 revised and 2023 proposed budgets, the adoption of the 2023 Rock Creek Drainage District No. 1 budget, the adoption of the 2023 Rock Creek Drainage District No. 2 budget, and the adoption of the 2023-2027 Capital Improvement Program.

Mayor Flora then officially opened the two public hearings, the first budget hearing, required by K.S.A. 79-2929 for the City of Mission, Rock Creek Drainage District #1 and Rock Creek Drainage District #2 for consideration of the 2023 Budgets and the public hearing on the Council's intent to exceed the Revenue Neutral Rate required by K.S.A. 79-2988.



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Mayor Flora invited City Administrator Laura Smith to make a brief presentation following which members of the public will have an opportunity to comment on the items listed.

Ms. Smith reminded the Council that Kansas Budget Law prescribes that as part of the annual budget process, a public hearing must be held prior to adoption of the budget in order to allow all interested parties an opportunity to ask questions, offer suggestions, or voice their concerns. In addition to this budget public hearing, if a taxing jurisdiction, wishes to exceed the revenue neutral rate, then it must also hold a public hearing after communicating that intent to the County Clerk.

In accordance with the budget statutes, Mission notified the Johnson County Clerk by the July 20th deadline of its intent to exceed the revenue neutral rate for the 2023 budgets for the City and the Rock Creek #1 and #2 Drainage Districts. The public hearing can be held no sooner than August 20th and no later than September 20th each year. Based on these requirements and the Council's regular legislative meeting dates, a special meeting was required to conduct the public hearings and to adopt the 2022 Revised and 2023 Recommended budget.

The County Clerk mailed notices to every property owner in jurisdictions who signaled their intent to exceed the revenue neutral rate of the proposed mill rate; the impact on their individual taxes; and the date, time, and location of the public hearing. In addition, notice of the public hearing was published in The Legal Record and on the City's website. The revenue neutral rate is determined by taking the amount of ad valorem tax revenue levied in the prior year and dividing by the current year's assessed valuation estimates, and then expressing that number as a mill (a mill being \$1 per \$1000 of assessed value). A revenue neutral philosophy requires that a government provide this year's services at last year's prices.

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The City has expressed to the County Clerk its intent to exceed the Revenue Neutral Rate for the City Budget and the Rock Creek #1 and #2 Drainage Districts by keeping the current mill rate established for the 2021 Tax Year, or 2022 Budget.

Entity	Current Mill Levy (2022 Budget)	Revenue Neutral Rate (2023 Budget)	Proposed Mill Levy (2023 Budget)
City	16.369	14.764	16.339
RC Drainage #1	10.499	9.599	10.499
RC Drainage #2	7.635	7.498	7.635

Printed budget materials have been presented in various meetings and work sessions over the last several months including the City Council agenda packet for the September 7, 2022 Special City Council meeting.

Ms. Smith reminded the Council that immediately following the conclusion of the required public hearings, a resolution must be considered by the City Council affirming its intent to exceed the revenue neutral rate for each entity.

Following Ms. Smith's presentation, Mayor Flora called for public comments from the audience both in person and virtually. There were no public comments and Mayor Flora closed the public hearing.

Mayor Flora then called for a motion on the first resolution.

Moved by ChocieJ, Seconded by Kring to approve the Resolution levying a property tax rate exceeding the revenue neutral rate for the City of Mission for 2023. A roll call vote was taken by City Clerk Robyn Fulks in accordance



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with statutory requirements. AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chocie. **Motion carried.**

Councilmember Thomas took a moment to thank the Council and Staff for the hard work on the fantastic budget season and expressed her excitement for things to come. She also mentioned to the public that while it looks like things are moving quickly, the budget process has been a five month long process.

Mayor Flora then called for a motion on the second resolution to exceed the revenue neutral rate for Rock Creek Drainage District #1.

Moved by Kring, Seconded by Davis to approve the Resolution levying a property tax rate exceeding the revenue neutral rate for the Rock Creek Drainage District No. 1 for 2023. A roll call vote was taken by City Clerk Robyn Fulks in accordance with statutory requirements. AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chocie. **Motion carried.**

Mayor Flora then called for a motion on the third resolution to exceed the revenue neutral rate for the Rock Creek Drainage District #2.

Moved by Boultinghouse, Seconded by Kring to approve the Resolution levying a property tax rate exceeding the revenue neutral rate for the Rock Creek Drainage District No. 2 for 2023. A roll call vote was taken by City Clerk Robyn Fulks in accordance with statutory requirements. AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chocie. **Motion carried.**

Following the votes approving the Resolutions to exceed the revenue neutral rates for 2023, Mayor Flora moved on to the additional Resolutions which formally adopt the 2023 budgets and the 2023-2027 Capital Improvement Program. Ms. Smith returned to present to the Council about the remaining 2023 budget items.

Ms. Smith reiterated the statutory requirements regarding voting on the intent to exceed the revenue neutral rate. The remaining resolutions have historically been used to help memorialize the policy decisions included in the



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recommended 2023 Budget and the 2023-2027 Capital Improvement Program.

As a part of the annual budget process, the City Council had adopted a budget resolution which outlines and describes the financial policies, tax and fee structures and other related issues identified in a particular fiscal year. The attached Resolution has been prepared based on the input received to date from staff, Council and the public input in the budget process and not only outlines the policy considerations but will formally adopt the 2022 Revised and 2023 Proposed Budgets for the City of Mission.

Ms. Smith then introduced the two additional resolutions which were prepared for Council consideration for adopting the 2022 Revised and 2023 Recommended budgets for the two Rock Creek Drainage Districts.

Finally, Ms. Smith presented on the final budget resolution that addresses the recommended five-year infrastructure plan, also referred to as Mission's Capital Improvement Program (CIP). The revenues and expenses programmed in the CIP for revised 2022 projects and proposed 2023 projects are included in the Recommended Budgets in the appropriate funds. The remainder of the CIP is designed to be fluid and flexible in order to evaluate and address changes in resources or priorities in future years.

She shared that projects which have been identified or discussed in the current or previous years but were not specifically included in the 2023-2027 CIP may be included as a part of the Resolution and are also tracked internally as a record/reminder of historical considerations and discussions. These projects may eventually be programmed within the 5-year plan as a part of future budget discussions.

Approval of the 2023-2027 CIP does not commit the City to any specific expenditures beyond those detailed in the 2022 Revised or 2023 Budgets. Additionally, contracts to proceed with projects included in the Revised 2022 or 2023 CIP will be brought forward for formal Council approval as appropriate.



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Mayor Flora then called for a motion on the first budget resolution.

Moved by Kring, Seconded by Davis to approve the Resolution and adoption of the 2022 revised and 2023 proposed budgets AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chociejs. **Motion carried.**

Mayor Flora then called for a motion on the second budget resolution.

Moved by Ryherd, Seconded by Davis to approve the Resolution adopting the 2023 Rock Creek Drainage District No. 1 budget AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chociejs. **Motion carried.**

Mayor Flora then called for a motion on the third budget resolution.

Moved by Kring, Seconded by Chociejs to approve the Resolution adopting the 2023 Rock Creek Drainage District No. 2 budget AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chociejs. **Motion carried.**

Mayor Flora then called for a motion on the final budget resolution of the evening.

Moved by Davis, Seconded by Kring to approve the Resolution adopting the 2023-2027 Capital Improvement Program AYE: Boultinghouse, Loudon, Davis, Inman, Kring, Ryherd, Thomas and Chociejs. **Motion carried.**

ADJOURNMENT

Mayor Flora announced that the public video from this meeting will be available through a link on the City's website, missionks.org.

Moved by Kring, seconded by Davis to adjourn the meeting at 6:27 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Robyn L. Fulks, City Clerk.



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A handwritten signature in blue ink, appearing to read "Solana", written over a horizontal line.

Solana Flora, Mayor

A handwritten signature in blue ink, appearing to read "Robyn L. Fulks", written over a horizontal line.

Robyn L. Fulks, City Clerk