



PARKS, RECREATION + TREE COMMISSION MEETING MINUTES

December 12, 2022

DRAFT UNTIL APPROVED

The PRT Commission met at the Powell Community Center Conference Room E on Monday, December 12, 2022 at 6:00PM.

In attendance: Anne O’Leary, Warren Hays, Jacque Gameson, Cindy Long, Mark Raduziner, Kevin Schmidt, Nicole Sullivan, Kim Weir and Council Liaisons Lea Loudon and Mary Ryherd.

Penn Almoney represented staff

Absent: Ryan Casey

Guests: None at this meeting

Anne called the meeting to order at 6:01 PM.

Approval of Minutes:

Anne motioned to begin the meeting.

Motion Passed 6-0

Sustainability Commission Report: Nicole Sullivan attended the December Sustainability Commission meeting. They are currently conducting a holiday lights recycling program with collection boxes at the Powell Community Center and Mack’s True Value Hardware. Boxes will be available until January 15. The Commission was also awarded the “Go Green” award for the outstanding green event for the environmental fair held in September. The next Mission Magazine will have data from the recycling audit. Climate updates will be provided to the City in early 2023. The January meeting will be held at 6:30pm on Monday, January 9. Jacque Gameson volunteered to attend.

City Council Update: Mary Ryherd provided a City Council update. Wednesday, December 14 will be a community development meeting with an action item for a joint use agreement with WaterOne and Mission for use and maintenance for Waterworks Park. The Council will also be looking at bond debt scenarios to try to quickly tackle investments and improvement projects around the City.

Mark asked if there is a chance for two parks to be worked on at the same time. Mary responded there are hopes for work at Streamway Park’s dog park project to begin and to possibly start repairs on the perimeter trail at Broadmoor Park. There are also outstanding bids for Waterworks Park final design, which will begin the project cycle in that park.

Mohawk Park Project Update: The asphalt is laid in the parking lot at Mohawk park, with the next step being the installation of the light poles. Concrete pressure testing was completed for the footers that were poured for the restrooms, pavilion and seating/retaining wall. The block and steel has been ordered and is in production. Now it is just a matter of waiting, since the order is 10-12 weeks out. There is not much more to do until the supplies come onsite.

Warren asked for clarification on the 10-12 week date and if that will affect the project completion estimate. Penn noted it was still scheduled to be completed in April 2023. Lea was appreciative that they were able to pour the asphalt prior to the Winter storms.

Feasibility Study Update: Laura and Penn met to reword the final recommendations to PROS. It has been returned to PROS to finalize the analysis along with the recommendations. The coordination meetings have been pushed back due to holiday and staff limitations. PROS is hoping to get some revised/final deliverables back to the City in January.

Action Items and Planning: There is an upcoming action item for Council review regarding the joint use agreement (JUA) at Waterworks Parks. It was up for Council review a few months ago and Council asked for more clarification regarding the assumed cost of repairs if there is an underground water line replacement/repair. The JUA has been revised and will be shared on Wednesday with possible approval as early as next Wednesday, December 21.

Jacque asked if there were any surprises in the discussion. Penn said no, that the main clarification came from needing to know who would be responsible if there is a leak below grade. The last conceptual design asked them to stay 20 feet back from their water lines, which means that there is a decreased chance of the trail being affected by any leaks.

Jacque noted that the administration of Rushton Elementary has been very happy about the City's intent to begin upgrades and try to align the project completion around the time that the school should open back up. Penn stated that the school's construction schedule of being closed 18 months bodes well for the rebuild process in Waterworks Park and allows staff time to create the necessary design documents and bid the construction.

Anne wondered what the status of Beverly Park and the potential land swap with a developer is at the moment. Penn did not have an update and Mary noted nothing had been submitted to the City.

Positive Improvements: Penn said, "Everyone who has helped out with the events over the last two months- THANK YOU very much. It is appreciated."

A hole had opened up in the wood slats of the racquetball court. A floor repair guy came in and replaced a 6 inch section and tied it in with the existing wood. He also located and repaired an additional crack. Patron impact was minimal with only a 2 day shut down.

Chemical balancing in the pool had been a big headache over the last few months in the hot tub. The problem was tied to probes which would be changed out, but would falter and need to be changed again in a month. Staff realized there was a bigger issue and after detailed inspections it was determined that a new chemical balancing computer system would need installed. It was and there have been no issues for the last two weeks.

RFQ for Waterworks Park final design. Bids were accepted from three engineering/landscape firms; SMH, Stantec and Confluence. Penn had originally invited 10 different companies, but he thinks that some of the companies partnered together to make a couple of the bids. He is hoping to have a decision by the end of the month.

An offer was extended to Roger Salinas, to take on the open Facility + Maintenance Supervisor position starting January 4. He is relocating to Mission from Iowa, and comes with robust experience and a background in maintaining operations of housing/pools in a military setting. Penn expects him to be a good addition to the leadership team.

Lastly, updating information and applying for Tree City and Growth City status has begun. Mission has been a Tree City USA recipient for 20 years and is applying for year 21 and year 2 of the Growth Award.

Poster contest: Jacque has met with Rushton Elementary staff and will be sending out an invite to teachers to participate in the poster contest. Cindy will assist Jacque with this process. A calendar with a lesson plan will be sent to the teachers who participate. The lesson plan can be viewed at web link [2023KADPCLESSONPLANA.PDF](#).

Jacque put together a schedule which will require the posters to be completed January 26 and for display January 27-30 with submission of first place winner to Kansas Forest Service by February 3. Awards will be presented to the classes for first, second and third places.

Anne thanked Jacque for coordinating the efforts of the poster contest. Jacque noted it helps to assist our Tree City USA certification. Cindy praised Jacque for all the work she has done, and for how streamlined and well-planned Jacque has made it.

Championship Tree application review: Photos of the tree nominees were displayed. First nomination was by Mary Funk of a Dogwood in Milhaven owned by Sandi Russell. The second nomination was a Pin Oak tree owned by the Baines family.

Jacque noted that the Mary Funk had won the award last year, and the Baines had nominated before and not won. It was clarified that Mary Funk was just the nominee and that the tree was on the property of Sandi Russell.

Anne noted that a lot of the older trees are getting cut down and not being replaced and that older more mature trees hold a special place in the ecosystem, and that a Pin Oak of that size was exceptional to see. Anne suggested a hand vote to be conducted. Trees were viewed from Google Street view to aid in deciding.

Sandi Russell Dogwood: received zero votes and the Baines Oak received 8 votes making it the unanimous winner. The winners will receive a bronze metal yard plaque, an invitation to receive recognition in a City Council meeting and a \$50 gift card to Lowe's.

Mark suggested that we try to remember to keep an eye out in April when the trees bloom to nominate the Championship Tree.

Jacque stated publicity in the Mission Magazine will possibly help prompt individuals nominating trees. They are also hoping the website version of the form will increase nominations along with a new brochure coming out.

Holiday Family Adoption: The last tags for holiday family adoption are in the PCC hall. Items are being gathered and money is being donated to use for gift cards or the purchasing of gift and food items. The deadline for donations is this Friday. Staging the gifts and food will begin this Sunday. This year there were 105 families participating.

Cindy asked what the verbiage on top of the donation cards meant and Penn clarified that it is the school and grade of family members requesting the gift.

Mark expressed that it is amazing to see all the volunteers and the whole process as it gets completed.

Jacque noted that a while back donors did not wrap gifts, and that having them wrap the gift they donate makes a nice finish to the whole process. Target and other individuals donated miscellaneous items that will be useful.

Anne thanked the individuals who donated their time and items.

Chair Announcement: Anne has decided to not renew her term and will be vacating the PRT Chair position. Mark also chose to not renew his term in the Parks, Recreation + Tree Commission. After 12 years they both feel that it is time to move on and they are thankful for the goodwill and sense of community that has been created in and through the PRT. Jacque will be stepping up as the interim Chair prior to official nominations and votes in January 2023.

Penn acknowledged that they have both made a big impact and that it was great working with them.

**Anne asked for motions to end the meeting. Mark motioned, Jacque seconded.
Motion unanimously carried 8-0**

Meeting adjourned at 6:48 PM.

Faithfully submitted by Kim Weir, Mission Parks, Recreation + Tree Commission member.