



## **MINUTES OF THE MISSION CITY COUNCIL MEETING**

**December 21, 2022**

The Mission City Council met in a regular meeting on Wednesday, December 21, 2022 at 7:01 p.m. The meeting was called to order by Mayor Flora. The following councilmembers were in attendance: Hillary Thomas, Lea Loudon, Trent Boultinghouse, Mary Ryherd, Kristin Inman, Debbie Kring, Ben Chociej and Ken Davis.

Mayor Flora explained that in consideration of on-going COVID-19 health concerns, the meeting was also offered virtually through Zoom, if preferred. The public was invited to participate in the meeting by using the instructions included in the City Calendar item listed on the front page of the website. For those participating virtually, they had the option of utilizing the "chat" feature to voice their comments which would be read aloud. The members of the public in person were encouraged to raise their hand and stay at their seats to be called on. The Mayor requested that anyone commenting please state their name and city of residence as well as to be conscientious of others talking and to speak clearly and slowly.

### **PUBLIC HEARING**

#### **Public Hearing on 2022 Budget Amendments**

Deputy City Administrator Brian Scott presented to the Council the need for amendments to the 2022 budget due to state law requirements. Maximum expenditure authority for the budget is established under state law, which also requires amendments if any fund will exceed the maximum expenditure authority. The TIF fund, originally budgeted at \$716,000.00, needs to be increased to \$785,000.00 and the street sales tax fund, initially budgeted at \$1,524,300.00, needs to be increased to \$1,700,000.00. Mr. Scott cited that predicting TIF revenues at the time of budget creation sometimes creates inconsistencies that have to be addressed using amendments. He also explained that with the street sales tax, the budget was prepared prior to the street sales tax renewal. With the higher rate renewal of the street sales tax, the need arose to increase the budget authority in that fund.

There were no public comments.

### **SPECIAL PRESENTATION**

There were no special presentations.



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### **ISSUANCE OF NOTES AND BONDS**

There was no issuance of notes or bonds.

### **CONSENT AGENDA**

**Moved by Kring, seconded by Thomas** to adopt the Consent Agenda as presented.

- 4a. Minutes of the November 16, 2022 City Council Meeting, November 21, 2022 Special City Council Meeting, November 30, 2022 Special City Council Meeting and December 14, 2022 Special City Council Meeting
- 4b. 2023 Legislative Priorities
- 4c. KERIT Renewal
- 4d. Property Casualty/General Liability Insurance Renewal
- 4e. DTI Renewal
- 4f. DAC Recommendations
- 4g. 2023 Cereal Malt Beverage (CMB) License Renewals
- 4h. Mowing Services Contract
- 4i. Turf Management/Chemical Application Contract
- 4j. Water Works Park Joint Use Agreement
- 4k. Street Light Extension Policy
- 4l. Street Light Installation Contract Award

Voting AYE: Boultinghouse, Davis, Kring, Ryherd, Thomas, Loudon, Inman and Chociey. **Motion Carried.**

### **PUBLIC COMMENTS**

### **PLANNING COMMISSION**

#### **Preliminary Development Plan - Nelson Treatment Facility Reconstruction, 4800 Nall Ave.**

Mr. Scott introduced Patrick Denning of Johnson County Wastewater for a brief presentation of the Nelson Wastewater Treatment Facility reconstruction. Mr. Denning reviewed the history of the project and the items on tonight's agenda, which are the preliminary development plan, preliminary plat and special use

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permit. He reviewed that an interlocal agreement was approved by Council and the County last month. He also reviewed the service area of the treatment facility, the need for the project due to aging infrastructure not being able to meet upcoming water quality requirements, public meetings and hearings that were held to answer questions, and website materials available for the project. Surveys were taken at each public outreach event to gauge the public's interest and questions. He noted that noise and lighting studies will be presented sometime in 2023 once they are available.

Mr. Denning presented the new facility's compactness which allows the buildings to move a bit further from residences and allow more of a buffer with greenspaces and the administrative building proposed, which will house operators who work at the facility. The current de-watering facility is much newer and will be reused with the new plans. The blonde brick façade of this existing structure will dictate the style of the new buildings on the site. Landscaping has been updated slightly to lower grading to sink treatment processes, and the site along Nall Avenue will be bermed with trees along with fencing. That berming will also be along 49th street. At a meeting of the County Planning Commission, it was requested that the site along Foxridge and Lamar be reviewed to add more trees, which JCW will look into. Mr. Denning reviewed street view renderings of the new facility, showing the trees both when they are young and more mature to show the privacy that will exist as time goes on. He also showed the berm with fence and trees which will fill in nicely after construction and be augmented with shrubbery at first. Mr. Denning reviewed odor control and odor causing buildings and where the new facility locations will be compared to residences to reduce smell issues on the new site. He also addressed noise mitigation post-construction. Odor control fans will be in sound enclosures to meet city requirements, and a blower building will be enclosed, and truck traffic will be a noise factor as well. Preliminary noise studies show current background noise is 50-60 decibels (dBA), which is above the city ordinance allowed of 50dBA. During construction, noise will be higher. A final noise study will be presented with the final development plan.

Mr. Denning next reviewed the Foxridge Drive project which includes pipes under the road being replaced. That project should be complete by April, with traffic signals over the interstate being added over the summer of 2023. He reviewed the phasing of the project, which will last until 2027. In 2028 and 2029, the new plant will begin to be used and demolition will then begin into



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2030. Mr. Denning concluded his presentation with an animation of the new site once construction and demolition have been completed.

City Planner Karie Kneller next presented on all three items related to the Nelson Wastewater Treatment Facility reconstruction, beginning by reviewing the preliminary development plan and that the project is a phased complete redevelopment of the site. She also reviewed the internal network inside the facility, with tanks being more at the northeastern portion of the site, shifted away from the residential areas near the site. She also reviewed the new architecture that is consistent with the buildings that will remain on site and emphasized that tree removal and adding new trees, new fencing, minimized long expanse of external piping and adding traffic improvements to the site at Foxridge are also components of the project. Dark sky standards will also be considered as much as possible without hurting security concerns. Additional sustainability measures include LED fixtures, treated wastewater re-use and methane gas re-use, and reduced traffic idle time at signals and improvements to waterways with new treatment ideas. The applicant will also meet with the Sustainability Commission. The applicant also altered their schedule to work with the City's project timeline on Foxridge and worked with City Staff for a new sidewalk on Foxridge. The project conforms with the comprehensive plan and, because it's an established and continued use, no rezoning was needed, as no nearby property values would be impacted.

Ms. Kneller reviewed that the landscape plan does show that 55 trees will be removed with the project, however 223 new trees will be planted on the property. The Code requires 429 trees total, however with what will remain plus what will be added, there are more than double the number of trees needed per the Code. The Planning Commission asked for screening at Lamar and Foxridge, which the applicant will be looking at. Ms. Kneller reviewed those public comments made during the Planning Commission meeting where concerns were voiced by Roeland Park residents of the impacts at Nall Park. A resident to the south of the site was also worried about regrading due to past flooding issues. The applicant assured the Roeland Park resident that no or minimal impacts will be put on the park, and that reconstruction poses little risk of flooding problems. She also noted that the Planning Commissioners asked about a variety of issues including noise, odor, landscaping, noise mitigation, number of employees and traffic during construction. Mr. Denning did note that number of employees will not change once construction is complete, and that



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traffic reduction measures will be in place during construction. The Planning Commission voted 8-0 to recommend approval to the City Council.

### **Preliminary Plat - Nelson Wastewater Treatment Facility, 4800 Nall Ave.**

Ms. Kneller moved to the preliminary plat of the site. She explained that the case is a re-plat of three subdivisions of 13 parcels, which will be re-platted into one plot. A 30' right of way along Nall will be dedicated to the City. At the Planning Commission meeting, neither the Planning Commissioners nor the public had questions, and they voted 8-0 to recommend approval to the City Council.

### **Special Use Permit - Nelson Wastewater Treatment Facility, 4800 Nall Ave.**

Ms. Kneller finally reviewed the special use permit, which is required by the Code. Notable criteria for the permit include consideration for the character of the neighborhood, suitability of the property for the use, benefit to public health and safety, need for use in the community and economic impact. Ms. Kneller reviewed that Staff has concluded that the project meets all fourteen criteria for permit and the Planning Commission voted 8-0 to recommend approval to the City Council.

Prior to the vote, Councilmember Kring asked if there are any other areas that are zoned R-1 with an industrial facility on them in the region?

Ms. Kneller replied that she is unaware of the answer, but she would be happy to find out. She went on to explain that re-zoning was looked into due to a concern about that hurting property values as the applicant initially intended to rezone the property. Continuing the special use will be allowed since the site will always be in use, and City Staff were most worried about possible detrimental effect to property values.

Mr. Scott clarified that in Mission, there are no other sites similar to this.

**Moved by Davis, seconded by Ryherd** to approve the preliminary development plan for the Nelson Treatment Facility Reconstruction, 4800 Nall



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Ave. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociejski and Davis. **Motion Carried.**

**Moved by Davis, seconded by Inman** to approve the preliminary plat for the Nelson Treatment Facility Reconstruction, 4800 Nall Ave. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociejski and Davis. **Motion Carried.**

**Moved by Davis, seconded by Kring** to approve the special use permit for the Nelson Treatment Facility Reconstruction, 4800 Nall Ave. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociejski and Davis. **Motion Carried.**

### **Preliminary and Final Plat – Shops of Benson, 5600 Johnson Drive**

Ms. Kneller introduced the site, which includes two buildings and five business, platted as one lot under the current ownership. The property is being sold to three tenants, Urban Prairie Coffee, Sandhills Brewing and Springboard Creative. The property will be re-platted as three separate lots. Current easements for parking and sidewalk and public right of way will be recorded with the plat to clean it up. The plat is a combined preliminary and final plat and meets all requirements. Urban Prairie and Sandhills will sign a party wall agreement to be on record, which has been provided. The Planning Commission voted 8-0 to recommend approval to the City Council.

**Moved by Davis, seconded by Kring** to approve the Preliminary and Final Plat – Shops of Benson, 5600 Johnson Drive. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociejski and Davis. **Motion Carried.**

### **Preliminary and Final Plat – Azura Credit Union, 6751 Johnson Drive**

Ms. Kneller next presented the preliminary and final plat for Azura Credit Union at 6751 Johnson Drive. She shared that Azura Credit Union would be taking over the site of the former Runza property, making site improvements approved by the Planning Commission in October. There is a parcel to the west that is unplatted, and one to the east that is platted. The two will be combined. The



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footprint of the current building will stay the same with improvements made and a counterclockwise drive through lane put in. The Johnson Drive entrance will be closed off and landscaped, leaving the entrance and exit on Riggs with a widened sidewalk and a re-built retaining wall per the Johnson Drive design guidelines. An additional seven feet of right of way will be dedicated to the City. The Planning Commission voted 8-0 to recommend approval to the City Council.

Councilmember Chociey asked if this project will be subject to a non-conformance situation and Ms. Kneller agreed that is correct. She explained that non-conformance permits typically go through the Planning Commission, who did approve the permit.

Councilmember Kring commented that she would like to see about putting a crosswalk in the area.

Mr. Scott commented that a MARC grant to determine the reconstruction of Johnson Drive west of Lamar to Metcalf is in the works, and the crosswalk addition will be part of that study and the planning process.

**Moved by Davis, seconded by Thomas** to approve the Preliminary and Final Plat – Azura Credit Union, 6751 Johnson Drive. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociey and Davis. **Motion Carried.**

### **Drinking Establishment Amendment**

The final item from the Planning Commission this evening was consideration of amendments to the City's MS-1 drinking establishment licensing. Mr. Scott stated that current requirements of a special use permit for drinking establishments or clubs, and further in the code, the requirement of 30% of sales come from food sales are out of date. The food requirement was a County requirement that was repealed by voters. Staff has proposed an amendment to the MS-1 zoning district to eliminate the requirement for a special use permit unless the establishment is within 200 feet of residentially zoned districts R-1 through R-6 and eliminating the food sale requirement.

The amendment to the zoning code was recommended by the Planning Commission (8-0) following a public hearing on November 28, 2022.



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**Moved by Davis, seconded by Kring** to approve the zoning amendments to the MS-1 district. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried.**

### **COMMITTEE REPORTS**

#### **Finance and Administration Committee**

Councilmember Boultinghouse reported that the Finance & Administration Committee met on December 14 and considered six items. The meeting minutes, 2023 Legislative Priorities, KERIT Renewal, Property Casualty/General Liability Insurance Renewal, DTI Renewal, DAC Recommendations, and 2023 Cereal Malt Beverage (CMB) License Renewals were approved under the Consent Agenda. 2023 budget adoption, a Resolution to spend according to the 2023 budget, and 2022 budget amendments will be considered under the Regular Agenda.

#### **2023 Budget Adoption**

Councilmember Boultinghouse reported that as part of the annual budget process, the City takes formal action to adopt the 2023 Budget by ordinance. This ordinance represents one of two ordinances that are considered each December to finalize the City's annual budget and to provide expenditure authority. There are no changes to the 2023 Budget approved by the City Council in September 2022.

**Moved by Boultinghouse, seconded by Thomas** to approve an ordinance adopting the 2023 Budget of the City of Mission, Kansas. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried.**

#### **Resolution to Spend According to 2023 Budget**





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Councilmember Boultinghouse stated that also as part of the annual budget process, the City Council takes formal action in December to authorize and direct the City Administrator to spend according to the adopted budget and in compliance with City Council Policy 102. The ordinance will authorize the City Administrator to spend in accordance with the approved annual budget.

**Moved by Boultinghouse, seconded by Kring** to approve an ordinance authorizing the City Administrator to make expenditures in accordance with the adopted 2023 Annual Budget. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociejski and Davis. **Motion Carried.**

### **2022 Budget Amendments**

Councilmember Boultinghouse next explained that the adopted annual budget establishes the maximum, authorized budget expenditure for each fund for that particular fiscal year. Exceeding these expenditures without formally amending the budget is a violation of the Kansas statutes pertaining to municipal budgeting (K.S.A. 79-2929(a)). He reviewed that state laws require that a public hearing be held when amending the budget, which was held tonight, and notice was published in The Legal Record on December 6, 2022. The budget amendment is the result of additional revenues realized and increased costs for capital projects. Property tax increment received was higher than what had been budgeted in the TIF Fund. The increment is contractually due to the developer to help reimburse for certain development costs. The additional expenditure is offset by the additional revenues.

He explained that bids for the 2022 street preservation program, funded from the Street Sales Tax Fund, were higher than initially anticipated. This was due to the rising cost of construction that is being experienced across the nation. The City was able to offset these costs by utilizing additional fund balance and taking advantage of the higher sales tax (3/8-cent versus 1/4-cent) that was renewed by Mission voters in September of 2021 (effective March of 2022). The budget amendment is established through resolution and will increase the expenditure authority in the 2022 Budget for the TIF Fund from \$716,000 to \$785,000, a difference of \$69,000. The budget authority for the Street Sales Tax Fund will increase from \$1,524,300 to \$1,700,000, a difference of



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approximately \$175,000.

**Moved by Boultinghouse, seconded by Kring** to approve the resolution to amend the maximum budget authority for expenditures in the Tax Increment Financing (TIF) Fund and the Street Sales Tax Fund for the 2022 Budget.

Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried.**

### **Community Development Committee**

Councilmember Chociej shared that the Community Development Committee also met on December 14 and considered eight items. The meeting minutes, Mowing Services Contract, Turf Management/Chemical Application Contract, Water Works Park Joint Use Agreement, Street Light Extension Policy and Street Light Installation Contract Award were approved under the Consent Agenda. The 2018 Building Code adoption and Greenhouse Gas Inventory Contract Award will be considered under the Regular Agenda.

### **2018 Building Code Adoption**

Councilmember Chociej reported The International Code Council represents a diverse family of codes, providing minimum life/safety requirements for the construction and maintenance of both commercial and residential buildings. The various disciplines in the construction industry are governed by separate codes which specifically address that discipline. However, the codes work together to ensure that a requirement in one discipline area does not conflict with a requirement in another discipline area. For that reason, he explained, the codes are introduced as a complete set.

Councilmember Davis commented that he had received correspondence about some typos found at the last minute in the ordinances. Mr. Scott confirmed that and stated that he will do a review for those errors in the ordinances prior to them being signed and published.



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**Moved by ChocieJ, seconded by Loudon** to adopt the following set of building codes for the City of Mission: 2018 International Building Code (IBC), 2018 International Fire Code (IFC), 2018 International Residential Code (IRC), 2018 International Plumbing Code (IPC), 2018 International Mechanical Code (IMC), 2018 International Fuel Gas Code (IFGC), 2018 International Energy Conservation Code (IECC), 2018 International Property Maintenance Code (IPMC) and 2017 National Electrical Code (NEC- NFPA70). Voting AYE: Thomas, Boultinghouse, Ryherd, Kring, ChocieJ, Loudon, Inman and Davis. **Motion Carried**

Councilmember ChocieJ went on to explain that in addition to the ordinances adopting the 2018 Codes, there is also a Resolution for Council's consideration signaling the intent to review and consider adoption of the 2021 International Energy Conservation Code (IECC).

Resident Josh Thede of Mission, KS spoke to his full support of the Council adopting the 2018 codes as well as his support of the resolution to review and consider adopting the 2021 energy code. He believes citizens having efficient and safe buildings is very important and directly related to the IECC. He commends the resolution and supports it, especially with no weakening amendments and the zero-code strengthening amendment.

City Assistant Administrator Emily Randel read an online comment from Mary English of Prairie Village, KS. Ms. English stated that she works for the Metropolitan Energy Center and was surprised to see the weakening amendments that further entrench residential building in an old way of doing things. She believes not adopting the 2021 IECC is standing still. She stated that her belief is the 2018 IECC is weak on several energy areas, and in her professional opinion, weak building codes cause problems for owners and renters. Renters pay the penalty of inefficient homes. She asked Council to ask themselves if it is okay to burden occupants of residential buildings with lacking



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energy codes. She is hopeful that the 2021 IECC is advanced sooner rather than later.

Mayor Flora noted that, from the presentation at the Committee meetings regarding this topic on December 14, that the City of Kansas City, MO is holding their implementation of the 2021 IECC to July of 2023. The resolution tonight is to consider by the fourth quarter of 2023, so not far behind Kansas City.

Councilmember Chociey voiced his support of Mr. Thede's and Ms. English's comments and believes that time is of the essence for the 2021 IECC. He is very much of the belief that the sooner the better.

**Moved by Chociey, seconded by Thomas** to adopt a Resolution outlining the rationale and commitment to review the 2021 IECC with a recommendation coming forward by the fourth quarter of 2023. Voting AYE: Thomas, Boultinghouse, Ryherd, Kring, Chociey, Loudon, and Davis. Voting NAY: Inman.

**Motion Carried**

### **Greenhouse Gas Inventory Contract Award**

Councilmember Chociey reviewed that in 2008, Mission completed a Greenhouse Gas Emission Inventory. The City Council approved \$15,000 funding for an update to the inventory in 2020 anticipation of the 2020 goal of a 20% reduction in carbon emissions set out in the City's initial Climate Action Plan adopted following the 2008 inventory. The inventory update was postponed due to staff transition and the COVID-19 pandemic. Those original funds are still available to be combined with the funds approved for sustainability work in 2023. Staff issued a request for proposals in October of this year and four firms submitted proposals.

A selection committee including Councilmember Chociey, Sustainability Commission Chair Josh Thede, City Planner Karie Kneller and Assistant City Administrator Emily Randel interviewed the firms and recommend Lotus



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Engineering and Sustainability. The firm, based in Denver, provided a strong proposal supported by their interview and references. The initial proposal cost was \$29,990, but staff requested an expanded proposal that took advantage of some of the communication opportunities highlighted in the interview including an in-person presentation to the community. That increased the total proposal amount to \$33,171. If the contract is approved, Lotus is prepared to begin the work in January as suggested in the proposal and will complete the work in May.

**Moved by Chociej, seconded by Davis** to approve the proposal from Lotus Engineering and Sustainability in an amount not to exceed \$33,171 for an update to the greenhouse gas inventory for both municipal operations and at the community level. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried**

### **UNFINISHED BUSINESS**

There was nothing to consider under Unfinished Business.

### **NEW BUSINESS**

There was nothing to consider under New Business.

### **COMMENTS FROM THE CITY COUNCIL**

Councilmember Boultinghouse highlighted the anniversary the week prior of the 200<sup>th</sup> anniversary of bilateral relations between the United States and Mexico. He attended an event at the Mexican Consulate in Kansas City where those ties and the contributions of Mexican Americans in the area were recognized and celebrated.

Councilmember Kring commended Public Works staff, police and community center staff, and especially Cheryl Davis, for all of the work that went into the family adoption program this year.

### **COUNCIL COMMITTEE LIAISON REPORTS**



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### **Sustainability Commission (Kring/Thomas)**

Councilmembers Kring and Thomas were both unable to attend the most recent meeting, however Ms. Randel reviewed that the Commission had a great year, a successful budget planning year, and that holiday lights recycling is ongoing through January 15 at the Community Center and Mack True Value Hardware.

Mayor Flora commented that Terri Baugh was nominated for another award and Ms. Randel explained that Ms. Baugh and the Go Green! Environmental Fair Steering Committee was nominated for the MARC best green event of the year. She also noted that the fair will return in the fall of 2023.

### **Parks, Recreation + Tree Commission (Loudon/Ryherd)**

Councilmember Ryherd explained that Mohawk Park is moving along with asphalt laid, footings poured for bathrooms and block and steel have been ordered. Additionally, recommendations on feasibility study have been completed on the City's end and submitted back, and that a championship tree has been chosen. Tree submissions can be made on the City's website for next year.

### **Mission Magazine Editorial Board (Boultinghouse)**

Councilmember Boultinghouse reported that the editorial board met the previous week, and that the current issue was going out in the mail this week. The cover story highlights Brothers Toys and Collectibles. The meeting last week involved story planning for 2023.

### **Family Adoption Committee (Chocie)**

Councilmember Chocie reported that the Family Adoption Committee was wrapping up their season with gift and food distribution this past week and weekend. He commended everyone who helped with the program this year and there will be a wrap up meeting for the Committee on January 19.

## **MAYOR'S REPORT**

Mayor Flora presented several appointments/reappointments for Council confirmation for the Planning Commission, Sustainability Commission and



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Parks, Recreation and Tree Commission.

**Moved by Davis, seconded by Thomas** to appoint Stuart Braden, Ward I; Robin Dukelow, Ward IV; Mike Lee, Ward IV; Wayne Snyder, Ward I, and Charlie Troppito, Ward III to the Planning Commission with terms expiring December 31, 2024. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried**

**Moved by Thomas, seconded by Kring** to appoint Lynn Bain, Ward II; Andy Hyland, Ward III; Ellen Parker, Ward III; and Josh Thede, Ward IV to the Sustainability Commission with terms expiring December 31, 2024. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried**

**Moved by Chociej, seconded by Ryherd** to appoint Sarah Grittman, Ward II; Kim Weir, Ward III; and Angela Vandegrift, Ward II to the Parks, Recreation and Tree Commission with terms expiring December 31, 2024. Voting AYE: Thomas, Boultinghouse, Ryherd, Inman, Loudon, Kring, Chociej and Davis. **Motion Carried**

Mayor Flora noted that two new members are being appointed to the Parks, Recreation and Tree Commission and that both members are new to the City. She appreciates their desire to jump in and get involved and thanks Councilmembers who work hard to welcome new residents to the City.

Councilmember Thomas encouraged Council and Staff for a volunteer appreciation to say thank you to volunteers who are stepping down from Commissions this year.

### **CITY ADMINISTRATOR'S REPORT**

Mr. Scott shared that City Administrator Laura Smith will be back for next month's meeting. He also shared that City Hall will be closed on December 23 and 26 in observance of the Christmas holiday, and on Monday, January 2 in observance of the New Year's holiday. He also shared that, due to the incoming



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winter storm, a decision on whether or not to close city facilities will be made early in the morning and that Public Works crews are ready to go when the storm arrives.

He also noted that GFL will pick up trash the next two days as they can based on the weather. If trash service is cancelled, residents are asked to hold trash for a week.

Mr. Scott also shared that the year-end video will be shared via social media the following week.

### **EXECUTIVE SESSION**

There was no need for an Executive Session.

### **ADJOURNMENT**

Mayor Flora announced that the public video from tonight's meeting will be available through a link on the City's website - missionks.org.

**Moved by Chociej, seconded by Kring** to adjourn the meeting at 8:21 p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Robyn Fulks, City Clerk.

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Solana Flora, Mayor

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Robyn L. Fulks, City Clerk