



**MINUTES OF THE MISSION CITY COUNCIL MEETING
November 16, 2022**

The Mission City Council met in a regular meeting on Wednesday, November 16, 2022 at 7:01 p.m. The meeting was called to order by Mayor Flora. The following councilmembers were in attendance: Hillary Thomas, Trent Boultinghouse, Mary Ryherd, Debbie Kring, Kristin Inman, and Ben Chociej. Councilmembers Ken Davis and Lea Loudon were absent.

Mayor Flora explained that in consideration of on-going COVID-19 health concerns, the meeting was also offered virtually through Zoom, if preferred. The public was invited to participate in the meeting by using the instructions included in the City Calendar item listed on the front page of the website. For those participating virtually, they had the option of utilizing the "chat" feature to voice their comments which would be read aloud. The members of the public in person were encouraged to raise their hand and stay at their seats to be called on. The Mayor requested that anyone commenting please state their name and city of residence as well as to be conscientious of others talking and to speak clearly and slowly.

PUBLIC HEARING

There were no Public Hearings.

SPECIAL PRESENTATION

Citizen Appreciation Award – Terri Baugh

Mayor Flora recognized the contributions of Mission resident Terri Baugh, including her involvement on the Sustainability Commission hosting recycling education events, initiating the battery recycling program, encouraging local business involvement with City events, volunteering at the Mission Market and more. The timing of this award this evening, however, was prompted by Ms. Baugh's inception and coordination of the 2022 Go Green! Environmental Fair. The fair was a collaborative effort between nine cities in Northeast Johnson County put together by Ms. Baugh and her co-chair, Judith Hyde, plus a wonderful steering committee.



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Mayor Flora then welcomed Assistant City Administrator Emily Randel up to share some thoughts from members of the Sustainability Commission.

Ms. Randel read thoughts from Sustainability Commissioner Cathy Boyer-Shesol and Sustainability Commissioner John Arnett, highlighting Ms. Baugh's many accomplishments, the nature of the work she does and the high level of thought and caring that goes into her work. Ms. Randel then presented Ms. Baugh with her Citizen Appreciation Award.

Ms. Baugh declared the love she has for the City of Mission, its residents, and Staff. She recognized the support she receives on the Sustainability Commission and thanked the Mayor and Council for the award. Mayor Flora closed out the presentation by thanking Ms. Baugh for her leadership and helpfulness in the community.

Shop Small Saturday Proclamation

Mayor Flora next signed a proclamation to make Saturday, November 26, 2022 "Shop Small Saturday" in the City of Mission. This initiative, which intends to encourage support of small businesses during one of the most popular shopping periods of the year, will help focus holiday shopping dollars on Mission's variety of small, independently owned businesses offering a wide array of goods and services.

ISSUANCE OF NOTES AND BONDS

There were no Issuance of Notes and Bonds.

CONSENT AGENDA

Moved by Thomas, seconded by Kring to adopt the Consent Agenda as presented.

4a. Minutes of the October 26, 2022 City Council Meeting



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- 4b. Crux Contract Renewal
- 4c. 2023 Employee Benefit Renewals
- 4d. 2023 Human Service Fund (HSF) Allocation
- 4e. PCC Skylights Rebid
- 4f. PCC Locker Room Flooring
- 4g. On-Call Engineering Contract Extensions
- 4h. PPS Agreement with SMAC for Rock Creek Channel

Voting AYE: Boultinghouse, Thomas, Chociej, Ryherd, Inman, and Kring.

Motion Carried.

PUBLIC COMMENTS

There were no Public Comments.

PLANNING COMMISSION

There were no items from the Planning Commission.

COMMITTEE REPORTS

Finance and Administration Committee

Councilmember Boultinghouse reported that the Finance & Administration Committee met on November 2 and considered six items. The meeting minutes, Crux Contract Renewal, 2023 Employee Benefit Renewals and the 2023 Human Service Fund (HSF) Allocation were approved under the Consent Agenda. A resolution approving a Master Capital Improvement Plan (CIP) for the City of Mission and a resolution offering for sale General Obligation Bonds Series 2022A for Street/Park Improvements will be considered under the Regular Agenda tonight.

**Resolution Approving a Master Capital Improvement Plan (CIP) for
the City of Mission**

Councilmember Boultinghouse reported that many public improvements – such as streets, stormwater and public buildings – may be financed through the issuance of general obligation bonds without the need for a public vote. Other



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improvements such as streetlights or park improvements are either not directly covered by state statute or, in the absence of a charter ordinance and an approved master capital improvement plan, would require a public vote before they could be financed with General Obligation bonds.

In June 2021, the City Council approved Charter Ordinance 32 exempting the City of Mission from the provisions of K.S.A. 14-570 and K.S.A. 14-571 and providing alternate provisions authorizing the City to issue General Obligation bonds for public improvements, without need for a public vote, when the bonds are in an amount sufficient to carry out a master plan for public improvements that has been approved by the Governing Body. The City is now ready to proceed to finance certain street and outdoor park improvements and has updated a Master Capital Improvement Plan to reflect the same.

The Master Plan must be approved by the Governing Body prior to issuance of any debt. The Resolution under consideration this evening approves a Master Capital Improvement Plan for Mission and allows us the ability to proceed with debt financing.

Moved by Boultinghouse, seconded by Kring to approve the resolution approving a Master Capital Improvement Plan (CIP) for the City of Mission.

Voting AYE: Boultinghouse, Thomas, Chocie, Ryherd, Inman, and Kring.

Motion Carried.

**A Resolution Offering for Sale General Obligation Bonds Series 2022A
for Street/Park Improvements**

Councilmember Boultinghouse explained that this resolution signals the City's intent to take the General Obligation Bonds, Series 2022A to the market to finance improvements to both the City's street and park infrastructure assets.

As a result of holiday calendars, Councilmember Boultinghouse noted that this represents a change in the sale date originally discussed during the November 2 Committee meeting. He then asked Ms. Smith to provide a brief update on the schedule to the Council.



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City Administrator Laura Smith noted to the Council that the aggressive timetable to complete the bond process and take advantage of bank qualified rates. However, the City was not able to secure a date for a bond rating call with Standard & Poors to meeting the original November 30 sale date. Ms. Smith met with Bruce Kimmel and Kevin Wempe, who were all in agreement that moving the bond sale to December 14 would not have any adverse effects on the sale. She also explained that the resolution for tonight does not reference a sale date, so the documentation in the agenda packet is still accurate. Closing of the sale will still be prior to the Christmas holiday with proceeds in hand by the end of the year.

Councilmember Boultinghouse thanked Ms. Smith for the information and stated for the record that the debt service on the bonds is anticipated to be paid from dedicated revenues from property tax, street sales tax and parks and recreation sales tax.

Moved by Boultinghouse, seconded by Kring to approve the resolution offering for sale General Obligation Bonds series 2022A for street/park improvements on December 14, 2022.

Voting AYE: Boultinghouse, Thomas, Chociey, Ryherd, Inman, and Kring.
Motion Carried.

Community Development Committee

Councilmember Chociey reported that the Community Development Committee also met on November 2 and considered seven items. The meeting minutes, PCC Skylights Rebid, PCC Locker Room Flooring, On-Call Engineering Contract Extensions, and PPS Agreement with SMAC for Rock Creek Channel were approved under the Consent Agenda. The Johnson County Wastewater (JCW) Nelson Treatment Plant Improvements Interlocal Agreement and the CARS Agreement for the Foxridge Drive (51st Street to Lamar Avenue) 2023 CARS Project will be considered under the Regular Agenda tonight.

**Johnson County Wastewater (JCW) Nelson Treatment Plant
Improvements Interlocal Agreement**



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Councilmember Chocie j reported that Johnson County Wastewater has submitted a preliminary development plan, preliminary plat, and an application for a special use permit to the City for improvements at the Nelson Treatment Plant. These items will be presented to the Planning Commission for consideration at their November 28th meeting and come forward for Council consideration in December.

He also explained that the overall operation of the plant and the treatment components are beyond the scope of the City's ability to regulate. Both the Turkey Creek force main and the Nelson treatment facility reconstruction will be large scale construction projects within our community that will require a great deal of coordination between the City and the County to ensure that the work is completed in a timely manner with the least amount of disruption. The Interlocal Agreement will help to facilitate that by providing a framework for mutual cooperation on these projects.

Moved by Chocie j, seconded by Boultinghouse to approve the interlocal agreement for the Johnson County Wastewater (JCW) Nelson Treatment Plant Improvements.

Voting AYE: Boultinghouse, Thomas, Chocie j, Ryherd, Inman, and Kring.

Motion Carried.

CARS Agreement for the Foxridge Drive (51st Street to Lamar Avenue) 2023 CARS Project

Councilmember Chocie j next explained that the City of Mission's proposed CARS project for 2023 is the Foxridge Drive (51st Street to Lamar Avenue) Street Rehabilitation Project. The Interlocal Agreement specifies the County's participation in the project for a total cost not to exceed \$1,649,000 and commits the City's funds to the project. Approval of the interlocal agreement is the final step with the County to accept CARS funds for this project.

Moved by Chocie j, seconded by Ryherd to approve the CARS agreement for



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the Foxridge Drive from 51st Street to Lamar Avenue 2023 CARS project.

Voting AYE: Boultinghouse, Thomas, Chociej, Ryherd, Inman, and Kring.
Motion Carried.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

COMMENTS FROM THE CITY COUNCIL

Councilmember Kring reminded everyone about the Thanks for Seniors luncheon to be held at the Powell Community Center tomorrow, November 17. She also reminded everyone about the Holiday Lights and Festive Sights event on Friday, December 2 at the Mission Market site.

COUNCIL COMMITTEE LIAISON REPORTS

Sustainability Commission (Kring/Thomas)

Councilmember Kring reported that the Sustainability Commission met discussed items such as Communities for All Ages, greenhouse gas inventory, the climate action committee and recycling.

Parks, Recreation + Tree Commission (Loudon/Ryherd)

Councilmember Ryherd reported that she was unable to attend the meeting, and neither was Councilmember Loudon due to illness. Therefore, she has no report.

Mission Magazine Editorial Board (Boultinghouse)

Councilmember Boultinghouse reported that there is no specific editorial board update, however he did let the audience know that he has received several inquiries from local businesses after November's business forum meeting for



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information about the magazine.

Mayor Flora echoed what Councilmember Boultinghouse had reported, stating that she too had been able to give local business owners more information about the magazine and advertising opportunities therein during the business dialogue meeting.

Family Adoption Committee (Chociej)

Councilmember Chociej reported that the Family Adoption Committee met on November 10 and discussed items including fundraising and budget concerns, where he was able to report that many donations have come in to bolster the fund balance, and Hy-Vee has been more receptive to pricing information. Harvesters' food supply has opened up a bit as well. He also reported that a large chest freezer has been purchased for turkeys and chickens, and that pet gifts are being taken care of as well. He reviewed event setup for the November gift basket wrapping, the need for more donations, and volunteers needed for gift wrapping in December. He also reviewed the police and fire department cereal fundraiser challenge that just ended. The committee will meet again on December 1.

Councilmember Inman asked Councilmember Chociej where people can donate funds?

Councilmember Chociej and Mayor Flora talked about options including paying by credit card online and dropping off a check to the Community Center, made out to City of Mission Charitable Fund.

Police Chief Dan Madden provided an update on the police vs. fire department cereal challenge. A lot of community and business support collected 735 boxes of cereal for the police department, vs. 232 for the fire department. Nearly one thousand boxes were collected to be distributed to families.

MAYOR'S REPORT

There was no Mayor's report tonight. Mayor Flora did note that the National League of Cities conference is in town, and that several Councilmembers and Staff are attending. The conference is being hosted by the City of Kansas City, MO.

CITY ADMINISTRATOR'S REPORT



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Ms. Smith shared that the cereal challenge was fun to watch and a great success. She also shared October's interim financial reports, highlighting sales tax revenues tracking in line with estimates despite big fluctuations with use tax receipts. She believes in October that was driven by distribution issues by the State, which makes some of the graphs look strange. She also shared that in December 2022 budget amendments will need to be done. All amendments are related to positive changes occurring during the year which were not anticipated when the budget was originally adopted. A public hearing will be held on December 21 during regular City Council meeting.

She also touched on the new process the Mayor is using for board and commission reappointments. Interviews are happening now, and they provide a great opportunity for in person meetings. She shared that it has been a great experience so far. All appointments and re-appointments will be shared at the December 21 council meeting.

Councilmember Kring asked about an anticipated timeframe for moving back to City Hall for council meetings. Ms. Smith replied that she will be sending out an email to gauge comfort level, and hopefully after the first of the year the move can happen.

EXECUTIVE SESSION

There was no need for an Executive Session.

ADJOURNMENT

Mayor Flora announced that the public video from tonight's meeting will be available through a link on the City's website - missionks.org.

Moved by Kring, seconded by Chociej to adjourn the meeting at 7:29 p.m.
All present voted AYE. **Motion carried.**

Respectfully submitted by Robyn L. Fulks, City Clerk.



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Solana Flora, Mayor

Robyn L. Fulks, City Clerk