



CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, NOVEMBER 2, 2022 at 7:30 p.m.
(or immediately following 6:30 p.m. Community Development Committee)

POWELL COMMUNITY CENTER
6200 MARTWAY

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. In consideration of the COVID-19 social distancing recommendations, this meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the October 12, 2022 Finance & Administration Committee Minutes – Robyn Fulks ([page 4](#))

Draft minutes of the October 12, 2022 Finance and Administration Committee meeting are included for review and acceptance.

2. Resolution Approving a Master Capital Improvement Plan (CIP) for the City of Mission – Laura Smith ([page 14](#))

In June 2021, the City Council passed Charter Ordinance No. 32 which allowed the City to issue general obligation bonds to finance all or a portion of the costs associated with included in a Master Capital Improvement Plan (CIP) approved by the Council. Specifically with respect to the 2022A GO Issue being discussed, the inclusion of the outdoor park improvements in the Master CIP allows them to be financed without a public vote. This Resolution approves a Master Plan and communicates the City's intent to proceed with certain improvements as included in the Master Plan, more specifically, the outdoor park improvements at a maximum cost of \$3,100,000.

3. Resolution Offering for Sale General Obligation Bonds Series 2022A –

Street/Park Improvements - Laura Smith ([page 22](#))

This resolution signals the City's intent to take the General Obligation Bonds, Series 2021A to the market on October 20, 2021. The proposed issue includes financing to make improvements identified as a part of the Facility Conservation Improvement Program (FCIP) as well as replacement of the pool filter at the Powell Community Center. FCIP Program improvements will be made at City Hall/Police Station, the Mission Public Works facility, the Powell Community Center, to the City's street light network, and to various traffic signals throughout the City. The pre-sale report for this issue was prepared by Ehlers and describes the purpose and intent of the financing as well as the anticipated debt service schedule. The Resolution has been prepared by the City's Bond Counsel, Gilmore & Bell.

4. Crux Contract Renewal – Emily Randel ([page 30](#))

Council reauthorized of a Communication/Marketing/Branding/PR Services contract with Crux KC, LLC in January 2022. Staff will provide an overview of the work completed during the contract's third year and will recommend renewal of the contract for 40 hours of service per month in 2023 totaling \$62,400.

5. 2023 Employee Benefit Renewals – Emily Randel ([page 32](#))

Staff has worked with Lockton, the City's benefits broker, to present a benefits package for 2023. Each year, as part of recruiting and retaining good employees, staff seeks the most effective balance of robust benefits that still allows for a strong fiscal position. The recommendations for fiscal year 2023 are summarized in the attachments.

6. 2023 Human Service Fund (HSF) Allocation – Brian Scott ([page 40](#))

United Community Services of Johnson County (UCS) is an independent, non-profit corporation charged with coordinating and supporting various initiatives and programs that provide for the human services needs of Johnson County residents. One of these programs is the Human Service Fund, which provides a cost-efficient and accountable mechanism for local governments in Johnson County to support a number of services that help residents facing difficult circumstances. The City of Mission is a contributor to this fund along with 14 other communities and Johnson County. The Council will consider a contribution of \$10,000 to this fund for 2023.

DISCUSSION ITEMS

7. 2023 Legislative Priorities – Laura Smith ([page 58](#))

At the October meeting, Council renewed a contract with Little Government Relations (LGR), LLC to continue to provide legislative advocacy services for 2023. During the November Committee meeting LGR will provide a brief overview of potential issues for the 2023 Legislative Session and we will review and discuss Mission's 2022 Legislative

Priorities and the 2023 LKM Statement of Municipal Policy. A draft plan will be refined over the next month and included as an Action Item on the December 14th F&A Committee agenda.

OTHER

8. Department Updates – Laura Smith

Trent Boultinghouse, Chairperson
Debbie Kring, Vice-Chairperson
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