



CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, SEPTEMBER 7, 2022 at 6:30 p.m.
(or immediately following 6:00 p.m. Special City Council Meeting)

POWELL COMMUNITY CENTER
6200 MARTWAY

Meeting In Person and Virtually via Zoom

This meeting will be held in person at the time and date shown above. In consideration of the COVID-19 social distancing recommendations, this meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the August 3, 2022 Finance & Administration Committee Minutes – Robyn Fulks (page 3)

Draft minutes of the August 3, 2022 Finance and Administration Committee meeting are included for review and acceptance.

2. STO/UPOC Adoption-Dan Madden (page 17)

Annually, the League of Kansas Municipalities publishes a comprehensive public offense code (UPOC) and uniform traffic code (STO) for all Kansas cities. Mission adopts these publications by ordinance, allowing us to maintain uniformity with agencies in the area, the State of Kansas, and the actions of the State Legislature. The City can opt out of certain provisions, and additional ordinances have historically been adopted by Mission to address local issues recommended to remain in place. The changes proposed for 2022 are highlighted in the action item summary and two separate ordinances have been prepared to adopt the recommended changes.

3. Massage Therapy Licensing (page 26)

The City recently received an inquiry from two Mission residents who are licensed massage therapists regarding massage establishment and massage therapist licensing as a home occupation. The council discussed the issue at the August committee meeting and felt it was reasonable to reevaluate the current code. Staff is recommending several modifications.

4. Election of Voting Delegates LKM and NLC (page 62)

As a member city of both the League of Kansas Municipalities and the National League of Cities, Mission may designate voting delegates for the business meetings held at their respective annual conferences. Council may select up to three voting delegates for the LKM Business Meeting, and one voting delegate and one alternate for the NLC Business Meeting.

5. Mission Gateway (page 63)

Public hearings for consideration of a new Tax Increment Financing (TIF) Redevelopment Project Plan and a new Community Improvement District petition have been calendared for a Special City Council meeting on Wednesday, September 28, 2022. In preparation for consideration of these items the City Council will hear several presentations and review information necessary for consideration of the various project components on September 7 and September 14. No materials are included in this packet. The focus of the September 7th Finance & Administration Committee meeting will be information from the City's financial advisor.

DISCUSSION ITEMS

OTHER

6. Department Updates – Laura Smith

Trent Boultinghouse, Chairperson
Debbie Kring, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913.676.8350