



**CITY OF MISSION, KANSAS**  
**FINANCE & ADMINISTRATION COMMITTEE**

**WEDNESDAY, AUGUST 3, 2022 at 7:30 p.m.**  
**(or immediately following 6:30 p.m. Community Development Committee)**

**POWELL COMMUNITY CENTER**  
**6200 MARTWAY**

**Meeting In Person and Virtually via Zoom**

*This meeting will be held in person at the time and date shown above. In consideration of the COVID-19 social distancing recommendations, this meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.*

**PUBLIC HEARINGS / PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

1. Acceptance of the July 6, 2022 Finance & Administration Committee Minutes – Robyn Fulks ([page 4](#))

Draft minutes of the July 6, 2022 Finance and Administration Committee meeting are included for review and acceptance.

2. Resolution Calling Public Hearing for Mission Gateway Fifth Amended Tax Increment Financing (TIF) Redevelopment Project Plan – Laura Smith ([page 13](#))

The Gateway Developer has filed a Fifth Amended Tax Increment Financing Redevelopment Plan with the City Clerk which triggers the need to schedule a public hearing to consider the plan in accordance with State statutes. State law requires that the City Council pass a resolution officially calling a public hearing to consider the Redevelopment Project Plan. This Resolution must be passed not less than 30 days and not more than 70 days prior to the date of the hearing. In order to comply with the statutory requirements and to keep all issues related to the Gateway scheduled for one agenda, a Special City Council meeting has been called for Wednesday, September 28, 2022 for the public hearing. The Resolution does not commit the City to any other action besides scheduling the hearing and providing the required notice. It is anticipated that

the City Council will consider a Redevelopment Plan as well as a Development Agreement at that same City Council meeting.

3. Resolution Calling Public Hearing for Gateway Community Improvement District (CID) - Laura Smith ([page 114](#))

The Gateway Developer has submitted a new Community Improvement District (CID) Petition associated with the current project proposal. This would replace the existing 1% CID District (#3) with a new 2% CID District that would begin on January 1, 2024. State statute requires that the County Council pass a Resolution giving notice of the intent to consider the petition, and setting the date and time for a public hearing. The Resolution under consideration officially sets the public hearing on the Gateway Community Improvement District #4 for a Special City Council meeting scheduled for Wednesday, September 28, 2022 at 7:00 p.m. at the Powell Community Center, 6200 Martway, Mission, KS 66202. The Resolution does not commit the City Council to any action except scheduling the public hearing and providing the required notice.

4. Ordinance Transferring Telecommunications Franchise from Consolidated Communications Enterprise Services, Inc. to Everfast Fiber Networks, LLC – Emily Randel ([page 123](#))

Consolidated Communications Enterprise Services, Inc. currently operates the Contract Franchise granted under Ordinance No. 1202 and wishes to assign all rights, interests and obligations granted under that ordinance to Everfast Fiber Networks, LLC on the occasion of Everfast purchasing the customer base and other assets of Consolidated Communications later this year. The Governing Body must approve the attached ordinance before the transfer may take place.

5. CFD2 Special Event Permit for Street Solicitation – Robyn Fulks ([page 140](#))

Consolidated Fire District No. 2 and IAFF Local 1371 will conduct their annual “boot block” to solicit funds to benefit the Muscular Dystrophy Association. They are requesting approval to solicit at the intersection of Johnson Drive and Broadmoor on September 2, 3 and 4 during the times outlined in the application included in the packet. All insurance documentation has been provided and the permit approved by the Chief of Police and the Public Works Department.

6. Resolution for City-Sponsored Festival Event – Penn Almoney ([page 146](#))

The City is required to pass a resolution designating specific City-sponsored Festival Events where alcohol may be consumed. This resolution includes the Concert in the Park at Broadmoor Park scheduled for Friday, September 2, 2022.

## DISCUSSION ITEMS

7. Massage Establishment/Therapist Licensing Revisions – Laura Smith ([page 148](#))

The City recently received an inquiry regarding massage establishment and massage therapist licensing as a home occupation. Currently, Mission's Municipal Code regulating massage therapy only allows for massage therapy to be performed on commercial business premises (Section 620.240 (2)(B)). Staff will review information and options and look for further Council direction regarding modifications to the ordinance regulating massage therapy.

8. 2023 Budget Discussion - 2023-2027 Capital Improvement Plan and Infrastructure Funds – Laura Smith ([page 175](#))

Budget discussions related to the City of Mission's 2023-2027 Capital Improvement Plan (CIP) and associated infrastructure funds will continue for discussion on the Community Development Committee agenda. Materials will be uploaded to the packet prior to the Committee meeting.

## **OTHER**

9. Department Updates – Laura Smith

**Trent Boultinghouse, Chairperson**  
**Debbie Kring, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
**913.676.8350**