



**CITY OF MISSION, KANSAS**  
**FINANCE & ADMINISTRATION COMMITTEE**

**WEDNESDAY, JANUARY 12, 2022 at 7:30 p.m.**  
**(or immediately following 6:30 p.m. Community Development Committee)**

**POWELL COMMUNITY CENTER**  
**6200 MARTWAY**

**Meeting In Person and Virtually via Zoom**

*This meeting will be held in person at the time and date shown above. In consideration of the COVID-19 social distancing recommendations, this meeting will also be available virtually via Zoom (<https://zoom.us/join>). Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913.676.8350, with any questions or concerns.*

**PUBLIC HEARINGS / PUBLIC COMMENTS**

**PUBLIC PRESENTATIONS / INFORMATIONAL ONLY**

**ACTION ITEMS**

1. Acceptance of the December 8, 2021 Finance & Administration Committee Minutes - Audrey McClanahan ([page 4](#))

Draft minutes of the December 8, 2021 Finance and Administration Committee meeting are included for review and acceptance.

2. CRUX Contract Renewal – Emily Randel ([page 17](#))

Council authorized a City-wide Communication/Marketing/Branding/PR Services contract with Crux in February 2020. The contract was renewed in February 2021. Staff will provide an overview of the work completed since the contract renewal and will recommend a renewal of the contract with Crux through December 2022, for 50 hours of service a month for a total contract amount of \$57,500.

3. Cyber Liability Insurance – Brian Scott ([page 34](#))

The City has maintained cyber liability insurance for the past four years with Axis Insurance. The insurance industry has seen an increase in claims for cyber liability in the past two years, and as a result Axis when we solicited renewal quotes at the end of 2021, Axis was no longer offering this line of coverage. Staff is recommending the City secure cyber liability insurance from Cow Bell Insurance in the amount of \$17,261 for 2022.

4. Resolution Destruction of Certain Records – Audrey McClanahan ([page 50](#))

Annually, Council adopts a resolution outlining those records that may be destroyed during the coming year. The records listed in this resolution are identified in K.S.A. 12-120. Ordinances, resolutions, minutes, Council and commission packets, and records of historical value are kept permanently.

5. Surplus Property Resolution – Brian Scott ([page 53](#))

City Council Policy No. 111 defines the process and procedure for the sale and disposal of real and personal property by the City of Mission, which is also outlined in K.S.A. 12-101. The City Council will be asked to consider a resolution identifying surplus items that include a walk behind mower, a vehicle seized by the Police Department and other miscellaneous items.

6. Participation in Statewide Opioid Settlement – Laura Smith ([page 57](#))

Kansas is part of multi-state litigation aimed at holding opioid producers and distributors accountable for the negative effects that opioids have had on the American public. In 2021, the Kansas Legislature passed the Kansas Fights Addiction Act ([HB 2079](#)) to govern the distribution of settlement funds to the state from opioid producers and distributors. In order to access settlement funds, the Act requires counties and cities to enter into an agreement releasing and assigning their opioid claims to the Attorney General by January 31, 2022. Mission will be eligible to access funds by adopting a resolution that (1) certifies that the City has had or will have at least \$500 in costs related to opioid abuse or addiction mitigation and can use settlement funds for lawful purposes set forth in the Act, the MOU and settlement agreements; and (2) authorizes the City to enter into the agreement releasing and assigning any opioid claims to the Attorney General. Mission will also be required to enter settlement participation agreements waiving any future claims that the City may have against various opioid producers and distributors arising from conduct covered by the state settlement.

## DISCUSSION ITEMS

7. Review of Council Compensation – Laura Smith ([page 73](#))

Section 115:060 of the Mission Municipal Code establishes compensation for the Governing Body, creating an annual salary of \$12,000/year for the Mayor and \$4,200/yr for Councilmembers. The code also outlines that Council compensation will be reviewed annually at the first regularly scheduled meeting in January. The current compensation was established via Ordinance 1027 on January 23, 2002. A survey of Governing Body compensation in other Johnson County cities is included for review and information.

8. COVID-19 Mitigation Strategies Update – Laura Smith (no attachments)

In response to the increase in COVID-19 cases in Johnson County and throughout the metropolitan area, driven primarily by the Omicron variant, several of Mission's existing COVID-19 protocols and procedures have been updated effective Friday, January 7 in an effort to help slow the spread and to protect our employees, residents and visitors.

**OTHER**

9. Department Updates – Laura Smith

**Debbie Kring, Chairperson**  
**Kristin Inman, Vice-Chairperson**  
***Mission City Hall, 6090 Woodson St***  
***913.676.8350***