



MINUTES OF THE MISSION CITY COUNCIL MEETING

May 19, 2021

The Mission City Council met virtually for a regular meeting on Wednesday, May 19, 2021 at 7:00 p.m. The meeting was called to order by Mayor Ron Appletoft. The following councilmembers participated in-person: Ken Davis, Sollie Flora, Debbie Kring, Arcie Rothrock, Nick Schlossmacher, Kristin Inman and Hillary Thomas. Councilmember Boultinghouse participated virtually.

The Mayor welcomed everyone back to the first in-person meeting in more than a year. He added that in consideration of on-going COVID-19 health concerns, the meeting was also offered virtually through Zoom if preferred. The public was invited to participate in the meeting by using the instructions included in the City Calendar item listed on the front page of the website. For those participating virtually, they had the option of utilizing the "chat" feature to voice their comments which would be read aloud. The members of the public in-person, were encouraged to raise their hand and stay at their seats to be called on. Mayor Appletoft requested that anyone commenting to state their name and city of residence as well as to be conscientious of others talking and to speak clearly and slowly.

PUBLIC HEARING

There were no Public Hearings.

SPECIAL PRESENTATION

Recognition of "If I Were Mayor" Poster Contest Winners

Mayor Appletoft explained that in honor of the City's 70th birthday, Mission hosted our first "If I Were Mayor" contest. Students from Kindergarten through the fifth grade were asked to think about what it means to be a city leader and share their ideas on a poster. The City was very lucky to have many talented young artists and were impressed by their creativity in all the ways they planned to help those in their community. Mayor Appletoft commented that their kindness and compassion is something to be very proud of and that the contest winners were featured in the most recent issue of the Mission Magazine.



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City Administrator, Laura Smith, presented a certificate of achievement and \$100 gift card to the following contest winners:

- Cora, first grade winner, who's vision for Mission encourages recycling and features trees with green spaces.
- Meila, a third grade student, who recognizes the importance of equality in community programs and services.
- Anna, fourth grade, aims to help not only schools and veterans but also provide care, food and necessities to people and animals in the community.
- Charlotte, a fifth grader, who outlined an ambitious plan for COVID safety, parks, stopping discrimination and much, much more.

Mayor Appletoft congratulated the 2021 contest winners and gave a special thank you to all who participated by submitting an entry this year; adding that we look forward to seeing these big ideas shape and help our community.

Building Safety Month Proclamation

Mayor Appletoft presented the first proclamation which recognizes May as Building Safety Month. He thanked our staff and consultants who work to ensure our homes, buildings and infrastructure are structurally sound and safe for all who use them. Also, thanking the Neighborhood Services and Community Development staff who work to keep our neighborhoods well maintained, provide assistance to those in need and administer the various programs we have that work to bring our neighborhoods together.

National Police Week Proclamation

Mayor Appletoft acknowledged May 9th - 15th as National Police Week in Mission. Even though the official observance had passed, he was honored to present the Police Department with a proclamation recognizing their service and commitment to the community. He thanked all of our officers who keep us safe, work with our students, and help our business community. He presented Police Chief Madden the proclamation on behalf of the department.



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National Public Works Week Proclamation

Mayor Appletoft recognized the Public Works Department for the important work that they do for our City, by designating May 16th - 22nd as Public Works Week in Mission to coincide with the national observance. He added that we rely on them to maintain our infrastructure, and they are second to none when it comes to clearing our roads of snow, maintaining streets and curbs, keeping our City well lit, and managing important infrastructure projects. He present the proclamation to Public Works Director Celia Duran and extended thanks to the entire Public Works team.

CONSENT AGENDA

Moved by Schlossmacher, seconded by Kring to adopt the Consent Agenda as presented.

- 4a. Minutes of the April 21, 2021 City Council Meeting
- 4b. Contract with Superior Bowen Asphalt Co., LLC for construction of the 2021 Street Preservation Project
- 4c. Construction inspection services agreement with Pfefferkorn Engineering & Environmental, LLC for construction inspection services for the 2021 Street Preservation Project
- 4d. Purchase of bulk deicing salt from Central Salt, LLC

Voting AYE: Boultinghouse, Davis, Flora, Kring, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

PUBLIC COMMENTS

Mike Carpenter spoke to his concerns about repairs and maintenance at the Community Center. Mayor Appletoft responded that his concerns will be assessed and more information provided.



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FINANCE & ADMINISTRATION COMMITTEE

Councilmember Kring reported that the Finance & Administration Committee met on May 5th and considered a total of four items. The acceptance of the meeting minutes were approved under the Consent Agenda and there were three additional items to consider on the Regular Agenda tonight.

Presentation and Approval of 2020 Audit

Councilmember Kring explained that the audit for the 2020 fiscal year was conducted by Berberich Trahan & Company, P.A., Certified Public Accountants. The auditors worked in conjunction with City staff to prepare and audit the comprehensive financial statements of the City of Mission for the fiscal year ending December 31, 2020. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as an evaluation of the overall basic financial statement presentation.

The City received a “clean” or unqualified audit for the fiscal year ending December 31, 2020. The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City for its 2019 comprehensive annual financial report (CAFR). This was the twenty-seventh consecutive year the City received this award which is earned by publishing an easily readable and efficiently organized CAFR. The report must also satisfy both generally accepted accounting principles and applicable legal requirements.

Moved by Kring, seconded by Davis to accept the audited financial statements for the year ending December 31, 2020. Voting AYE: Boultinghouse, Davis, Flora, Kring, Rothrock, Thomas, Inman, Schlossmacher. **Motion Carried.**



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Special Event Application – Young Life Shawnee Mission

Councilmember Kring reported that Young Life Shawnee Mission submitted a Special Event Application for an event on Saturday, June 5, 2021 from 5 to 10 p.m. The event is on City property at 5935 Beverly which is Beverly Park as well as the adjacent parking lot at 5945 Beverly. This will be a ticketed fundraising event for the organization and will include BBQ, live music and alcohol sales. The applicant received approval and their temporary alcohol permits from the Kansas Department of Revenue for both locations. Also, Young Life will be using only a licensed food truck vendor, so no further inspection was required.

Moved by Kring, seconded by Schlossmacher to approve the Special Event Application for Young Life Shawnee Mission to host a fundraising event at 5935 and 5945 Beverly on Saturday, June 5, 2021 from 5-10 p.m. Voting AYE: Boultinghouse, Davis, Flora, Kring, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

Modification to Development Schedule - Mission Bowl Redevelopment Agreement

Councilmember Kring reported that the preliminary development plan for the proposed Mission Bowl Apartments project at 5399 Martway was approved in December 2020, along with the tax increment financing project plan and the redevelopment agreement. The project's developers have been working to complete the final development plan to be considered by the Planning Commission. This plan provides important details such as the exact building location, necessary improvements, parking, landscaping, lot access and other amenities.

The project site also has the Martway lift station located at the low point of the Rock Creek watershed. The lift station is critical to the overall operations



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of the sanitary sewer system and it is imperative that Johnson County Wastewater has access for weekly chemical delivery as well as routine maintenance and cleaning. The developers, architects and engineers have been working with JCW on alternate routes and ways to provide access that meet the needs of both parties which has resulted in an approximate three month delay. As a result, the developers requested an extension of time to the development schedule outlined in exhibit C of the redevelopment agreement.

During the Committee meeting, several members inquired about written confirmation from JCW that they were comfortable with the current design solution. Mr. Scott added that he did receive an email confirmation that JCW has approved the plans as revised.

Councilmember Schlossmacher commented that while he will support this consideration, he hoped this extension will only be a one time exception and that the developer will be able to continue their project as scheduled.

Moved by Kring, seconded by Davis to approve the Resolution granting an extension of time for performance of the development schedule for construction of the Mission Bowl Apartments. Voting AYE: Boultinghouse, Davis, Flora, Kring, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

COMMUNITY DEVELOPMENT COMMITTEE

Councilmember Flora reported that the Community Development Committee also met on May 5th and considered 4 items. Items approved under the Consent Agenda included the acceptance of the Committee minutes, the contract with Superior Bowen for construction of the 2021 Street Preservation Project, construction inspection services agreement with Pfefferkorn Engineering & Environmental, LLC for construction inspection services for the 2021 Street Preservation Project and the purchase of bulk deicing salt from Central Salt, LLC. There were no additional items for



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consideration.

NEW BUSINESS

Election of Committee Chairs and Vice-Chairs

Community Development Committee-Chair

Moved by Davis, seconded by Flora to nominate Trent Boultinghouse for the position of Community Development Committee Chairperson with a term expiring May 18, 2022. Voting AYE: Flora, Kring, Davis, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

Community Development Committee Vice-Chair

Moved by Boultinghouse, seconded by Thomas to nominate Ken Davis for the position of Community Development Committee Vice-Chairperson with a term expiring May 18, 2022. Voting AYE: Boultinghouse, Flora, Kring, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

Finance & Administration Committee Chair

Moved by Davis, seconded by Rothrock to nominate Debbie Kring for the position of Finance and Administration Committee Chairperson with a term expiring May 18, 2022. Voting AYE: Boultinghouse, Flora, Davis, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

Finance & Administration Committee Vice-Chair

Moved by Davis, seconded by to nominate Kristin Inman for the position of Finance and Administration Vice-Chairperson with a term expiring May 18, 2022. Voting AYE: Boultinghouse, Flora, Kring, Davis, Rothrock, Schlossmacher, Thomas. **Motion Carried.**



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Classification and Compensation System Updates

Ms. Smith explained that information was presented for reclassification recommendations of several positions which occurred after an overall evaluation of the City's classification and compensation system from the Austin Peter's group in 2020. A formal implementation proposal and schedule will be brought forward for Council's consideration and approval.

Moved by Rothrock, seconded by Kring to approve the reclassification recommendations presented on March 25th, 2021 with the understanding that staff will bring forward an implementation plan, including costs, at a future date. Voting AYE: Boultinghouse, Davis, Flora, Kring, Rothrock, Schlossmacher, Thomas, Inman. **Motion Carried.**

COMMENTS FROM THE CITY COUNCIL

Councilmember Rothrock reported that along with Councilmember Schlossmacher, they would host a Ward II meeting on May 20th at Sushi Karma. Also, she reminded the Council of the upcoming Mission Community Food Pantry and Harvesters' mobile distribution events.

Councilmember Boultinghouse thanked his colleagues on the Governing Body for his appointment as the new Chair of the Community Development Committee.

Councilmember Schlossmacher asked to revisit the mask recommendations based on the guidance of the CDC and include all City facilities in the discussion. He added that based on current changes, masks should be a personal choice in consideration of vaccinations. Councilmember Davis supported Councilmember Schlossmacher's proposal and thinks mask wearing can be assessed based on who is vaccinated on an honor basis.



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MAYOR'S REPORT

Mayor Appletoft reiterated that when members of the public ask to make a comment that it is not a debate but a way for them to express their praises or concerns. He asked that Mr. Carpenter's concerns are evaluated and answers provided which then are communicated back to the Governing Body.

CITY ADMINISTRATOR'S REPORT

Ms. Smith thanked Council for their patience in working through the new in-person set-up and asked for thoughts and recommendations on any possible modifications needed then shared the following updates:

- Based on recent CDC guidance patrons at the Community Center have been allowed to exercise and attend rental events without masks which has increased the facility attendance
- Masks will still be required while moving around the Community Center in consideration for the summer camp attendees
- Review of the April 2021 Interim Financial Report
- Reported on the anticipated allocation of approximately \$1.4 million is anticipated from the American Rescue Plan Act
- Mission Market opens Thursday, June 3rd from 4:30 – 8 p.m. and will continue each Thursday through August
- Mission Family Aquatic Center operation clarifications included:
 - Capacity reduction of 200 to allow for social distancing while giving people the ability to navigate their own potential health concerns
 - Summer campers will rotate by shifts through the pool during noon – 3pm and will be allotted about 80 reservation spots
 - Reservation system for the remaining time slots, based on past trends, there should not be an issue if reservation times overlap
 - There were no reduction in entry fees or annual membership fees in consideration of pool operational costs and since membership fees have stayed the same since 2015
 - There have also been more pool guards hired



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Mayor Appletoft referenced other cities implementing resident only pool access to control capacity and asked if that was considered for Mission. Ms. Smith commented that that option wasn't something Council originally indicated they wanted but it could be revisited if the pool experiences an overrun in patrons. Ms. Smith added that Mr. Almone and staff have done an outstanding job at assessing pre-COVID usage patterns to guide the capacity decisions.

Councilmember Thomas asked what the normal capacity was for the pool. Mr. Almone answered 600 and Ms. Smith explained that, unless there is a swim meet, the facility does not typically experience anywhere near that capacity. Councilmember Thomas requested more information on how the adapted capacity was determined and overall average attendance times.

Councilmember Thomas inquired about the splash pad hours of operations. Ms. Smith explained the splash pad would be open during regular pool hours and accessed through the pool area.

Councilmember Rothrock commented that she would like extra slots for walk-up kids that are home for the summer and also that she would support opening earlier for morning swim. Ms. Smith replied that staff has built in the contingency for walk-up patrons in order not to turn anyone away.

Councilmember Thomas commented that with the reduced capacity, she would like to encourage as many specialty programs as possible, such as the splash pad being open to the public, for people that might have challenges with the reservation process.

Councilmember Kring thanked Mr. Almone, Ms. Smith and staff for their direction in bringing the pool program back and for their assessment in the safety needs and concerns.

Councilmember Schlossmacher thanked staff for setting up the room accommodations in the effort to bring meetings back to in-person.



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EXECUTIVE SESSION

There was no need for an Executive Session.

ADJOURNMENT

Mayor Appletoft announced that the public video from tonight's meeting will be available through a link on the City's website - missionks.org.

Moved by Rothrock, seconded by Kring to adjourn the meeting at 7:55p.m. All present voted AYE. **Motion carried.**

Respectfully submitted by Audrey McClanahan, City Clerk.

Ronald E. Appletoft, Mayor

Audrey M. McClanahan, City Clerk