



REVISED

CITY OF MISSION, KANSAS
FINANCE & ADMINISTRATION COMMITTEE

WEDNESDAY, MAY 5, 2021 at 7:30 p.m.

(or immediately following 6:30 p.m. Community Development Committee)
Meeting Held Virtually via Zoom

In consideration of the COVID-19 social distancing recommendations, this meeting will be held virtually via Zoom (<https://zoom.us/join>). The public may participate with comments by using the “chat” feature, please note all statements are made visible to the group.

Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913-676-8350, with any questions or concerns.

PUBLIC HEARINGS / PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the April 7, 2021 Finance & Administration Committee Minutes - Audrey McClanahan ([page 4](#))

Draft minutes of the April 7, 2021 Finance and Administration Committee meeting are included for review and acceptance.

2. Presentation and Approval of 2020 Audit - Brian Scott ([page 14](#))

Kansas statutes require an annual audit of the City's financial statements. The 2020 audit was conducted by Berberich Trahan & Company, P.A., Certified Public Accountants who worked in conjunction with City staff to prepare and audit the comprehensive financial statements. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as an evaluation of the overall basic financial statement presentation. The City received a “clean” or unqualified audit for 2020. A representative from Berberich Trahan will present the report and answer any questions during the Finance & Administration

Committee meeting.

3. Special Event Application – Young Life Shawnee Mission – Audrey McClanahan ([page 154](#))

Young Life Shawnee Mission has submitted a Special Event Application for an event on Saturday, June 5, 2021 from 5 – 10 p.m. The event will be on City property at 5935 Beverly (Beverly Park) as well as the adjacent parking lot at 5945 Beverly. A fundraising event for Young Life Shawnee Mission, the ticketed event will include BBQ, live music and alcohol sales. The applicant has submitted applications to the Kansas Department of Revenue for Temporary Alcohol Permits at both locations.

4. **Classification and Compensation System Updates – Laura Smith (Moved to May 19, 2021 Work Session)**

Staff will present additional information for a continued review of the classification and compensation system revisions presented in the March 24 Council work session. Materials will be updated to the packet prior to the Committee meeting.

5. **Modification to Development Schedule - Mission Bowl Redevelopment Agreement – Brian Scott ([page 158](#))**

The developers of the Mission Bowl Apartments project have been working to complete their final development plan (FDP) which provides details such as the exact location of the building and other improvements on the site; access to the site; parking, landscaping, and other amenities; as well as materials to be used in construction. Their timeline has been delayed as they work to find better access routes for Johnson County Wastewater to perform routine maintenance and cleaning at the Martway lift station. As a result, the developers have requested an extension of time to the development schedule outlined in Exhibit C of the Redevelopment Agreement.

DISCUSSION ITEMS

6. Expiration of Public Health Order – Johnson County Resolution – Laura Smith ([page 167](#))

The current Johnson County Public Health order expired at midnight on April 30, 2021. A new public health order was not issued. The Board of County Commissioners adopted a Resolution at their April 29 meeting that strongly encourages continued mask wearing, social distancing and other actions in accordance with public health recommendations.

7. Project Status Update - Laura Smith ([page 175](#))

During the May 5, 2021 Committee meeting, members of the City's Leadership Team will provide a second quarter project status update.

OTHER

8. Department Updates – Laura Smith

Debbie Kring, Chairperson
Hillary Parker Thomas, Vice-Chairperson
Mission City Hall, 6090 Woodson St
913-676-8350