



**Mission Parks, Recreation + Tree Commission Meeting Minutes
January 25, 2021**

The PRT Commission met via zoom on Monday January 25, 2021 at 6:00 PM.

In attendance: Mark Raduziner, Anne O'Leary, Jacque Gameson, Mary Ryherd, Karin Capron,, Ben Chociej.

Penn Almoney and Kathy Lockard represented staff.

Absent: David Schwenk, Mellissa Currie, Hillary Parker-Thomas and Nick Schlossmacher, Council Liaison.

Anne O'Leary called the meeting to order at 6:03 PM

Mary Funk requested to speak. She resigned from the Commission as of December, 2020. She has other responsibilities and she hopes that everyone will listen to Penn and help him go forward. She has enjoyed her time on the Commission, but it is a change of time and she will help when needed.

Mary was thanked by everyone for her time and energy while on the commission.

REVIEW

Approve Minutes

Jacque Gameson moved to approve the minutes with no changes.

Mark Raduziner seconded.

Motioned carried - 6-0.

Parks Technician

An offer has been made to Taylor Shaffer. Taylor comes with a good background. Taylor is expected to begin on February 1st.

Penn will see if he can join the February PRT meeting.

Bench

Staff ordered three benches in 2020 for the parks. One bench was damaged upon arrival and so it was returned. Staff will not pay for the invoice until all three are delivered in good condition. Concrete pads have been installed thanks to Public Works staff. We will wait until all three benches are here before getting the one installed.

The shipping company contacted Penn regarding the 3rd bench and it was never delivered. Waiting to get the information back on where the bench may be.

Mark's bench has been ordered and is being fabricated to be placed in Andersen Park.

Poster Contest UPDATE

Jacque thanked Anne for all the work she did to get the poster contest ready for the teachers on-line, but unfortunately, the Rushton teachers were not able to participate due to COVID. Karin had requested that the contest for next year be 5th and 6th graders to be included, but may need some financial assistance from the City of Mission to have that come together.

This will not have an impact on the Tree City USA application. Jacque feels we will still be in a good position for that award.

Hopefully have a tree planting for the 2nd and 3rd grade students at Rushton in 2021 since the 2nd grade students in 2020 were unable to attend due to COVID.

Karin and Jacque have had lots of good feedback on the tree signs in Waterworks Park.

Sustainability Commission Invite

Penn reminded members that Terri Baug, Sustainability Commission member, has participated in our meetings for several months. The Sustainability Commission members have invited one of our PRT members to attend a Sustainability Commission meeting for the month of February and then they will alternate who from their committee will attend our PRT meeting.

They meet the first Monday of the month at 6:30 pm.

Mary Rhyderd will attend the February 1st meeting and she will weigh in on items pertaining to PRT and then come back and report to our committee.

Anne suggested that we keep this item on the agenda so we can get someone to each meeting.

DISCUSSION

Monument Signs and Wayfinding review

Penn shared that we now have an Action Item for the Wayfinding Signs on the February 3rd Community Development Meeting. Based on the PRT recommendation, Council chose the 8ft x 3ft x 12ft stone foundation and Penn is recommending some smaller signs for the smaller parks such as Pearl Harbor Park.

Internal Wayfinding Signs

Penn shared the signs and some of the locations. The location for the placement of the signs was chosen by PRT Commission members from a map they had filled out in a meeting from last year. Some of the signs are welcome to Mission, others are inside Mission.

Penn shared the revised Welcome to Mission Shopping District Signage. 4 feet wide by 2 feet high. Everywhere there is a Welcome to Mission Sign will be replaced by these new signs.

These signs will not be made by the Public Works Department. Image 360 received the bid for making the Adopt-A-Street and Adopt-A-Park Signs. Sign Pro in Mission will make the smaller signs. Ben asked about making the signs non-reflective. Penn will check on the cost.

We will be getting eight signs for \$61,000. The great news is that this price is \$10,000 less than what we had budgeted.

Members were very excited about the signage.

Council will vote officially at the February 17th Council meeting.

Beverly Park

Make sure it meets Summer Camp Needs.

Penn always sees someone from the LoCale in the morning and the evening coming to and from the park, so it is being used.

Play equipment: Jacque does not feel like play equipment belongs in this park since it is for overflow events from the Community Center. Other members stated that the openness is more inviting for this park.

Anne suggested that maybe a bench swing would be an addition.

Picnic Table? Fix up the one that is in the park. Keep a table under the pergola, but get it cleaned up. Anne suggested a picnic table with its own shade structure such as one with a solar panel on top to be able to charge a cell phone.

WIFI - Since this is more of an adult park, this would be a great addition.

More seating - Mark agrees with more covering. A shade structure such as at Legacy Park and at MFAC placed over the picnic table and over a bench.

Lighting - Five lights currently on the south and east perimeter. There is no parking lot light. Parks can be used until 10pm. Maybe add lighting closer to the path. If a crosswalk is added from PCC to the park, have lighting on that area.

Create an entry point for this park. Jacque suggested adding shrubs. Karin suggested some flowering bushes to add visual interest. Jacque suggested ornamental grass.

Aerated - needs to be performed this year.

Play equipment - Fitness Stations? Outdoor Chess Table, Outdoor Foosball Table? Table Tennis?

Monument Sign? Yes, we will have a 4ft by 2ft sign once it has been adopted.

Karin stated that the plaque that is in the park bearing the names of previous Commission Member chairs, needs some assistance. The plaque is corroded.

Mohawk Park

Names Policy - Penn shared the City Council Naming Policy for parks with the members. He reminded the members that we can propose names, but must share with the community and obtain community feedback.

What would be the format??

Penn would like us to give it some thought and come up with 5-7 names. After Council has a chance to weigh in, we would then be able to share on social media or the website for community input.

Penn does not want to have a separate meeting for the park name suggestions, but can accept emails with names from each of the members.

Set aside a time to gather the names, set aside a time to discuss the names and then present to Council.

Jacque suggests Haven Park or Southpark. Miller Park - but Mark could not find any information on the Miller family related to Milhaven Park.

Zephyr Park - recommendation from Penn.

Ben suggests a longer time than shorter.

Anne stated that the longer we draw this out, the harder this is going to be, but Ben states he felt the policy makes it that way.

Penn will accept the lead on this item.

Penn shared that he should have information in the next two-three weeks on the Land Conservation Grant and the grant representative is recommending full funding for the \$394,450 requested.

Penn would like to get the information on the grant and then host another public meeting so that we can have something significant to move forward to show the community for the sales tax item coming up. Being able to move forward with a large item in Mohawk Park will make that difference.

If we receive the grant, we would be able to put in the bathroom and the walking path at Mohawk Park. This would be from the Phase I of the changes to Mohawk Park.

Mark asked if CRUX could be brought in to help with the marketing of a sales tax for the parks. Penn stated that yes, that is on the horizon.

Ben needed to leave the meeting at 7:16pm.

Anne suggested that we finalize one or two months for the park renaming.

Penn has a few names, but will add names to the list on any that he receives from Commission members.

Penn suggests having it a two-month plan, so this item will be on the March agenda.

Upcoming notes & meetings

Penn shared the calendar. He requested shirt sizes from all members for new shirts. Short sleeve polo - suggested grey polo with the new logo. Have sizes to Penn by the end of the week.

Penn will order male and female shirts. Also send him your favorite color and he will take the most requested color or he will pick grey.

Championship Tree - completed

Tree Poster Contest - Tabled until we can find out if it will be 5th and 6th graders for 2021.

Next Meeting will be Monday, February 15th at 6pm.

Assignments for next meeting

Legacy Park will be the discussion for the February meeting.

Mark Raduziner moved to adjourn the meeting and **Jacque Gameson** seconded the motion.
Motion carried 5-0. Ben left the meeting at 7:16 pm.

Meeting adjourned at 7:25 pm.

Faithfully submitted by Kathy Lockard, Administrative Supervisor, Parks + Recreation