

## MINUTES OF THE MISSION SUSTAINABILITY COMMISSION

Monday, November 2, 2020 - 6:30 P.M.

Held virtually, via ZOOM

**DRAFT UNTIL APPROVED**

In attendance: John Arnett, Terri Baugh, Cathy Boyer-Shesol, David Greenlee, Andy Hyland, Josh Thede

Council Liaison present: Councilmember Sollie Flora, Councilmember Debbie Kring

Staff present: Emily Randel, Assistant to the City Administrator

### I. Welcome and introductions

Vice Chair David Greenlee welcomed everyone to the meeting.

### II. Public Comment

There was no public comment.

### III. Sustainability Membership

Emily Randel shared that Alexis Penny has resigned from the Sustainability Commission. David Greenlee as vice chair will step into the chair role for the remainder of Alexis' term. The group all agreed that Alexis has contributed a great deal to the committee, and publicly shared their thanks for her efforts.

The group members will reach out to those they know who may be interested in applying for a seat on the commission to submit a letter of interest and resume to Mayor Appletoft for consideration.

### IV. Approval of the October 5, 2020 meeting minutes

Cathy Boyer-Shesol moved to approve the October meeting minutes, Terri Baugh seconded the motion. The motion was approved.

### V. Old Business

#### ○ Scorecard Presentation - Sunflower Development Group

In October, Banks Floodman, Sunflower Development Group and Connor Treanor, TreanorHL shared an overview of their proposed multi-family project at the former Mission Bowl site. Josh Thede stated that although there was not a sub-committee meeting since the October meeting, it would be helpful if the group could review their takeaways from the presentation as a whole.

The self-scoring on the scorecard was 66 out of 100 possible points, which is a silver recognition level. That sounded appropriate, and the group agreed there were many positive attributes to the project. The group would also like to push the development team to consider additional commitments that would move the project to a gold level. Andy Hyland and Josh Thede will craft a letter to share back with the group and the

developer. The scoring and the letter will be shared with the Planning Commission and City Council.

Councilmember Flora added that the developer will be asking for incentives, and that Council will be having a preliminary discussion of the TIF Project Plan at Wednesday's Finance and Administration meeting. She mentioned that since the development group shared that they design most of their projects to a silver level, it may be possible to ask them to do something above and beyond in order to warrant financial incentives. Feedback on which elements make sense to include would be helpful if the Sustainability Commission could recommend those in the timelines matched with those council discussions.

The group evaluated the scorecard as a group, and agreed they would like to request more firm commitment on some of the items that were checked on the scorecard, but not definitively committed to in October. Universal Design should be considered, if not possible due to the use of pre-fabricated elements for the building design, then perhaps in the exterior with considerations made for accessible ingress and egress and mobility around the site. Including affordable housing units will also be considered in incentive discussions.

Andy Hyland asked the question about whether it would be appropriate to ask the development team to go through the certification process for LEED silver or gold. Josh Thede shared that the certification is a cost, but is usually just a fraction of a percentage of the total cost of the project. The group confirmed that the value of certification, is verification of the sustainable elements included in a project as well as the additional positive visibility of having a certified building in Mission.

John Arnett requested that the letter highlight the positive experience of the scorecard process separate from other discussions surrounding the incentive discussions. Andy Hyland reiterated that, and said that the project has certainly done enough to warrant recognition through the scorecard process and that talk of financial incentives is a separate consideration.

- Alternative Herbicide Products Follow-Up

David Greenlee participated in a webinar on this topic following the meeting in February. He will see if he can find information from the webinar and share with the group via email before the next meeting. Emily Randel reiterated that Public Works would appreciate recommendations on alternative chemicals to try before it is time to purchase herbicide in the spring.

- Facility Conservation Improvement Program (FCIP) Update

Terri Baugh shared a review from the review of three Energy Service Companies (ESCOs) that presented on October 26. Councilmember Flora asked how the project will

account for the lifespan of the buildings included in the project, and if the length of the payback exceeds the lifespan of the building, would the Sustainability Commission still be in favor of some of those elements. Emily Randel shared that question with the recommended ESCO, and will take that question into account in the presentation at the Community Development Committee meeting Wednesday. Emily Randel will keep the Sustainability Commission included in discussions as they move forward about what improvements to include in the Investment Grade Audit.

#### VI. New Business

- 2021 Legislative Priorities

Emily Randel shared the 2020 priorities with the group via emails. Commissioners will forward thoughts on what to recommend for 2021 to the group via email in the coming weeks. Council will vote to approve the updated priorities in December.

- Holiday Recycling/Conservation Tips

At Councilmember Kring's suggestion, Emily will circulate tips on how to have more sustainable holidays including reducing consumption, composting pumpkins and Christmas trees and recycling strand lights.

#### VII. Standing Items

- Mission Magazine - Article Topic

The group should think about topics for the February issue. The piece on social isolation will be in the November issue.

- Recycling Sub-Committee

Terri Baugh has the hangers and she and David and John were adding stickers to the hangers. They are still looking for volunteers for distributing them. The group will coordinate about taking shifts for distribution. The commissioners will wear their Sustainability Commission name tags. The group approved the purchase of a name tag for Cathy Boyer-Shesol.

David, John, and Terri are interested in sorting batteries. Terri will send an email to coordinate schedules.

Terri Baugh asked to confirm that information on holiday light recycling will be available again at the Community Center and Mack Hardware. The boxes will be in place beginning November 16 through January 15.

- CFAA Sub-Committee Update

Cathy Boyer-Shesol shared that the sub-committee did not meet last month. The group plans to meet on Tuesday, December 15 at 6 p.m. Emily Randel will share the updated goals sheet with Laura Smith and Department Directors.

The group agreed to let the vote from October stand at \$1,000 to contribute to the online idea book on Universal Design. Cathy Boyer-Shesol will invoice the City.

- Parks, Recreation, and Tree Commission Update

Terri Baugh shared an overview of updated special events coming up through Mission Parks and Recreation. She will email the group about volunteer opportunities. She also shared that Parks and Recreation is hiring for a full time Parks maintenance position.

Emily Randel that she and Penn Almoney hosted Melanie Klein from Draw Architecture to visit the bioswales at Broadmoor Park and the bioswale areas on Squibb Road, at Public Works and the area adjacent to Foxridge Drive. Melanie will share a first take on a short-term maintenance plan for Broadmoor Park that takes sight lines into account, and a longer term maintenance and restoration plan for the additional areas.

- Sustainability Lens Sub-Committee Update

No update from the sub-committee.

- Education and Communication Sub-Committee

No update for now. Efforts have been stalled due to restrictions on in-person meetings. The group agreed to disband this committee for the time being.

- Council Liaison Update

The primary items of interest for the Council Liaisons were addressed in previous agenda items. Councilmember Kring shared a report from the Harvesters mobile food pantry event on Saturday, October 30.

- Comprehensive Plan Update

Josh Thede and Cathy Boyer-Shesol shared that they are still collecting information on the project website from the public and will look forward to reporting out from the next steering committee meeting. The next planned meeting was to be on Thursday, November 5, but Councilmember Flora shared that meeting may be cancelled. Staff will confirm.

VIII. Reminders and announcements

IX. Review of action items

X. Adjourn

Terri Baugh moved to adjourn the meeting. Andy Hyland seconded the motion. The motion passed. The meeting adjourned at 8:16 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, December 7, 2020 at 6:30 p.m.