

CITY OF MISSION, KANSAS
COMMUNITY DEVELOPMENT COMMITTEE

WEDNESDAY, OCTOBER 7, 2020

6:30 P.M.

Meeting Held Virtually via Zoom

In consideration of the COVID-19 social distancing recommendations, this meeting will be held virtually via Zoom (<https://zoom.us/join>). The public may participate with comments by using the “chat” feature, please note all statements are made visible to the group.

Information will be posted, prior to the meeting, on how to join at <https://www.missionks.org/calendar.aspx>. Please contact the Administrative Offices, 913-676-8350, with any questions or concerns.

PUBLIC COMMENTS

PUBLIC PRESENTATIONS / INFORMATIONAL ONLY

ACTION ITEMS

1. Acceptance of the September 2, 2020 Community Development Committee Minutes - Audrey McClanahan ([page 4](#))

Draft minutes of the September 2, 2020 Community Development Committee meeting are included for review and acceptance.

2. Hodges/61st Terrace Intersection - Celia Duran ([page 14](#))

The planters along Hodges Drive at 61st Terrace, 62nd Street, and 62nd Terrace were installed in the mid-1990s to replace barricades that had been in place since the 1970s. One of the planters was severely damaged in 2018, and since that time, the City has facilitated public meetings and a working group composed of residents, staff, and representatives from GBA (the City’s On-Call Engineer) to evaluate long-term alternatives and solutions. In the fall of 2019, Council authorized staff to proceed with an alternate design for the intersections beginning with the intersection of Hodges and 61st Terrace. Estimated costs for improvements to one intersection were \$15,000. The project was designed and bid in late spring 2020 with bids ranging from \$34,000 to \$43,000. Staff reconvened the working group in July and September 2020 to discuss options, and are now recommending an alternative meets the intent of the project within the anticipated budget.

3. Purchase of Two Clorox Total 360 Sprayers - Penn Almoney ([page 17](#))

In 2019, Mission Parks & Recreation purchased a Clorox Total 360 electrostatic sprayer for disinfecting various spaces at the Community Center. Since March, it’s portability and effectiveness in eliminating 99.9% of bacteria made it an integral component of the COVID-19

cleaning and safety protocols adopted City-wide. The sprayer is now also used in the Public Works offices/vehicles, City Hall offices, and Mission Police offices/vehicles. Staff is recommending the purchase of two additional Clorox Total 360 Sprayers. One housed at the Public Works building and a second at City Hall for more efficient application and less wear and tear on the current sprayer. Staff recommends purchasing two units from Pur-O-Zone, the lowest and most responsive bidder, for a cost of \$3,995 each and a total cost not to exceed \$7,990. The expense is reimbursable from CARES funding provided through Johnson County.

4. Retrofit of Touchless Fixtures - Penn Almoney ([page 19](#))

Touchless bathroom fixtures in City facilities benefit visitors and staff by limiting opportunities for the transmission of germs and bacteria. The touchless fixtures not only mitigate bacteria transfer but also conserve water because they are activated only when movement is detected. Staff solicited bids to retrofit and install 117 touchless restroom fixtures (including all toilets, urinals and faucets City-wide). Three firms completed walkthroughs of each facility to gauge the scope of work. Two bids were received after the walkthrough with one firm not responding after fully evaluating the scope of work. Staff is recommending contracting with MMC Contracting as the lowest and most responsive bidder for the installation of 117 Toto touchless fixtures in an amount not to exceed \$78,681. The expense is reimbursable from CARES funding provided through Johnson County.

5. Purchase of Riding Floor Scrubber - Penn Almoney ([page 26](#))

Parks and Recreation staff use an Advance spinning brush floor scrubber for cleaning Community Center tile and hardwood floors daily and the walking track every other day. The current model has been in service since 2014. Staff is recommending the scrubber be replaced with an Advance EcoFlex model from Pur-O-Zone in an amount not to exceed \$17,280. The expense is reimbursable from CARES funding provided through Johnson County. If additional CARES funding exists once all projects are bid, staff would request authority to purchase a second scrubber to be housed at the Public Works facility.

6. Purchase of Single Axle Dump Truck, Skid Steer with Attachments and Lighted Arrow Board - Brent Morton ([page 29](#))

The 2020 budget included \$301,000 in the Equipment Reserve and Replacement Fund and \$8,000 in the General Fund to replace a dump truck and equipment, a skid steer loader with attachments, an electronic arrow board, and a pickup truck. The pickup truck will be presented to Council for consideration at a future meeting. Quotes were solicited for each of the remaining items scheduled for replacement and are summarized in the action item. Staff recommends approval of the purchase of the following: one (1) 2021 Kenworth T470 dump truck, one (1) 2020 Cat 262D3 Skid Steer, and one (1) Vermac arrow board 25 bulb for a total estimated cost of \$254,385 excluding trade in or surplus.

DISCUSSION ITEMS

7. Ordinance Revision - Snow Removal on Sidewalks - Celia Duran ([page 40](#))

At the February 5 and March 4, 2020 Community Development Committee (CDC) meetings, there was discussion regarding the City of Mission's current policy for shoveling sidewalks after a snowfall. The discussion included concerns regarding students walking to school on unshoveled sidewalks in residential areas, as well as sidewalk clearing in some commercial

locations. The City's current policy, per Resolution No. 786, encourages property owners to shovel sidewalks; however, this resolution does not specifically require property owners to shovel sidewalks and there is no enforcement mechanism or fine schedule. Staff was directed to provide further information on various options in advance of the winter season. Staff is recommending adoption of an ordinance that requires property owners to shovel snow on adjacent sidewalks abutting their property within 48 hours after a snow storm.

8. Regional Wayfinding Standard - Penn Almoney ([page 54](#))

The Kansas City Area Transportation Authority, several local jurisdictions, and MARC worked together on *Connecting Our Region: Kansas City's Regional Wayfinding Plan*. This project worked to create an inclusive signage plan that enhances the visitor experience and fits the needs of bicyclists, pedestrians and transit users across the entire metro area. The goal was to develop a system that helps users find logical and safe connections between key destinations and commercial districts in the region. *Connecting our Region* engaged the community through surveys, events, Parks and Recreation Directors Association meetings, public engagements and in-person interviews to inform the design committee on how signage is currently used and influence the plan for a future system. Staff shared the plan with the Parks, Recreation and Tree Commission to solicit feedback, discuss important wayfinding locations and gather a recommendation on the first two intersections for potential implementation. Discussion surrounds wayfinding branding and how the *Connecting our Region* project incorporates proposed wayfinding signage transitions to and through strategic locations in Mission. Staff is recommending coordinating intent with neighboring municipalities and MARC in conjunction with soliciting bids for the creation and installation of two wayfinding signs at the intersections of Johnson Drive/ Lamar Avenue and Shawnee Mission Parkway/ Lamar Avenue.

OTHER

9. Department Updates - Laura Smith

Sollie Flora, Chairperson
Trent Boultinghouse, Vice-Chairperson
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