

Conference Center Rooms C, D & E 3800 Square Feet

Friday/Sunday \$400 Security Deposit, \$1395/6 hours Event Time

Saturday \$400 Security Deposit, \$1900/6 hours Event Time

Reception Seating – 3 – 6’ rectangles for food, 1 – 6’ rectangle for beverages, 1 – 6’ rectangle for gifts, 1 – 6’ rectangle or 48” round for cake, 1 – 6’ rectangle for DJ – **No AV, With Dance Floor**

- No Head Table Maximum number of 60” round tables: 25 – seating for 200 people
- Head Table for 2 Maximum number of 60” round tables: 24 – seating for 192 people
- Head Table for 4 Maximum number of 60” round tables: 23 – seating for 184 people
- Head Table for 6 Maximum number of 60” round tables: 22 – seating for 176 people
- Head Table for 8 Maximum number of 60” round tables: 21 – seating for 168 people
- Head Table for 10 Maximum number of 60” round tables: 20 – seating for 160 people
- Head Table for 12 Maximum number of 60” round tables: 19 – seating for 152 people

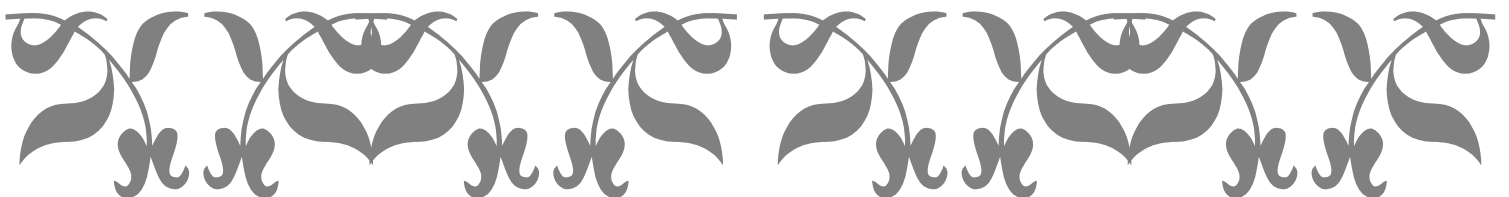
Reception Seating – 3 – 6’ rectangles for food, 1 – 6’ rectangle for beverages, 1 – 6’ rectangle for gifts, 1 – 6’ rectangle or 48” round for cake, 1 – 6’ rectangle for DJ – **With AV, With Dance Floor**

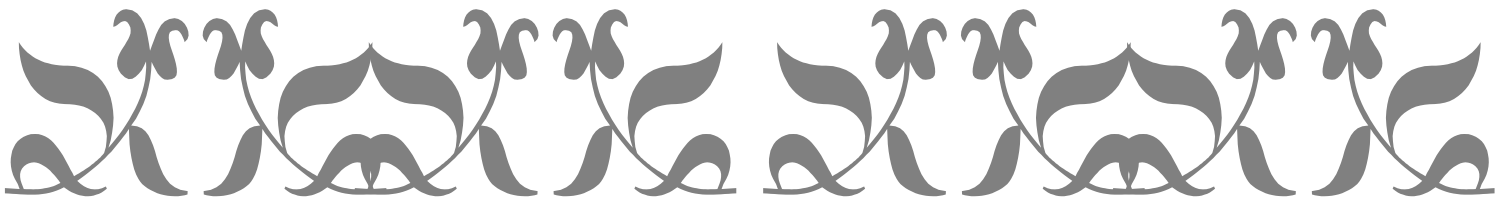
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- Head Table for 6 Maximum number of 60” round tables: 21 – seating for 168 people
- Head Table for 8 Maximum number of 60” round tables: 20 – seating for 160 people
- Head Table for 10 Maximum number of 60” round tables: 19 – seating for 152 people
- Head Table for 12 Maximum number of 60” round tables: 18 – seating for 144 people

Reception Seating – Buffet Tables in Breakout Room**, 1 – 6’ rectangle for beverages, 1 – 6’ rectangle for gifts, 1 – 6’ rectangle or 48” round for cake, 1 – 6’ rectangle for DJ – **No AV, W/ Dance Floor**

- No Head Table Maximum number of 60” round tables: 28 – seating for 224 people
- Head Table for 2 Maximum number of 60” round tables: 28 – seating for 224 people
- Head Table for 4 Maximum number of 60” round tables: 27 – seating for 216 people
- Head Table for 6 Maximum number of 60” round tables: 26 – seating for 208 people
- Head Table for 8 Maximum number of 60” round tables: 25 – seating for 200 people
- Head Table for 10 Maximum number of 60” round tables: 24 – seating for 192 people
- Head Table for 12 Maximum number of 60” round tables: 23 – seating for 184 people

**Additional charges





Important Formulas:

- Add the dance floor to any 2 of these rooms and decrease Banquet seating by 40 people.
- Head Table: For every 6' rectangle table needed, omit 1 - 60" round table (seating for 8)
- Plated Dinner: (no buffet tables; food will be served by servers): Omit 2 - 60" round tables (seating for 16). By omitting these tables, it allows enough room for the servers to walk around.
- Audio/Visual: (Projector and Screen) Omit 2 - 60" round tables (seating for 16) in each room AV is used
- Pipe and Drape Set—\$250 (10' tall, 5-30' wide; ivory sheer curtains)
- Breakout Room or Party Room—Additional \$30/hour

