

**Sustainability Commission Minutes**  
Monday, February 4, 2019 at 6:30 p.m.  
Mission City Hall

In attendance: John Arnett, Terri Baugh, David Greenlee, Andy Hyland, Hannah McFarland, Sean Partain, Alexis Penny, Zora Stewart-Jones, Josh Thede, Manny Trillo  
Staff present: Emily Randel

**Welcome and Introductions**

Vice Chair Josh Thede welcomed everyone to the meeting. Chair Andy Hyland joined the meeting a few minutes after it began.

**I. Approval of the January 14, 2019 minutes**

Terri Baugh moved to approve the minutes. Hannah McFarland seconded the motion.

**II. Preview of presentation to Community Development Committee**

Andy Hyland and Josh Thede shared an overview of their presentation. The majority of the Sustainability Commission members plan on attending the CDC meeting on February 6.

Manny Trillo mentioned that he remembered looking into services offered through the Kansas Corporation Commission to support energy audits and energy conservation improvements. Manny volunteered to look for additional information.

**III. Old Business**

**A. Debrief of January 18 First Suburbs Coalition meeting**

John Arnett shared an overview of the First Suburbs Coalition meeting. The main subject matter of the meeting was affordable housing. This will be the focus of programming in 2019 as well. The City of Merriam hosted the meeting and gave a presentation on City happenings.

**B. Debrief of January 24 area environmental groups meeting**

John Arnett, Terri Baugh, Andy Hyland, Josh Thede, Manny Trillo all attended the meeting of area sustainability groups on January 24. The event was hosted by the Overland Park Environmental Advisory Council. Mission was the second smallest city represented at the meeting. The groups shared best practices. Mission shared about the Sustainability Scorecard. Andy Hyland has volunteered to serve as Mission's liaison to coordinate any future meetings of these joint groups.

The Sustainability Commission discussed the concept of having councilmember liaisons to the Commission. There was discussion about the capacity in which the councilmember(s) would serve, and the importance of establishing guidelines for everyone involved.

**C. Update on the Sustainability Scorecard**

Emily Randel shared that following the January 24 meeting, Mission Planning Commission and City of Overland Park staff member Jim Brown phoned her to ask about the Scorecard. Someone who had attended the January 24 meeting shared the Scorecard with Jim. Jim wondered about the process of verifying the work after it had been completed, and specifically asked about the process of commissioning a building. That process can take up to two years, to ensure all the building systems are working as they should. Emily shared with Jim that the Sustainability Commission is happy to work with any applicant and reserves the right to adjust the point scoring either up or down as necessary as the project develops.

#### D. Ditch the Bag Education Update

Hannah McFarland shared the #DitchtheBag message on the USGBC Great Plains Chapter's Facebook page. Andy Hyland shared it to the MRANO neighborhood association Facebook group. Terri Baugh, Alexis Penny, Josh Thede, Zora Stewart-Jones and David Greenlee agreed to serve on a Ditch the Bag subcommittee to discuss preparations for a second audit later this year, and the education campaigns to improve outcomes of the second audit.

#### E. Advancing Climate Solutions workshop: Possible Actionable Items for Cities and Counties

Andy Hyland will forward an email from the Metro KC Climate Action Coalition. There will be a large summit on September 14 at Johnson County Community College. The email also includes an invitation to join a committee of the group.

### **IV. New Business**

#### A. Election of Chair and Vice Chair

Andy Hyland nominated Josh Thede to the position of Chair. Terri Baugh seconded the motion. The motion passed.

Terri Baugh nominated Alexis Penny to the position of Vice Chair. Sean Partain seconded the motion. The motion passed.

The commission members thanked Andy Hyland for his service as Chair in 2019.

### **V. Standing items**

#### A. Review and Update of Goals Tracking Sheet

The goals sheet has been updated, in preparation for the presentation to the Community Development Committee. Josh Thede added the purchase and installation of the bike maintenance station into the document. The sheet is a Google Doc. and has been shared with the group for edits any time.

#### B. Battery Recycling

Terri Baugh shared that another outcome of the joint meeting of area sustainability groups is information on an alternative for Mission’s battery recycling program. The Johnson County Household Hazardous Waste facility in Mission is able to process batteries that come in through Mission’s collection. The batteries still need to be sorted to isolate the lithium batteries, but the cost will be significantly less per pound than The Big Green Box program. The commission agreed to use the boxes purchased at the end of 2018, and then switch to the new process later in 2019.

C. Budget Review

Purchase	Cost	Month Reported
USGBC Conference Registration (McFarland)	\$125	February
TOTAL SPENT: \$125 TOTAL REMAINING: \$4,875		

Emily Randel will gather pricing for a tablecloth for outreach events.

Hannah McFarland reported that the cost for the USGBC Impact conference conference registration was \$125. The Commission had approved funding her travel expenses in January, up to \$250.

D. Adopt-A-Street Program

Terri Baugh reported that she spoke to the contact at Kansas Department of Transportation. As Shawnee Mission Parkway is a state-owned road, the City is not able to control the litter pick-up in the right-of-way. The road sections that are still available are Squibb Road and 51st Street. Andy Hyland motioned for the Sustainability Commission to adopt Squibb Road for the City’s Adopt-a-Street program. Terri Baugh seconded the motion. The motion passed.

**VI. Reminders and Announcements**

Emily Randel reminded everyone about the Service Recognition Dinner on Thursday, March 7 at 6:00 p.m. at Milburn Country Club.

The Communities for All Ages sub-committee will meet on Wednesday, February 27 at 6:30 p.m. at Mission City Hall. The sub-committee includes Alexis Penny, Sean Partain, Hannah McFarland, John Arnett, Manny Trillo. Emily Randel will participate as well.

**VII. Adjourn**

John Arnett moved to adjourn the meeting. Hannah McFarland seconded the motion and the motion passed. The meeting adjourned at 8:23 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, March 4, 2019 at 6:30 p.m. at Mission City Hall.