

## **Sustainability Commission Minutes**

Monday, January 14, 2019 at 6:30 p.m.

Mission City Hall

In attendance: John Arnett, Terri Baugh, David Greenlee, Andy Hyland, Hannah McFarland, Alexis Penny, Josh Thede, Manny Trillo

Staff present: Emily Randel

### **Welcome and Introductions**

Chair Andy Hyland welcomed everyone to the meeting. The group sang "Happy Birthday" to Hannah McFarland.

#### **I. Approval of the December 3, 2018 minutes**

Andy Hyland moved to approve the minutes. Manny Trillo seconded the motion. The commission approved the minutes with the one change that Vice Chair Josh Thede opened the meeting instead of Chair Andy Hyland. Andy Hyland arrive at approximately 6:35 p.m.

#### **II. Old Business**

##### **A. Review of Holiday Lights and Festive Sights December 7**

Terri Baugh reported that Sustainability Commission table at the event did not have high levels of engagement. An interactive game or display, or at least an offer of candy as in past years, would yield better results. Josh Thede noted that several councilmembers and Mayor Ron Appletoft stopped by the booth. The group agreed to purchase a branded tablecloth for better visibility at future outreach events.

##### **B. Review of Communities for All Ages Professional Network Workshop Dec. 17**

John Arnett, Hannah McFarland, Manny Trillo and Emily Randel attended the workshop. The quality of presentations was very good. The discussion of accessory dwelling units (ADUs) was particularly interesting. Alexis Penny was named as a point person for the Communities for All Ages sub-committee. She will set a meeting time.

John Arnett plans to attend the First Suburbs Coalition meeting on Friday, January 18. The next round of Communities for All Ages awards will be given at that meeting. Mission Councilmember Kristin Inman is co-chair of the Coalition.

##### **C. Update on Sustainability Scorecard**

The group thanked Alexis Penny for finalizing the Scorecard response letters and to those who provided input and edits. Andy Hyland will sign the letters and they will be distributed to the City Council and Planning Commission as well as to the applicants. The recognition with the plaque and other notice will occur when the projects are complete, such as at a ribbon cutting event.

##### **D. USGBC Arc Benchmarking**

Josh Thede and Terri Baugh shared a recount of their meeting with Mayor Ron Appletoft and City Administrator Laura Smith on December 12. They were receptive and interested in learning more about the Arc software, but felt the timeline required to participate in the Legacy Impact program was not feasible. They encouraged attendance to the USGBC Impact conference in April. Josh Thede will be attending the conference, and presenting, and Hannah McFarland is interested in attending as well.

Josh Thede moved that the Sustainability Commission support Hannah McFarland's travel or registration related expenses for the USGBC Impact Conference in 2019 in an amount not to exceed \$250. John Arnett seconded the motion. The motion passed. Emily Randel and Hannah will coordinate on payment details.

#### E. Ditch the Bag Education Update

Emily Randel shared that information on the #DitchtheBag campaign has been shared on the City's social media channels and in the Mission Magazine. She does not feel that is sufficient to change behavior before a second waste audit is likely to take place in the summer of 2019. The group brainstormed a few ideas including:

- Purchasing stickers or magnets to remind residents about the campaign. Outreach efforts could target the audit waste collection route specifically. Then, if efforts prove to be effective, they could be used throughout a larger effort.
- Publicizing information about the 2018 waste collection audit and the goals of the campaign. Alexis Penny stated that people do more to modify their behavior when they know they are being measured.
- The next issue of the Mission Magazine will include the RecycleSpot "Recycle More, Recycle Better" handout. The following issue could include information on the audit. The group agreed that both are important to share.
- Emily will share the #Ditchthebag images for members of the Sustainability Commission to share among their own networks. Members should report back where they shared them.
- The group brainstormed alternative venues to share the information such as the BINGO events at the Community Center, or the Northeast Johnson County Chamber's "We're Talkin' Tuesday" networking meeting.
- David Greenlee suggested sharing a video of what happens to the material recovery facility conveyors when plastic bags are included in curbside recycling.
- Emily Randel shared that a Facebook video could be effective, though the group agreed Facebook should not be the only method used.
- Emily Randel suggested that it might be effective to mention the campaign at the upcoming joint sustainability group meeting scheduled for January 24. Other communities may want to participate in additional outreach efforts, including the design and/or purchase of stickers, for example.

### III. New Business

#### A. Mission Business Partnership Recycling Effort

Terri Baugh emailed with Kevin Fullerton, president of the Mission Business Partnership. The group is no longer meeting monthly, and does not have the opportunity to hear from Terri about a coordinated commercial recycling effort. The group does have a newsletter, and would be willing to include information there. Andy Hyland volunteered to draft content for the newsletter. Terri Baugh will find out the next deadline. The group agreed the first topic should be about the #Ditchthebag campaign.

B. Advancing Climate Solutions (ACS) workshop: Possible Actionable Items for Cities and Counties

Andy Hyland shared the handout that came from the Drawdown meetings and workshops with local leaders. He suggested the group review the sheet and identify the items that are already being done in Mission, items that are included in the 2019 S.C. goals sheet, or items that may be a priority for additional work. The group can discuss key items at the February Sustainability Commission meeting. Alexis Penny suggested some type of local forum, where the group could gauge the interest of Mission residents and guide discussions about making progress on these issues. Josh Thede will be completing training as a "Drawdown Ambassador" and will be ready to help lead such an effort by summer.

C. Preparations for presentation to Community Development Committee February 6, 2019

Andy Hyland will present a review of tasks completed during the past year. Josh Thede will share information about goals for 2019. The two will coordinate and be prepared to share a preview of their presentation at the February 4 Sustainability Commission meeting.

#### **IV. Standing items**

A. Review and Update of Goals Tracking Sheet

Emily Randel demonstrated how to view the goals tracking sheet in Google doc. form, and how to see past changes. Members are encouraged to update the sheet as activities are completed, and the group will review it at each meeting.

B. Battery Recycling

Emily Randel reported that 1,490 pounds of batteries have been diverted from the landfill since the program launched in February 2016. The group prepared four more boxes at the December meeting weighing approximately 43 pounds each, bringing the program total to roughly 1,662 pounds. Emily purchased 10 more battery boxes with 2018 funds. Emily will ask to have the battery program total published in the upcoming Mission Magazine.

C. Budget Review

Terri Baugh moved that Emily Randel will seek design and cost estimates to purchase a tablecloth for sustainability outreach events. John Arnett seconded the motion. The motion passed.

Emily Randel shared that Aaron Cherry is still seeking quotes for the work of replacing a water fountain near the conference center in the Sylvester Powell, Jr. Community Center. The two initial bids have come back much higher than expected in part due to the stainless steel wall plate that is behind the fountains. There are two existing water bottle filling fountains upstairs and near Room A and B, but they are old fashioned and visitors to the community center may

not be clear on how they function. Aaron Cherry told Emily he would look into adding a tall spigot to the existing fountain near the conference center, which would serve the same purpose as a completely new fountain.

Purchase	Cost	Month Reported
TOTAL SPENT: \$0 TOTAL REMAINING: \$5,000		

**D. Adopt-A-Street Program**

Terri Baugh will contact the Kansas Department of Transportation in hopes of coordinating clean-ups on Shawnee Mission Parkway. A Kiwanis club is currently picking up litter on Shawnee Mission Parkway through KDOT’s Adopt-a-Highway program, and the Sustainability Commission does not want to duplicate efforts through the City’s Adopt-a-Street program.

**V. Reminders and Announcements**

Members are encouraged to sign up for the meeting hosted by the Overland Park Environmental Advisory Council on January 24 at 6:00 p.m. at the Matt Ross Community Center. Andy Hyland forwarded an email with more information.

The Sustainability Commission will vote on a Chair and Vice-Chair at the February meeting. The expectation is that Vice-Chair will be the Chair in 2020.

Emily Randel still means to set a meeting between Terri Baugh and John Vaughn and Aaron Cherry on Parks and Recreation staff regarding a lighting/energy audit at the Community Center.

**VI. Adjourn**

John Arnett moved to adjourn the meeting. Terri Baugh seconded the motion and the motion passed. The meeting adjourned at 8:21 p.m.

The next regular meeting of the Sustainability Commission will be on Monday, February 4, 2019 at 6:30 p.m. at Mission City Hall.