

CITY OF MISSION, KANSAS
PARKS, RECREATION, AND TREE COMMISSION MEETING
AGENDA

Monday, May 20, 2019

6:00 p.m.

Sylvester Powell, Jr. Community Center

“To enrich the quality of life for residents of Mission and surrounding areas by fostering a strong sense of community and providing a variety of multi-generation activities that promote healthy lifestyles.”

1. Introduction of Council Liaisons (Laura)
2. Approval of April 15, 2019 meeting minutes (Laura)
3. Championship Tree (Kathy)
4. Replacement of Mayor’s Christmas Tree (Laura)
5. Recap of 20th Anniversary Reception/Membership Drive (Laura/Kathy)
6. MFAC Opening
 - Soft opening - May 24
 - Season open - May 25
7. Upcoming Programs/Events: - (Kathy/Jenny)
 - Friday, June 21: Backyard Campout
 - Saturday, July 6: Mission Picnic
 - Event Shirt sizes
8. 2020 - 2024 CIP Program Development (Laura)
9. CIP Committee Update - (Laura)
10. Other
11. Adjournment

Mark Raduziner - Chairperson
Sylvester Powell, Jr. Community Center
6200 Martway St.
913-722-8200



Mission Parks, Recreation and Tree Commission Meeting Minutes

DRAFT UNTIL APPROVED

Monday, April 15, 2019

The City of Mission Parks, Recreation and Tree Commission met at the Sylvester Powell, Jr. Community Center in the Breakout Room at 6:00 p.m.

In attendance: Mark Raduziner, Ward IV, Anne O'Leary, Ward I, Karin Capron, Ward II, Mary Funk, Ward IV, Jacque Gameson, Ward IV, Amy Burkes, Ward IV, Debora Rushing, Ward III
Laura Smith and Kathy Lockard represented staff.

Absent: Cougar Gray, Member at Large, Watson Deacon, Student Representative and Mellissa Currie, Ward II.

Mark called the meeting to order at 6:16 p.m.

Approval of March 18, 2019 Meeting Minutes

Corrections:

- 2nd page – paragraph before the #3 - 2nd line insert the word **how** the representatives ...;
- 2nd page - Item #3 - last sentence - **Shawnee Mission Post**;
- Last page - Item 10 - remove the additional **more** from the second line

Mary Funk moved to approve the minutes with corrections;

Jacque Gameson seconded the motion;

Motion passed.

Arbor Day/Tree City USA Updates

Jacque Gameson reported that fifty-three second grade students will go to Waterworks Park from 9:45 – 11:30 am on Friday, April 26th to participate in the annual tree planting event. Mayor Appletoft will read a proclamation, students will participate in Tree Trivia with questions read by the Mayor, the tree (a Cedar) will already be planted (thanks to Public Works Staff), medallions made by the students will be placed on the tree and the students will then enjoy some time in the park. Everyone is invited to attend.

Commission members interested in participating can go to the school or the park. If you would like to walk to the park with the students, then go to the school before 9:30 a.m. (be sure to have your picture ID) or you can go directly to the park at 9:45 a.m. Apples will be distributed to

all the students and teachers.

Karen shared information with the Commission from her participation in the Tree City USA event in March in Salina, Kansas. Karen presented Mark Raduziner with the Tree City USA Flag, a seventeen year participant banner and a wooden plaque to hold five emblems starting with 2018.

Upcoming Programs/Events

Kathy requested help with the upcoming **Bunny Eggstravaganza** on Saturday, April 20th from 10:00 am – 12:00 noon. We are looking for people to help be Mr. and Mrs. Bunny.

On May 15, the Community Center will celebrate its 20th Anniversary. Staff will host a reception/open house here at the Community Center in the Conference Center on Saturday, May 11 from 11:00 a.m. to noon. The Mayor will make some remarks during the event. The next issue of the Mission Magazine will feature the Community Center as the cover story. The information on the reception is in the Activity Guide and Mark asked staff to put out information on the website.

During the May 15th City Council Meeting, the 5th grade Arbor Day poster contest winner will be recognized, and the Mayor will have a proclamation for the “Kids to Parks” event. Commission members are encouraged to attend if their schedules allow.

Update on Revisions to Committee Membership and Council Liaison Positions

At their April meeting, the City Council approved the recommendation to update the ordinance which reduced the number of members on the Parks, Recreation and Tree Committee from fifteen to eleven. In addition, the Council approved a policy establishing formal Council liaison positions. The Mayor will be making council appointments on Wednesday night to all the City Boards and Commissions.

Amy Burkes announced that she will be moving to Minneapolis this summer, but will stay on the Commission until her move.

2020 – 2024 CIP Program Development

Thank you to those who were able to join the meetings for the last two Wednesday's. We may need to continue these in the future to make on-going progress on our CIP recommendations.

Laura distributed packets/information that has been provided at the meetings to all members. The packets are being provided to provide background and context on the $\frac{3}{8}$ -cent parks and recreation sales tax, the revenues generated to date and the projects it has funded, and is anticipated to fund through its expiration date in March 2023.

The Commission reviewed the dollars available for improvements in the outdoor parks. There are dollars that have been allocated annually, but they have not yet been spent. There are approximately \$250,000 in funds available to be spent.

Debt service for the MFAC will be retired in 2023. In order for there to be no break in sales tax collection, a decision would need to be made on the dedicated sales tax by December 2022. An election could be held in advance, and there will be a lot of conversation surrounding options in the next 18-24 months.

During the last sub-committee meeting, we discussed how the goal is to be working toward developing a “master plan” for each park.

The Commission members expressed their desire and recommendation to develop plans that spread the amenities over all the parks, but point clearly toward common goals, a larger vision to share with patrons. Several Commission members expressed they felt we are making good progress.

Discussion then turned to consideration of some specific recommendations for Mohawk, Broadmoor and the Park on Beverly:

Mohawk Park

Commission members discussed configuring Mohawk so that it makes sense. The addition of restrooms is a high priority, and Laura will work with Public Works and the utility companies to identify where the water lines and sewer lines are in the park.

The addition of bocce ball and pickleball courts was discussed, as was incorporating a water bottle filler into a drinking fountain in the park as well as the doggie water fountain.

The Commission believes more benches need to be added surrounding the play area. In addition, the existing benches are not in good condition. Consider adding a play structure targeted for younger children while siblings are playing soccer. Also consider adding some equipment for adults.

The Commission discussed removing the backstops from Mohawk since they are no longer used.

Playground surfacing materials were also discussed. There will be some research to evaluate poured in place surfacing, rubberized mulch or other options, Commission members want to move away from wood chips. Anne stated that the front entrance of the Kansas City Zoo gets lots of use – possibly look at that material.

The Commission discussed the addition of a basketball court? This was following up on a presentation made by a local middle school student last fall. The Commission would like to consider a location for a court once a decision on restroom placement is reached.

Talked about some of the ideas that were suggested:

How do we continue the process of more frequent meetings and how do we want to solicit public input in our process?

Broadmoor Park

One of the items identified for the park in the master plan was improving or reconstructing the trail. Deborah Rushing recommended that lighting for this trail should also be considered, particularly in the area near the bridge.

In addition, the Commission discussed a number of amenities and priorities for this park which included: improvement to the gazebo/shelter and the ball field and the addition of a horseshoe pit. The Commission also suggested cleaning up the native plant area, improving the ability for it to be an educational feature.

Karen would like to also look at putting in more trees, and to be more thoughtful as to where the trees are planted. There should also be identification on the trees in all the parks to make it more educational.

The Commission then spent time discussing the recommendation by the Mission:Dog Park group to put a dog park in Broadmoor. Mark expressed that he felt the group is recommending a dog park in Broadmoor because parking and restrooms are already present.

Some expressed it would be a shame to give up Broadmoor Park, with as many activities that are currently programmed, for it to become a dog park. According to the Master Plan, the City does not have enough park acreage per capita, and giving up existing green space for a dog park causes some concern.

Anne stated that most Dog Parks are in areas that are not able to be used as parks. For example, Leewood has a Dog Park that was donated to them that is in a flood plain Why do we need to surrender one of our parks?

The PRT still has a number of questions they feel need to be answered before they are comfortable making a recommendation to the City Council. Some of those questions include:

- How much money would they need to have the Dog Park?
- We need to go to the neighborhoods to ask what they would like to see in the park in Broadmoor?
- How will we get statistically valid survey information.
- How will Mission plan to staff/operate and maintain the park?

The Commission is still interested in exploring opportunities to partner with other cities for a dog park. Especially the City of Roeland Park that has pieces of land that could be used.

PRT Commission Members are also encouraged to start to think about building a model for how to solicit input and feedback from residents surrounding our parks as new amenities are recommended. Mark recommends having a narrative and bullet points on what we would like to see in each park to be able to go out to the patrons. What is the right process and plan?

These forums would be hosted and managed by the PRT Commission (City). As we develop all our parks, we need to take the big picture view and involve immediate neighbors and the larger community.

CIP Committee Update

There was no update from the CIP Committee. Laura reminded the Commission members that the Mayor is still looking for two PRT representatives to serve on the CIP Committee.

Other

Laura shared an updated calendar with members.

Laura advised that the Parks & Recreation Director's job has been reposted.

Adjournment

Karen Capron moved to adjourn the meeting

Anne O'Leary seconded.

Motion passed.

Meeting adjourned at 8:06 p.m.

Faithfully submitted by Kathy Lockard, Administrative Supervisor.

Parks, Recreation and Tree Commission
2019 Meeting Dates
Special Events

May 20	Parks, Recreation, Tree Commission Meeting
May 24	MFAC Soft Opening
May 25	MFAC Opens for Season
June 6	Mission Market opens for season (Thursdays through August)
June 17	Parks, Recreation, Tree Commission Meeting
June 19	City Council Meeting
June 21	Backyard Campout
June 26	2020 - 2024 Capital Program Presentation (Council Work session)
July 6	Mission Summer Family Picnic
July 15	Parks, Recreation, Tree Commission Meeting
July 17	City Council Meeting - Community Dialogue on 2020 Budget
August 19	Parks, Recreation, Tree Commission Meeting
August 21	City Council Meeting - 2020 Budget Adoption
August 29	Mission Market season ends
September 3	Pool Party for Pooches
September 16	Parks, Recreation, Tree Commission Meeting
September 18	City Council Meeting
October 4	Free Family Fun Night
October 12	Sunflower Festival
October 16	City Council Meeting
October 21	Parks, Recreation, Tree Commission Meeting
November 1	Free Family Fun Night
November 18	Parks, Recreation, Tree Commission Meeting
November 20	City Council Meeting
November 21	Thanks for Seniors
December 6	Holiday Lights/Festive Sights - Free Family Fun Night
December 16	Parks, Recreation, Tree Commission Meeting - CANCEL
December 18	City Council Meeting