



Mission Parks, Recreation & Tree Commission Meeting Minutes June 15 , 2020

The City of Mission Parks, Recreation & Tree Commission met in a scheduled Zoom meeting in lieu of meeting in person due to COVID-19.

In attendance:

Mark Raduziner (Ward IV), Jacque Gameson (Ward IV), Karin Capron (Ward II), Mary Funk (Ward IV), Mary Ryherd (Ward IV), Mellissa Currie (Ward II), Ben Chociej (Ward IV), David Schwenk (Ward III), Anne O'Leary (Ward I).

Penn Almoney and Kathy Lockard represented staff.

Guest: Terri Baugh - Sustainability Commission but just came in on the end of the meeting.

Mark invited Terri to join the July 20th meeting.

Absent: Lea Loudon (Ward II)

Hillary Parker-Thomas and Nick Schlossmacher - Council Liaison

Mark called the meeting to order at 6:01pm

REVIEW

Approve Minutes

Correction - 2nd page under Crux - Mission is a hidden **GEM**

Word in the 2nd paragraph below GEM - spell the word **commission** correctly

Mary Funk moved to approve the minutes from the May meeting with the corrections.

Mellissa Currie seconded.

Motion carried 8-0.

Poster Contest Winner - Council presentation maybe July 15th

Anne O'Leary recommended keeping this date even if it has to be virtual.

Mission Tree Location on our Kansas Forest Arboretum map.

The Kansas Forest Service has asked for access to post the information on their map so patrons can look at the information to view the trees in our parks.

Jacque Gameson, Penn Almoney and Brent Morton from Public Works have been updating the information. The public will be able to have access to the information as well.

The yellow dot on the picture was not part of the audit process so it shows where a tree was entered. The green dot is available for a patron to click on and see specific information about the tree name and how healthy the tree is. The Tree Keeper Program will be able to add the information to the yellow dots to put in the detailed information on the trees and hover over the tree to get the information.

This will give us tree city credit and puts us on the map for the state of Kansas.

Reopening plan review

The Community Center has reopened on a limited basis.

Penn reported opening stats:

138 participants for the opening day, Monday, June 8th.

Monday is a pretty busy day.

We are typically down about 10-15 percent for this time of year.

Cardio equipment and selectorized equipment is open now.

Next week free weights will open.

Stretching/toning area scheduled to open July 6th.

North entrance is not open, but we are utilizing other staff around the building at 6 stations.

Also using lifeguard staff for upstairs for cleaning and at the south entrance. Fully staffed but not in the typical places. Not taking temperatures. Asking patrons 3 questions and they sign off on a waiver. We will keep the waivers for 3 years.

Lots of positive and it has been low key.

Karin asked if the center would be a place for testing. Penn reported no one has reached out to us.

Drone Ordinance

Per the recommendation of the PRT Commission, Penn presented the drone ordinance information at the last council meeting. Council moved forward by having Dan Madden and Penn put together a revised drone ordinance for the council which should be presented this Wednesday, June 17th at the Council Meeting.

Penn shared a copy of the revised ordinance which will be presented to the Council and stated that the Council has the authority to change anything in the ordinance.

It is similar to the Prairie Village ordinance, but some changes have been made.

Council will way in if there are other changes.

Penn will keep the PRT Commission posted.

Crux

Penn sent out summary and document information from Crux for PRT Commission members to review before the meeting.

Mark and Jacque felt the document was well put together.

Jacque suggested that some of this be shared in the Mission Magazine. Mark stated that it would be better to be shared in the City Newsletter portion of the Mission Magazine.

Mark will bring up putting the information from Crux in the Mission Magazine meeting at the Mission Magazine editorial meeting on Wednesday, June 17th.

This information was presented to Council and Crux has a 30,60,90 day action plan, which builds in accountability.

The 30 days have begun. They are working on a communication plan for the Mission Market for the social distancing.

Next step will be creating a brand for the City with three different options and the Council will weigh in and Crux will get a survey out to patrons.

Penn reported that there will be more follow up on each branch and the PRT Commission will be able to weigh in on branding.

Mark would like the City of Mission to have another term for Small Town City.

Mellissa thinks of the City as more of a 1st term suburb.

Mid Century City - Marks comment.

Anne reported that the PRT Commission is here to back Penn up, so not to be afraid to speak his mind.

Penn stated that the PRT Commission will be in on lots of changes.

Jacque stated that Penn has brought together the east coast and the west coast to give us a wider outlook.

Mary stated that Mission is location, which is very positive.

Much discussion on the Crux information.

Playground action item

Everyone received the four different bids sent out by Penn.

Action items are the needs in our playgrounds.

Penn and Brent Moore, Public Works Employee, are both Certified Playground Inspectors for the City.

Penn explained all the different elements for the items needed for the repairs.

Anderson Park has several bolts that are too long and sometimes clothing could get caught on the bolts which is a severe potential hazard so that should be top priority.

Next would be Waterworks and Broadmoor, then Mohawk.

Penn's goal is to share the importance of getting the updates done as quickly as possible.

Separate contractor would be the installer.

The City has set aside \$100,00 for park improvements in the CIP. We do have a budget in place, so we do have the money for the improvements.

The money is a separate line item from our upgrade to Mohawk Park.

This can be scheduled and upgrades can be done once the equipment is shipped.

This item will need to go through Council for approval.

Karin Capron moved to recommend to the Council to complete the repairs in all the parks.

Anne O'Leary seconded the motion.

Motion carried - 8-0.

DISCUSSION

Calendar of Discussion

Mission Parks Tour

Last meeting it was mentioned that PRT Commission members can go on their own to tour the parks.

Jacque will share the minutes from a meeting in 2018 that Laura Smith put together following the tour that was taken by PRT Commission Members. She will send the information to Penn who will scan and share it with the other members.

Jacque mentioned when touring each of the parks for members to look at the trees as well for ideas and recommendations to plant trees.

Mellissa toured three parks on Saturday and looked around for planting trees in Anderson, Broadmoor and Waterworks. She did not see anywhere in Anderson to recommend planting of a large tree.

Jacque is concerned that we are going to lose a large oak tree close to City Hall in Anderson Park which could open up a place for a large tree.

The Master Plan has aerial views of the parks with the trees.

Jacque recommended planting a Witch Hazel Tree in Waterworks Park for our Arbor Day Tree Planting for 2020 since we will be planting in September or October to celebrate the Arbor Day Tree Planting which was postponed from May.

A Kentucky Coffee Tree is also recommended as a tree to be planted in one of the parks.

The Subcommittee is assigned to pick four trees to plant in the parks.

Jacque asked about trees in Beverly Park, if that park is open for trees.

Penn stated that yes it is open.

Mark did not count in Beverly since he felt that we needed trees in other parks, but Jenny Smith had suggested trees for when the Mission Summer Camp utilizes the park and campers need more shade in that park.

Table the trees and have the subcommittee look at spots and recommend at the next meeting after a parks tour.

Everyone should tour the parks in the next couple of weeks on their own and bring back suggestions. Jacque will get in touch with everyone after the 1st of July on recommendations on tree planting suggestions.

Take the documentation from Penn and make suggestions on where to plant trees.

Penn would be willing to tour the parks on June 27th and be able to answer questions regarding each park.

If you are interested shoot Penn an email and he will meet with you at 8:00 a.m. on June 27th.

Backyard Campout

Backyard Campout is scheduled for this Friday, June 19th as a virtual event. Social media elements have been put together by the Program Staff for families to have a great experience in their own backyard. Registered families will pick up an activities kit and smores at the Community Center on Friday for the event.

Penn registered his family and is looking forward to the experience.

Mohawk Master Planning Meeting

Mohawk Park Plan Option 1 is what the public chose.

Initial numbers broken down into phasing.

Actual parking lot would be the last element.

Playground structure would be one of the last elements.

With groundbreaking would come restrooms and shelter.

We are looking at 2-3 years down the road for this park.

Public Meeting not yet scheduled, but to be determined.

Need to schedule the meeting for patrons in person to get feedback.

Is there a way to have a Zoom live or Facebook live meeting as well.

Yes- Penn will look into this.

Mission Family Picnic

September is still earmarked for this event, but we need to wait for more information.

Mary suggested having the fireworks for the Mayor's Christmas Tree Lighting, but in Broadmoor Park.

PRT Meeting in person for July?

Mark would recommend we continue to have the meeting via Zoom.

Everyone agreed to continue via Zoom.

UPCOMING NOTES & MEETINGS

Mark went over the upcoming meetings.

Penn provided the calendar which did not have any changes.

Penn, Mary and Mark presented the plaque for the Championship Tree and had their picture taken, which can be publicized on social media.

ASSIGNMENTS FOR NEXT MEETING

Parks Tour

Mary Funk moved to adjourn and stay well.

Karin Capron seconded the motion.

Motion carried - 8-0

Meeting adjourned at 7:31 p.m.

Faithfully submitted by Kathy Lockard, Administrative Supervisor