



**Mission Parks, Recreation & Tree Commission Meeting Minutes
Monday, January 27, 2020**

DRAFT UNTIL APPROVED

The City of Mission Parks, Recreation & Tree Commission met in the Breakout Room at the Sylvester Powell, Jr. Community Center at 6:00PM on Monday, January 27, 2020.

In attendance: Mark Raduziner (Ward IV), Jacque Gameson (Ward IV), Karin Capron (Ward II), Mary Funk (Ward IV), Anne O’Leary (Ward I), Mellissa Currie (Ward II), Mary Ryherd (Ward IV), David Schwenk (Ward III), Deborah Rushing (Ward III) and Ben Chociej (Ward IV). Penn Almoney (Director of Parks & Recreation) and Kathy Lockard (Administrative Supervisor) represented staff. Hillary Parker-Thomas, Council Liaison

Absent: Lea Loudon (Ward II) new member and Nick Schlossmacher, Council Liaison

Guest: Morgan Rehberg, Mission Resident

Mark called the meeting to order at 6:02 pm.

Review (15 minutes)

Approve Minutes

Karin Capron moved to approve the minutes from the November 20, 2019 meeting with no changes.

Mary Funk seconded to approve the minutes.

Motion passed 9 – 0.

New Appointee

Lea Loudon, Ward II was not available for introduction.

Double check contact list

The Parks, Recreation and Tree Commission contact list was passed around to have members update their information.

Facility signage

Penn reached out to a vendor for suggestions on updating the facility signage in the Community Center. He passed around a sample that can be used which has the ability for the information to be popped off and changed when necessary without purchasing new signs.

Porta-Pot @ Waterworks Park

A Porta-Pot has been placed in Waterworks Park as a short term solution for a restroom facility. Jacque has heard very positive feedback. Parents and children are very comfortable at this park and having the Porta-Pot has helped.

Penn asked if we needed an ADA porta pot at this location.

Yes, for only a small amount of money more, we should proceed was the consensus of the group.

Penn has proposed a fence around the Porta-Pot to an Eagle Scout for a project.

Dedicated plaque for Arnett's @ Mohawk.

Penn met with John Arnett and his wife regarding a plaque to be placed by the tree they planted in Mohawk Park in memory of their dog. The plaque was set up the second week of January. The next step is to place the plaque in concrete to make it safer and more permanent.

Jacque suggested mounting the plaque in a coffee can in cement which is then planted into the ground so that you do not have the concrete on top of the ground.

Apple Tree Trim

Karin Capron and Mary Funk reported that this is not a good time to trim an apple tree. The tree should be trimmed after it has budded. They will contact Rushton Elementary Staff after the tree has flowered. Karin will speak with someone at the school this week when she is picking up the posters for the Arbor Day Poster Contest.

Functional Fitness Vendor (National Fitness Campaign)

Penn had included a link to the vendor for members to check out before the meeting since the vendor has reached out to him about working with a group. Penn reminded the members of our previous discussion of theming the parks and thought this was an interesting concept.

Mark was able to look at the link and stated he liked the concept of fitness in nature.

He did not think it would be logical for Mission since we would only be able to use it 6 months out of the year.

Mary thinks it is something that is great with an option to program fitness classes.

As we think of redesigning Mohawk Park – is this somewhere we would like to see an outdoor fitness park?

This is not a priority as we do not have the money in the budget at this time.

The concept could be one of the amenities that could be used for our questionnaire to citizens.

What cities have this and what size are those cities? Something to research!

Marketing/Branding update & nametags

Hillary Parker-Thomas gave an update on the marketing process. Interviews with companies and which company was chosen and the process to move forward.

Members were given personalized name tags to be worn when they attend events.

City Code Tree Plan 2020 preparation

This agenda item was tabled for a future meeting.

Discussion: (40 minutes)

Arbor Day Poster Contest

Jacque Gameson and Karin Capron will pick up the ten posters chosen by the fifth grade teachers from Rushton Elementary School on Thursday, January 30th. Posters will be hung in the Community Center and on display from Friday, January 31st through Monday, February 3rd. The winning poster will then be mailed to Kim Bomberger with the Kansas Forest Service in Manhattan for the state competition.

Karin shared that the curriculum is excellent.

Mohawk Park Design feedback (Anne & Ben)

Ben was unable to go to the first meeting.

Anne reported that the group met with Confluence who presented several park ideas and what people would like to see for the parks.

Anne was excited about the conversations regarding using the soccer layout and picnic shelters and about having an open concept restroom which can be adjusted for the seasons.

Talked about parking and other uses for the park. It was suggested to have more than one entrance. Talked about having the main pavilion and restroom in the center of the park, accessible to soccer and baseball.

A Public Meeting will be scheduled for Thursday, February 13th – 6:00 – 8:00 pm, at the Community Center in Room C.

Confluence will be at the PRT Meeting on Monday, February 17th to share ideas with Commission Members.

PRT members will be able to prioritize their recommendations before taking to the City Council in March.

2020 PRT Event Calendar

Penn asked that members take a look at the calendar. Does everyone feel this calendar reflects on what we would like for the year?

Mary suggested the word “share” instead of revealing signage to the public.

Commission members held discussion on trails and recommended keeping an active discussion on this item.

Tree ID plaques

Penn passed around an option for the tree plaque recommended for the trees in Waterworks Park. As part of the Adopt-A-Park with Rushton Elementary School, the PRT partnered with the girl scouts and they put together information on the trees for their merit badge. Anne asked if the plaque could be placed on a different material, stronger, such as a wood instead of steel.

Jacque is pleased with the information on the plaque as the girls wanted to leave as much information as possible on the trees, which seemed to be accomplished.

Jacque Gameson, Karin Capron and Mellissa Currie will work together to get all the information on the plaques. The group will work with the plaque vendor on pictures. If necessary, they will ask Public Works for assistance with the wood and mounting.

The cost for the plaque which was passed around is \$90. It is graffiti resilient.

Championship Tree Winner

The entry presented to the PRT is a Pink Dogwood Tree in the front yard of a Mission Resident in Milhaven. It adds beauty to the neighborhood and produces colorful flowers.

The entry was awarded as the winner and the owners, Frank and Kim Estrada – 6440 Milhaven Drive, Mission, KS 66202 will receive a Championship Tree Plaque and a \$50 gift card to a garden center.

The information with a picture will be given to Emily Randel to put on social media and get the information to the Mission Magazine.

Upcoming notes and meetings (5 minutes)

- Thursday, January 30: Pick up top ten posters from Rushton Elementary School
- Friday, January 31st - Tuesday, February 4th: 10 posters on display @ PCC
- Friday, February 7th: Free Family Fun Night @ PCC - Mary and Karin will work
- Thursday, February 13: 6-8PM Mohawk Park Public Input @ PCC
- Monday, February 17: 6-7PM PRT Meeting @ PCC feedback re: Mohawk Park
- Friday, March 6: Free Family Fun Night @ PCC - Mary Funk and Mary Ryherd will work.

Assignments for next meeting:

Review the PRT Policy review/renewal

This information was in the email Penn sent. Look for accuracy, things that are outdated or need to change.

Anne O'Leary moved to adjourn the meeting.

Jacque Gameson seconded.

Motion passed 9-0.

Meeting adjourned at 7:20 pm.

Faithfully submitted,

Kathy Lockard
Administrative Supervisor

