

Our B I G Mission



Early storefronts along Johnson Drive

The goal of the Mission Business Improvement Grant (B I G) is to support local businesses through funding for exterior building repairs or improvements and qualified energy efficiency improvements.

Since its start in 2004, the Mission BIG has awarded over \$218,000 to benefit more than 70 local businesses. These grants have leveraged over \$600,000 in total investment in the community.

Property owners will be reimbursed at half of their approved costs, with the City's share not to exceed \$10,000 per project, \$2,000 per sign, or \$35,000 per property over the life of the program. Electric Vehicle charging stations will be reimbursed at 75%



City of Mission

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City of Mission

Business Improvement Grants



April 1-July 31
2010

Think B I G Mission !

Business Improvement Grants



Eligibility

- BIG is open to any properties in the City of Mission with Commercial, Industrial, Main Street, Mixed Use, or Business Park District zoning.
- Grant applications must be submitted by the property owner. All grant monies will be issued to the property owner.
- Property owners cannot claim exemption from city, state, or federal taxes.
- Business must have a valid Occupational License with the City of Mission at time of application and must have been a Mission business for at least two years.
- Properties in the 100-Year Flood Plain are excluded from the program.
- Projects must meet all applicable Design Guideline, Form Based Code, Zoning, Sign and Building Code requirements

Qualifying Exterior Improvements

- Building repairs
- Building improvements
- Sidewalk improvements
- Signs - \$2,000 Maximum
- **NEW-** Electric Vehicle (EV) charging stations- \$3,000 Maximum with no lifetime limit

Qualifying Energy Efficiency Improvements*

- Interior and Exterior Lighting Systems
- Building Mechanical Systems (Heating, Cooling, Ventilation)
- Hot Water Systems
- Building Envelope (Including doors, windows, insulation etc)

* **An energy audit conducted by a State or KCP&L certified auditor identifying the interior energy efficiency improvement is required. Businesses that participated in the City's Pilot Assessment Audit in the Spring of 2009 are also eligible.**

Application Process

- Contact Community Development Staff for a pre-application meeting to discuss project and identify the nec-

essary permits and approvals.

- Submit grant application form, W-9, and "before" photos of project. Site plans, elevations, architectural renderings, and contractor bids may also be required prior to the start of the project.
- Applications are accepted from April 1st through 5:00 PM July 31, 2010 at City Hall. Applications are reviewed on a first come first served basis from the date of a complete submittal until all grant money is allocated.
- Receive approval and complete the work by December 31, 2010.
- Upon completion of the project, submit all receipts, proof of payment, and "after" photos" for review. If all program requirements have been met, the City will reimburse the property owner up to 50% of approved costs not to exceed \$10,000 per project, \$2,000 per sign and \$35,000 per property. EV charging stations will be reimbursed at 75% or up to \$3,000 and will not count against the lifetime maximum.