

Neighborhood Grant Program

Program Information

The City of Mission is committed to the preservation and renewal of neighborhoods. The Neighborhood Grant Program provides up to \$500 in reimbursements to help resident-based groups carry out programs and activities designed to improve participation and neighborhood conditions. **Grants are awarded on a first-come, first-served basis.** The City can fund up to 10 grants each year. All approved grant funds must be expended by December 31, 2010. There will be no carryover of funds from year-to-year.

Eligibility

1. Applicants must be representatives of an existing neighborhood organization, homes association, or a group of individuals who are organizing a neighborhood organization. Informal neighborhood groups may also be eligible if their grant proposal builds community and enhances the neighborhood. Each application must have a minimum of four (4) project team members.

Individuals, businesses, fraternal or religious groups, universities and public agencies are not eligible to apply. However, organizations that are eligible to participate may form partnerships with these ineligible groups to plan and implement projects.

2. Projects must be neighborhood-based and initiated by residents living within the neighborhood seeking grant approval.

3. Projects must be aimed at improving communication and participation among residents in the neighborhood, or improving physical conditions within the neighborhood.

4. Neighborhood grants must be used for activities and programs that benefit and are open to all households within the defined neighborhood boundaries. Grant funds cannot be used to directly benefit individuals or homeowner associations.

5. Please refer to the list below for example of eligible and ineligible expenditures using the Neighborhood Grant Program:

Eligible Grant Expenditures

1. Neighborhood Organization Formation Activities
2. Neighborhood Block Parties/Picnics/Ice Cream Socials
3. Resident Guide/Directory
4. Neighborhood Cleanups
5. Neighborhood Watch
6. Research/Historical Archives for Neighborhood History
7. Neighborhood Organization Newsletters
8. Neighborhood Organization Web Pages
9. Mentoring New Organizations
10. Advertisements for Neighborhood Events
11. Neighborhood Organization Incorporation

**Questions? Contact Neighborhood Services:
Mission City Hall, 6090 Woodson Dr., Mission, KS, 66202
(TEL) 913-676-8350, (FAX) 913-722-1415.**

Neighborhood Grant Program

Ineligible Activities

1. Political Campaigns
2. Regular Neighborhood Organization Meeting Supplies/Equipment
3. Improvements that directly benefit a household or homeowners association
4. Equipment that could be primarily used by individuals rather than at neighborhood events, such as portable barbeque grills
5. Restaurant and catered meals
6. Alcoholic beverages
7. Landscape maintenance
8. Neighborhood markers or monument signs

Instructions

To apply for the program, completely fill out the attached application pages and submit them to:

Mission City Hall
6090 Woodson
Mission, KS 66202
Attention: Josh Rauch, Neighborhood Services Coordinator

You can also email your application to jrauch@missionks.org.

Process

Neighborhood Services staff will review your application to ensure that the proposed program meets the stated goals of the Neighborhood Grant. If your application is approved, you will receive an approval letter with a reimbursement form and a copy of the Neighborhood Grant Guidelines. After holding your event, completely fill out the reimbursement form and return it along with copies of your receipts to Neighborhood Services. We will then review the requested reimbursements and issue the project leader a check for eligible expenditures up to \$500.

**Questions? Contact Neighborhood Services:
Mission City Hall, 6090 Woodson Dr., Mission, KS, 66202
(TEL) 913-676-8350, (FAX) 913-722-1415.**

Neighborhood Grant Program

APPLICATION SHEET

Return this form to:

Mission City Hall, 6090 Woodson

Mission, KS 66202

Attention: Josh Rauch, Neighborhood Services Coordinator

1. Name of Organization or Project Group: (Please provide names)

2. Contact Person: _____

3. Mailing Address: _____

4. Telephone Number: _____

5. Email: _____

Project Description

1. Provide a brief description of the project or activity in which you are applying for grant funds. Please attach any photos or other supporting materials which will further explain the project.

2. How will the project promote participation and communication in your neighborhood?

3. Please provide a map or describe the boundaries of your neighborhood organization.

**Questions? Contact Neighborhood Services:
Mission City Hall, 6090 Woodson Dr., Mission, KS, 66202
(TEL) 913-676-8350, (FAX) 913-722-1415.**

Neighborhood Grant Program

4. Please provide the total number of households in your neighborhood organization.

5. What is the public benefit to be achieved?

6. How will neighbors/volunteers be involved in this project or activity?

7. What sustainable practices will be supported by this project/activity? i.e. recycling, etc.

8. Describe what steps will be taken to complete this project.

9. What is the estimated timeline for completion of this project?

10. Additional Comments/Information:

**Questions? Contact Neighborhood Services:
Mission City Hall, 6090 Woodson Dr., Mission, KS, 66202
(TEL) 913-676-8350, (FAX) 913-722-1415.**